

SACHEM CENTRAL SCHOOL DISTRICT
Holbrook, New York

Samoset Middle School
Board Room

December 15, 2010
7:30 P.M.

Regular Meeting of the Board of Education

The Board of Education welcomes all who are attending this meeting.

A. OPENING OF MEETING

1. **Call to Order** Robert Scavo, President will preside.
A quorum is expected.

2. **Salute to the Flag**

3. **Moment of Silence**

4. **Approval of Minutes**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following minutes”:

November 3, 2010 Work Session
November 17, 2010 Regular

B. RECOGNITIONS

1. Cynthia Brand – Frank Panasci
2. All-State Student Musicians – Brad Johnson

C. PRESENTATIONS

1. Curriculum/Instruction - Covey Work – Laura Amato and Danielle DeLorenzo

D. VISITORS

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.”

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

E. BUSINESS ITEMS*Consent Agenda for Business Items E.1.a through E.2.d***1. Treasurer's Report**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of 9/30/10 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of 9/30/10 as submitted by the District Treasurer, Diane Kollmer."

Treasurer's Report (including Reconciliation of Collateral)**Revenues****Expenditures****Balance Sheets (as of 9/30/10)****Report on Extra-Classroom Activity****Account Reconciliation of Cash Balances (as of 9/30/10)****Collateral Testing as of September 30, 2010****2. Bid Awards**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid in accordance with section 103 of the General Municipal Laws. Bids have been evaluated by the staff and recommendations for action are ready to be made.

The bid awards presented for action are:

- a. Musical Instruments – *approve*
- b. Trophies and Awards-Supplemental – *approve*
- c. Excel Aid Projects/Bond Issue Related Capital Improvement Program-Phase 2-
Contracts 1, 2 & 4 – *approve*
- d. Excel Aid Projects/Bond Issue Related Capital Improvement Program-Phase 2-
Contract 3– *reject*

(Pages 3-6 ~ PERSONNEL)**F. PERSONNEL ITEMS***Consent Agenda for Personnel Items F.1.a. through F.3.e.***1.a. Leaves of Absence of Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Ranieri, Lisa	Kindergarten	Tamarac	Child Care Leave	12/7/10-6/30/11
Smith, Bridget	Elementary	Cayuga	Child Care Leave	1/15/11-1/30/11

1.b. Return From a Leave of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the return from a leave of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Asner, Diana	Elementary	Tecumseh	Return from Child Care Leave	1/31/11
Carew, Amanda	Special Education	Waverly	Return from Child Care Leave	1/31/11
Kay, Deena	GATE	Tamarac	Return from Child Care Leave	1/31/11
Melito, Jennifer	F&CS	Samoset	Return from Child Care Leave	1/31/11
Miranda, Maria	Psychologist	East	Return from Child Care Leave	1/31/11
Scolaro, Stephanie	Elementary	Lynwood	Return from Child Care Leave	1/31/11

1.c. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
DiStefano, Matthew	Sachem North	9/1/10	9-7	9-8	2,548.00
Merz, Tracy	Chippewa	9/1/10	9-7	9-8	2,548.00
VanKurin, Scott	Sequoia	9/1/10	4-5	4-6	2,318.00
Walsh, Robin	Chippewa	9/1/10	20-5	20-6	2,548.00

(Pages 3-6 ~ PERSONNEL)**1.d. Ten Year Increment for Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Buzzetta, Catherine	Grundy	1/26/11	\$157.50

1.e. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

Dwyer, David * (HT)
 Raby, Kevin
 Spivak, Adrienne
 Timpone, Jessica

2.a. Return from a Leave of Absence of Teaching Assistants/Interpreters

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the return from a leave of absence of teacher assistants/interpreters as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Blomquist, Kimberly	Special Education	Gatelot	Return from Personal Leave	1/31/11
Fessel, Susan	Special Education	East	Return from Child Care Leave	1/31/11

3.a. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Morrison, Richard	Campus Security/District Wide	06/30/10
Wilken, Betty-Jane	Temporary Sr. Account Clerk/ Food Service	12/30/10

3.b. **Retirement of Support Services Personnel (All Civil Service Classifications)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
Doherty, Edward	Campus Security/Samoset	11/24/10 11 yrs., 10 mos.
Doherty, Madeline	Child Care/District Wide	12/23/10 12 yrs., 11 mos.
Gilbert, Gregory	MM III/Facilities	12/31/10 17 yrs., 10 mos.

