

**SACHEM CENTRAL SCHOOL DISTRICT**  
**Holbrook, New York**

**Samoset Middle School**  
**Board Room**

**October 7, 2009**  
**7:30 PM**

**Board of Education Work Session**

The Board of Education welcomes all who are attending this meeting.

**AGENDA**

**A. OPENING OF MEETING**

1. Call to Order Anthony Falco, President  
will preside. A quorum is expected.
2. Salute to the Flag
3. Moment of Silent Meditation

**B. RECOGNITIONS**

1. Special Education Summer School Volunteers

**C. VISITORS**

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.”

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

**D. BUSINESS ITEMS**

1. **Bid Awards**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid in accordance with section 103 of the General Municipal Laws. Bids have been evaluated by the staff and recommendations for action are ready to be made.

The bid awards presented for action are:

- a. Window Blinds-Purchase ~ *approve*
- b. Public Disposal Sale- Supplies/Furniture/Equipment/Textbooks/Vehicles ~ *approve*
- c. Disposal Sale-Conex Storage Containers ~ *approve*
- d. Hand Sanitizer ~ *approve*
- e. Test Forms - *approve*

**E. PERSONNEL ITEM**

*CONSENT AGENDA FOR PERSONNEL ITEMS E.1.a. THROUGH E.1.b.*

1.a **Resignation of Support Services Personnel (All Civil Service Classifications)**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Seguin, Laurie	Account Clerk/District Office	10/07/09

1.b **Probationary Appointments of Support Services Personnel (Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Seguin, Laurie	Sr. Account Clerk/ District Office	\$53,978	10/08/09	12 weeks 10/08/09-12/11/09

**F. ACTION ITEMS**

*CONSENT AGENDA FOR ACTION ITEMS F.1.a. THROUGH F.1.m.*

1. **Mini Contracts**

1.a. **Approval of Agreement between the Sachem Central School District and Nancy Brewer**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Nancy Brewer as an independent contractor to provide financial aid information to students and parents in the district. The rate is \$300.00. The date for this service is November 19, 2009 and will be paid through the Guidance Office. This contract has been reviewed and approved by the school district’s attorney.”

1.b. **Approval of Agreement between the Sachem Central School District and Little Flower Union Free School District**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Little Flower Union Free School District to provide special education programs and services to students in need of such services. The tuition rate for each child shall be set by the State Education Department. The term of this agreement shall be in effect for the period of September 1, 2009 to June 30, 2010. This contract has been reviewed and approved by the school district’s attorney.”

1.c. **Approval of Letter of Agreement between the Sachem Central School District and the Cody Center for Autism and Developmental Disabilities**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves the letter of agreement between Sachem Central School District and the Cody Center for Autism and Developmental Disabilities to provide a workshop, *Working with High School Students on the Autism Spectrum*, at Sachem East High School on September 15, 2009. The cost is \$400 to be paid through the Professional Development code. This letter of agreement has been reviewed and approved by the school district’s attorney.”

1.d. **Approval of Agreement between the Sachem Central School District and Patchogue-Medford Union Free School District**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Patchogue-Medford Union Free School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Patchogue-Medford UFSD, but reside in the Sachem CSD. Patchogue-Medford UFSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2009 through June 30, 2010. This agreement has been reviewed and approved by the school district’s attorney.”

1.e. **Approval of Agreement between the Sachem Central School District and Smithtown Central School District**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Smithtown Central School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Smithtown CSD, but reside in the Sachem CSD. Smithtown CSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2009 through June 30, 2010. This agreement has been reviewed and approved by the school district’s attorney.”

1.f. **Approval of Renewal Agreement between the Sachem Central School District and SearchSoft Solutions, Inc.**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves a one (1) year renewal between Sachem Central School District and SearchSoft Solutions, Inc. for the annual renewal of the SearchSoft Applicant Tracking System, and customer service and support. The term of this renewal shall be from September 10, 2009 to September 9, 2010. The cost per year for this renewal is \$9,000 and will be paid by the General Fund. This renewal has been reviewed and approved by the school district’s attorney.

1.g. **Approval of 2<sup>nd</sup> Renewal Agreement between the Sachem Central School District and The OMNI Group for Third Party Administration for Tax Sheltered Annuities**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves the renewal agreement between Sachem Central School District and The OMNI Group for Third Party Administration for Tax Sheltered Annuities for the renewal term of January 1, 2010 through December 31, 2010. This agreement has been reviewed and approved by the school district’s attorney.”

