

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
WORK SESSION AGENDA

March 4, 2015

7:30 PM

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**

II. RECOGNITIONS

1. Art Students - All County Awards
2. Spelling Bee Winners

III. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

IV. PRESENTATIONS

Energy Performance Contract

BUSINESS ITEMS

1. **Bid Award**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 15-309 Chrysler/Dodge OEM Parts	No Award
b.	B 15-316 Vehicle Transmission Service & Remanufactured Transmissions	No Award
c.	R 14-18 Third Party Administrator - Worker’s Compensation Self-Insured Program	Approve
d.	B 14-22A Components for District-Owned Point of Sale System	Approve
e.	B 15-4 Assistive Technology - Hearing & Vision	Approve

PERSONNEL ITEMS

V. CONSENT AGENDA FOR PERSONNEL ITEMS 5.A.1. THROUGH 5.C.5.

A. Teachers

5.A.1. Leaves of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Lam, Erin	Elementary	Cayuga	Child Care Leave	3/6/15-6/30/15

5.A.2. Leave Replacements Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Rodgers, Eileen*	F&CS	North	7-4	3/2/15-6/30/15

*Excessed teacher

5.A.3. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

<u>Name</u>
Donnelly-Florio, Anne

Martin, Megan
 Romano, Christina
 Sommer, David
 Ulrich, Brad
 Venza, Marissa

5.A.4. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Loiodice, Christopher	2/24/15
Rivard, Tracey	2/18/15

B. Teacher Assistants

5.B.1. Appointment of Leave Replacement Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Perotti, Michele	Special Education Teaching Assistant	Hiawatha	1-3	3/11/15-6/30/15

C. Support Staff

5.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Ayala, Jennifer	Payroll Supervisor/Payroll	3/4/15

5.C.2. Return from a Leave of Absence of Support Services Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the return from a leave of absence of support services personnel as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Cesaria, Joann	Special Ed Aide/TBD	Personal	3/2/15

5.C.3. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u> <u>Aide</u>	<u>Service Ends</u>
Esposito, Idina	2/20/15
Schultz, Meryl	2/20/15

5.C.4. Probationary Appointments of Support Services Personnel (Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Ayala, Jennifer	Payroll Manager/ D.O. Samoset Annex	\$65,567	3/5/15	12 weeks 3/5/15- 5/27/15

5.C.5. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Delio, Denise A.	Hall Monitor/Sequoya	\$9.08/hr.	3/4/15	None

VI. ACTION ITEMS

1. Mini Contracts Consent Agenda for Action Items 6.1.1. through 6.1.5.

6.1.1. Approval of Agreement with Diagnostics, LLP

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Diagnostics, LLP to provide a Neuropsychological Evaluation, and Reading and Writing Evaluation, including a written report, the cost of which shall not exceed \$6,000.00. This agreement shall

be in effect for the period of February 1, 2015 through June 30, 2015. This contract has been reviewed and approved by the school district's attorney."

6.1.2. Approval of J.J. Stanis and Company, Inc. for Third Party Administrative Services

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves J.J. Stanis and Company, Inc. for Third Party Administrative Services for the self-insured employee long term disability benefit plan. Sachem SD shall pay an administrative service fee in the amount of fifty dollars (\$50.00) per claim per month. Each claim will be included in the calculation of the amount of the monthly administrative service fee from the date J.J. Stanis receives notice until the claim is closed. This agreement will take effect April 1, 2015. This agreement has been reviewed and approved by the school district's attorney."

6.1.3. Approval of Agreement with Creative Tutoring, Inc. 2015-16

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Creative Tutoring, Inc. to provide home teaching and related services in accordance with the State Education regulations, using only teachers certified by the New York State Education Department. The rates are as follows:

Home Instruction (Individual)	\$38.00 per hour
Home Instruction (Resource Room)	\$38.00 per hour

(session defined as less than one hour)

This contract shall be in effect from July 1, 2015 through June 30, 2016. This contract has been reviewed and approved by the school district's attorney."

6.1.4. Approval of Agreement with Bayada Home Health Care 2015-16

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Bayada Home Health Care to provide skilled nursing services on an as-needed and as-requested basis. The cost is \$50.00 per hour for R.N. services and \$55.00 per hour for L.P.N. Services. This agreement shall be in effect for the period July 1, 2015 to June 30, 2016. This contract has been reviewed and approved by the school district's attorney."

6.1.5. Approval of Health and Welfare Services Agreement with Sayville UFSD 2014-15

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Sayville Union Free School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$1025.46 per student. The

term of this agreement shall be from July 1, 2014 through June 30, 2015. This agreement has been reviewed and approved by the school district's attorney."

6.2. Donation - Scholastic Sports Marketing and the United States Army

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation of \$500 to the Health & PE, Health Services and Athletics Office from Scholastic Sports Marketing in conjunction with the United States Army to be used to purchase a banner for the Sachem High School North gymnasium in Thomas Sabatelle's name."

6.3. Revision of Extracurricular Club/Activity for the 2014-15 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following extracurricular club/activity revision for the 2014-15 school year":

<u>School</u>	<u>Club/Activity</u>	<u>Advisor</u>
Sagamore	Sagamore Book Club	delete: Denise Cinco add: Mary O'Hara

6.4. Appointment of Department Chairperson for the 2014-15 School Year

RECOMMENDED ACTION" "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Department Chairperson for the 2014-15 School year as follows:

Family & Consumer Science	Michelle Esp
---------------------------	--------------

6.5. Approval of Resolution for Amendment to ECG Agreement

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution for the Amendment to the ECG Agreement:"

BE IT RESOLVED that the Board of Education hereby approves the Amendment to the Agreement with ECG Engineering, L.L.C. dated March 19, 2014 in the form attached hereto.

