

SACHEM CENTRAL SCHOOL DISTRICT
Holbrook, New York

Samoset Middle School
Board Room

July 28, 2010
7:30 PM

Board of Education Work Session

The Board of Education welcomes all who are attending this meeting.

AGENDA

A. OPENING OF MEETING

1. Call to Order Robert Scavo, President
will preside. A quorum is expected.
2. Salute to the Flag
3. Moment of Silent Meditation

B. VISITORS

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.”

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

C. BUSINESS ITEMS

1. **Bid Awards**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid in accordance with section 103 of the General Municipal Laws. Bids have been evaluated by the staff and recommendations for action are ready to be made.

The bid awards presented for action are:

- a. Test Forms-*approve*
- b. Trophies & Awards- *approve*
- c. Stage Curtain Cleaning and Fireproofing-*reject*
- d. Security Equipment-Supplemental-*approve*
- e. Rental of Contractor Equipment-*approve*
- f. Fuel Tank/Acid Waste Tank Leak Detection and Monitoring Systems-Service, Repair, Parts and Supplies-*approve*
- g. Roof Repair-Wenonah Elementary-*approve*
- h. Asphalt Pavement Installation/Repair-*approve*
- i. Food Service-Sandwich Warmers-*approve*

D. PERSONNEL ITEMS

CONSENT AGENDA FOR PERSONNEL ITEMS D.1.a. THROUGH D.5.a.

1.a. Retirement of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Davidson, Janet	Social Worker	Tecumseh	07/29/10
Strakosch, Frank	Art	North	07/29/10
Zarra, Olga	Music	Tecumseh	07/29/10

1.b. Leaves of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Shutka, Kristy	Elementary	Cayuga	Child Care Leave	9/1/10-1/30/11

1.c. Probationary Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of probationary teachers as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Belmonte, Suzanne	Speech	TBD	1-4	9/1/10-9/01/12
Burns, Giavanna	Special Education	Tecumseh	2-2	9/1/10-9/01/11
Cassino, Michelle	Special Education	Samoset	5-4	9/1/10-9/01/11
Chopay, Michelle	Elementary	Chippewa	1-4	9/1/10-9/01/12
DeJesus, Amy	Elementary	Nokomis	1-4	9/1/10-9/01/12
Fullam, Kerin	Elementary	Gatlot	2-5	9/1/10-9/01/11
Haliasz, Charlene	Special Education	Hiawatha	1-2	9/1/10-9/01/13
Hudson, Kara	Elementary	TBD	1-1	9/1/10-9/01/12
Keane, Nancy	Elementary	Hiawatha	2-5	9/1/10-9/01/11
Lounsbury, Erin	School Media Specialist	Wenonah	1-4	9/1/10-9/01/13
Magro, Nicole	Elementary	TBD	1-2	9/1/10-9/01/12
Mastandrea, Meghan	ESL	TBD	1-4	9/1/10-4/09/13
Matthews, Jenna	Art	Merrimac	1-4	9/1/10-9/01/13
McGuire, Deborah	Elementary	Waverly	1-1	9/1/10-9/01/12
Monahan, Devon	Elementary	Tecumseh	3-5	9/1/10-9/01/11
Papa-Mendreski, Kristen	Special Education	North	1-4	9/1/10-9/01/13
Pfister, Matthew	Technology	North/East	1-1	9/1/10-9/01/13
Rearдон, Clarisa	Elementary	Chippewa	2-5	9/1/10-9/01/11
Rosen, Devon	Elementary	Waverly	2-4	9/1/10-9/01/11
Santoriello, Christine	Social Studies	North/Samoset	1-2	9/1/10-9/01/13
Serra, Desiree	Special Education	Sagamore	2-4	9/1/10-9/01/11
Sole, Brooke	Science	North	1-1	9/1/10-9/01/13
Stalzer, Anna	Special Education	Sagamore	1-4	9/1/10-9/01/12
Troiano, Daniel	Music	Gatlot/Cayuga	1-1	9/1/10-9/01/13
Turner, Colleen	Special Education	East	2-2	9/1/10-9/01/13
Varca, Maria	Elementary	Wenonah	3-4	9/1/10-3/17/12
Ullah, Nicole	Elementary	TBD	1-4	9/1/10-4/13/13
Weiss, Michael	Social Studies	Sequoia	1-2	9/1/10-1/11/13
Zane, Jennifer	Reading	Tecumseh	5-4	9/1/10-9/01/11