1.h. **Approval of Agreement between the Sachem Central School District and Majestic Gardens**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Majestic Gardens for the Sachem High School North Senior Banquet being held on November 10, 2009. The price per person is \$40.00. The fee is being paid for by the students. This contract has been reviewed and approved by the school district’s attorney.”

1.i. **Approval of Agreement between the Sachem Central School District and Richard W. Johnson**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Richard W. Johnson as an independent contractor to provide therapy appropriate to the mental ability and physical condition of the children at a rate of \$40.00 per 30 minute session for individual or group sessions. This contract shall be in effect from July 1, 2009 to June 30, 2010. This contract has been reviewed and approved by the school district’s attorney.”

1.j. **Approval of Agreement between the Sachem Central School District and Karen Goercke**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Karen Goercke as an individual contractor to provide physical therapy services. The rates are as follows:

In District Individual	\$40 per 30 minute session
In District Group	\$20 per 30 minute session
In District Consult	\$40 per 30 minute session
In District Screening	\$40 per 30 minute session
In District Evaluation and Report	\$75 per evaluation and report
Private/Parochial School Individual	\$40 per 30 minute session
Private/Parochial School Group	\$20 per 30 minute session
Private/Parochial School Consult	\$40 per 30 minute session
Private/Parochial School Screening	\$40 per 30 minute session
Private/Parochial School Evaluation and Report	\$75 per evaluation and report
Home Based Individual	\$40 per 30 minute session
Home Based Group	\$40 per 30 minute session
Home Based Consult	\$40 per 30 minute session
Home Based Screening	\$40 per 30 minute session
Home Based Evaluation and Report	\$75 per evaluation and report

The term of this agreement is from July 1, 2009 to June 30, 2010. This contract has been reviewed and approved by the school district’s attorney.”

1.k. **Approval of Service Agreement between the Sachem Central School District and 3M Library Systems**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves the service agreement with 3M Library Systems to provide service to the library detection equipment and Bookcheck for the middle school and high school libraries. The service term will be from July 1, 2009 through June 30, 2010. The fee for this service is \$5,709.68. This will be paid by the Office of Instructional Support. It is recommended that the Board of Education approve the following resolution”:

BE IT RESOLVED, As per section 103 of the General Municipal Law the Board may standardize by resolution on a particular type of material or equipment. Standardization restricts a purchase to a specific model or type of equipment or supply.

The resolution, shall state that for reasons of efficiency and/or economy there is a need for standardization.

The adoption of such a resolution does not eliminate the necessity for conformance to the competitive bidding requirements.

1.l. **Approval of Service Agreement Renewal between the Sachem Central School District and Industrial U.I. Unemployment Cost Management Service**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools the Board of Education approves the renewal of Industrial U.I. Unemployment Cost Management Service Agreement effective July 1, 2009 through June 30, 2010. The fee for this service is \$7,000.00 annually to be billed quarterly at the rate of \$1,750.00 per quarter. This agreement has been reviewed and approved by the school district’s attorney.”

1.m. **Approval of Agreement between the Sachem Central School District and St. James Tutoring/Education**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and St. James Tutoring/Education at Mather as an independent contractor for the provision of academic tutoring in accordance with New York Education Laws. The cost of these services is \$45.00 per hour, per student. This contract shall be in effect from July 1, 2009 through June 30, 2010. This contract has been reviewed and approved by the school district’s attorney.”

2. **Approval of District Cell Phone**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves Andrew Larson, Assistant Personnel Administrator, to be added to the district cell-phone list for the 2009-10 school year.”

3. **Appointment to Sachem Community Education Advisory Council**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approve the appointment of the following individual to serve on the Community Education Advisory Council:”

Linda Dolecek

4. **Approval of Additional School District Physicians for the 2009-10 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves the addition of Elite Sports Medicine and Rehabilitation, Orthopedic Associates of Long Island and Hayley Queller, M.D. to the list of approved school district physicians for their services in covering the football games during the 2009-10 school year at the approved rate of \$175.00 per game (approved at the 7/14/09 Reorganization Meeting).”

