

SACHEM CENTRAL SCHOOL DISTRICT
Holbrook, New York

Samoset Middle School
Board Room

December 17, 2008
8:00 P.M.

Regular Meeting of the Board of Education

The Board of Education welcomes all who are attending this meeting.

A. OPENING OF MEETING

1. **Call to Order** Anthony Falco, President will preside.
A quorum is expected.

2. **Salute to the Flag**

3. **Moment of Silence**

4. **Approval of Minutes**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following minutes”:

November 5, 2008 Work Session
November 19, 2008 Regular

B. VISITORS

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.”

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

C. **BUSINESS ITEMS**

CONSENT AGENDA FOR BUSINESS ITEMS C.1.a THROUGH C.2.b

1. **Treasurer's Report**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of 9/30/08 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of 9/30/08 as submitted by the District Treasurer, Diane Kollmer."

Treasurer's Report (including Reconciliation of Collateral)

Revenues

Expenditures

Balance Sheets (as of 9/30/08)

Report on Dental Self Insured Activity

Account Reconciliation (as of 9/30/08)

Report on Extra-Classroom Activity

Account Reconciliation of Cash Balances (as of 9/30/08)

2. **Bid Awards**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid in accordance with section 103 of the General Municipal Laws. Bids have been evaluated by the staff and recommendations for action are ready to be made.

The bid awards presented for action are:

- a. Musical Instruments & Supplies - *approve*
- b. Design Center/Software/Cutout & Poster Maker - *approve*

D. PERSONNEL ITEMS*CONSENT AGENDA FOR BUSINESS ITEMS D.1.a THROUGH D.5.b
With the exception of D.1.b, D.1.d and D.1.e.***1.a. Retirement of Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Jendrewski, Laurie	Special Education	N/A **	11/12/08

** Ms. Jendrewski has been on LTD since 08/05

1.b. Termination of Leave Replacement Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of leave replacement teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Atcosta, Kristen	Elementary	Tamarac	12/3/08
Droll, Catherine	Reading	Wenonah	12/4/08
Reinhardt, Amy	Foreign Language	Sachem East	12/3/08

1.c. Leaves of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Buono, Jennifer	Special Education	Wenonah	Child Care Leave	12/4/08-6/30/09
Edzards, Nancy	Elementary	Wenonah	Child Care Leave	12/18/08-2/2/09
Hagerman, Kristin	Elementary	Tamarac	Child Care Leave	12/4/08-6/30/09
Menechino, Gina	Elementary	Merrimac	Child Care Leave	12/4/08-6/30/09
Parente, Wendy	Math	North	Child Care Leave	12/4/08-2/2/09
Ranieri, Lisa	Elementary	Tamarac	Personal Leave	12/3/08-6/30/09

1.d. Probationary Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of probationary teachers as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Marlowe, Monica	Science	Sachem North	1-4	12/10/08-10/6/11

1.e. Leave Replacement Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Osman, Lisa	Elementary	Waverly	1-4	12/18/08-6/30/09

1.f. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Ambrosino, Lorraine	Sequoia	9/1/08	6-5	6-6	2,238.00
Biblow, Andrea	Samoset	9/1/08	11-5	11-6	2,461.00
DePierro, Cheryl	Samoset	9/1/08	6-5	6-6	2,238.00
Gelderman, Kathleen	Sequoia	9/1/08	8-7	8-8	2,461.00
Luff, Keith	Sagamore	9/1/08	12-5	12-6	2,462.00
Meahan, Eileen	Sachem East	9/1/08	13-5	13-6	2,461.00
Pane, Judith	Sachem East	9/1/08	6-6	6-7	2,237.00
Pirreca, Kim	Sachem East	9/1/08	13-8	13-9	2,461.00
Regan, Robert	Sachem East	9/1/08	9-5	9-6	2,461.00
Rose, Stacy	Waverly	9/1/08	3-3	3-4	2,237.00
Schnupp, Kevin	Sachem East	9/1/08	10-5	10-6	2,461.00
Stephens, Craig	Sachem East	9/1/08	2-1	2-2	2,238.00
Verbarg, Jessica	Grundy	9/1/08	2-2	2-4	4,475.00

1.g. Tenure Appointments for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the tenure appointments for teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Effective Date</u>	<u>Increment</u>
Akerberg, Melanie	Business	Sachem East	1/10/09	\$180.40
Asner, Diane	Elementary	Tecumseh	1/06/09	\$180.40
Whiffen, Regen	Elementary	Waverly	1/09/09	\$180.40