1.d. Leave Replacement Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Balunas, Deborah	Special Education	Seneca	1-4	9/1/10-6/30/11
Peterson, Rachel	Science	North	1-1	9/1/10-6/30/11
Steiner, Sarah	Special Education	Merrimac	1-4	9/1/10-6/30/11

1.e. Part-Time Teacher Appointments

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the part-time teacher appointments as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Donin, Candace (.8)	Special Education	East	3-4	9/1/10-6/30/11

1.f. Return From a Leave of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the return from a leave of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Launer, Christine	Guidance	North	Return from Child Care Leave	9/1/10
Roddin, Lauren	Elementary	Tamarac	Return from Child Care Leave	9/1/10

1.g. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Augeri, Keith	Sachem East	9/1/10	4-6	4-7	2,316.00
Azzato, Joseph	Sachem North	9/1/10	1-4	1-5	2,316.00
Bausch, Christine	Sachem North	9/1/10	3-6	3-7	2,317.00
Belvedere, Susan	Waverly	9/1/10	8-5	8-6	2,548.00
Buono, Jennifer	Wenonah	9/1/10	9-7	9-8	2,548.00
Dasaro, Allison	Merrimac	9/1/10	5-5	5-6	2,316.00
Evan, Tina	Tecumseh	9/1/10	6-7	6-8	2,317.00
Gallagher, Jill	Cayuga	9/1/10	6-6	6-7	2,317.00
Hinkaty, Jonathan	Sachem East	9/1/10	3-4	3-5	2,316.00
Lipani, Thomas	Wenonah	9/1/10	6-4	6-5	2,316.00
Lucas, Aristeia	Gatelot	9/1/10	12-7	12-8	2,549.00
Machin, Kim	Gatelot	9/1/10	7-7	7-8	2,548.00
Maier, Caitlin	Seneca	9/1/10	3-2	3-3	2,316.00
McGrath, Kathleen	Sachem East	9/1/10	4-4	4-5	2,316.00
O’Connell, Justin	Sequoia	9/1/10	4-7	4-8	2,317.00
O’Neill, William	Nokomis	9/1/10	6-4	6-5	2,316.00
Papagni, Joseph	Nokomis	9/1/10	12-5	12-6	2,548.00
Portanova, Veronica	Seneca	9/1/10	3-6	3-7	2,317.00
Riley, Kevin	Seneca	9/1/10	1-4	1-5	2,316.00
Roche, Susan	Waverly	9/1/10	9-7	9-8	2,548.00
Schaentzler, Richard	Sachem North	9/1/10	6-5	6-6	2,317.00
Tirado, Jessica	Samoset	9/1/10	8-6	8-7	2,548.00
Tricarico, Danielle	Waverly	9/1/10	7-5	7-6	2,548.00
Ventiere, Dena	Gatelot	9/1/10	13-6	13-7	2,549.00
Wasdo, Laura	Sequoia	9/1/10	2-2	2-4	4,634.00

1.h. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Foti, Jennifer	06/30/10

2.a. Appointment of Probationary Teaching Assistants/Interpreters

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of probationary teacher assistants/interpreters as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Lotito, Christina	Special Education Interpreter	Seneca	5-2	9/1/10*

*Excessed interpreter rehired. Previously tenured.

3.a. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Deluca, Elaine	Special Ed Aide/East	06/04/10

3.b. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Nurse</u> Stefanelli, Tracey	07/19/10

3.c. Probationary Appointments of Support Services Personnel (Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Tavantzis, Evangelia	Clerk Typist/ Seneca	\$42,535	08/12/10	26 weeks 08/12/10-01/27/11

4.a. Resignation of Administrative Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of administrative personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Miller, Allen	Asst. Transportation Supervisor	Transportation Office	8/07/10

4.b. Probationary Appointment of Administrative Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of administrative personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Dates</u>
Allen, Stephanie	Coordinator for Student Services	OSS	8/12/10-7/01/11
Kelly, Dennis	Elementary Principal	Waverly	8/09/10-8/08/13
Tuttle, Susan	Coordinator for Student Services	OSS	8/12/10**

**Already tenured

5.a. Community Education Appointments

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the community education appointments as follows”:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Dates</u>
Gilbert, Pamela Rae	Community Ed Instructor	\$23.13/hr	09/01/10-06/30/11

Lettieri, Sally	Community Ed Instructor	\$23.13/hr	09/01/10-06/30/11
Lettieri, Lynn	Community Ed Instructor	\$23.13/hr	09/01/10-06/30/11

E. ACTION ITEMS

CONSENT AGENDA FOR ACTION ITEMS E.1.a. THROUGH E.1.f.