5. **Approval of 2009-10 Applied Behavioral Analysis (ABA) Specialists**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approve the following personnel as Specialists for the home ABA Program”:

DeMaio, Nicole  
Gerber, Charles  
Stamoolis, Krisitine

6. **Approval of Religious Holidays for the 2009-10 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education adopt the days of religious observance for the 2009-10 school year found in Enclosure F.6”

7. **Board of Education Approval of Field Trips for 2009-10 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approve the following field trips for the 2009-10 school year”:

***Sagamore***

Student Government	March 23-24, 2010	Boston, MA
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***Athletics***

East Wrestling	December 11-12, 2009	2009 NYS Early Season Duals Clifton Park, NY
North Wrestling	January 8-9, 2010	8 <sup>th</sup> Annual Marines Battlefield Duals - Stafford, VA
East/North Arrowettes	March 4-8, 2010	NDA HS Dance National Championships, Orlando, FL
East/North Cheerleaders	February 11-16, 2010	UCA HS Cheer National Championships, Orlando, FL

8. **Board of Education Approval of 2009-10 Coaching Assignments**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approve the following 2009-10 Coaching Assignments”:

**VOLUNTEER COACHING ASSIGNMENTS**

<b><u>TEAM</u></b>	<b><u>COACH</u></b>	<b><u>BUILDING</u></b>
<u>Field Hockey</u> Junior Varsity	Diana Celebre	Out of District
<u>Cheerleading</u> Junior Varsity	Crystal Corrigan	Out of District

9. **Board of Education Rescission of 2009-10 Extracurricular Clubs and Activities**

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education rescind the following extracurricular clubs and activities for the 2009-10 school year”:

<b><u>School</u></b>	<b><u>Activity</u></b>	<b><u>Advisor</u></b>
<i>East</i>	Foreign Language Club: Sign Language	Rachel Cerra
<i>Sagamore</i>	Art, News and Literary	Betsy Gennosa
<i>Sequoia</i>	Art Club	Denise Phillips



## 10. Board of Education Approval of 2009-10 Extracurricular Clubs and Activities

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approve the following extracurricular clubs and activities for the 2009-10 school year”:

<u>School</u>	<u>Activity</u>	<u>Advisor</u>	
<i>Chippewa North</i>	The Chippewa News Team	Penny Smith	
	Best Buddies Club	Emily Frosina	
	Congress for Justice	Danielle Bense	
	Dimensions	Bill Averso	
<i>East</i>	Book Series Club	Madelyn Haussner/Linda Nicosia	
	Digital Photo Club	Barbara Derison	
	Diversity Dance Club	Chris Kozlowsky	
	History Club	Mike Jannace	
	Literary Magazine	Kathleen McGrath	
	Foreign Language Club: Sign Language	John Baronello	
<i>Sagamore Samoset</i>	LAVA Literary Magazine	Elizabeth Gennosa/Donna Schibani	
	6 <sup>th</sup> Grade Art Club	Nicholas Kreamer	
	Boys Leaders Club	Michael O’Flaherty/Matthew Golini	
	Drumming Club	Christopher Cauley	
	Girls Leaders Club	Allison Pickersgill	
	Helping Hands Club	Kailey Stolte	
	Peer Tutoring	Jill Rattinger	
	Poetry Club	Jodi Szpicek	
	Robotics/Lego Club	Greg Capellini	
	Samoset Students Care Club	Melissa Capuano/Kathy Morgillo	
	Scrabble Club	Keith McCaffrey	
	<i>Seneca</i>	Buddies Club	Sara Austin
		Chamber Orchestra	Lauren Kant
		Critter Club	Cindy Keith/Leticia Rozul
Family and Consumer Science Club		Beth Galligan/Lindsey Shelhorse	
Foreign Language Club		Lorie Forkin	
Green Club		John Montalbano	
Kickboxing Club		Cheryl Haughie/Lara Manning	
Math Challenge Team		Chris Oakes	
Puzzle Club		Michael Mastrogiacomo	
Science Club		Lorraine Gollenberg/Kathleen Perun	
Scrabble Club		Warren Meahan	
<i>Sequoia</i>	Technology Club	Matthew Silva	
	6 <sup>th</sup> Grade Art Club	Patricia Yantz	
	7 <sup>th</sup> and 8 <sup>th</sup> Grade Art Club	Denise Phillips	
	8 <sup>th</sup> Grade Lego Robotics Club	Grant Gustavsen	
	American Sign Language Club	Deborah Tracey	
	Literary Magazine Club	Rochelle Oliver	
	Set Design and Construction Club	Grant Gustavsen	

11. **Ratification of Nurses' Unit Memorandum of Agreement**

RECOMMENDED ACTION: "that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education ratify the Memorandum of Agreement between the Nurses' Unit and the Sachem Central School District dated September 17, 2009."