1.h. Ten Year Increment for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Biblow, Andrea	Samoset	1/12/09	\$180.00
Worhle, Kimberly	Cayuga	11/1/08	\$240.00

1.i. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

Name
 DePinto, Christine*
 Dugan, Kathleen*
 Gempel, Mallory
 Karatnytsky, Patricia*
 Pepe, Mark*
 Rund, Stephanie*
 Sineo, Sandra*

*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

1.j. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Austin, Erin	11/30/08
Fulcher, Kristina	11/30/08
Halpin, Jenny	11/30/08
Hines, Jennifer	11/15/08
Peck, Richard	11/30/08
Poserina, Nancy	11/30/08
Wilson, Eileen	11/30/08

2.a. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Bagley, Catherine	Office Aide/Nokomis	12/05/08
Berkowitz, Jennifer	Hall Monitor/North	11/26/08
Boehme, Jr., Willard	Custodian/East	01/03/09
Moramarco, Christine	4 Hr. FSW/Samoset	11/21/08
Nocco, Michael	Custodian/Sagamore	12/17/08
Ulrich, Katherine	Hall Monitor/Lynwood	11/26/08
Walsh, Dawn	Special Ed Aide/Sequoya	11/14/08

2.b. Retirement of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
Mazurkiewicz, Francis M.	Chief Custodian/Samoset	01/03/09 20 yrs. 11 mos.

2.c. Leave of Absence of Support Services Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave of absence of support services personnel as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Mercado, Suzanne	Bus Driver	Personal	12/08/08-01/07/09
Rivera, Aida	Special Ed Aide/East	Personal	11/10/08-01/05/09

2.d. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>	<u>Name</u>	<u>Service Ends</u>
<u>Custodial</u>		<u>Aide</u>	
Coffran, Andrew	12/22/08	Walsh, Dawn	11/30/08
Delgado, Jacqueline	12/17/08	<u>Nurse</u>	
Hislop, Devin	12/21/08	Dellagar, Lisa	12/17/08
Johnson, Lawrence	12/18/08		
Torres, Caesar	12/18/08		

2.e. Probationary Appointments of Support Services Personnel (Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Andersen, Tracy	School Communication Aide/North	\$20,000	11/20/08	None**
Corcoran, Laurie	School Communications Aide/Lynwood/Tecumseh	\$20,000	11/20/08	None**
Conti, Catherine*	School Communication Aide/Cayuga/Hiawatha	\$20,000	12/08/08	None
Walters, Patricia	School Communication Aide/Seneca	\$20,000	11/20/08	None**

* Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

** As per Civil Service Law there is no probationary period for a provisional appointment. Please note this is the 2nd provisional appointment.

2.f. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Coffran, Andrew	Custodian/Wenonah	\$44,547	12/23/08	90 days 12/23/08-03/22/09
Delgado, Jacqueline	Custodian/Samoset	\$44,547	12/18/08	90 days 12/18/08-03/17/09
Dellagar, Lisa	Registered Nurse/ Gatelot	\$38,117	12/18/08	6 months 12/18/08-06/18/09
Hislop, Devin	Custodian/Seneca	\$44,547	12/22/08	90 days 12/22/08-03/21/09
Nocco, Michael	Groundskeeper I / Facilities	\$45,467	12/18/08	90 days 12/18/08-03/17/09
Palmeri, Lisa*	Hall Monitor/Nokomis	\$8.26/hr	12/17/08	None
Regina, Eileen*	Hall Monitor/North	\$8.26/hr	12/17/08	None
Torres, Cesar	Custodian/East	\$44,547	12/19/08	90 days 12/19/08-03/18/09
Walsh, Dawn	Special Ed Aide/Waverly	\$9.97/hr	12/01/08	None

*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

2.g. Approval of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Nurse</u> Keliltz, Karen	11/19/08
<u>Aide</u> Hirsh, Jennifer	12/17/08
Walsh, Dawn	11/15/08

3.a. Resignation of Child Care Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of child care personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Date</u>
Berkowitz, Jennifer	Recreation Aide	11/23/08
Quale, Barbara	Asst. Group Leader	11/14/08
Thomas, Phyllis	Recreation Aide	11/26/08
Warburton, Barbara	Recreation Aide	11/23/08

3.b. Child Care Program Appointments

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the child care program appointments as follows”:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Start Date</u>
Berkowitz, Jennifer	Asst. Group Leader	\$10.73/hr	11/24/08
Kirschenheiter, Kim	Asst. Group Leader	\$10.73/hr	12/15/08
Warburton, Barbara	Asst. Group Leader	\$10.73/hr	11/24/08

