

SACHEM CENTRAL SCHOOL DISTRICT
Holbrook, New York

Samoset Middle School
Board Room

December 1, 2010
7:30 PM

Board of Education Work Session

The Board of Education welcomes all who are attending this meeting.

AGENDA

A. OPENING OF MEETING

1. Call to Order Robert Scavo, President
will preside. A quorum is expected.
2. Salute to the Flag
3. Moment of Silent Meditation

B. VISITORS

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.”

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

C. BUSINESS ITEMS

1. **Bid Awards**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid in accordance with section 103 of the General Municipal Laws. Bids have been evaluated by the staff and recommendations for action are ready to be made.

The bid awards presented for action are:

- a. Rebid Hazardous Material Abatement ~ *approve*
- b. Installation of Chemical Fire Suppression Systems ~ *reject*
- c. Rental and Operation of Sound System for June High School Graduations (Partial Award) ~ *approve*

(Pages 2-5 ~ PERSONNEL ITEMS)

D. PERSONNEL ITEMS*CONSENT AGENDA FOR PERSONNEL ITEMS D.1.a. THROUGH D.4.a.***1.a. Resignation of Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Zieman, William	Elementary	Sequoia	Personal	11/24/10

1.b. Termination of Leave Replacement Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of leave replacement teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
McCallum, Brian	Science	Sagamore	11/30/10

1.c. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Funk, Brian	Sachem East	9/1/10	4-6	4-7	2,315.00
Knobler, Jessica	Sagamore	9/1/10	2-2	2-4	4,634.00
Llobell, Barbara	Sachem East	9/1/10	20-8	21-9	5,097.00
O’Doherty, Marie	Gatlot	9/1/10	6-8	6-9	2,316.00
Schaub, Daniel	Sequoia	9/1/10	3-2	3-3	2,317.00

1.d. Tenure Appointments for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the tenure appointments for teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Effective Date</u>	<u>Increment</u>
Caruana, Elizabeth	Psychologist	OSS	11/8/10	\$254.20
Mies, Alison	Psychologist	Gatlot	1/22/11	\$173.84

(Pages 2-5 ~ PERSONNEL ITEMS)**1.e. Approval of Substitute Teachers**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

Brooks, Jodi	Corso, Bridget	Lazzaro, Peter (HT)
McCallum, Brian	O’Connell, Kathleen	

1.f. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Bellante, Christine	11/22/10

2.a. Resignation of Teaching Assistants/Interpreters

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teacher assistants/interpreters as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Sullivan, Kathleen	Special Education Teaching Assistant	Tamarac	11/24/10

2.b. Tenure Appointments of Teaching Assistants/Interpreters

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the tenure appointments of teacher assistants/interpreters as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Capodieci, Adam	Special Education Teaching Assistant	Sequoia	1/27/11
Micheletti, Peggy Ann	Special Education Teaching Assistant	Sachem North	1/25/11
Starken, Christina	Special Education Teaching Assistant	Tecumseh	1/03/11

(Pages 2-5 ~ PERSONNEL ITEMS)

3.a. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Sampayo, Damaris L.	Office Aide/Merrimac	11/30/10
Simmons, Audrey	Special Ed. Aide/Wenonah	11/24/10

3.b. Return from a Leave of Absence of Support Services Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the return from a leave of absence of support services personnel as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Fier, Fern	Classroom Aide/Wenonah	Personal	11/22/10

3.c. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Aide</u> Quattrock, Linda	11/23/10

3.d. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Clerk Typist</u> Quattrock, Linda	11/24/10
Schanel, Brigitte*	11/24/10

*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

(Pages 5-7 ~ MINI CONTRACTS)

4.a. Child Care Program Appointments

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the child care program appointments as follows”:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Start Date</u>
Martinez , Mary Ellen	Asst. Group Leader	\$11.28	11/29/10-06/30/11

E. ACTION ITEMS*CONSENT AGENDA FOR MINI CONTRACTS F.1.a. THROUGH F.1.j.***1. Mini Contracts****1.a. Approval of Agreement Between Sachem Central School District and Accuweather, Inc.**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves an agreement between the Sachem Central School District and AccuWeather, Inc. to provide a snow warning service to the district for the 2010-11 school year. The cost of this service is \$2,052.00.”

1.b. Approval of Agreement Between Sachem Central School District and Custom Tours, Inc.

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Custom Tours, Inc. to provide transportation services and tour tickets to 7th grade Sagamore Middle School students for a trip to Historic Philadelphia, Independence Hall on May 12, 2011 and returning the same day. The cost of this trip will be paid for by the students. This contract has been reviewed and approved by the school district’s attorney.”

1.c. Approval of Agreement Between Sachem Central School District and Islip Tutoring Services

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Islip Tutoring Service, Inc. as an independent contractor of academic tutoring in accordance with New York Education Law. The cost for Home Teaching (all levels including Special Education, NCLB, ESL, and GED instruction) is \$40.00 per hour. This agreement shall be from July 1, 2010 through June 30, 2011. This contract has been reviewed and approved by the school district’s attorney.”

