

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
REGULAR MEETING AGENDA

January 18, 2017

7:30 PM

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**
5. **Report from the Superintendent of Schools**
6. **Approval of Minutes**

1.6.1. Approval of Minutes

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following minutes”:

December 7, 2016 Work Session
December 21, 2016 Regular Meeting

7. Presentation

Superintendent’s 100 Day Entry Report

II. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

BUSINESS ITEMS

III. CONSENT AGENDA FOR BUSINESS ITEMS 3.A.1. THROUGH 3.B.2.

A. Bid Awards

3.A.1. Bid Award

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
2 B 16-587A Primary Electric Cable	No Award
3 B 16-562B Boiler/Burner Parts & Supplies	No Award
4 B 16-520 Floor Machine Repair & Replacement Parts	Approve
5 B 16-410 District-Wide preventative Maintenance, Annual Inspection, Services & Repair of Weight/Cardio/Fitness Equipment	No award
6 B 16-519 Purchase of Parts for Utility Trailers	Approve

B. Treasurer's Report

3.B.1. Treasurer's Report

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of November 30, 2016 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of **November 30, 2016** as submitted by the District Treasurer, Diane Kollmer.”

Treasurer’s Report

Revenues

Expenditures

Balance Sheets (as of November 30, 2016)

3.B.2. Claims Audit Report

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Claims Audit Report as of November 30, 2016 as submitted by Cerini & Associates, LLP.”

PERSONNEL ITEMS

IV. CONSENT AGENDA FOR PERSONNEL ITEMS 4.A.1. THROUGH 4.C.6.

A. Teachers

4.A.1. Leaves of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Bernagozzi, Kendra	Elementary	Hiawatha	Child Care Leave	1/30/17-6/30/17

4.A.2. Return from a Leave of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the return from a leave of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Dolan, Courtney	Physical Education	Chippewa	Return from Child Care Leave	1/30/17
Merz, Tracy	Elementary	Chippewa	Return from Child Care Leave	1/30/17

4.A.3. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Amy, Megan	Samoset	2/1/17	4-5	4-6	\$1,254.50
Carpenter, Jennifer	East	2/1/17	8-7	8-8	1,380.00
Caruana, Elizabeth	D.O.	2/1/17	13-7	13-8	1,380.00
Cassino, Michele	Samoset	2/1/17	11-5	11-6	1,380.00
Coffey, Joseph	East	2/1/17	8-7	8-8	1,380.00
DiJorio, Kelly	Seneca	2/1/17	5-7	5-8	1,254.50
Dominick, Melanie	Seneca	2/1/17	9-7	9-8	1,380.00
Fleri, Megan	North	2/1/17	5-5	5-6	1,254.50
Marek, Laura	Sagamore	2/1/17	11-7	11-8	1,380.00
Marino, Christine	Hiawatha	2/1/17	7-7	7-8	1,379.50
Palladino, Elizabeth	East	2/1/17	20-6	20-7	1,380.00
Poffenbarger, Jake	Lynwood	2/1/17	15-8	15-9	1,380.00
Rispoli, Mary	North	2/1/17	17-7	17-8	1,379.50
Symancyk, Nicole	East	2/1/17	13-8	13-9	1,380.00
Torregrosa, Philip	East	2/1/17	6-7	6-8	1,254.50

4.A.4. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

Name

Arns, Jacquelin
 Buckley, Taylor
 Pannullo, Rachelle
 Wiwczar, Stephanie

4.A.5. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

Name

Conrad, Mary

Date

11/10/16

4.A.6. Approval of Extra Curricular Clubs/Activities for 2016-2017 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following extracurricular clubs for the 2016-2017 school year”:

School

Lynwood

Club

Rescind:

Peer Leaders/
 Speaking Tigers “B”

Advisors

Rescind:

Catherine Rafferty,
 Michelle Tuminelli

Lynwood

Approve:

Destination Imagination/
 Peer Leaders “B”

Approve:

Catherine Dulovic,
 Catherine Rafferty

4.A.7. Approval of Extracurricular Clubs/Activities for the 2016-17 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following extracurricular clubs/activities for the 2016-17 school year”:

School

East

Club/Activity

Senior Trip Coordinator

Advisor

Edward Haliasz

4.A.8. Approval of Spring Coaching Assignments for the 2016-17 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following Spring Coaching Assignments for the 2016-17 school year:"

SPRING

BASEBALL

North Varsity - Thomas Gambino (Samoset)
North Varsity Assistant - Gary Comstock (North)
North Junior Varsity - Ray Chopay (North)
East Varsity - Kevin Schnupp (East)
East Varsity Assistant - Robert Maurer (OOD)
East Junior Varsity - Bryan Vaccaro (Sub)

BASEBALL MIDDLE SCHOOL

Samoset - Matt Rickert (Nokomis)
Seneca - Brian Harvey (Seneca)
Sagamore - Steven Beyer (Sagamore)

GIRLS GOLF

Varsity - Diane Groneman (East)

GIRLS MIDDLE SCHOOL GYMNASTICS

Combined team @ Seneca 1. Marisa Zederbaum (Seneca)
2. Michael Nowakowski (OOD)

BOYS LACROSSE

North Varsity - Paul Benway (North)
North Varsity Assistant - Alex Grimm (North)
North Junior Varsity - Anthony Muratore (Sagamore)
North Junior Varsity Assistant - Tim Lang (Sub)
East Junior Varsity - Justin O'Connell (Sagamore)
East Junior Varsity Assistant - Chris Brink (East)

BOYS MIDDLE SCHOOL LACROSSE

Samoset - Matt Golini (Samoset)
Samoset Assistant - Tony Petillo (Ret)
Sagamore - Kevin Collins (Sagamore)
Sagamore Assistant - Stephen Bachy (Sagamore)

GIRLS LACROSSE

North Varsity - Kevin Krause (Wenonah)
North Varsity Assistant - Ed Manly (North)
North Junior Varsity - Jenna Pierro (OOD)
North Junior Varsity Assistant - Kristen Maccarone (North)
East Varsity - Brianne Jackolski (OOD)
East Assistant Varsity - Candice Carr (OOD)
East Junior Varsity - Tom Erb (East)
East Junior Varsity Assistant - Phil Torregrosa (East)

GIRLS MIDDLE SCHOOL LACROSSE

Samoset - Megan Fleri (Samoset)
Sagamore - Brooke Fallon (Sagamore)
Sagamore Assistant - Laura Onorato (Sagamore)

SOFTBALL

North Varsity - Ken Sasso (OOD)
North Assistant Varsity - Jackie Savarese (North)
North Junior Varsity - Phillip Barbera (North)
East Varsity - Maria Carucci (Sub)
East Junior Varsity - Dennis Kearney (East)

SOFTBALL MIDDLE SCHOOL

Samoset - Jim Byrne (Samoset)
Seneca - Diana Rose (Seneca)
Sagamore - Scott Dohrman (Sagamore)

MIDDLE SCHOOL SWIMMING @ North

Combined Team @ North - Jamie Lee Jones (East)

BOYS TENNIS

Varsity - Michael Lacetera (Sagamore)
Junior Varsity - Sean Holden (East)

BOYS TRACK

North Varsity - Bryan Rogers (Hiawatha)
North Varsity Assistant - William Holl (North)
North Varsity Assistant - Ryan Stillufsen (North)
East Varsity - Scott Kudrick (Grundy)
East Varsity Assistant - Mike Mastrogiacomo (North)
East Varsity Assistant - Sean Cully (East)

GIRLS TRACK

North Varsity - Danielle Lasher (North)
North Varsity Assistant - Alexander Young (North)
North Varsity Assistant - Cailey Wood (OOD)
East Varsity - Dan Schaub (East)
East Varsity Assistant - Ashlee Tran (OOD)
East Varsity Assistant - Joe Coffey (East)

MIDDLE SCHOOL TRACK (BOYS & GIRLS)

Samoset Head - Alison Pickersgill (Samoset)
Samoset Assistant - Julianne Miller (Sub)
Samoset Assistant - Nick Kreamer (Samoset)
Seneca Head - Pete Cafiso (Seneca)
Seneca Assistant - John Montalbano (North)
Sagamore Head - Ken Parkinson (Sagamore)
Sagamore Assistant - Danielle Alexander (Sagamore)
Sagamore Assistant - Jocelyn Brown (Sagamore)

