

**SACHEM CENTRAL SCHOOL DISTRICT**  
**Holbrook, New York**

**Samoset Middle School**  
**Auditorium**

**April 13, 2011**  
**7:30 P.M.**

Regular Meeting of the Board of Education

*The Board of Education welcomes all who are attending this meeting.*

**A. OPENING OF MEETING**

**1. Call to Order**

Robert Scavo, President will preside.  
A quorum is expected.

**B. EXECUTIVE SESSION** – The Board will immediately convene to executive session to discuss litigation matters.

**C. OPEN SESSION** – The Board will reconvene to open session.

**1. Salute to the Flag**

**2. Moment of Silence**

**3. Approval of Minutes**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following minutes”:

March 2, 2011	Work Session
March 15, 2011	Special
March 16, 2011	Regular

**D. RECOGNITIONS**

1. Anne Thorsen – American Cancer Society – Jones Beach Walk-a-Thon
2. Natalie Zaino, Students and Staff– Bone Marrow Transplant Drive
3. Ruchi Shah - VFW Voice of Democracy
4. SCMTA Math Contest  
    East: Chris Camenares and Tom Schultz  
    North: Ruchi Shah

**E. VISITORS**

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.”

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn it to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

**F. BUSINESS ITEMS***Consent Agenda for Business Items F.1 through F.2.c*

1. **Treasurer’s Report**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of 1/31/11 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of 1/31/11 as submitted by the District Treasurer, Diane Kollmer.”

**Treasurer’s Report (including Reconciliation of Collateral)  
Revenues  
Expenditures  
Balance Sheets (as of 1/31/11)**

2. **Bid Awards**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid in accordance with section 103 of the General Municipal Laws. Bids have been evaluated by the staff and recommendations for action are ready to be made.

The bid awards presented for action are:

- a. District-Wide Installation/Repair of Computer Data Drops & Fiber Cables-*approve*
- b. Printing – Blueprints, Construction Documents, Transportation Map Copies-*approve*
- c. 2010-11 Capital Improvement Program – Contract 1 Gymnasium Acoustical Treatment Installation & Contract 3 – Athletic Running Track Replacement-*approve*

3. **Bid Awards**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid in accordance with section 103 of the General Municipal Laws. Bids have been evaluated by the staff and recommendations for action are ready to be made.

The bid award presented for action is:

- a. Utility Mark-Out Services-*approve*

**G. ACTION ITEMS**

**1. Mini-Contracts**

*Consent Agenda for Action Items G.1.a through G.1.c*

**1.a Approval of Agreement Between Sachem Central School District and Smithtown Hearing Services**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Smithtown Hearing Services to provide FM Trainer Calibration Evaluations. The fee for this service is \$75 per evaluation. This agreement shall be from September 1, 2010 to June 30, 2011. This will be paid from the Office of Student Services budget. This contract has been reviewed and approved by the school district’s attorney.”

**1.b Approval of Agreement Between Sachem Central School District and the Greenburgh Eleven Union Free School District**

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Greenburgh Eleven Union Free School District to provide special education and related services to students with disabilities. The tuition rate for each child shall be set by the State Education Department. The term of this agreement shall be from July 1, 2010 through June 30, 2011. This contract has been reviewed and approved by the school district’s attorney.”

**1.c Approval of Agreement Between Sachem Central School District and Centris Group, LLC for I.E.P. Direct and RTIm Direct Software**

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves the renewal of the software licensing agreement for 2010-11 between Sachem Central School District and Centris Group, LLC which includes I.E.P. Direct renewal software license and support services through June 2011 and RTIm Direct renewal through June 2011. The total cost for 2010-2011 is \$37,458.13.”

IEP Direct Renewal	\$21,804.25
RTIm Direct Renewal	13,155.00
Centris Sync Initial Set Up	500.00
Centris Sync Initial License	1,998.88

2. **Recommendations from the Committee on Special Education**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendations of the Committee on Special Education for the following meetings”:

3/14/11	3/15/11	3/16/11	3/17/11	3/18/11	3/21/11
3/22/11	3/24/11	3/25/11	3/28/11	3/29/11	3/30/11
3/31/11	4/01/11	4/04/11	4/05/11	4/06/11	4/07/11
4/08/11	4/11/11	4/12/11	4/14/11		

3. **Appointment of 2011 Special Education Summer School Supervisors**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the individuals listed below as supervisors in the summer program as indicated:”

**Special Education Summer School**

Auletta, Trish	Supervisor
Brown, Melissa	Assistant Supervisor

4. **Approval of Change Order No.1 – American Building Contractors – Sachem North**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a Change Order No. 1, American Building Contractors for Sachem High School North. The original contract amount of \$190,433.00 will be increased by \$43,987.00. The original specifications (prepared over a year ago) specified for the curtains to be repaired. Now that the work is underway, it was determined that the curtains have become more damaged and ripped and to repair them is not an option. The curtains will be replaced with new inherently fireproof curtains. Additionally, where the rigging lines penetrate the mezzanine slab, no railing exists. Since this is a safety hazard, this change also includes a 1-1/2” pipe railing to surround this area. The new contract amount including this Change Order will be \$234,420.00.”