1. Mini Contracts

1.a. Approval of Agreement between the Sachem Central School District and Mazz Marketing

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract between Sachem Central School District and Mazz Marketing, Inc. to provide a one day seminar on October 28, 2010 at Sachem High School East and is available to all parents, students, and staff concerning the college athletic recruiting process. The cost for this service is \$750.00 to be paid by the Guidance Office. This contract has been reviewed and approved by the school district’s attorney.”

1.b. Approval of Agreement between the Sachem Central School District and Maryhaven

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Maryhaven to provide services to students placed at Maryhaven. The tuition rates shall be set by the State Education Department. This contract shall be in effect from July 1, 2010 to June 30, 2011. This contract has been reviewed and approved by the school district’s attorney.”

1.c. Approval of Agreement between the Sachem Central School District and LJ Create

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the service contract agreement between Sachem Central School District and LJ Create to provide technical support services for Scantek Laboratories in Sagamore Middle School, Seneca Middle School, Sequoya Middle School, Samoset Middle School, Sachem High School East and Sachem High School North at a cost of \$12,000.00 per year. The term of this contract shall be from July 1, 2010 through June 30, 2011. This contract has been reviewed and approved by the school district’s attorney.”

1.d. Approval of Agreement between the Sachem Central School District and West Islip UFSD - Health and Welfare Service Agreement

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and West Islip Union Free School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$635.25 per student. The term of this agreement shall be from September 1, 2009 through June 30, 2010. This agreement has been reviewed and approved by the school district’s attorney.”

1.e. Approval of Agreement between the Sachem Central School District and Special Education Providers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreements for receipt of IDEA Flow-Through Funding between Sachem Central School District and AHRC-NYSARC, Inc. and The New Interdisciplinary School as special education providers for the 611 and 619 grants. The costs associated are in accordance with the IDEA section 611 and section 619 federal funds consistent with federal and state statutes. The term of these agreements shall be September 1, 2009 through June 30, 2010 for a ten (10) month program or July 1, 2009 through June 20, 2010 for a twelve (12) month program. These contracts have been reviewed and approved by the school district’s attorney.”

1.f. Approval of Agreement between the Sachem Central School District and Island Tutoring Center

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Island Tutoring Center as an independent contractor of academic tutoring. The rate for all Home Instruction is \$38.00 per hour per student. This agreement shall be from July 1, 2010 through June 30, 2011. This contract has been reviewed and approved by the school district’s attorney.”

2. Approval of Translators/Interpreters for the 2010-11 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board approve the appointment of the following Translators/Interpreters for the 2010-11 school year”:

DiPuma III, Salvatore
Kilic, Nafiye

3. **Approval of Fall Community Education Program**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the proposed Fall Community Education Program as outlined in Enclosure E. 8.

4. **Appointment of Department Chairpersons for the 2010-11 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Department Chairperson for the 2010-11 school year”:

Seneca

Aronow, Melissa Mathematics

5. **Approval of 2010 Summer School Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel for the 2010 Summer Programs:”

Elementary Reading Program

Donnelly, Christine Speech
Fier, Fern Aide

Summer ESL Program

Britton, Linda Substitute Teacher

Remedial Secondary Summer Program

Keller, Theresa Substitute Nurse

6. **Donation-Suffolk Association of School Business Officials**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, the donation of \$500 from Bruce Singer/Suffolk Association of School Business Officials to give \$250 to a June 2011 graduating student at Sachus East High School and \$250 to a June 2011 graduating student at Sachus North High School. Students to be selected by each High School Principal.”

7. Budget Transfers Over \$50,000

RECOMMENDED ACTION: “Resolved, that the Board of Education approves six budget transfers of \$50,000 or greater. One transfer for \$373,123.00 is to balance the BOCES shared service codes for ST-3 year end reporting. One transfer for \$1,855,281.66 is to balance the instructional salary codes for ST-3 purposes and year end closing. One transfer for \$526,958.92 is to balance the non instructional salary codes for ST-3 purposes and year end closing. One transfer for \$92,199.00 is to allocate funds from the project holding code to General Construction for change order #1 to Metropolitan Roofing. This was Board of Education approved on June 29, 2010. One transfer for \$140,000 is to allocate funds from the project holding code to Architect Fees and Construction Management Fees for McClave Engineering for the East Roof Replacement Project. The Board of Education approved contracts on July 12, 2010. The sixth transfer for \$3,176,256.00 is to allocate funds from the project holding code to various construction codes for Phase 2 projects. This was Board of Education approved on June 29, 2010.”