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the Board President to execute the attached Amendment on behalf of the Board of Education.

6.6 Approval of SEQRA Resolution for Energy Performance Contract

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following SEQRA resolution:”

WHEREAS, the Board of Education of the Sachem Central School District desires to embark upon energy related capital improvements at the District’s facilities, including: (1) Lighting Fixture Retrofits; (2) Exterior Lighting Improvements; (3) Building Envelope Improvements; (4) Energy Management Systems for Temperature Setbacks, Exhaust Fan and Relief Damper Controls, Demand Controlled Ventilation and Optimal Start; (5) Heating Distribution System with Pipe and Valve Insulation; (6) Boilers - Burner Controllers; (7) Motor Replacements; (8) Kitchen Hood - Exhaust Fan Controls; (9) Water Conservation; (10) Renewable Energy - Photovoltaic Electric Generation; (11) Cogeneration; (12) Plug Load Controllers; (13) Fuel Catalyzer Installation; (14) Air Conditioning Compressor Controllers; (15) Energy Efficient RTU Replacement; (16) Replacement of Transformers; (17) Refrigeration Compressor Controllers; and, (18) Refrigeration Equipment Upgrades (hereinafter referred to as the “Energy Performance Project”); and

WHEREAS, the Energy Performance Project is subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the *replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building*

or fire codes is classified as a Type II Action under the current Department of Environmental Conservation SEQR Regulations (Section 6 N.Y.C.R.R. 617.5(c)(2)); and

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the Energy Performance Project and has determined that, based upon recommendation from ECG Engineering, L.L.C. in connection with its review and examination of the Energy Performance Project, that such Energy Performance Project is classified as a Type II Action pursuant to Section 617.5(c)(2) of the SEQR Regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED, that the Board of Education hereby declares that the Energy Performance Project is a Type II Action, which requires no further review under the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its

request for approval of the listed Energy Performance Project from the New York State Education Department.

6.7. Approval of Resolution Awarding Energy Performance Contract to Johnson Controls, Inc.

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution awarding the Energy Performance Contract to Johnson Controls, Inc.:

WHEREAS, the Board of Education of the Sachem Central School District publicly requested proposals for the “District Wide Implementation of Energy Conservation Measures on a Performance Contracting Basis at the Sachem Central School District” (the “Project”) on April 28, 2014.

WHEREAS, the School District received proposals from energy performance contracting firms in response to its request for proposals, which were opened by the School District on June 11, 2014.

WHEREAS, the School District Administration and the School District’s Engineer, ECG Engineering, P.C. (“ECG”), reviewed and evaluated the proposals submitted by the energy performance contracting firms in connection with the Project;

WHEREAS, based upon said review and evaluation of the proposals, Johnson Controls, Inc. (“JCI”) was requested to perform a Detailed Energy Audit of the School District’s facilities;

WHEREAS, the Board of Education authorized JCI to perform a Detailed Energy Audit at no cost to the District at its public Board meeting held on August 27, 2014;

WHEREAS, JCI subsequently performed a Detailed Energy Audit for the proposed energy performance project at the School District;

WHEREAS, JCI submitted said Detailed Energy Audit to the School District in or about January of 2015;

WHEREAS, based upon the School District Administration's review of the Energy Performance Project, the Detailed Energy Audit submitted by JCI and the recommendation of ECG Engineering, P.C. in connection with its review and examination of the Energy Performance Project and the Detailed Energy Audit, the School District Administration recommends that the Board of Education enter into an energy performance contract with JCI in accordance with the terms and conditions of the energy performance contract attached hereto; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to enter into an energy performance contract with JCI.

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Sachem Central School District authorizes the Board of Education to enter into an energy performance contract with JCI, for the purpose of improving the efficiency of the School District's energy systems in accordance with the terms and conditions set forth in the attached energy performance contract; and,

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Board President to execute the necessary documents to effectuate said energy performance contract between the Board of Education and JCI.

6.8. Approval of Payment to FIRST (For Inspiration and Recognition of Science and Technology)

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the payment of \$5,000 to FIRST (For Inspiration and Recognition of Science and Technology) for an entrance fee for the 2015 FIRST Robotics Championship Competition, to be held in St. Louis, Missouri for the

Sachem Robotics team. The dates of the competition are April 22-25, 2015. This will be paid through the Career Training Program.”

6.9 Approval of Field Trip for the 2014-15 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following field trip for the 2014-15 school year”:

Group	Date(s)	Location
Sachem Robotics Students	April 22-25, 2015	2015 FIRST Robotics Championship Competition Edward Jones Dome St. Louis, Missouri

6.10. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings”:

2/26, 2/27, 3/2, 3/3, 3/4

VII. MONTHLY REPORTS

7.1. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

2/26, 2/27, 3/2, 3/3, 3/4

7.2. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens’ Advisory Audit Committee
3. Sachem Budget Advisory Committee

7.3. 2014-15 Updates to the Board

1. “4+1” Pathways
2. Part 154
3. Introduction of Sachem App.

VIII. CLOSING

A. Visitors (Each visitor will be limited to 3 minutes)

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next Regular meeting of the Board of Education will be held on Wednesday, March 18, 2015 at 7:30 PM in the Board Room at Samoset Middle School.

IX. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

X. ADJOURN