

**BOARD OF EDUCATION
SACHEM CENTRAL SCHOOL DISTRICT
WORK SESSION MEETING OF DECEMBER 4, 2013**

APPROVED AS WRITTEN – 1/29/14 – OFFICIAL COPY

MEMBERS PRESENT: Robert Scavo, President
Sal Tripi, Vice President
Teri Ahearn
Douglas Duncan, Jr.
Anthony Falco
Michael J. Isernia, Esq.
Dorothy Roberts
Michael J. Timo
Caila Hendrickson, Student Member

MEMBERS ABSENT: Christine Lampitelli
Katie Doherty, Student Member

ALSO PRESENT: James J. Nolan, Superintendent of Schools
Gail Grenzig, Assistant Superintendent for Personnel
Paul E. Manzo, Deputy Superintendent
Bruce Singer, Associate Superintendent for Business
Chris Clayton, Esq.
Carol Adelberg, District Clerk

CALL TO ORDER: The work session meeting held at Samoset Middle School was called to order by President Scavo at 7:30pm.

PLEDGE OF ALLEGIANCE: Mr. Scavo opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

RECOGNITIONS:

COMMENTS FROM VISITORS: The Board heard comments and concerns from members of the audience.

PRESENTATIONS:

1. AP Physics Curriculum Update – R. Gearns, W. Holl
2. Graduation Program Changes - Sue Tuttle
3. New - New York State CTE Program - Mary Faller

BUSINESS ITEMS:

Bid Awards: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the following bid awards:

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 13-304G Graduation Programs	Approve
b.	B 13-55C Rebid Tree Trimming and Removal Services	Approve
c.	B 13-51C REBID Pumps & Electric Motors - Repair Services and Parts/ Equipment Purchase	Approve

BOARD OF EDUCATION – WORK SESSION MEETING – DECEMBER 4, 2013

PERSONNEL ITEMS

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve a consent agenda for the personnel items.

Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the substitute teacher list as follows:

Name
Benson, Kristin
Desz, Jessica
Kaiser, Ashley
Murphy, Eileen
Perotti, Michele
Ratto, Sarah
Rooney, Kaitlin
Wood, Cailey

Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the termination/resignation of substitute teachers as follows:

<u>Name</u>	<u>Date</u>
Agostino, Joseph	11/19/13
Alam, Ilia	11/22/13
Amendola, Rachel	11/18/13
Bothwell, Brittney	11/19/13
Cardo, Julia	11/19/13
Channer, Jennifer	11/19/13
Flowers, Christina	11/19/13
Funes, Lauren	11/19/13
Gucwa, Paul	11/19/13
Hokanson, Elizabeth	11/19/13
Kerremans, Rachel	11/19/13
Lamont, Kimberly	11/19/13
Lazzaro, Peter	11/25/13
Marchese, Ashley	11/19/13
Martin, Lisa	11/19/13
Mascolo, Robert	11/18/13
Morales, Liana	11/18/13
Morse, Fiona	11/19/13
O'Connor, Jaclyn	11/19/13
Ortiz, Ashlee	11/21/13
Panarello, Joseph	11/19/13

BOARD OF EDUCATION – WORK SESSION MEETING – DECEMBER 4, 2013

Sorrese-Said, Caralyn	11/19/13
Sosa, Elise	11/19/13
Sullivan, Samantha	11/19/13
Thompson, Courtney	11/19/13
Wolf, Anthony	11/19/13

Probationary Appointments of Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the appointment of probationary teacher assistants as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Carr, Leslie	Special Education Teaching Assistant	Sachem North	2-3	12/5/13-6/30/16
Cosgrove, Maegan	Special Education Teaching Assistant	Sachem North	4-3	12/5/13-6/30/15
Danchalski, Melissa	Special Education Teaching Assistant	Lynwood	1-3	12/5/13-6/30/16
Haskins, Teal	Special Education Teaching Assistant	Sachem East	2-3	12/5/13-6/30/15
Helmke, Danielle	Special Education Teaching Assistant	Sachem East	1-3	12/5/13-4/17/16
Kelly, Wanda	Special Education Teaching Assistant	Hiawatha	4-1	12/5/13-6/30/15
Koval, Ashley	Special Education Teaching Assistant	Sachem East	3-3	12/5/13-6/30/15
Lodico, Melissa	Special Education Teaching Assistant	Samoset	2-3	12/5/13-6/30/15
Maddy, Tracey	Special Education Teaching Assistant	Gatelot	1-3	12/5/13-9/2/16
Moscatello, Diana	Special Education Teaching Assistant	Sachem East	3-3	12/5/13-6/30/15
Trautman, Rebecca	Special Education Teaching Assistant	Sequoia	3-3	12/5/13-6/30/15
Wilbur, Cara	Special Education Teaching Assistant	Tecumseh	4-3	12/5/13-6/30/14

