

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
WORK SESSION AGENDA

March 6, 2013

7:30 PM

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

- A. **Roll Call**
- B. **Call to Order**
- C. **Salute to the Flag**
- D. **Moment of Silence**

II. RECOGNITIONS

- 1. Spelling Bee Winner - Joseph Dachinger
- 2. Cherie Lehmann-wrote and recorded a song regarding the Sandy Hook tragedy-Gatelot

III. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

IV. BUSINESS ITEMS

A. Bid Award

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 13-112 Swimming Pool Chemicals & Supplies	Approve
b.	B 12-408W Weight Lifting Benches- Pep Grant	Approve

PERSONNEL ITEMS

V. CONSENT AGENDA FOR PERSONNEL ITEMS 5A.1 THROUGH 5C.3

A. Teachers

5.A.1. Leave Replacements Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Murphy, Ryan	Mathematics	Sachem North	1-1	2/28/13-6/30/13

5.A.2. Tenure Appointments for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the tenure appointments for teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Effective Date</u>	<u>Increment</u>
Mastandrea, Meghan	ESL	Gatelot	4/9/13	\$88.56
Urbancik, Jason	Mathematics	Sequoia	4/6/13	\$90.20

5.A.3. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

- Name
 Gross, Jeannene
 Kinsey, Sara
 Scholl, Marissa
 Walsh, Geri (HT)

5.A.4. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Renalds, Samantha	2/22/13

B. Administrators

5.B.1. Retirement of Administrative Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of administrative personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Singer, Bruce	Associate Superintendent for Business	District Office/Samoset Annex	7/1/13

C. Support Staff

5.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Caldwell, Sondra	Hall Monitor/Tecumseh	03/05/13

5.C.2. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Harney, Scott	Campus Security/District Wide	\$18.35/hr	02/27/13	None
Mayr, Paul	Campus Security/District Wide	\$18.35/hr	03/06/13	None
Petry, Wayne	Campus Security/District Wide	\$18.35/hr	03/06/13	None

5.C.3. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Aide</u> Caldwell, Sondra	03/06/13

VI. ACTION ITEMS

- 1. Mini Contracts Consent Agenda for Action Items 6.1.1 through 6.1.6.**

6.1.1. Health and Welfare Service Agreement, Riverhead CSD

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Riverhead Central School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$667.80 per student. The term of this agreement shall be from July 1, 2012 through June 30, 2013. This agreement has been reviewed and approved by the school district’s attorney.”

6.1.2. Health and Welfare Service Agreement, Uniondale UFSD

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Uniondale Union Free School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$600.56 per student. The term of this agreement shall be from September 1, 2012 through June 30, 2013. This agreement has been reviewed and approved the school district’s attorney.”

6.1.3. Approval of Agreement with Sunshine Alternative Education Center, Inc.

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Sunshine Alternative Education Center, Inc. to provide services in the area of substance abuse and violence prevention, social skills building and instructional activities. The cost is \$500.00 per week for each enrolled student. The term of this agreement shall be from January 1, 2013 to June 30, 2013. The agreement has been reviewed and approved by the school district’s attorney.”

6.1.4. Approval of Agreement with Elite Sounds, Inc.

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Elite Sounds, Inc. and Sachem Central School District for disc jockey entertainment services for the Sachem High School North Junior Banquet on March 1, 2013 at a cost of \$1,300.00 to be paid by the students. Due to the timing of the receipt of this agreement, approval is being requested after the date of the event. The term of this agreement is September 1, 2012 to June 30, 2013. This agreement has been reviewed and approved by the school district’s attorney.”

6.1.5. Approval of Agreement with Elite Sounds, Inc.

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Elite Sounds, Inc. and Sachem Central School District for disc jockey entertainment services for the Sachem High School North Senior Prom on June 20, 2013 at a cost of \$2,495.00 to be paid by the students. The term of this agreement is September 1, 2012 to June 30, 2013. This agreement has been reviewed and approved by the school district’s attorney.”

6.1.6. Health and Welfare Services Agreement, Patchogue-Medford UFSD

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Patchogue-Medford Union Free School District to provide health and welfare services to children residing in Sachem Central School District. The rate for this service is \$747.14 per eligible student. The term of this agreement shall be from September 1, 2012 through June 30, 2013. This agreement has been reviewed and approved by the school district’s attorney.”