12. **Approval of Additional Title VII and Title IX Alternate Compliance Officer for the 2009-10 School Year**

RECOMMENDED ACTION: "that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves the addition of Jessica DePasquale, Administrative Assistant for Instructional Support, as Title VII and Title IX Alternate Compliance Officer for the 2009-10 school year commencing October 8, 2009. Therefore, Jill Karp, Assistant Superintendent for Curriculum & Instruction-Elementary is Title VII and Title IX Compliance Officer and Andrew Larson, Assistant Personnel Administrator, Stephanie MacIntosh, Administrator of Federal Funds and Jessica DePasquale, Administrative Assistant for Instructional Support, are Title VII and Title IX Alternate Compliance Officers for the 2009-10 school year."

13. **Approval of Deduct Change Order No.1 – Diam-N-Blu Mechanical Corp**

RECOMMENDED ACTION: "that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves a deduct Change Order No. 1, Diam-N-Blu Mechanical Corp. for the Facilities Maintenance Building. The original contract amount of \$49,729 will be decreased by \$10,000 for the unused allowance that was included in the contract documents for unforeseen conditions. The new contract amount including this Change Order will be \$39,729."

14. **Approval of Standardization of Powerflame Oil Pump Sets and Daktronics Scoreboards**

RECOMMENDED ACTION: "that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves the following resolution":

BE IT RESOLVED, that for reasons of efficiency and/or economy the Board of Education approves the standardization of Powerflame Oil Pump Sets and Daktronics Scoreboards for the Sachem Central School District.

The adoption of this resolution does not eliminate the necessity for conformance to the competitive bidding requirements.

### 15. Status of Non-Public Schools

The Sachem Central School District has been responsible for overseeing the educational programs of the nonpublic schools located within the district. At this time, recommendation has been made by Stephanie MacIntosh, liaison to the nonpublic schools, regarding the status of this private school. The recommendation is as follows:

Our Lady of Good Success Academy, 900 Horseblock Road, Farmingville, NY 11738 - will offer instruction in grades K-6 in September 2009. It is recommended that the Board of Education grant recognition to the K – 6 program and provide the services that are required under the laws that accompany such recognition.

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education accept this recommendation and grant recognition of the educational program as described above.”

### 16. Approval of Budget Transfers Greater Than \$50,000

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves two budget transfers of \$50,000 or greater. One transfer is for \$330,870.00. During budget preparation it was decided to no longer participate in the BOCES SAS COSER and hire additional in-house counselors. After the approval of the budget, it was decided to continue with the BOCES SAS COSER. We budgeted for four in-house counselors. The District will continue to use one in-house and three BOCES counselors. The BOCES SAS counselors are more expensive but more qualified and aideable. The second transfer for \$523,978.54 is to allocate funds from the project holding codes to various codes for Phase 1 EXCEL Bond Capital Projects to balance expenses and encumbrances.”

### 17. Approval of Food Service Equipment Purchase

RECOMMENDED ACTION: “that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves the following equipment purchases for Food Service for 2009-10:

- Serving lines at Seneca, Wenonah and Merrimac at a cost of \$174,000
- Convection ovens and Steamer replacement district wide if needed at a cost of \$48,000
- Dishwasher at Wenonah at a cost of \$20,000
- Refrigeration district wide if needed. Gatelot needs an additional freezer unit. The requested amount is \$18,000.
- Computer terminals for 31 POS to upgrade system and purchase new software at a cost of \$75,000

Total equipment needs are budgeted at \$335,000 which was included in the planning of the food service budget for 2009-10.”

18. **Approval of Actuarial & Technical Solutions, Inc – Worker’s Compensation Self-Insurance Plan**

RECOMMENDED ACTION: “that upon the recommendation of the Interim Superintendent of Schools, the Board of Education approves Actuarial & Technical Solutions, Inc. to perform an actuarial analysis of liabilities of Sachem’s Worker’s Compensation Self-Insurance plan. The cost of this analysis is \$12,000.”

**G. DISCUSSIONS/PRESENTATIONS**

1. Advanced Placement May 09 Data
2. Secondary Discipline Point System
3. External Auditor Report
4. Store-Bought Baked Goods

**H. CLOSING**

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: ‘that, upon the recommendation of the Interim Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance.’

2. **Board of Education Discussion of Future Agenda Items**

RECOMMENDED ACTION: “that any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.”

3. **Next Meeting**

A Special Board Meeting has been scheduled for Thursday, **October 8** at 7:45 PM at Samoset in the Board Room. The Board will immediately entertain a motion to convene into Executive Session to discuss a personnel matter.

The next regular Board of Education meeting will be held on Wednesday, **October 21** in the Board Room at Samoset Middle School at 7:30 PM. The meeting will open in the auditorium for the recognition portion of the meeting.

- I. EXECUTIVE SESSION** – The Board of Education may choose to adjourn to executive session.

**J. ADJOURN**

RP:baw