3.c. **Termination of Support Services Personnel (All Civil Service Classifications)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Hislop, Devin	Custodian/Seneca	12/16/10

3.d. **Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>	<u>Name</u>	<u>Service Ends</u>
<u>Clerk-Typist</u> Rubin, Roslyn	12/01/10	<u>Food Service Worker</u> Meyer-Nowotny, Jeanne	11/19/10

(Pages 3-6 ~ PERSONNEL)

3.e. **Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Aide</u>	
Chesnowitz, Dawn	12/08/10
Vara, Evelyn*	12/08/10
<u>Clerk-Typist</u>	
Weston, Jean*	12/08/10
<u>Sign Language Interpreter</u>	
Lotito, Christina	12/16/10

G. ACTION ITEMS

1. **Mini Contracts**

Consent Agenda for Action Items G.1.a. through G.1.e.

1.a. **Approval of Agreement Between the Sachem Central School District and Interactive Procurement Technologies by BidNet**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Interactive Procurement Technologies by BidNet to provide on-line bidding services, including maintenance and support services at no cost to the District. It is a web-based system and no special hardware or software is required. This agreement shall become effective on the date of execution for an initial term of twelve (12) months. This agreement has been reviewed and approved by the school district’s attorney.”

1.b. **Approval of Agreement Between the Sachem Central School District and Heartland Costumes – Sachem North**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract between Sachem Central School District and Heartland Costumes for rental of props for Sachem High School North’s drama production. The cost of \$280.00 will be paid by the Sachem High School North Drama Club.”

(Pages 6-8 ~ MINI-CONTRACTS)**1.c. Approval of Agreement Between the Sachem Central School District and GB Language Consultants**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and GB Language Consulting to provide translation and interpretation services to designated students during the school year. The fee schedule is as follows:

- \$95/\$130 3-4 hrs. minimum per session, per student, per language
- \$35 per hour of travel time
- \$.54 per mile of travel (if applicable)

This contract shall be in effect from July 1, 2010 through June 30, 2011. This contract has been reviewed and approved by the school district’s attorney.”

1.d. Approval of Agreement Between the Sachem Central School District and Special Education Providers for Section 611 and Section 619 Grants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreements for receipt of IDEA Flow-Through Funding between Sachem Central School District and All About Kids Evaluation & Therapy d/b/a Mid Island Therapy Associates, Alternatives for Children, Building Blocks Developmental Preschool, Cleary School for the Deaf, Developmental Disabilities Institute, Devereux Foundation, Just Kids Early Childhood Learning Center, Kids First Evaluation & Advocacy Center, Inc., Leeway School, Maryhaven Center of Hope, Metro Therapy, Inc., New York Therapy Placement Services and The New Interdisciplinary School as special education providers for the 611 and 619 grants. The costs associated are in accordance with the IDEA section 611 and section 619 federal funds consistent with federal and state statutes. The term of these agreements shall be September 1, 2010 through June 30, 2011 for a ten (10) month program or July 1, 2010 through June 30, 2011 for a twelve (12) month program. These contracts have been reviewed and approved by the school district’s attorney.”

(Pages 6-8 ~ MINI-CONTRACTS)

1.e. **Approval of Agreement Between the Sachem Central School District and School Aid Specialists**

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves School Aid Specialists to review our current and prior year financial and student records for all applicable funding years as part of its revenue recovery service. They will prepare or assist staff with any correspondence, EXCEL Bond, Capital Projects, BEDS data, SA-100/ST-3 revisions or other communications needed to effectuate any such findings and provide staff training and recommendations in areas related to their findings. They will provide a report detailing any such findings and recommendations. The District agrees to pay 15% of monies recovered. However, for each school year for which additional revenue is sought and recovered by the Board, the fee to be paid shall not exceed \$60,000. This agreement shall be in effect for the period September 1, 2010 to June 30, 2011. This contract has been reviewed and approved by the school district’s attorney.”