6.2. Notice of Annual Budget Vote & Election of Trustees

RECOMMENDED ACTION: "that, the Board of Education of the Sachem Central School District, Towns of Brookhaven, Smithtown, and Islip, Suffolk County, New York, hereby gives notice that the vote on the school district budget and the election of members of the Board of Education, will be held on May 21, 2013, between the hours of 6 am and 9 pm. Voting will take place at Sachem's twelve elementary schools:"

Election District # 1
Lake Grove, NY

Wenonah Elementary School

Election District #2
Lake Grove, NY

Cayuga Elementary School

Election District #3
Lake Ronkonkoma, NY

Gatlot Elementary School

Election District #4
Lake Ronkonkoma, NY

Hiawatha Elementary School

Election District #5 Holbrook, NY	Nokomis Elementary School
Election District #6 Holtsville, NY	Chippewa Elementary School
Election District #7 Holtsville, NY	Waverly Elementary School
Election District #8 Farmingville, NY	Lynwood Elementary School
Election District #9 Farmingville, NY	Tecumseh Elementary School
Election District #10 Holtsville, NY	Tamarac Elementary School
Election District #11 Holbrook, NY	Merrimac Elementary School
Election District #12 Holbrook, NY	Grundy Elementary School

6.3. Rental of Voting Machines for Annual Budget Vote and Election of Trustees

RECOMMENDED ACTION: "that, the Board of Education approve the rental of thirteen (13) voting machines from the Suffolk County Board of Elections for use on May 21, 2013."

6.4. Notice of Public Hearing - (Information Item)

The formal Public Hearing on the Annual Budget Proposal will be held on Wednesday, May 8, 2013 at Samoset Middle School at 7:30pm.

6.5. Open Voter Registration - (Information Item)

The Board of Education takes this opportunity to remind residents that the district maintains open voter registration. On any school or business day, district residents may register to vote at any district school and also at the Administrative Offices at

Samoset Middle School. There will be two special voter registration days. They are Wednesday, May 8 from 7:30pm to 9pm in the Board Room at Samoset Middle School and Saturday, May 11 from 9am to 1pm at the Office of the District Clerk. No registrations may be taken in the seven day period preceding the election. The last day to register to vote is May 14, 2013 at 3pm. Questions regarding voter registration should be directed to the District Clerk at 471-1331.

6.6. Absentee Ballots - (Information Item)

A Sachem resident who is qualified to vote but unable to participate directly in the annual vote on May 21, 2013, at the Sachem polling places, for the reasons set forth in Section 2018A of the Education Law, may wish to utilize an absentee ballot. To arrange for absentee ballot use, if the ballot is to be mailed to the voter, an individual must submit a written application to the District Clerk on a form to be provided by the District Clerk, at least seven (7) days before the election on May 21, 2013. If the absentee voter is to personally pick up the absentee ballot, such application must be received by the District Clerk at least one day before the election. Absentee ballots must be received in the Office of the District Clerk by 5pm on the day of the vote, May 21, 2013. A list of all persons to whom absentee ballots shall have been issued will be available in the Office of the District Clerk.

6.7. Appointment of Chief Election Inspectors

RECOMMENDED ACTION: "that, the Board of Education, pursuant to Education Law, Section 2025, does hereby appoint the following qualified voters as Chief Election Inspectors for the Annual Budget Vote and Election of Trustees to be held on May 21, 2013, and

FURTHER, that they be compensated at the rate of \$10.07 per hour:"

Attard, Paul	Holbrook
Christensen, Maria	Holbrook
Davis, Alice	Farmingville
Hudson, Marcie	Holtsville
Inguanta, Steve	Holbrook
Kane, Margaret	Lake Ronkonkoma
Marcocchio, Maryellen	Ronkonkoma
Pearl, Nina	Lake Ronkonkoma
Ripollone, Bernadette	Holbrook
Schramel, Peter	Ronkonkoma
Sobol, Ann	Holtsville
Vesia, Emily	Holbrook
Wood, Laurie	Holbrook

6.8. Appointment of Assistant Clerks and Inspectors of Election

RECOMMENDED ACTION: "that, pursuant to Education Law, Section 2025, the Board of Education does hereby appoint the following qualified voters as Assistant Clerks and Inspectors of Election for the Annual Budget Vote and Election of Trustees to be held on May 21, 2013; and

FURTHER, that they be compensated at the rate of \$8.90 per hour:"

Alvino, Jean	Farmingville
Bauer, Wayne	Lake Ronkonkoma
Babb, Cheryl	Lake Grove
Benedetto, Genaro	Lake Ronkonkoma
Benedetto, Grace	Lake Ronkonkoma
Berliner, Theodore	Lake Grove
Biehner, Barbara	Holbrook
Burbach, Mary Anne	Holbrook
Cafiero, Edna	Ronkonkoma
Campos, Juanita	Farmingville
Catropa, Marie	Lake Ronkonkoma
Cavallaro, Carol	Holbrook
Cavallino, Joann	Holtsville
Cecere, Kathleen	Holbrook
Cecere, Marjorie	Lake Ronkonkoma
D'Agostino, Eleanor	Holbrook
DiSanto, Roseann	Holbrook
DellaIaconi, Kathleen	Holtsville
Farrell, Dorothy	Farmingville
Firestone, Christine	Ronkonkoma
Galbo, Genevieve	Holbrook
Grady, Arthur	Holbrook
Grady, Rosemary	Holbrook
Graeber, Florence	Holbrook
Graeber, Robert	Holbrook
Griffin, Helen	Lake Ronkonkoma
Guzman, Hector	Farmingville
Hudak, Robin	Holbrook
Inguanta, Lois	Holbrook
Kern, Lynette	Lake Ronkonkoma
Khan, Reema	Holtsville
Koelln, Alice	Lake Ronkonkoma
Koslosky, James	Holtsville
Kowalski, Gertrude	Holbrook

