



Principal

Gemma Salvia
gsalvia@sachem.edu

Assistant Principals

Kevin Miller

*Georgia Afxendiou,
Ph.D.*

*Superintendent of
Schools*

Christopher J.
Pellettieri, Ed.D.

850 Main Street
Holbrook, NY
11741
631.471.1850



#WeAreSachem

Sachem Central School District

Seneca Middle School

August 2021

Dear Parent/Guardian:

As principal of Seneca Middle School, it is my pleasure to welcome you to a new school year! This certainly is a unique time in the world of education, and we are very excited to have our students back at school! The faculty and staff are very happy to have our hallways filled with enthusiastic students who are ready to learn and take advantage of all we have to offer. At Seneca, we will continue to focus on making our school mission the core of our daily work with all students. A new school year presents opportunities for various beginnings – new classes, new faces, and new courses.

The first day of school for students will be on Thursday, September 9, 2021. Our school hours are 8:10 a.m. to 2:30 p.m. (Periods 1-8). Student schedules are posted on e-school. A copy of the bell schedule follows this letter. The first day of school is an “A” day. Students should bring a copy of their schedule with them on their first day of class and have it in their hands as they enter the building that morning. Their schedule will serve as their ID to enter the building. During homeroom on the first day, students will be given an ID card, lanyard, and an agenda, courtesy of Student Government and the Seneca PTA. Students will always need to wear their ID card every day. This will be necessary in order to align with our safety and security procedures. If students misplace or lose their ID, they can obtain a new one in the guidance office for \$2.00. It is important students adhere to this protocol.

This year, Seneca is hosting students in the Universal Pre-K Program. We are very excited to welcome our new students to the building and look forward to all the new excitement our young students will bring to our building and to our middle school students.

Students will be permitted to use their hall locker at the beginning, middle, and end of the day. When students enter each morning, they should leave their backpack in their locker and pack for their morning schedule. Midday, they should switch out their items for the afternoon and only go back to their locker at the end of the day to pack up and go home. Students are permitted to use string bags during the day but not backpacks. Visits to the lockers will be minimal, so students should plan accordingly for their day. Students will also have access to their gym locker this year, and they will need a change of clothes when participating in physical education. Students will receive their gym locker combination during their PE class.

When students enter the building on the first day of school, they will report directly to Period 1. All students must wear a mask while on the bus. This is required.



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The Student Handbook will be discussed during the week of September 13 with all students. A copy of the Handbook can be found on the Seneca webpage. Please read and discuss all information with your child. All students will be responsible for reading and following all District Policies during the school year.

School photos will take place on September 13 and 14 during PE class. Click [the flyer](#) for more information.

We are excited to bring back after school clubs, activities, and sports! We encourage all our students to get involved at Seneca. There are thirty-five different clubs students can join, and students may join more than one! Club information is posted on the Seneca website and a monthly calendar of meeting dates will be posted on the main page as well.

As a reminder, cell phones are not permitted during school hours. Any student who has a cell phone in school must have it turned off completely and locked in his or her locker. We provide a telephone in the main office and guidance office exclusively for student use. As an exception, any student who does not feel comfortable using the phone in the main office may use their cell phone to call home from the main office only. Additionally, we remind students that in order to use the phone, you must have permission from your teacher.

This year, all students will be receiving a Chrome book. This summer, our building was equipped with new wiring to access Wi-Fi in each classroom. Additional information will be forthcoming once we receive the Chrome books and are ready to distribute them to students.

If you need to bring something to your child while they are in school, you can leave the item(s) in the security vestibule. Also, if you need to pick your child up from school for any reason, you must have valid identification with you. No student will be released without proper identification and the person's name must be listed in e-school. The information on the emergency listing in e-school should be updated as needed.

Our lunch and breakfast program will be available for all students. The school menu and prices can be found on the Seneca website. There is outside seating available for students on a first come, first served basis. More information will be shared with students during the first few days of school.

