

**BOARD OF EDUCATION
SACHEM CENTRAL SCHOOL DISTRICT
WORK SESSION MEETING OF MARCH 7, 2012**

APPROVED AS WRITTEN – 4/18/12 – OFFICIAL COPY

MEMBERS PRESENT: Robert Scavo, President
Sal Tripi, Vice President
Teri Ahearn
Douglas Duncan, Jr
Michael J. Isernia, Esq
Dorothy Roberts
Michael J. Timo
Danielle Gresalfi, Student Member

MEMBERS ABSENT: Anthony Falco
Christine Lampitelli
Meagan Doherty, Student Member

ALSO PRESENT: James Nolan, Superintendent of Schools
Gail Grenzig, Asst. Superintendent for Personnel
Jill M. Karp, Asst. Superintendent for Curriculum and Instruction -
Elementary
Paul Manzo, Asst. Superintendent for Curriculum and Instruction –
Secondary
Bruce Singer, Associate Superintendent
Ed McCarthy, Esq.
Carol Adelberg, District Clerk

CALL TO ORDER: The work session meeting held at Samoset Middle School was called to order by President Scavo at 7:38pm.

PLEDGE OF ALLEGIANCE: President Scavo opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

RECOGNITIONS:

1. Betsy Burbige – Gatelot Life Saver
2. National Merit Scholarship Finalists
Sachem North: Dylan Cowit and Ruchi Shah
Sachem East: Christina Perri

PRESENTATIONS: East Musical Snippet – *CATS*

COMMENTS FROM VISITORS: The Board heard comments and concerns from members of the audience.

BUSINESS ITEMS:

Bid Awards Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the bid awards.

The bid awards presented for action are:

- a. Annual Visual Inspections, Five Year Capital Plan & School Facilities Report Cards Update. – Renewal ~*approve*
- b. Beverage and Snack Vending Services – Exclusive Vending Rights ~ *approve*
- c. Symantec Products - 2nd Supplemental bid ~ *approve*

BOARD OF EDUCATION – WORK SESSION MEETING –MARCH 7, 2012

- d. Internal Claims Auditor ~ *approve*
- e. Internal Auditing Services ~ *approve*

PERSONNEL ITEMS:

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve a consent agenda for all the personnel items.

Termination of Leave Replacement Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the termination of leave replacement teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Thompson, Caitlin	Science	Sachem East	03/02/12

Leaves of Absence of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the leaves of absence of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Speidell, Kristina	Elementary	Gatelot	Child Care Leave	2/4/12-6/30/12

Salary Changes for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the salary changes for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Licurse, Jill	Wenonah	9/1/11	7-7	7-8	2,573.00
McGuire, Gina	CCL	2/1/12	10-5	10-6	1,299.50
Schibani, Donna	Sagamore	2/1/12	7-6	7-7	1,300.00
Urbancik, Jason	Sequoia	2/1/12	2-1	2-2	1,181.00

Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the substitute teacher list as follows:

Barba, Michael	Drasba, Michael
McCormick, Kristin	Strong, Lauren

BOARD OF EDUCATION – WORK SESSION MEETING –MARCH 7, 2012

Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the termination/resignation of substitute teachers as follows:

<u>Name</u>	<u>Date</u>
DeFranco, Kristin	02/29/12
Malone, Kerry	02/17/12

Resignation of Teaching Assistants/Interpreters

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the resignation of teacher assistants/interpreters as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Balunas, Deborah	Special Education Teaching Assistant	Seneca	2/24/12

Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Angelis, Diane	3 Hr. FSW/Waverly	02/20/12
LoSordo, Jennifer	Clerk Typist/North	03/07/12

Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows:

<u>Name</u>	<u>Service Ends</u>
<u>Aide</u> McCormick, Kristin	02/17/12

Probationary Appointments of Support Services Personnel (Competitive)

BOARD OF EDUCATION – WORK SESSION MEETING –MARCH 7, 2012

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the probationary appointments of support services personnel (competitive) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
LoSordo, Jennifer	Sr. Clerk Typist/North	\$54,518	03/08/12	12 weeks 03/08/12-05/31/12

Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the appointment of support services personnel (exempt, labor, and non-competitive) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Kuethman, Diane	Registered Nurse/North	\$42,174	03/08/12	26 weeks 03/08/12-09/07/12
O’Halloran, Debra*	Hall Monitor/ East	\$8.81/hr	02/27/12	None

*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the substitute support services personnel (exempt, labor, and non-competitive) as follows:

<u>Name</u>	<u>Service Begins</u>
<u>Food Service Worker</u> Bentivenga, Theresa*	03/05/12

ACTION ITEMS:

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (7-0) to approve a consent agenda for Mini Contracts a-i.