Levy, Marie	Holbrook
Mallon, Marilyn	Lake Ronkonkoma
Marrone, Charles	Farmingville
Maybrown, Harvey	Lake Grove
Maybrown, Myrna	Lake Grove
Moorman, Debra	Ronkonkoma
Neves, Graca	Farmingville
Pabst, Honey	Holbrook
Pearl, Fred	Holbrook
Pennacchio, Debra	Holbrook
Perrotta, Linda	Lake Ronkonkoma
Peterson, Warren	Holbrook
Pinaud, Ernest	Lake Grove
Reardon, Teresa	Holbrook
Rucker, Alice	Holbrook
Russo, Peter	Holbrook
Ruston, Richard	Holbrook
Schramel, Janet	Lake Ronkonkoma
Schulz, Doreen	Holbrook
Spero, Rosemary	Farmingville
Teller, Ed	Holbrook
Variante, Susan	Holbrook
Whelan, JoAnn	Lake Ronkonkoma
Wiegand, Kathleen	Ronkonkoma
Zoebelein, Ruth	Holbrook

6.9. Nominating Petitions

RECOMMENDED ACTION: "that, petitions nominating candidates for the Office of Member of the Board of Education must be filed with the Clerk of the District not later than 5pm on Monday, April 22, 2013.

This year it is necessary for nominating petitions to be signed by 167 qualified voters of the district.

NOTICE IS FURTHER GIVEN, that the following vacancies are to filled on the Board of Education:

TERM OF OFFICE	INCUMBENT
7/01/13 - 6/30/16	Tony Falco
7/01/13 - 6/30/16	Michael J. Timo
7/01/13 - 6/30/16	Sal Tripi

6.10. Approval of SAT Preparation Program Teachers

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following appointment of individuals listed below as instructors for the Scholastic Aptitude Test (SAT) Program conducted at Sachem High School East and Sachem High School North for the 2012-13 school year":

Annette Broderick	Social Studies
James Berger	English
Kathy Cangelo	Mathematics
Kiersten Corral	English
John Finta	Mathematics
Jennifer Genova	Mathematics
Katherine Howard	Mathematics
Lisa McGovern	English
William Miller	Mathematics
Lawrence Patten	English

6.11. Appointment of Chairperson - Committee on Preschool Special Education

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Chairperson for the Committee on Preschool Special Education for the 2012-13 school year as follows":

Conrad, Gina, Chairperson of the CPSE Preschool

6.12. Appointment of 2013 Summer School Supervisors

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education appoint the individuals listed below as supervisors in the summer program as indicated:"

Special Education Summer School

Auletta, Trish Supervisor

6.13. Approval of Field Trip

RECOMMENDED ACTION: "that, upon the recommendations of the Superintendent of Schools, the Board of Education approves the following athletic trip:

- Sachem High School East Girls Lacrosse program plans on traveling from Friday, March 22, 2013 through Saturday, March 23, 2013. This will be a competitive trip to scrimmage Liverpool High School in Syracuse, N.Y., as well as attend a girl's lacrosse game at Ithaca College.

6.14. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings”:

2/28/13, 3/1/13, 3/4/13, 3/5/13 and 3/6/13

6.15. 2013 Summer Enrichment Program

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2013 Summer Enrichment Program for grades one through eight to be housed at Gatelot Avenue Elementary School and Samoset Middle School. The full day program will begin at 8:30 a.m. and end at 3:30 p.m. This program will be self-sustaining and have no financial burden on the taxpayers or the general fund. It is recommended that the summer 2013 tuition be increased to \$235.00 per week. Also, it is recommended that the following rates for staff be approved:”

Lead Teachers	\$43.00/hr.
Teachers	\$25.00/hr.
Lead Camp Counselor	\$17.50/hr.
Counselors	\$11.00/hr.

VII. MONTHLY REPORTS**Determinations from the Committee on Preschool Special Education**

The determination from the Committee on Preschool Special Education for the following dates are on file in the Office of the District Clerk:

2/28/13, 3/1/13, 3/4/13, and 3/6/13

VIII. PRESENTATION/DISCUSSIONS

1. Budget 2013-14
2. Don Hoffman – Internal Audit Presentation on 2013-14 Budget

IX. CLOSING

A. Visitors (Each visitor will be limited to 3 minutes)

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next Regular meeting of the Board of Education will be held on March 20, 2013 at 7:30 PM in the Auditorium at Samoset Middle School.

The next Work Session of the Board of Education will be held on Wednesday, April 3, 2013 at 7:30 PM in the Auditorium at Samoset Middle School.

X. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

XI. ADJOURN