

**SACHEM CENTRAL SCHOOL DISTRICT**  
**Holbrook, New York**

**Samoset Middle School**  
**Board Room**

**December 3, 2008**  
**7:00 PM**

**Board of Education Work Session**

The Board of Education welcomes all who are attending this meeting.

**AGENDA**

- A. **CALL TO ORDER** Anthony Falco, President  
will preside. A quorum is expected.
- B. **EXECUTIVE SESSION** – The Board will immediately convene to executive session to discuss a contractual matter.
- C. **OPEN SESSION** - The Board will convene into Open Session at 8 PM.
- D. **OPENING OF MEETING**
1. Salute to the Flag
- E. **RECOGNITIONS**
1. Doreen Schaefer
- F. **VISITORS**
1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.”

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

**G. ACTION ITEMS**

*Consent Agenda for Action Items G.1.a through G.1.i*

**1. Mini-Contracts**

**1.a Approval of Agreement Between the Sachem School District and R & H Theatricals- Sagamore**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools the Board of Education approves the license agreement between Sachem Central School District and R & H Theatricals for performances for a show entitled “Footloose” at Sagamore Middle School on March 20 and March 21, 2009 at a total cost of \$1,211.56 which includes royalty fees and rental materials. This will be paid by Sachem Music Department’s budget.”

**1.b Approval of Agreement Between the Sachem School District and R & H Theatricals- Samoset**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools the Board of Education approves the license agreement between Sachem Central School District and R & H Theatricals for the performances of two (2) shows entitled “Joseph and the Amazing Technicolor Dreamcoat” at Samoset Middle School on March 20, 2009 and March 21, 2009 at a total cost of \$1,330 which includes royalty fees and rental materials. This will be paid by Sachem Music Department’s budget.”

**1.c Approval of Agreement Between the Sachem Teacher Center and State University of New York at Stony Brook**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, it is recommended that the Board of Education approves the agreement between the Sachem Teacher Center and State University of New York at Stony Brook for graduate courses offered over the Fall 2008 term. The term of this agreement shall commence on August 21, 2008 and shall terminate on August 20, 2009. This agreement may be terminated upon written notice to the other party. Such termination shall be effective within ninety (90) days following receipt of such notice. This tuition is paid through the Sachem Teacher Center and there is no impact to the Sachem Central School District. The tuition rate for a three-credit course will be \$695 and the Sachem Teacher Center guarantees no less than twelve (12) participants per course. This agreement has been reviewed and approved by our attorney, Ingerman Smith LLP.”

1.d **Approval of Amended Agreement Between the Sachem School District and AHRC of Suffolk**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the amended agreement between Sachem Central School District and AHRC of Suffolk to provide special classes for nine (9) handicapped children for the 2008-09 school year.”

1.e **Approval of Amended Agreements Between the Sachem School District and Comsewogue SD, East Islip SD, East Quogue SD, Hauppauge UFSD, Kings Park CSD, Middle Country SD, Sayville UFSD, Smithtown CSD and West Islip Public Schools**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the amended agreements between Sachem Central School District and Comsewogue SD, East Islip SD, East Quogue SD, Hauppauge UFSD, Kings Park CSD, Middle Country SD, Sayville UFSD, Smithtown CSD, and West Islip Public Schools for Special Education Summer School to students who reside outside the Sachem Central School District. The term of these agreements is from July 3, 2008 to August 13, 2008. The cost for this service is amended to \$3,497 per student plus \$98.97 for 1:1 Aides (according to student’s IEP). These agreements have been reviewed and approved by the school district’s attorney.”

1.f. **Approval of Updated Agreement Between the Sachem School District and Capital One, National Association- Third Party Custodian Agreement**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the updated agreement between Sachem Central School District and Capital One, National Association to provide banking services. This contract has been reviewed and approved by the school district’s attorney.”

1.g. **Approval of Renewal Agreement Between the Sachem School District and SearchSoft Solutions**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a one (1) year renewal between Sachem Central School District and SearchSoft Solutions, Inc. for the annual renewal of the SearchSoft Applicant Tracking System, and customer service and support. The term of this renewal shall be from September 10, 2008 to September 9, 2009. The cost per year for this renewal is \$9,000 and will be paid by the General Fund. This renewal has been reviewed and approved by the school district’s attorney.”