8. Use of Facility–Seneca Middle School–Holbrook Chamber of Commerce Carnival

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of Seneca Middle School for the Holbrook Chamber of Commerce Carnival to be held on August 12, 2010 and August 14, 2010, (rain dates August 13, 2010 and August 15, 2010. There will be a fireworks display by Pyro Engineering, dba: Bay Fireworks. Both the Holbrook Chamber of Commerce and Pyro Engineering have submitted satisfactory insurance and proof of workers’ compensation for the approval of the Pyrotechnics Permit Application from the Town of Islip Fire Marshalls office. This will allow the Holbrook Chamber of Commerce to put on the fireworks display.”

9. Approval for Establishment of Non-Resident Tuition Rate

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the tuition rate for the child of a non-resident to attend the Sachem School District. The formula to calculate the tuition rate for a regular education pupil is determined by the New York State Department of Education. The estimated tuition rate for a student, full day K–6, for the 2009-10 school year is \$4,972.00. The estimated tuition rate for a student, grade 7-12, for the 2009-10 school year is \$8,056.00. The actual 2009-10 and 2010-11 school year tuition rates have not yet been calculated. Therefore, it is recommended, if in the event a child of a non-resident is approved to attend full day K-6 in the Sachem School District, the tuition charged will be \$4,972.00 and for a student to attend grade 7-12 in the Sachem School District, the tuition charged will be \$8,056.00 and shall be modified upon receipt of the 2010-11 tuition rates.”

10. Approval of Special Education Summer School 2010

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreements between Sachem Central School District and Central Islip UFSD, East Islip SD, East Quogue SD, Hauppauge Public Schools, Kings Park CSD, Middle Country CSD, Patchogue-Medford UFSD, Sayville UFSD, Smithtown CSD and West Islip Public Schools for Special Education Summer School to students who reside outside the Sachem Central School District. The cost for the Instructional program is based on SED/OMS Certified 2010-2011 Tuition Rate per student and for related services the cost is based on SED/OMS 2010-2011 Regional Weighted Average per diem rate for 1:1 Aide (as per student’s IEP). These agreements shall be in effect for the period July 1, 2010 to August 11, 2010. These agreements have been reviewed and approved by the school district’s attorney.”

11. John A. Grillo Architects (2010-11 Capital Improvement Program)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves John A. Grillo Architect, P.C. for the 2010-2011 Capital Improvement Program. The architect shall provide all architectural and engineering services, including but not limited to structural, mechanical and electrical engineering services. John A. Grillo shall be designated as the Project Architect in charge of the Project. He shall provide the following:

- Pre-design services
- Visit the District’s facilities and meet with central office administrators
- Consult with the New York State Education Department, Office of Facilities Planning
- Research federal and state statutes, rules and regulations
- Prepare an analysis of the preliminary estimate of the cost for labor and materials necessary to perform the proposed projects
- Schematic design and design development services
- Prepare for approval construction documents consisting of Drawings and Specifications
- Assist in obtaining bids for the work contemplated by the project
- Provide administration of the contract for construction and post construction services
- Provide professional services that reflect the standard of professional care that is customary for architects in Suffolk County

The Architect’s compensation for specified services outlined in the agreement shall be 6% of the actual “Construction Cost.” The term of agreement shall be for the period July 1, 2010 and shall continue until completion of the work by the Contractors engaged. This agreement has been reviewed and approved by the school district’s attorney.”

12. **Approval of Resolution – Settlement of Claim – Aurora Contractors, Inc.**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution”:

WHEREAS, AURORA CONTRACTORS, INC. commenced litigation against the Sachem CSD in connection with its contract for the general construction work associated with the construction of Sachem East High School; and

WHEREAS, in connection with said lawsuit the School District asserted various claims against Aurora Contractors, Inc.; and

WHEREAS, the School District and Aurora Contractors have agreed to settle their claims to avoid further litigation;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes settlement of Aurora’s claims against it and its claims against Aurora in accordance with the terms of the attached settlement agreement; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute said settlement agreement and any documents necessary to effectuate the terms of said settlement.

F. **CLOSING**

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance.”

2. **Board of Education Discussion of Future Agenda Items**

RECOMMENDED ACTION: “that any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.”

3. **Next Meeting**

The next regular Board of Education meeting will be held on Wednesday, **August 18** in the Board Room at Samoset Middle School at 7:30 PM. The retirees’ recognition portion of the meeting will begin at 7 p.m. in Conference Room A at Samoset Middle School.

G. **EXECUTIVE SESSION** – The Board may choose to adjourn to executive session.

H. **ADJOURN**

JJN:baw