4.a. Community Education Appointments

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the community education appointments as follows”:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Dates</u>
Coleman, Zachary T.*	Asst. Group Leader	\$10.29/hr	12/08/08-06/30/09
Fitzpatrick, Megan A.*	Group Leader	\$15.69/hr	01/10/09-06/30/09
McCoy, Kimberly L.*	Group Leader	\$15.69/hr	01/10/09-06/30/09
Smith, Doug	Community Ed Instructor	\$22.57/hr	01/05/09-06/30/09

*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

5.a. Retirement of Administrative Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of administrative personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Hayes, Constance	Principal	Grundy Avenue Elementary	2/23/09

5.b. Resignation of Administrative Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of administrative personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Turnow-Heintz, Kristen	Asst. to the Coordinator	Office of Student Services	01/19/09

E. ACTION ITEMS

CONSENT AGENDA FOR ACTION ITEMS E.1.a. THROUGH E.1.g.

1. Mini Contracts

1.a. Approval of Addendum to the 2008-09 Agreement Between the Sachem Central School District and Metro Therapy Inc.

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the addendum to the 2008-09 agreement between Sachem Central School District and Metro Therapy, Inc. to provide certified occupational therapy assistants at the rate of \$35.00 per 30 minute individual session and \$54.00 per 30 minute group session (up to 5 students). This addendum has been reviewed and approved by the school district’s attorney.”

1.b. Approval of Agreement Between the Sachem Central School District and Hauppauge Union Free School District

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the instructional service agreement between Sachem Central School District and Hauppauge Union Free School District to provide instruction, related services and/or a facility to students who reside in the Sachem Central School District. The tuition rate for each child is set by the State Education Department. The term of this agreement is from September 1, 2007 through June 30, 2008. This agreement has been reviewed and approved by the school district’s attorney.”

1.c. **Approval of Agreement Between the Sachem Central School District and United Cerebral Palsy of Greater Suffolk, Inc.**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and United Cerebral Palsy of Greater Suffolk, Inc. to provide instruction to children with disabilities. The tuition rate shall be set by the State Education Department. In the event a triennial evaluation is requested, the fee is \$500 per psychological re-evaluation report (triennial) and \$200 per Social History. This agreement shall be from July 1, 2008 through June 30, 2009. This will be paid from the Office of Student Service’s budget. This contract has been reviewed and approved by the school district’s attorney.”

1.d. **Approval of Agreement Between the Sachem Central School District and Island Photography**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Island Photography and the Sachem Central School District for the Sachem High School North Graduation Ceremony in June 2009. There is no cost to the school district for this service.”

1.e. **Approval of Agreement Between the Sachem Central School District and Andrea Honigsfeld**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Andrea Honigsfeld as an independent contractor to provide a continued workshop and training sessions on Differentiated Instruction (Sheltered Instruction Observation Protocol – SIOP) for the 2008-09 school year at Sagamore Middle School. Funding will be paid through Title III ESL grant for the 2008-09 school year. The rate is \$250.00 per hour not to exceed \$3,750.00, to provide a fifteen (15) hour workshop and \$150 per hour, not to exceed \$4,200 to provide in-class coaching. The term of this contract is from September 1, 2008 through June 30, 2009. This contract has been reviewed and approved by the school district’s attorney.”

1.f. **Approval of Agreement Between the Sachem Central School District and Middle Country School District**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Middle Country Central School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Middle Country Central School District, but reside in the Sachem Central School District. Middle Country CSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2007 through June 30, 2008. This agreement has been reviewed and approved by the school district’s attorney.”

1g. **Approval of Agreement Between the Sachem Central School District and Houghton Mifflin Harcourt School Publishers For Storytown 2009 Workbooks**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the purchase of required workbooks from Houghton Mifflin Harcourt School Publishers for Storytown for 2009-2010. If the workbooks are purchased prior to January 1, 2009, Sachem will receive a substantial discount. The discount offered is at the 2008-2009 pricing rate as well as a buy four (4) books; get one (1) free offer. These are student workbooks ordered each year to go along with the elementary reading series (practice books for grades K-5 and grammar books for the intermediate grades). The total invoice is \$84, 511, less a discount of \$17,279 for a grand total of \$67,231. Houghton Mifflin Harcourt agreed to extended payment terms, as we will not be billed until September 2009 for the shipment. These workbooks will be paid by each elementary building’s textbook code for 2009-10.”