1.h. **Approval of Agreement Between the Sachem School District and Wachovia Bank- Third Party Custodian Agreement**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Wachovia Bank to provide banking services. This contract has been reviewed and approved by the school district’s attorney.”

1.i. **Approval of Agreement Between the Sachem School District and Utility Check, Ltd.**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Utility Check, Ltd., for the purpose of reviewing and auditing the gas and electric utility service bills and recovering refunds and/or credits from the carrier(s). The fees for these services shall be fifty percent (50%) of the amount recovered in the form of refunds and/or credits up to but not exceeding \$10,000. If the amount recovered exceeds \$10,000, compensation shall be forty percent (40%) of the amount recovered. This agreement shall be in effect for a period of one (1) year from the date of its execution and shall renew thereafter for an additional one (1) year period unless terminated earlier. This contract has been reviewed and approved by the school district’s attorney.”

2. **Approval of Curriculum Mapping Coordinators**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel as Curriculum Mapping Coordinators for the 2008-09 school year”:

|                     |               |
|---------------------|---------------|
| <u>Elementary</u>   | <u>School</u> |
| DeGregory, Jennifer | Tecumseh      |

3. **Approval of Change Orders for 2007-08 Capital Projects**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following change orders for 2007-08 Capital Projects due to delays with Suffolk County Department of Health”:

|                                 |            |
|---------------------------------|------------|
| Grundy Avenue Elementary School | \$7,514.00 |
| Tamarac Elementary School       | 8,047.00   |
| District Office                 | 7,321.00   |

**4. Stipulation of Agreement – Instructional Member**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve a stipulation of agreement, dated December 3, 2008, between an instructional employee and the Sachem Central School District.”

**5. SEQRA Resolution**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

WHEREAS, the Board of Education of the Sachem Central School District desires to embark upon capital improvements at each of the District’s facilities in connection with an energy performance project (the “project”); and

WHEREAS, said improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the *replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes* is classified as a Type II Action under the current Department of Environmental Conservation SEQR Regulations (Section 6 N.Y.C.R.R. 617.5(c)(2)); and

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the project and has determined, based upon the recommendation from ECG Engineering, L.L.C., in connection with its review and examination of the project, that the energy performance project is classified as a Type II Action pursuant to Section 617.5(c) (2) of the SEQR Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself as the lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the energy performance project is a Type II Action, which requires no further review under SEQR; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the project from the New York State Education Department.

**6. Approval of Johnson Controls - Energy Performance Contractor**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

WHEREAS, the Board of Education of the Sachem Central School District publicly requested proposals for the Districtwide Implementation of Energy Conservation Measures on a Performance Contracting Basis on August 22, 2008;

WHEREAS, the School District received proposals in response to the request for proposals, which were opened by the School District on September 23, 2008;

WHEREAS, the School District Administrators and ECG Engineering reviewed and evaluated the proposals and accompanying energy audits submitted by the energy performance contracting firms in connection with the Project;

WHEREAS, based upon said review and evaluation of the proposals and accompanying audits, the School District Administrators and ECG Engineering recommend that the Board of Education appoint Johnson Controls, Inc. (“JCI”) as the School District’s energy performance contractor;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Sachem Central School District herewith appoints JCI as the School District’s Energy Performance Contractor for the purpose of improving the efficiency of the School Districts’ energy systems.

BE IT FURTHER RESOLVED, that said appointment is subject to the negotiation of a mutually agreeable formal written agreement to be approved by District counsel; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Board President to execute such Agreement between the Board of Education and JCI.

**H. PRESENTATIONS/DISCUSSIONS**

1. Use of Facilities
2. Weekend Security
3. 2008-09 Budget Direction

**I. CLOSING**

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: ‘that, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance.’”

2. **Board of Education Discussion of Future Agenda Items**

RECOMMENDED ACTION: “that any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.”

3. **Next Meeting**

The next regular Board of Education meeting will be held on Wednesday, **December 17, 2008** in the Board Room at Samoset Middle School at 8 PM.

**J. EXECUTIVE SESSION** – The Board will adjourn to executive session to discuss personnel matters.

**K. ADJOURN**

CJM:baw