Mini Contracts

- a. **Approval of Renewal Agreement Between the Sachem Central School and McClave Construction Management Inc.**

BOARD OF EDUCATION – WORK SESSION MEETING –MARCH 7, 2012

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the agreement between McClave Construction Management, Inc. and Sachem Central School District to provide consulting services in connection with the review of the existing roofs at all schools. The Construction Manager shall provide the following services:

McClave Construction Management will inspect all EPDM roofs in the School District and do the following:

- Mark with marker all holes found during inspection
- Mark with marker any signs of delaminating EPDM membrane
- Identify any damage or missing edge metal
- Identify leaks coming from walls, windows or mechanical equipment
- Transfer onto CAD drawing all holes and wall leaks. Coordinate these drawings with leaks identified by school personnel
- McClave Construction Management will work with EPDM manufacturer to determine if damage is covered under warrantee

North and Tecumseh:

McClave Construction Management will work with GenFlex warrantee department to coordinate meeting and site visits. McClave Construction Management will coordinate with roofers to do test cuts at North and Tecumseh. McClave Construction Management will assist the district in putting together the available documentation for the roof at North. During this search, McClave Construction Management will attempt to determine why the original design was changed. Payment for these services will be in accordance with the hourly rate schedule in Appendix B of the agreement. The term of the agreement shall be from the date the agreement is executed and shall continue until completion of the work. This agreement has been reviewed and approved by the school district's attorney.

b. **Approval of Agreement Between the Sachem Central School District and Advanced Psychological Assessment, P.C.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Advanced Psychological Assessment, P.C. to provide neuropsychological and evaluation services. The cost is \$2,800.00 per evaluation, including a written report. This agreement shall be in effect for the period January 1, 2012 to June 30, 2012. This contract has been reviewed and approved by the school district's attorney.

c. **Approval of Agreement Between the Sachem Central School District and Sayville Union Free School District**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Sayville Union Free School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Sayville Union Free School District. Sayville UFSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2010 through June 30, 2011. This agreement has been reviewed and approved by the school district's attorney.

d. **Approval of Agreement Between the Sachem Central School District and Half Hollow Hills Central School District**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the agreement between Sachem

BOARD OF EDUCATION – WORK SESSION MEETING –MARCH 7, 2012

Central School District and Half Hollow Hills Central School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Half Hollow Hills Central School District, but reside in the Sachem CSD. Half Hollow Hills CSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2010 through June 30, 2011. This agreement has been reviewed and approved by the school district's attorney.

e. **Approval of Agreement Between the Sachem Central School District and Commack Union Free School District**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Commack Union Free School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Commack Union Free School District, but reside in the Sachem CSD. Commack UFSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2011 through June 30, 2012. This agreement has been reviewed and approved by the school district's attorney.

f. **Approval of Agreement Between the Sachem Central School District and Kenmark, Inc. – Sachem High School North**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the rental contract between the Sachem Central School District and Kenmark, Inc. for scenery rental for the production of HAIRSPRAY at Sachem High School North. The cost is \$1,739.00 to be paid for by the North Drama Club Students' account.

g. **Approval of Agreement Between the Sachem Central School District and Grosh Scenic Rentals, Inc.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the Lease/Rental agreement between Sachem Central School District and Grosh Scenic Rentals, Inc. for scenery rental for Sachem High School North's drama production. The rental fee of \$971.70 will be paid by the Sachem High School North Drama Club Students' Account.

h. **Approval of Agreement Between the Sachem Central School District and The Long Island Home D/B/A South Oaks Hospital**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and The Long Island Home d/b/a South Oaks Hospital to provide transitional services to children during the school year. The consultant shall provide Level II Assessments/Vocational Evaluations and Level III Assessments. All services shall be provided in strict compliance with the student's IEP. The consultant will not provide any core academic instruction. The cost for these services is as follows:

<u>Service</u>	<u>Rate</u>
Level II Assessments/Vocational Evaluations	\$450.00 each
Level III Assessments (minimum of 8 hrs.)	\$ 61.00 per hour

BOARD OF EDUCATION – WORK SESSION MEETING –MARCH 7, 2012

The term of this agreement shall be from February 1, 2012 to August 31, 2012. This agreement has been reviewed and approved by the school district's attorney.

i **Approval of Agreement Between the Sachem Central School District and Suffolk County Water Authority Installation of Shut Off Valve Chippewa Elementary School**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the installation of a shut off valve by Suffolk County Water Authority (SCWA) in the line from their main to our hydrant located on the property at Chippewa Elementary School. The cost is estimated to be \$3,000. SCWA advises this should be done as soon as possible so that they can perform any repairs needed without doing a shut down and in order for them to conduct any flow tests for us.

Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Ahearn, and carried unanimously (7-0) to accept the recommendations of the Committee on Special Education for the following meetings:

2/16/12	2/17/12	2/27/12	2/28/12	2/29/12
3/01/12	3/02/12	3/05/12	3/06/12	3/07/12

Approval of Coaching Assignments for 2011-12 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (7-0) to approve the following coaching assignments for the 2011-12 school year:

WINTER

Wrestling

Seneca Volunteer – Brian Hagan (Hiawatha)

SPRING

Girls Middle School Lacrosse

Samoset – Brian Schnall (Samoset)

Boys Tennis

North Junior Varsity – Lauren Funes (District Sub)

Approval of SAT Preparation Program Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (7-0) to approve the following appointment of the individuals listed below as instructors for the Scholastic Aptitude Test (SAT) Program conducted at Sachem High School East and Sachem High School North for the 2011-12 school year:

Berger, James	English
Broderick, Annette	Social Studies
Cangero, Katherine	Math
Finta, John	Math
Genova, Jennifer	Math
Howard, Katherine	Math
McGovern, Lisa	English

BOARD OF EDUCATION – WORK SESSION MEETING –MARCH 7, 2012

Patten, Lawrence

English

Approval of the Position of Academic Intervention Service (AIS) Teacher

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the position of Academic Intervention teacher for the program occurring before or after school at a rate of \$52.04 per session at a maximum of 20 sessions for the 2011-2012 school year commencing February, 2012.

Appointment of Academic Intervention Service Teachers (AIS)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (7-0) to approve the following personnel be approved as teachers for the AIS Program for the 2011-2012 school year:

Austin, Sara	Berton, Jeanne	Beyer, Linda
Canellys, Angela	Carruthers, Christopher	Carter, Kristen
Coffey, Lucia	Dallanegra, Robin	Davis, Kimberly
Delp, Andrea	DePierro, Cheryl	Dowling, Jennifer
Dragotta, Kathleen	Faron Jenna	Fassois, Nicole
Faust, Bonnie	Fritz, Lauren	Galligan, Beth
Gieck, Christina	Gollenberg, Lorraine	Hinkaty, John
Hokanson, Edna	Hudak, Alison	Keith, Cynthia
Kolb, Victoria	Lettieri, Lauren	Maier, Caitlin
Marino, Christine	Marlowe, Melissa	McGovern, Lisa
Nardolillo, Theodore	Nicosia, Linda	Oliver, Rochelle
Olsen, Maribeth	Palmieri, Kristina	Petrie, Kelyn
Porciello, Amy	Rattinger, Jill	Schibani, Donna
Schroeder, Jennifer	Serra, Desiree	Shaljian, Christine
Shaw, Lauren	Siper, Wendy	Spano, Alison
Speelman, Carissa	Stanford, Kathleen	Surdi, Christina
Tirado, Jessica	Woll, Tara	Wrightson, Gregory

Approval of Budget Transfers of \$50,000 or Greater

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (7-0) to approve one budget transfer of \$50,000 or greater:

- One transfer for \$50,825.25 is to transfer funds from all other codes to the project holding code and contractual code in preparation to complete final cost report.

Revised Extracurricular Activities and Clubs for the 2011-12 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (7-0) to approve the following revised extracurricular activities and clubs for the 2011-12 school year:

<i>School</i>	<i>Club/Activity</i>	<i>Advisor</i>
East	Fashion & Sewing Club	<i>Rescind:</i> Erin Fisher
	<i>Add:</i> Model United Nations Club	<i>Add:</i> Nick Atonucci
	<i>Rescind:</i> News 12 LI Challenge	<i>Rescind:</i> Nick Antonucci
	Foreign Language: Spanish	<i>Add:</i> Jennifer Carpenter
	Honor Society: Science National	<i>Add:</i> Maureen Branca
		<i>Rescind:</i> April Kunz

BOARD OF EDUCATION – WORK SESSION MEETING –MARCH 7, 2012

Resolution to Reappoint Emergency Conditional Appointments

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (7-0) to re-appoint those individuals who have been previously appointed on an emergency conditional basis in accordance with chapter 147 of the Laws of 2001.

MONTHLY REPORTS:

Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for:

2/17/12	2/28/12	2/29/12	3/01/12
3/02/12	3/06/12	3/07/12	

DISCUSSIONS/PRESENTATIONS

1. 2012-13 Budget – Associate Superintendent, Mr. Singer, provided an update on the 2% tax levy limit cap.
2. Social Media for Public Relations – There was a discussion regarding the benefits and concerns of establishing a Sachem Facebook page. There was a consensus of the Board to schedule a meeting with administration, Jack Renda, and Chris Vaccaro to come up with some ideas on establishing the Facebook page. A legal opinion was requested from Board Counsel.

COMMENTS FROM VISITORS: None..

FUTURE AGENDA

ITEMS: 1. Discussion regarding hiring a Public Relations firm.

NEXT MEETING:

The next regular Board of Education meeting will be held on **Wednesday, March 21, 2012** in the Board Room at Samoset Middle School at 7:30 PM.

EXECUTIVE SESSION:

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts, seconded by Mr. Tripi, and carried unanimously (7-0) to convene into Executive Session at 8:54pm to discuss personnel matters.

ADJOURN: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts, seconded by Mr. Duncan, and carried unanimously (7-0) to adjourn at 11:40pm

Respectfully submitted,

Carol Adelberg
District Clerk