

**SACHEM CENTRAL SCHOOL DISTRICT**  
**Holbrook, New York**

**Samoset Middle School**  
**Board Room**

**June 5, 2008**  
**8:00 PM**

**Board of Education Work Session**

*The Board of Education welcomes all who are attending this meeting.*

**AGENDA**

**A. OPENING OF MEETING**

1. Call to Order Rob Scavo, Vice President  
will preside. A quorum is expected.
2. Salute to the Flag
3. Moment of Silent Meditation

**B. RECOGNITIONS**

1. Transition Program Employer Recognition Night
2. Irma Waite – Dove Electronics
3. Departing Board Members and Student Ex-Officio Board Members

**C. VISITORS**

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.”

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

**D. BUSINESS ITEMS****1. Bid Awards**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid in accordance with section 103 of the General Municipal Laws. Bids have been evaluated by the staff and recommendations for action are ready to be made.

The bid awards presented for action are:

- a. Science Supplies-*approve*
- b. CO<sup>2</sup> Supply & Deliver-*no award*
- c. District-Wide Carpet Cleaning-*approve*
- d. Continuous Forms-*approve*
- e. Repair Of Pumps & Electric Motors-*approve*
- f. Rental Of Contractor Equipment -*approve*
- g. Physical Education Supplies-*approve*
- h. Auto, Truck Replacement Parts/After Market – *Re-Award - approve*
- i. Pupil Transportation Services – Small Van Service-*approve*
- j. Food Service Equipment- Serving Lines-Hiawatha, Sagamore,Cayuga-*approve*
- k. NYS Inspection Services/NYS Inspection Related Repairs-*reject*
- l. Paper – Art/Instructional-*approve*
- m. Pottery Supplies-*approve*
- n. Fencing Supplies-*approve*
- o. Landscaping Supplies-*approve*
- p. Baseball/Softball Field Preparation-*approve*
- q. Window Blinds – Purchase-*approve*
- r. Environmental Consulting/Lab Testing Services-*approve*
- s. Cesspool/Drywell/Storm Drain Cleaning & Repair-*approve*
- t. District-Wide Preventative Maintenance/ Annual Inspection/ Service/Repair- Weight Room & Cardio Room Equipment-*approve*
- u. Concrete Installation & Repair-*approve*
- v. Occupational Therapy Services-*approve*
- w. Physical Therapy Services-*approve*
- x. Speech Therapy Services-*approve*
- y. Home Teaching & Related Services-*approve*
- z. Bread-*approve*
- aa. Bagels & Specialty Baked Goods-*approve*
- bb. General Classroom Supplies – *approve*

**E. PERSONNEL ITEMS****1.a. Probationary Appointments of Support Services Personnel (Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Rafferty, Ellen	Clerk Typist/D.O.	\$39,183	06/16/08	12 weeks 06/16/08-09/08/08
Sohn, Kathleen	Sr. Clerk Typist/ Food Service	\$49,757	06/16/08	12 weeks 06/16/08-09/08/08
Whelan, Elizabeth	Account Clerk Typist/District Office	\$43,757	06/23/08	12 weeks 06/23/08-09/15/08

**F. ACTION ITEMS****1. Approval of Annual Reorganization Meeting Date**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve Wednesday, July 2, 2008 as the date of the Annual Reorganization Meeting to be held at 8:00 p.m. at Samoset Middle School.”

**2. Approval of Superintendent’s Attendance at Workshop**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the fee of \$175 for the Superintendent to attend a New York State Council of School Superintendents’ conference. The conference entitled, “Ready, Set, Grow! School Improvement through Value-Added Analysis” will be held on May 28, 2008 in Albany.”

**3. Approval Of Pen And Pencil Set Not To Exceed \$50.00 For The Two Ex-Officio Members Who Served On The Board Of Education in 2007-2008**

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves the purchase of a pen and pencil set not to exceed \$50.00 for the two ex-officio members who served on the Board of Education in the 2007-2008 school year.”

4. **Approval of Transfinder Field Trip Software**

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves the \$12,000 site license fee for Transfinder to provide online field trip busing requests and approvals.”

5. **Approval of Attendance at Annual Creative Writing And Honor School Awards Reception**

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves one teacher and one Administrator to attend the Annual Creative Writing and Honor School Awards Reception on June 4, 2008 at the Holiday Inn. One ticket is gratis and the cost of the additional ticket is \$25.00. Due to the timing of the information received and the date of the reception it was required that we needed approval. This is being paid from the Curriculum Development Code.”

6. **Approval to Purchase Refreshments for Graduation and Retiree Reception**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves food and beverages served either before or after the graduation commencement on June 28, 2008 at Sachem East and Sachem North High Schools at a total cost of approximately \$745.00 and at the June Board meeting as we honor retirees at a total cost of approximately \$130.00. The cost will be paid through the General Fund.”

**G. PRESENTATIONS/DISCUSSIONS**

1. Curriculum Mapping
2. Substitute Teacher Service

**H. CLOSING**

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance.”

2. **Board of Education Discussion of Future Agenda Items**

RECOMMENDED ACTION: “that any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.”

3. **Next Meeting**

The next regular Board of Education meeting will be held on Tuesday, **June 17** in the Board Room at Samoset Middle School at 8 PM. The meeting will open in the auditorium for the recognition portion of the meeting.

I. **EXECUTIVE SESSION** – The Board will adjourn to executive session to discuss negotiations and personnel matters.

J. **ADJOURN**

CJM:baw