B. Teacher Assistants**4.B.1. Resignation of Teaching Assistants**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Brown, Peter	Special Education Teaching Assistant	Sagamore	1/2/17

4.B.2. Termination of Leave Replacement Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Turano, Kristen	Special Education Teaching Assistant	Sagamore	1/6/17

4.B.3. Appointment of Leave Replacement Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Bodkin, Kathleen	Special Education Teaching Assistant	Sagamore	1-3	1/3/17
Miller, Julianne	Special Education Teaching Assistant	Sachem North	1-3	1/19/17
Smith, Amanda	ENL Teaching Assistant	Merrimac	1-3	1/11/17
Truglio, Lenora	Special Education Teaching Assistant	Sagamore	1-3	1/19/17

4.B.4. Leave of Absence of Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave of absence of teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
VanPelt, Brooke	Special Education	Chippewa	Child Care Leave	1/30/17-6/30/17
Winkelmeyer, Jennifer	Special Education	Sagamore	Child Care Leave	1/25/17-6/30/17

C. Support Staff

4.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Fitzgerald, Kevin	Campus Security/District Wide	1/19/17
Gordon, Christopher	Campus Security/District Wide	1/19/17
Herlich, Edward	Programmer/Analyst/D.O. Samoset/Annex/Information Systems	3/1/17
Iacona, Rosa	Hall Monitor/Tamarac	1/13/17
McCloskey, Vivian	Special Ed. Aide/Waverly	1/13/17
Mazzio, James	Campus Security/North	10/23/16
Meyer, Dana	Recreation Aide/Child Care	1/19/17
Michael, Rita	Office Aide/ Samoset	1/13/17
Thomson, Richard	Campus Security/District Wide	1/19/17

4.C.2. Retirement of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
Fumai, Josephine	Clerk Typist/ North	2/23/17 15yrs.11 mos.

4.C.3. Leave of Absence of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave of absence of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Sciarrotta, Antoinette	Special Ed Aide/ Wenonah	Personal	1/6/17 - 7/6/17

4.C.4. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Aide</u> Arena, Jill	12/2/16

4.C.5. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary

appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Genovese, Courtney	Recreation Aide/ Child Care	\$10.48/hr.	1/19/17	None
Palermo, Gianna	Recreation Aide/ Child Care	\$10.48/hr	1/19/17	None

4.C.6. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Aide</u> Torral, Patricia	1/19/17
<u>Clerical</u> Fumai, Josephine	2/23/17
<u>Individual Nurse</u> Marston, Alexandria	1/19/17
<u>Nurse</u> Marston, Alexandria	1/19/17

V. ACTION ITEMS

1. Contracts

5.1.1 Approval of SCTA Teachers Association Teacher Aide Unit Memorandum of Agreement

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve a Memorandum of Agreement between the Sachem Central Teachers Association Teacher Aide Unit and the Sachem Central School District dated December 23, 2016."

2. Mini Contracts Consent Agenda for Action Items 5.2.1. through 5.2.6.

5.2.1. Approval of Agreement with Starquest International, Inc. 2016-17

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement

between Sachem Central School District and Starquest International, Inc. to lease the auditorium at Sachem High School East on the times and dates indicated:

- January 27, 2017 - January 29, 2017
 - May 11, 2017 - May 14, 2017
 - Other dates as may be mutually agreed upon
 - Thursday 4:00 p.m. - 10:00 p.m. (per dates indicated above)
 - Friday 2:00 p.m. - 11:59 p.m. (per dates indicated above)
 - Saturday 5:00 a.m. - 11:59 p.m. (per dates indicated above)
 - Sunday 5:00 a.m. - 11:59 p.m. (per dates indicated above)
- The tenant agrees to pay, without set off or demand, rent in the amount of \$11,000 per day. The term of the agreement shall be from July 1, 2016 through June 30, 2017. This agreement has been reviewed and approved by the school district's attorney."

5.2.2. Approval of Agreement with World Yacht, LLC

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the rider to the agreement between Sachem Central School District and World Yacht, LLC for the Sachem High School North Junior Class Cruise being held on June 2, 2017 to be paid by the students. This rider to the agreement has been reviewed and approved by the school district's attorney."