2. **Recommendations from the Committee on Special Education**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendations of the Committee on Special Education for the following meetings”:

12/01/08	12/02/08	12/03/08	12/04/08	12/05/08
12/09/08	12/10/08	12/11/08	12/12/08	12/16/08

3. **Acceptance of New Policy #8414.2, Idling Of School Buses And Private Vehicles On School Grounds - 1st Reading**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept as a 1st reading new Idling Of School Buses And Private Vehicles On School Grounds Policy #8414.2 presented in Enclosure E.3.”

4. **Adoption of Revised Policy #2210, Board Organization Meeting – 2nd Reading**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education adopt as a 2nd reading revised Board Organization Meeting Policy #2210 presented in Enclosure E.4.”

5. **Adoption of Revised Policy #4321.13, Preschool Special Education Policy – 2nd Reading**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education adopt as a 2nd reading revised Preschool Special Education Policy #4321.13 as presented in Enclosure E.5.”

6. **Adoption of New Policy #4321.14, Special Education Personnel Policy – 2nd Reading**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education adopt as a 2nd reading new Special Education Personnel Policy #4321.14 as presented in Enclosure E.6.”

7. **Adoption of Revised Policy #6150, Budget Transfers – 2nd Reading**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education adopt as a 2nd reading revised Budget Transfer Policy #6150 presented in Enclosure E.7.”

8. **Appointment of Applied Behavioral Analysis (ABA) Specialists**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following individuals to serve as Applied Behavioral Analysis (ABA) Specialists for the 2008-09 school year”:

Cornicelli, Gina
Graziano, Diana

9. **Approval of Payment**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves payment to Cindy Pentheros (pony driver) of her hourly overtime rate for Saturday and Sunday, October 25 & 26, 2008 for driving the Marching Band to their competition in Syracuse. Additionally, she will be paid a \$250 stipend for the overnight stay. This is in accordance with past practices.”

10. **Approval of Change to the 2008-09 Sachem Teacher Center Policy Board Members**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves to remove the following individuals as Members of the Sachem Teacher Center Policy Board for the 2008-09 school year:

Jamie Beecher – Tamarac	Teri Doon - Waverly
Cindy Lore - Sagamore	Jean Klaus – SCTA

Therefore, the following individuals should be appointed as Members of the Sachem Teacher Center Policy Board for the 2008-09 school year”:

Melissa Aronow – Sagamore	Paula DeFilippo – East
Jonathan Chiaramonte – Sagamore	Peggy Erikson - Chippewa
Theodore Nardolillo – Samoset	

11. **Approval of Community Education Instructors**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Lindsey Shellhorse, Instructor for Baking and Beyond – The “Knead” to Bake, Jessica Sneider, Instructor for Creative Cuisine and Laura Ash, Instructor for Body Sculpting as Community Education Instructors for the Community Education Program at a fee of \$40 per hour.”

12. **Approval of Mid Year Community Education Program**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the proposed Mid Year Community Education Program as outlined in Enclosure E.12.”

13. **Approval of INCIRCLE Insurance Agency – Community Education Liability Insurance**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves INCIRCLE Insurance Agency to provide Community Education Liability Insurance from January 1, 2009 through December 31, 2009 at a cost of \$1,650.00. This is being paid for by the Community Education Program.”

14. **Approval of Donation – Barnes and Noble**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a cash donation to Samoset Middle School from Barnes and Noble. Barnes and Noble will donate a percentage of the total net sales of a book fair held on a designated date.”

15. **Approval of Donation – Steven Pasternack - Computer**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, the donation of a Dell Vostro series Mini Tower Desktop Computer (including 17” flat screen monitor) and an inkjet printer from Steven Pasternack, the parent of a current Sequoya student, who won a grand prize in the 2008 Coca-Cola/Family Dollar Computer Sweepstakes. The computer system is for Sequoya Middle School, Special Education Department. The total value is \$729.00.”

16. **Approval of Standard Mileage Reimbursement Rate**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the standard mileage reimbursement rate of 55.0 cents per mile for business miles driven effective January 1, 2009 as determined by the IRS.”

17. **Approval of Budget Transfers Greater than \$50,000**

RECOMMENDED ACTION: “Resolved, that the Board of Education approves four (4) budget transfers of \$50,000 or greater. One transfer for \$109,705.44 is for the following reasons:

1. Decrease budget for the Gym Curtain projects for Cayuga, Hiawatha, Lynwood and Wenonah based on awarded contracts of \$5,182, \$5,182, \$4,983 and \$5,182 respectively.
2. Balance budget after Wenonah Fuel Tank expenses have been moved to Tamarac Fuel Tank project as per School Aid Specialists.
3. Increase budget for the District Office Fuel Tank replacement based on awarded contract of \$141,000.
4. To allocate funds for Topographical Survey for Sequoya Track & Field Project in the amount of \$7,600.
5. Decrease budget for General Contractor at new maintenance building based on awarded contract of \$570,811.
6. Decrease budget for HVAC at new maintenance building based on awarded contract of \$49,729.
7. Increase budget for plumbing at new maintenance building based on awarded contract of \$71,000.
8. Increase budget for electrical at new maintenance building based on awarded contract of \$73,875.
9. To allocate funds for SEQRA required for new maintenance building.
10. Allocating part of the remaining budget from the abandoned Wenonah Fuel Tank replacement project to balance this transfer.