2. **Recommendations from the Committee on Special Education**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendations of the Committee on Special Education for the following meetings”:

11/18/10	11/19/10	11/22/10	11/23/10	11/24/10	11/29/10
11/30/10	12/01/10	12/02/10	12/06/10	12/07/10	12/08/10
12/09/10	12/13/10	12/14/10	12/15/10		

3. **Acceptance of Revised Policy #6670 – Petty Cash Account -1st Reading**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts as a 1st reading Petty Cash Account revised Policy #6670 presented in Enclosure G.3.”

4. **Approval of Donation from Par Pharmaceuticals – Seneca Middle School**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude a donation of office supplies to Seneca Middle School from Glenn Wilson of Par Pharmaceuticals. The approximate value of the office supplies is \$1,600.00.”

5. **Mileage Reimbursement Rate**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the standard mileage reimbursement rate of 51.0 cents per mile for business miles driven effective January 1, 2011 as determined by the IRS.”

6. **Board of Education Approval of Coaching Assignments for 2010-11 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following 2010-11 Coaching Assignments”:

Late Winter Girls Basketball Sequoia 7	Kristin Lievre	Sequoia
Cheerleading North JV9	Kristen Smith	Out of District
<u>VOLUNTEER</u>		
Winter Track -East Girls Varsity	Kathy McNeill	Out of District
Early Winter Volleyball - Sagamore Girls	Samantha Renalds	Out of District

7. **Board of Education Rescission of 2010-11 Extracurricular Clubs and Activities**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education rescind the following 2010-11 Extracurricular Clubs/Activities”:

<u>SCHOOL</u>	<u>CLUB</u>	<u>ADVISOR</u>
Sequoia	Light and Sound Club	William Ziemann

8. **Board of Education Approval of 2010-11 Extracurricular Clubs and Activities**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following 2010-11 Extracurricular Clubs/Activities”:

<u>SCHOOL</u>	<u>CLUB</u>	<u>ADVISOR</u>
East	Foreign Language Club: German	Rachel Weber
Sagamore	Foreign Language Club	Jennifer L. O’Connor
	iDesign Computer Club	Michele Santoro
Sequoia	Light and Sound Club	Michael Weiss

9. **Approval of National Grid Energy Proposal**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the energy proposal offered by National Grid to transition to firm gas. Sachem School District agrees that the following schools will transition from Temperature Control Rate to Firm Rate for a three year period:

Lynwood, Merrimac, Tecumseh, Hiawatha, Wenonah, Cayuga, Waverly and Nokomis Elementary Schools, Seneca and Samoset Middle Schools

National Grid will provide the following at no cost to the District:

- Provide gas main for Samoset Middle School to accommodate the switch to firm gas. National Grid will absorb the \$80,000 construction costs.
- National Grid shall install 465’ so Grundy Elementary can convert from oil to gas. National Grid will absorb the \$30,000 construction cost.
- National Grid will provide a \$10,000 rebate for the Grundy Elementary AERCO boiler.

National Grid shall offer the above construction of \$120,000 at no cost to Sachem School District. This contract has been reviewed and approved by the school district’s attorney.”

10. **Approval of the Position of Academic Intervention Service (AIS) Teacher**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the position of Academic Intervention teacher for the program occurring before or after school at a rate of \$51.27 per session at a maximum of 20 sessions for the 2010-2011 school year commencing January, 2011.”

11. **Appointment of Academic Intervention Service Teachers (AIS)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel be approved as teachers for the AIS Program”:

<u>Building</u>	<u>ELA</u>	<u>Math</u>
Cayuga	Melissa Landro Rachel Ewing	Lori Nazzaro
Chippewa	Danielle DeRosa	Courtney MacLeod
Gatlot	Kelly Benson Lisa Grant Anne Opinante Jennifer Perry	Jan Chmela
Grundy	Annette Fallon Emily Smith Maria Zeppieri	Jocelyn Brown
Hiawatha	Lauren Esposito Bree Hipperling	Lori Pritchett

Lynwood	Kristin Duffy	Mary Scholl China Lecarreux
Merrimac	Allison Dasaro Kristen McDonald	Danielle Gagnon
Nokomis	Laura Cummings Sandra Kornheiser Jennifer Zane	Christine Borsari Robyn Grieco
Tamarac	Bonnie Beyernheimer	Ellen Padilla Kathleen Weber
Tecumseh	Alicia Cohen Devon Monahan Katie Trentowski	Rachel Fleming
Waverly	Noreen Saladino Jennifer Whalen	Stacy Rose
Wenonah	Lenore Lounsbury	Nancy Edzards