5.2.3. Approval of Special Education Services Agreement with Comsewogue UFSD 2016-17

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Comsewogue Union Free School District to provide special education services to parentally placed students with disabilities, when such students attend private schools in Sachem CSD but reside in Comsewogue UFSD. The cost for these services is in accordance with Education Law Section 3602-c and the Regulations of the Commissioner of Education, Part 177. The term of this agreement shall be from July 1, 2016 through June 30, 2017. This agreement has been reviewed and approved by the school district's attorney."

5.2.4. Approval of Health and Welfare Service Agreements 2016-17

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreements between Sachem Central School District and Babylon Union Free School District, Brentwood School District, Central Islip School District, Commack School District, Comsewogue School District, Connetquot Central School District, Eastport/South Manor Central School District, Hauppauge School District, Longwood Central School District, Middle Country Central School District,

Mount Sinai School District, Northport-East Northport Union Free School District, Patchogue-Medford School District, Rocky Point Union Free School District, Sayville Union Free School District, Smithtown Central School District, South Country Central School District, Three Village Central School District and William Floyd School District to provide health and welfare services to non resident students who attend a nonpublic school located within the Sachem Central School District. The cost is \$1,105.86 per student for the period of September 1, 2016 through June 30, 2017. These agreements have been reviewed and approved by the school district's attorney.”

5.2.5. Attendance Approval - Longwood Regional Legislative Breakfast

"That, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following individuals to attend the Longwood Regional Legislative Breakfast on Saturday, February 4, 2017 at Longwood Middle School:

Dr. Kenneth Graham, Superintendent
 Bill Coggin, Board Trustee
 Dorothy Roberts, Board Trustee
 Laura Slattery, Board Trustee
 Sara Wottawa, Board Trustee

The total anticipated cost of attendance for our district is \$150.00

5.2.6. Reimbursement for New Superintendents Institute

That, upon the recommendation of the Superintendent of Schools, the Board of Education approve the reimbursement of expenses for Dr. Kenneth E. Graham in the New Superintendents Institute scheduled for March 5-7, 2017 in Albany, New York at the Hilton. The reimbursement is not to exceed \$630.00. The reimbursement will be taken out of the Superintendent's contractual budget.

3. Policy Adoption and Abolition

5.3.1. Policy – 2nd Reading and Adoption First Reading

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following:”

BE IT RESOLVED THAT the Board of Education approves the second reading and adoption of the revised Policy #2410 Formulation, Adoption and Amendment of Policies, which was previously reviewed by the members of the Board of Education for the first reading on January 4, 2017, and

BE IT FURTHER RESOLVED, that the adoption of the revised Policy #2410, will abolish the following policies:

- Policy #2430 Suspension of Policies
- Policy #2440 Administration in Policy Absence
- Policy #2450 Policy Dissemination

- Policy #2460 Policy Review and Evaluation

4. Acceptance of Donations

5.4.1. Donation - Grundy Avenue Elementary School PTA

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from Grundy Avenue Elementary School PTA in the amount of \$7,350.00. This donation is for the BOCES Performing Arts Code A2111-30-4971.”

5.4.2. Donation - Hiawatha Elementary School PTA

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from Hiawatha Elementary School PTA in the amount of \$3,969.42. This donation is for the BOCES Performing Arts Code A2111-30-4971.”

5.4.3. Donation - Merrimac Elementary School PTA

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from Merrimac Elementary School PTA in the amount of \$12,864.15. This donation is for the BOCES Performing Arts Code A2111-30-4971.”

5.4.4. Donation - Altice USA

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation of one (1) used Dell color printer from Ms. Katya Lanfant, Director of Public Affairs, at Altice USA, to Sagamore Middle School. The original manufacturer’s suggested retail price is approximately \$343.00.”

5. Budget Transfers

5.5.1. Approval of Budget Transfers \$50,000 or Greater

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves budget transfers of \$50,000 or greater:”

- Transfer totaling \$103,362.40 is to fund separation payments for non-elective employer contributions for June 30, 2016 retirees.