Appointment of Leave Replacement Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the appointment of leave replacement teacher assistants as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Coope, Jacqueline	Special Education Teacher Assistant	Nokomis	1-3	12/3/13-6/30/14
Reed, Carrie	Special Education Teacher Assistant	Sequoia	1-3	12/4/13-6/30/14

BOARD OF EDUCATION – WORK SESSION MEETING – DECEMBER 4, 2013

Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
McKeveny, Christina	Office Aide/Sagamore	12/9/13

Return from a Leave of Absence of Support Services Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the return from a leave of absence of support services personnel as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Cooper, Susan	Special Ed Aide / Hiawatha	Personal	11/18/13

Rescission of Appointment (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to rescind the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Rekowicz, Debra	Recreation Aide	\$10.07/hr.	9/25/13	None

Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Ends</u>
<u>Clerical</u>	
Bender, Mary	11/20/13
Bonura, Denice	12/05/13

Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Begins</u>
<u>Athletic Trainer</u>	
Lewis, Adam	12/5/13
<u>Food Service Worker</u>	
Bourgade, Kyri	12/2/13

BOARD OF EDUCATION – WORK SESSION MEETING – DECEMBER 4, 2013

ACTION ITEMS:

Mini Contracts:

Consent Agenda

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve a consent agenda for mini contracts a –d.

a. Approval of Special Education Services Agreement with Patchogue-Medford SD

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Patchogue-Medford School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Patchogue-Medford Union Free School District, but reside in the Sachem Central School District. Patchogue-Medford SD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2013 through June 30, 2014. This agreement has been reviewed and approved by the school district's attorney.

b. Approval of Agreement with School Aid Specialists Management Services

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the agreement with School Aid Specialists Management Services to provide the following services:

- Ensure that the District receives the maximum amount of Medicaid funding to which it is entitled
- Ensure that the District is in compliance with all rules and regulations governing the claiming of Medicaid funding, including, but not limited to, provider licensure, prescription completeness, and/or session notes
- Provide the District with monthly reports including but not limited to billing amounts, student eligibility and/or other relevant data
- Provide Medicaid billing services
- Provide training to District staff as requested by the District in connection with claims and compliance issues

The fee for these services is fifteen (15) percent for Medicaid funding received by the District as a result of the provision of services, to a maximum of \$50,000. This agreement shall be in effect for the period January 1, 2014 to December 31, 2014. This contract has been reviewed and approved by the school district's attorney.

c. Approval of Special Education Services Agreement with Patchogue-Medford SD 2012-13

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Patchogue-Medford School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Patchogue-Medford Union Free School District, but reside in the Sachem Central School District. Patchogue-Medford SD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2012 through June 30, 2013. This agreement has been reviewed and approved by the school district's attorney.

d. Approval of Agreement with the Town of Brookhaven for Salt, Sand and General Repairs 2014

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to authorize the President of the Board of Education, Robert Scavo, to execute the renewal of the agreement between the Sachem School District and the Town of Brookhaven for salt, sand, and general repairs as needed.

BOARD OF EDUCATION – WORK SESSION MEETING – DECEMBER 4, 2013

Approval of Amendment to the Agreement with Developmental Disabilities Institute

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the amendment to the agreement between Sachem Central School District and Developmental Disabilities Institute to provide Home and Community Services. The rates for these services are set forth in Appendix A of the amendment. This amendment has been reviewed and approved by the school district's attorney.

Approval of Agreement with Elite Sounds, Inc. for Sachem HS North Pro Bono Events

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried (7-0-1), with Mr. Falco abstaining, to approve the agreement between Elite Sounds, Inc. and Sachem Central School District for disc jockey entertainment services for the following events:

Sachem North Fall Pep rally (all day event)
Sachem North Spring March Madness Tournament (all day event)
Sachem North Varsity Sporting Events (Homecoming, Field Hockey Senior Night, etc.)
Sachem North Varsity Club Annual Spring Barbecue

Elite Sounds, Inc. agrees to provide services for these events at no cost to the District. The term of this agreement is from September 1, 2013 to June 30, 2014. This agreement has been reviewed and approved by the school district's attorney.

Approval of Agreement with Elite Sounds, Inc. for Sachem HS North Junior Banquet

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried (7-0-1), with Mr. Falco abstaining, to approve the agreement between Elite Sounds, Inc. and Sachem Central School District for disc jockey entertainment services for the Sachem High School North Junior Banquet on March 7, 2014. The cost for these services is \$1,300.00 and is paid for by the students. The term of this agreement is from March 1, 2014 to March 31, 2014. This agreement has been reviewed and approved by the school district's attorney.