One transfer for \$198,859.00 is to fund the code for the following items:

1. Payment number two for the Saxon Math Program.
2. Harcourt Story Town Curriculum second payment for additional purchase.
3. Fountas & Pinnel Benchmark Assessment Kits.

One transfer for \$853,104.00 is to allocate the annual cost of Medicare Part B reimbursements from the health insurance code to its own budget code. This is only a reallocation of funding for improved budget tracking purposes. We are creating a new budget code to assist with the Medicare Part B expenditures.

One transfer for \$95,000 is to fund the purchase of playground equipment. The revenue to pay for this playground at Hiawatha Elementary School was from a Trunzo Special Legislative Grant. Funds were received on September 18, 2008.”

18. **Approval of Contract – Johnson Controls, Inc.**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the contract between the Sachem Central School District and Johnson Controls, Inc. (JCI) as follows”:

WHEREAS, the Board of Education of the Sachem Central School District publicly requested proposals for the Districtwide Implementation of Energy Conservation Measures on a Performance Contracting Basis on July 11, 2008;

WHEREAS, the School District received proposals in response to the request for proposals, which were opened by the School District on August 22, 2008;

WHEREAS, the School District Administrators reviewed and evaluated the proposals and accompanying energy audits submitted by the energy performance contracting firms in connection with the Project;

WHEREAS, based upon said review and evaluation of the proposals and accompanying audits, the School District Administrators recommend that the Board of Education appoint Johnson Controls, Inc. (“JCI”) as the School District’s energy performance contractor;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of the Sachem Central School District herewith appoints JCI as the School District’s Energy Performance Contractor for the purpose of improving the efficiency of the School Districts’ energy systems.

BE IT FURTHER RESOLVED, that said appointment is subject to the negotiation of a mutually agreeable formal written agreement to be approved by District counsel; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Board President to execute such Agreement between the Board of Education and JCI.

19. **Approval of Board Member’s Attendance at NYSSBA Fiscal Oversight Workshops**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the registration fee of \$110 for Board member Michael Licata to participate in the Fiscal Oversight on-line course sponsored by NYSSBA through the Hudson Valley Community College.”

20. **Resolution to Reappoint Emergency Conditional Appointments**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education re-appoint those individuals as listed in Attachment A who have been previously appointed on an emergency conditional basis in accordance with chapter 147 of the Laws of 2001.”

F. MONTHLY REPORTS

1. Damage & Loss Summary

The summary reflects damage and loss for November 2008.

2. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for
 11/25/08 12/03/08 12/08/08 12/09/08 12/10/08
 are on file in the office of the District Clerk.

3. Child Care, Community Education and Building Usage Financial Report

This report reflect the period ending September 2008.

4. Board of Education Sub Committees

- a. Sachem Legislative Committee
- b. Sachem Citizen's Advisory Audit Committee
- c. Sachem Budget Advisory Committee
- d. Community Education Advisory Committee

5. 2008-09 Board of Education Goals

- a. Goal #1 - Enhance Student Achievement and Quality of Instruction
- b. Goal #2 - Improve Parent, Community and Staff Communication
- c. Goal #3 - Improve Fiscal Responsibility and Accountability Throughout the District
- d. Goal #4 - Provide Safe and Secure Schools
- e. Goal #5 - Technology Integration

G. PRESENTATIONS/DISCUSSIONS

1. No discussions scheduled

H. CLOSING

1. Visitors (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance."

2. **Board of Education Discussion of Future Agenda Items**

RECOMMENDED ACTION: “that, any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.”

3. **Next Meeting**

The Board of Education will hold a work session on **Wednesday, January 7, 2009** at 8:00 PM in the Board Room at Samoset Middle School.

The next regular meeting of the Board of Education will be held on **Wednesday, January 21, 2009** at 8:00 PM in the Board Room at Samoset Middle School.

I. **EXECUTIVE SESSION** – The Board will adjourn to executive session to discuss negotiations, legal and personnel matters.

J. **ADJOURN**

CJM:baw