5. **Tax Anticipation Notes 2011-12**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education authorize the issuance of Tax Anticipation Note Resolution of Sachem Central School District at Holbrook, in the towns of Brookhaven, Islip and Smithtown, New York, adopted April 13, 2011, authorizing the issuance of not to exceed \$100,000,000 Tax Anticipation Notes in anticipation of the receipt of taxes to be levied for the fiscal year ending June 30, 2012.”

6. **Approval of Corrective Action Plan for Report on Applying Agreed-Upon Procedures**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Corrective Action Plan for the Report on Applying Agreed-Upon Procedures. This report dated January 20, 2011, presented by Donald Hoffmann, Cullen & Danowski, was reviewed on March 17, 2011 by the Audit Advisory Committee and was accepted by the Board of Education on April 6, 2011.”

7. **Approval of Coaching Assignments for 2010-11 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following coaches for the 2010-11 school year”:

**SPRING**

***VOLUNTEER***

**BOYS LACROSSE**

Seneca

Christopher Kremer

Out of District

8. **Motion to Establish the Todd Keleman Memorial Scholarship**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution”:

WHEREAS, Ronald M. Sickman, Attorney at Law, desires to establish with SACHEM CENTRAL SCHOOL DISTRICT AT HOLBROOK a perpetual memorial scholarship in the name of Todd Keleman; and

WHEREAS, the proceeds are to be given to Sachem Central School District to be administered per instructions of Mr. Ronald Sickmen, Attorney At Law; and

NOW, THEREFORE, BE IT RESOLVED, that SACHEM CENTRAL SCHOOL DISTRICT AT HOLBROOK establish the Todd Keleman Memorial Scholarship Fund; and

IT IS FURTHER RESOLVED, that SACHEM CENTRAL SCHOOL DISTRICT AT HOLBROOK accept the proceeds from the donor for that purpose to be administered in accordance with his instructions, said proceeds to be accepted pursuant to 1709 (12-a) of the Education Law.

## H. MONTHLY REPORTS

### 1. Damage & Loss Summary

The summary reflects damage and loss for March 2011.

### 2. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for

3/17/11	3/18/11	3/21/11	3/22/11	3/24/11	3/28/11
3/29/11	3/30/11	4/01/11	4/05/11	4/06/11	4/07/11
4/08/11	4/11/11	4/12/11	4/13/11		

are on file in the office of the District Clerk.

### 3. Board of Education Sub Committees

- a. Sachem Legislative Committee
- b. Sachem Citizens' Advisory Audit Committee
- c. Sachem Budget Advisory Committee
- d. Community Education Budget Advisory Committee

### 4. 2010-11 Board of Education Goals

Goal #1 – Provide Safe and Secure Schools

- The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 – Enhance Student Achievement, Quality of Instruction and Leadership Skills

- The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21<sup>st</sup> century careers.

Goal #3 – Improve Parent, Community and Staff Communication

- Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 – Improve Fiscal Responsibility and Accountability throughout the District

- Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 – Technology Integration

- Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 – We Are Sachem

- The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

## I. PRESENTATIONS/DISCUSSIONS

1. Tax Rate
2. Contingency Budget

**J. CLOSING**

1. **Visitors** - (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance.”

2. **Board of Education Discussion of Future Agenda Items**

RECOMMENDED ACTION: “that, any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.”

3. **Next Meeting**

A special meeting of the Board of Education will be held on **Wednesday, April 27, 2011** at District Office at 7 AM for the purpose of voting on the BOCES Administrative Budget and BOCES Board candidates..

The next regular meeting of the Board of Education will be held on **Wednesday, May 4, 2011** at 7:30 PM at Samoset Middle School. At this meeting there will be public hearing on the 2011-12 school budget.

**Annual Meeting and Election** – On **Tuesday, May 17, 2011** there will be a vote on the 2011-12 school budget and election of members of the Board of Education at the 12 elementary schools between the hours of 6 AM and 9 PM.

**K. ADJOURN**

JJN:baw