All students entering the 7th grade must have received the Meningitis vaccine and have provided documentation to the health office prior to September 9, 2021. Please note that students will not be permitted to remain in school without the proper documentation. Also, all 6th grade students who will be 11 years old prior to September 9, 2021 must have received the Tdap vaccine or have a note with an appointment to receive the vaccine on file in the Seneca Health Office. Students that still need a 2nd Varicella or a Polio booster vaccine are also required to receive these vaccines or provide a doctor's note with a pending appointment date. All pending appointment dates should not exceed September 16, 2021. Students without proper documentation will not be permitted to remain in school.



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Students that are 10 years old at the beginning of the school year will be required to receive the Tdap vaccine by the time they reach their 11th birthday.

Your child's bus number can be found under the "Bus" tab on the portal. This year there are 22 buses. Buses 1 – 11 will pick-up and drop-off on the H-wing (south side) of the building and buses 12-22 will be on the gymnasium side of the building. Dismissal buses will be lined up in numerical order so that students will be able to find their buses easily every day. Students are not permitted to take any bus other than the one assigned. This is for health and safety reasons. Please remember, the school bus is an extension of school and all school rules apply at the bus stop and on the bus. **All parent drop-offs and pick-ups will take place in front of the building.** The doors will open for all students at 7:55 a.m., so parents are encouraged to not drop off their child prior to that time. No student may be dropped off in the bus designated areas. We ask for your full cooperation in order to guarantee that all students are safe as they enter and leave school each day. This route will also allow for a smoother traffic flow in the morning as well as in the afternoon. If you plan on picking up your child at the end of the school day, please park in the designated parent pick up spots. Please do not park in the parking lot but park along the curb in the outlined parking spots. Please note that cars will not be permitted to leave school until all buses have departed from the building. This will ensure safety for all students. Your cooperation is greatly appreciated.

All students are expected to be in school on time each day. Good attendance is important and sets the standard for good habits. If your child is absent from school, please call our attendance office the morning of the absence at 631-471-1850, option 1. A written absence note is required when your child returns to school.

As we continue to work with students each day, the staff at Seneca is dedicated to the growth of every child by assisting them with developing a positive self-image, a strong desire for learning, and a sense of respect for self and others.

I look forward to seeing the students this week. If you have any questions or concerns, please do not hesitate to contact me at gsalvia@sachem.edu or at 631-471-1850.

All my best,

Gemma M. Salvia

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Principal

Be Kind. Be Honest. Be Humble. Be Your Best.

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SENECA MIDDLE SCHOOL

BELL SCHEDULE

2021-2022

Doors open for students - 7:55 a.m.

PERIOD	TIME
1	8:10 a.m. – 8:53 a.m.
Homeroom	8:53 a.m. – 8:59 a.m.
2	9:03 a.m. – 9:46 a.m.
3	9:50 a.m. – 10:33 a.m.
4	10:37 a.m. – 11:20 a.m.
5	11:24 a.m. – 12:07 p.m.
6	12:11 p.m. – 12:54 p.m.
7	12:58 p.m. – 1:41 p.m.
8	1:45 p.m. – 2:28 p.m.
PM Announcements	2:28 p.m. – 2:30 p.m. (no bell will sound at 2:28 p.m.)

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SENECA PTA MEMBERSHIP FORM

Welcome to the 2021-2022 school year.
We would like to take this opportunity to invite you to join the
SENECA MIDDLE SCHOOL PTA.

We hope you enjoyed your summer. We are striving for 100% membership from our teachers and staff. Wonderful things can happen when we work together!

When you join the PTA, you immediately become a member of the State and National PTA Organizations, as well as your local unit. Help us have a stronger voice for all of our children.

The cost of membership is \$10/person.
Anyone can become a member!

If you would like to become a PTA member, please complete the bottom of this form and include cash or a check, made payable to: **Seneca PTA.**

For your convenience, you may also sign up and pay your membership online through our Seneca PTA Store! <https://seneca.memberhub.store/>

Member(s) Information

Name: _____

Email: _____

PAYMENT
PLEASE SELECT ONE:

CASH

CHECK
Made payable to SENECA PTA

Online Store

AMOUNT ENCLOSED

MEMBERSHIP \$ _____

Voluntary Tax Deductible Donation \$ _____

TOTAL \$ _____

Thank you for your support! Your membership cards will be EMAILED to you.
Any questions, please feel free to contact us: senecaptamembership@gmail.com.
No Refunds or Change will be given.

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