Approval of Agreement with Elite Sounds, Inc. for the Sachem HS North Senior Banquet

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried (7-0-1), with Mr. Falco abstaining, to approve the agreement between Elite Sounds, Inc. and Sachem Central School District for disc jockey entertainment services for the Sachem High School North Senior Banquet on November 4, 2013. The cost for these services is \$1,395.00 and is paid for by fundraising and the students. The term of this agreement is from November 1, 2013 to November 30, 2013. Due to the timing of the receipt of this agreement, we are asking approval after the event has occurred. This agreement has been reviewed and approved by the school district's attorney.

Approval of Agreement with Elite Sounds, Inc. for Sachem High School North Senior Prom

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried (7-0-1), with Mr. Falco abstaining, to approve the agreement between Elite Sounds, Inc. and Sachem Central School District for disc jockey entertainment services for the Sachem High School North Senior Prom in June 2014. The cost for these services is \$2,495.00 to be paid for by the students. The term of this agreement is June 1, 2014 to June 30, 2014. This agreement has been reviewed and approved by the school district's attorney.

BOARD OF EDUCATION – WORK SESSION MEETING – DECEMBER 4, 2013

Approval of Coaching Assignments for the 2013-14 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the following coaching assignments for the 2013-14 school year:

Winter

Wrestling

North Varsity Volunteer - Lance Banfi (OOD)

Cheerleading

Sagamore Cheerleading Coach - Corrine Lursen (OOD)

Donation - Lake Grove Lions Club

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to accept with gratitude, the donation of gift cards totaling \$1,500.00 from the Lake Grove Lions Club. Gift cards totaling \$300.00 will be sent to Sachem High School North, Samoset Middle School, Gatelot, Cayuga and Wenonah Elementary Schools to be distributed to families in need as determined by school nurses and social workers.

Donation - Chili's

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to accept with gratitude, donated funds from Chili's Restaurant. Chili's sponsors "Give Back" events and partners with schools in our District throughout the school year to raise funds. These funds can be used for field trips, Covey initiatives, etc.

Approval of Excess Major Medical Renewal Rates with J.J. Stanis and Company, Inc.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the Excess Major Medical renewal rates from J.J. Stanis and Company, Inc. The current rates will continue as follows:

	Current Rates	Renewal Rates
Single Coverage	\$6.25	\$6.25
Family Coverage	\$15.00	\$15.00

There is no cost increase. This is fully paid by employees. There is no district contribution. The renewal is scheduled to take place effective January 1, 2014.

Approval of Extension of Agreement with Keany Associates, Inc.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, and was seconded by Mr. Tripi to approve the addition of approximately four (4) more meetings at a rate of \$625 per meeting for Michael Keany, Keany Associates, Inc. in order to complete the Facilities Study Report. A **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (8-0) to TABLE this item. After further discussion, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (8-0) to remove this item from the TABLE. An Amended **Motion** was made by Mr. Tipi, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the addition of three (3) more meeting at a rate of \$625 per meeting for Michael Keany, Keany Associates, Inc. in order to complete the Facilities Study Report.

BOARD OF EDUCATION – WORK SESSION MEETING – DECEMBER 4, 2013

Appointment of 2014 Summer School Supervisors

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to appoint the individuals listed below as Lead Teachers in the summer program as indicated:

Summer Enrichment Program

Landro, Melissa - Lead Teacher
Matthews, Jenna - Lead Teacher

Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to accept the recommendation of the Committee on Special Education for the following meetings:

11/21, 11/22, 11/25, 11/26, 12/2, 12/3, 12/4

MONTHLY REPORTS

Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

11/21/13, 12/3/13

Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee – There was a consensus of the Board to give the BAC an additional charge of looking into increasing the participation in the free and reduced lunch program.
4. Facilities Study Committee

2013-14 Updates to the Board – Superintendent Nolan referenced a letter to Commissioner King. The Board was asked to review the letter and provide feedback to the Superintendent.

PRESENTATIONS/DISCUSSIONS:

1. Kelly Development Group - "The Arboretum" - Michael Kelly – The Board requested follow up on the formula for the proposed number of additional students, tax revenue by phase, and the bus entrances to the development.
2. Serota Properties - Islip Pines - Judy White

COMMENTS FROM VISITORS: None.

BOARD OF EDUCATION – WORK SESSION MEETING – DECEMBER 4, 2013

FUTURE AGENDA

- ITEMS:**
1. Update on the facilities department equipment and a school bus inventory including mileage.
 - 2 Update on the Race to the Top
 - .3 Resolution at the next BOE meeting for excused Board member absence due to military service.

NEXT MEETING:

The next Regular meeting of the Board of Education will be held on Wednesday, December 18, 2013 at 7:30 PM in the Board Room at Samoset Middle School.

EXECUTIVE

SESSION: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (8-0) to convene into Executive Session at 10:05pm to discuss particular personnel matters.

ADJOURN Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Tripi, and carried unanimously (8-0) to adjourn at 11:15pm.

Respectfully submitted,

Carol Adelberg
District Clerk