12. **Appointment of the School Safety Team**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education appoint the following additional members of the School Safety Team for the 2010-11 school year, in compliance with section 155.17 (b) of the Regulations of the Commissioner”:

PTA Presidents:

Cayuga, Laura Fabrizi
Chippewa, Tammy Tanriverdi
Gatelot, Dorothy Stallone
Grundy, Eileen Regina
Hiawatha, Kelly Short
Lynwood, Stefanie Belluardo
Christine Olsen
Merrimac, Vicki Smith
Nokomis, Sandra Farrell
Tamarac, Barbara Mieczkowski
Tecumseh, Christine Caggiano

Waverly, Kerry Quinn
Wenonah, Tracy Lentz
Sagamore, Sonya Stahlbush
Samoset, Janet Coleman
Seneca, Michele Ziemis
Sequoia, Marie Polito
Sachem East, Nancy Roberts
Sachem North, Barbara Roden
SEPTA, Dana Platin
Council, Sue Brandes

Incident Management Team

Paul Manzo

Health and Safety Committee

Paul Manzo

13. Approval of Budget Transfers Greater Than \$50,000

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves four budget transfers of \$50,000 or greater”:

- One transfer for \$356,202.77 is to allocate funds from the project holding codes to various codes for Phase 1 and Phase 2 EXCEL Bond Capital Projects to balance expenses and encumbrances as of November 30, 2010.
- One transfer for \$1,200,111.74 is to transfer funds from the North Holding Code Phase 1 to the WAN Electrical code to budget for the WAN Project as per Brian McClave.
- One transfer for \$370,031.48 is to transfer funds from the project holding codes to non-contractual electrical code for Maintenance Mechanics payroll up to November 30, 2010.
- One transfer for \$710,000.00 is to allocate funds to and from the project holding codes between Phase 1 and Phase 2 EXCEL Bond Capital Projects to fund negative balances as per Brian McClave.

14. Resolution to Reappoint Emergency Conditional Appointments

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education re-appoint those individuals as listed in Enclosure E who have been previously appointed on an emergency conditional basis in accordance with chapter 147 of the Laws of 2001.”

15. Approval of UPSEU (SSSU) Snow Removal Memorandum of Agreement

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve of UPSEU (SSSU) Snow Removal Memorandum of Agreement and the Sachem Central School District dated December 10, 2010.”

H. MONTHLY REPORTS

1. Damage & Loss Summary

The summary reflects damage and loss for November 2010.

2. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for

11/19/10	11/22/10	11/23/10	11/29/10	11/30/10	
12/01/10	12/02/10	12/06/10	12/08/10	12/14/10	12/15/10

ae on file in the office of the District Clerk.

3. **Child Care, Community Education and Building Usage Financial Report**

There is no report for the summer month ending September 30, 2010.

4. **Board of Education Sub Committees**

- a. Sachem Legislative Committee
- b. Sachem Citizens' Advisory Audit Committee
- c. Sachem Budget Advisory Committee
- d. Community Education Budget Advisory Committee

5. **2010-11 Board of Education Goals**

Goal #1 – Provide Safe and Secure Schools

- The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 – Enhance Student Achievement, Quality of Instruction and Leadership Skills

- The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 – Improve Parent, Community and Staff Communication

- Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 – Improve Fiscal Responsibility and Accountability throughout the District

- Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 – Technology Integration

- Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 – We Are Sachem

- The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

I. **PRESENTATIONS/DISCUSSIONS**

1. Budget Update – Bruce Singer
2. Curriculum/Instruction - AIS Update – Jessica DePasquale

J. CLOSING

1. **Visitors** Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance.”

2. **Board of Education Discussion of Future Agenda Items**

RECOMMENDED ACTION: “that, any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.”

3. **Next Meeting**

The Board of Education will hold a work session on **Wednesday, January 5, 2011** at 7:30 PM in the Board Room at Samoset Middle School.

The next regular meeting of the Board of Education will be held on **Wednesday, January 19, 2011** at 7:30 PM in the Board Room at Samoset Middle School.

- K. EXECUTIVE SESSION** – The Board will adjourn to executive session to discuss personnel matters.

- L. ADJOURN**

JJN:baw