(Pages 5-7 ~ MINI CONTRACTS)

1.d. **Approval of Agreement Between Sachem Central School District and Hilton Garden Inn-Hershey**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and the Hilton Garden Inn-Hershey. This is for an overnight stay on June 3, 2011 for approximately ninety (90) students at Samoset Middle School attending a music competition. The cost per student is approximately \$225 which was raised through different fundraising events and some students will pay for themselves. This contract has been reviewed and approved by the school district’s attorney.”

1.e. **Approval of Agreement Between Sachem Central School District and MENC Music Education**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract between Sachem Central School District and MENC All-Eastern Honors Ensembles for students selected for the 2011 MENC Ensemble. All fees will be paid by the Office of Music and Fine Arts.”

1.f. **Approval of Agreement Between Sachem Central School District and Wingate by Wyndham Hotel – East String Ensemble**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Wingate by Wyndham Hotel for the Sachem East String Ensemble. Date of arrival is May 13, 2011 and date of departure is May 15, 2011. All costs will be paid for by the students. This contract has been reviewed and approved by the school district’s attorney.”

1.g. **Approval of Agreement Between Sachem Central School District and Spirit Cruises – East String Ensemble**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Spirit Cruises for a dinner cruise for the Sachem East String Ensemble on May 13, 2011. All costs will be paid for by the students. This contract has been reviewed and approved by the school district’s attorney.”

(Pages 5-7 ~ MINI CONTRACTS)

1.h. **Approval of Agreement Between Sachem Central School District and Music Theatre International (MTI) -Sagamore**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between the Sachem Central School District and Music Theatre International (MTI) for royalty and materials fees for the production of Disney’s Aladdin Junior at Sagamore Middle School. The cost is approximately \$875.50 to be paid for by the Office of Music and the Fine Arts.”

1.i. **Approval of Agreement Between Sachem Central School District and Music Theatre International (MTI) –Samoset (Revised)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between the Sachem Central School District and Music Theatre International (MTI) for royalty and materials fees for the production of Little Shop of Horrors at Samoset Middle School on March 25, 2011 and March 26, 2011. The revised cost is approximately \$1,750.00 to be paid for by the Office of Music and the Fine Arts.”

1.j. **Approval of Agreement Between Sachem Central School District and Music Theatre International (MTI) –Sachem East**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreements between the Sachem Central School District and Music Theatre International (MTI) for royalty and materials fees for the production of The Drowsy Chaperone or The Pajama Game at Sachem High School East on March 10, 2011 - March 12, 2011. The cost, to be paid for by the Office of Music and Fine Arts, is approximately \$4,195.00 for The Drowsy Chaperone and \$4,050.00 for the Pajama Game. It will be determined at a later date which production will be performed at Sachem High School East.”

2. **Budget Advisory Committee**

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the resignation of Michael Isernia as a Budget Advisory Committee Member and appoint Michael Isernia as a Board Member Liaison for the Budget Advisory Committee.”

3. **Board of Education Member’s Attendance at a Workshop**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the attendance by Michael J. Isernia at the NYSSBA’s Fiscal Oversight Workshop on December 4, 2010 at the Islandia Marriott at a cost of \$185.”

4. **Approval of Applied Behavioral Analysis (ABA) Specialists**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel be approved as Specialists for the home ABA Program”:

Montalbano, Barbara

5. **Approval of Translators/Interpreters for the 2010-11 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board approve the appointment of the following Translators/ Interpreters for the 2010-11 school year”:

Saeed, Humayun

6. **Approval of Safe Driving Presentation by Christopher Memoli –Sachem East**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a Safe Driving Presentation on March 25, 2011 at Sachem High School East by Christopher Memoli, a former Sachem student. The presentation will be 45 minutes in length and occur periods 1-8. The cost of \$400.00 will be paid from the Student Government account.”

7. **Approval of Budget Transfers Greater Than \$50,000**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves four budget transfers of \$50,000 or greater:”

- One transfer for \$143,904.00 is for salary changes for teaching personnel approved at the 7/12/10 Board of Education meeting.
- One transfer for \$1,134,726.00 is for the following reasons:
 - There was an increase in enrollment in the BOCES Special Education Occupational Education program. Last year there were 29 students and this year there are 36 students.
 - There was an increase in enrollment in the BOCES Regular Occupational Educational program. Last year there were 133 students and this year there are 169 students.
 - Due to an increase in BOCES enrollments, the BOCES transportation budget requires an increase. Last year there were 31 students transported and this year there are 45.
 - There is an increase in alternative special education placements in lieu of BOCES placements excluding the BOCES Special Occupational Education program and Regular Occupational Education program.
- One transfer for \$1,506,820.73 is to balance codes within the Reconfiguration Capital Projects codes.

- One transfer for \$2,253,814.68 is to balance salary codes for teacher reassignments. The personnel report used to budget was dated January 19, 2010 and was based on 2009-2010 assignments. Now that 2010-2011 assignments are finalized adjustments need to be made to budget codes.

8. Approval of Employer Contribution Stabilization Program

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education agrees to participate in the Employer Contribution Stabilization Program, Chapter 57, Laws of 2010.”

9. Approval of Management Advisory Group Special Services, Inc. Consultant Services

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Management Advisory Group Special Services, Inc. as a consultant to confer with District personnel and file all school age public and private STAC forms, complete the AVLs for all special education students, cost out new entrants periodically through the school year, make onsite visits periodically and work with Sachem School District to obtain approvals for private high cost and residential students. The annual cost of these services is \$24,000.”

10. Board of Education Rescission of 2010-11 Extracurricular Clubs and Activities

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education rescind the following 2010-11 Extracurricular Clubs/Activities”:

<u>SCHOOL</u>	<u>CLUB</u>	<u>ADVISOR</u>
Samoset	Legacy Club	Michael Saccullo

11. Board of Education Approval of 2010-11 Extracurricular Clubs and Activities

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following 2010-11 Extracurricular Clubs/Activities”:

<u>SCHOOL</u>	<u>CLUB</u>	<u>ADVISOR</u>
Music	Choreographer – North	Michael Burke

12. Board of Education Approval of Coaching Assignments for 2010-11 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following 2010-11 Coaching Assignments”:

BOYS BASKETBALL

East Varsity	John Finta	East
East JV	Rob Chierichella	Samoset

BOYS MIDDLE SCHOOL BASKETBALL

Seneca 7	Kevin Riley	Seneca
Sequoia 8	Shaun Harney	Sequoia

EARLY WINTER – GIRLS MS VOLLEYBALL

Samoset 8	Kristen Krepela	Samoset
Sequoia 8	Amanda Thomson	East

GIRLS BASKETBALL

East Varsity Assistant	John Glasser	North
North Varsity	James Mellor	Samoset
North JV	Kristen Maccarone	Sequoia
North JV2	Lauren Rakita	Gatelot

BOYS BOWLING

East Varsity	Mike Stanek	Out of District
North varsity	Brian Weinstein	Sagamore

GIRLS BOWLING

North Varsity	Dennis Kearney	North
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BOYS WINTER TRACK

North Varsity	Joe Zarzycki	North
North Varsity Assistant	John Horst	Out of District

GIRLS WINTER TRACK

East Varsity Assistant	Joe Coffey	East
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WRESTLING

East Varsity	Sean O’Hara	East
North Varsity	Raymond Pickersgill	North
North JV2	Joe Scholz	Gatelot

LATE WINTER WRESTLING MS

Sagamore	Mark Lewis	East
Sagamore Asst. –coach until 3/1/11	Albert Bertolone	Chippewa
Sequoia Asst. –coach 3/2/11 until end	Dave Cruz	Sagamore

LATE WINTER – GIRLS MS BASKETBALL

Samoset 7	Keith McCaffrey	Samoset
Sagamore 7	Ryan Carroll	Sagamore

13. **Approval of Change Order No.1 -Aquatic Dynamics Inc.**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a deduct Change Order No. 1, Aquatic Dynamics Inc. for Sachem High School North. The original contract amount of \$247,732.00 will be decreased by \$860.00 because an allowance in the amount of \$5,000 was included in the contract documents for unforeseen conditions. \$2,500 was used to install ThoroSeal coating in the new surge tank. \$1,640 was used to replace two (2) existing True Union ball valves and two (2) flo control swing check valves. The remaining \$860 is being returned to the owner. The new contract amount including this Change Order will be \$246,872.00.”

14. **Approval of Change Order No. 1 –Fenley & Nicol Environmental – Facilities**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a Change Order No. 1, Fenley & Nicol Environmental for Facilities. The original contract amount of \$169,950.00 will be increased by \$1,021.11 to install a new drywell by the new fuel tank at Facilities in order to help get the rain water to pitch away from the new tank slab. The new contract amount including this Change Order will be \$170,971.11.”

15. **Resolution to Reappoint Emergency Conditional Appointments**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education re-appoint those individuals as listed in Enclosure D who have been previously appointed on an emergency conditional basis in accordance with chapter 147 of the Laws of 2001.”

F. PRESENTATIONS/DISCUSSIONS

1. Community Education – J. Cruz
2. Curriculum Council Update – J. DePasquale
3. Covey Institute Update – J. Nolan
4. Elementary Reading Update – J. Karp
5. January English Regents – P. Manzo
6. Budget Forecast Update – B. Singer

G. CLOSING

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance.”

2. **Board of Education Discussion of Future Agenda Items**

RECOMMENDED ACTION: “that, any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.”

3. **Next Meeting**

The next regular Board of Education meeting will be held on Wednesday, **December 15, 2010** in the Board Room at Samoset Middle School at 7:30 PM.

H. EXECUTIVE SESSION – The Board of Education will adjourn to Executive Session to discuss negotiations and personnel matters.

I. ADJOURN

JJN:baw