6. Recommendations from the Committee on Special Education

5.6.1. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings”:

1/5, 1/9, 1/10, 1/11, 1/12, 1/13, 1/17, 1/18

VI. MONTHLY REPORTS

A. Determinations from the Committee on Preschool Special Education

6.A.1. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

1/10, 1/12, 1/17, 1/18

B. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens’ Advisory Audit Committee
3. Sachem Budget Advisory Committee

C. 2016-17 Updates to the Board

D. 2016-17 Board Goals

Goal #1 - Provide Safe and Secure Schools

The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills

The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 - Improve Parent, Community and Staff Communication

Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District

Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 - Technology Integration

Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 - Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education

Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the Sachem students. Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success. Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement. Making Sachem a great place to work, live and learn.

Goal #7 - We Are Sachem

The Board is dedicated to promoting one Sachem family and collaboration amongst our 15 schools. This will support consistent academic programs and activities.

VII. CLOSING

A. Visitors (Each visitor will be limited to 3 minutes)

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next work session meeting of the Board of Education will be held on February 1 at 7:30 PM in the Board Room at Samoset Middle School.

VIII. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

IX. ADJOURN

2410

FORMULATION, ADOPTION AND AMENDMENT OF POLICIES

The Board of Education recognizes that the adoption of written policies constitutes the basic method by which the Board outlines the governance and leadership in the operation of the district. Policies may be proposed for adoption, change, or repeal at any regular or special Board meeting, by any member of the Board of Education or the Superintendent of Schools. Policy proposals and suggested amendments to or revisions of existing policies shall be submitted to all members of the Board and to the Superintendent of Schools in writing prior to a regularly scheduled Board meeting in which such proposed policies, amendments, or revisions shall be read and discussed. The Board delegates to the Superintendent the responsibility and authority to establish any and all rules, regulations, and/or procedures necessary to implement and maintain its policies.

Accordingly, the Superintendent is directed to initiate a program of Board policy revision to include the following items:

1. periodic review and evaluation of all current Board policy;
2. preparation of additional policies as needed;
3. consultation with district staff; and
4. presentation of proposed policy in draft form to the Board for consideration prior to action.

The Board of Education may, in its discretion, establish a Policy Committee to undertake periodic review of the policy manual. Said committee shall be advisory only.

Since policies often affect the students, employees and/or citizens of the district, the Board shall make a continuing effort to try to involve as many relevant groups as reasonable during policy development. Development of all such proposals for new or amended policies prior to their submission to the Board for action shall include, to the fullest extent possible, deliberative discussions with all persons to be affected, or their representatives. Once a proposed policy has been drafted, revised or proposed to be abolished, it will be placed on the Board of Education's agenda for a first reading, giving all individuals an opportunity to comment on the proposed policy. In addition, to assure these groups a reasonable opportunity to advise the Board of their reactions to and feelings about proposed policies, no official Board vote shall take place on a policy adoption, change, or repeal at the meeting during which it is first presented to the Board for consideration, unless a majority of the Board determines that it is necessary to do otherwise. A vote for adoption, change or repeal shall take place at the next succeeding regular Board meeting. The Superintendent of Schools, or his/her designee, will consult with the school attorney, as necessary, prior to the adoption, modification or repeal of a Board of Education policy.

To adopt, change, or repeal a policy requires a majority vote of the entire Board.

The formal adoption of policies shall be recorded in Board minutes. Only those written statements so adopted and so recorded shall be regarded as official Board policy. Every Board

and staff member shall have access to the Board Policy Manual. The Board of Education's policy manual shall be kept in the School District's Administrative Office and shall be made available to the public upon request. A copy of the Board of Education's policy manual shall also be kept in each school building, be posted on the school district's website and such other locations as specified by the Board of Education.

Suspension of Policies

Policies and Board of Education adopted regulations, except for those required by law or contract, shall be subject to suspension for a specified purpose and limited time by a majority vote of all members of the Board of Education at a meeting in which the call for the proposed suspension has been described in writing, or upon a two-thirds vote of all members of the Board when no such written notice has been given.

Administration in Policy Absence

In cases in which action must be taken where the Board of Education has provided no guidelines for administrative action, the Superintendent of Schools shall have the power to act, but his/her decisions shall be subject to review by the Board at its regular meeting. It shall be the duty of the Superintendent to inform the Board promptly of such action and of the need for policy.

Cross-ref: 2460, Policy Review and Evaluation

Ref: Education Law §§1604(a); 1709(1); 1804

Adoption date: December 16, 1997

Revised: