BOARD OF EDUCATION SACHEM CENTRAL SCHOOL DISTRICT WORK SESSION MEETING OF DECEMBER 1, 2010

APPROVED AS WRITTEN – 1/18/11 – OFFICIAL COPY

MEMBERS PRESENT:	Robert Scavo, President Jim LaCarrubba, Vice President Douglas Duncan, Jr. Anthony Falco Michael J. Isernia Michael F. Licata Michael J. Timo Sal Tripi Jimmy Ye, Student Member Kelly Gochan, Student Member
MEMBERS ABSENT:	Christine Lampitelli
ALSO PRESENT:	James J. Nolan, Superintendent of Schools Gail Grenzig, Assistant Superintendent for Personnel Jill M. Karp, Asst. Superintendent for Curriculum and Instruction - Elementary Paul E. Manzo, Asst. Superintendent for Curriculum and Instruction - Secondary Bruce Singer, Associate Superintendent for Business Ann Scricca, Esq. Carol Adelberg, District Clerk
CALL TO ORDER:	The work session meeting held at Samoset Middle School was called to order by President Scavo at 7:30pm.
PLEDGE OF ALLEGIANCE:	President Scavo opened the meeting with the Pledge of Allegiance and a moment of silent meditation.
COMMENTS FROM VISITORS:	The Board heard comments and concerns from members of the audience.
REPORT FROM BUDGET COMMITTEE:	Alan Sacher, Chairperson of the Sachem Budget Advisory Committee, distributed to the Board a memo dated 12/1/10 on the subject "Topics for Review." Mr. Sacher highlighted nine areas that the Budget Committee would like to review.
BUSINESS ITEMS:	
Bid Awards	Upon the recommendation of the Superintendent of Schools, a Motion was made by Mr. Tripi, seconded by Mr. Duncan, and carried unanimously (8-0) to approve the following bid awards:
	The bid awards presented for action are:
	 a. Rebid Hazardous Material Abatement - <i>approve</i> b. Installation of Chemical Fire Suppression Systems - <i>reject</i> c. Rental and Operation of Sound System for Annual Musicals and June High School Graduations (Partial Award) - <i>approve</i>

PERSONNEL ITEMS:

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to approve a consent agenda for all the personnel items.

Resignation of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to approve the resignation of teaching personnel as follows:

Name	<u>Grade/Subject</u>	<u>School</u>	Reason	<u>Date</u>
Zieman, Willliam	Elementary	Sequoya	Personal	11/24/10

Termination of Leave Replacement Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to approve the termination of leave replacement teaching personnel as follows:

<u>Name</u>	Grade/Subject	<u>School</u>	Dates
McCallum, Brian	Science	Sagamore	11/30/10

Salary Changes for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to approve the salary changes for teaching personnel as follows:

<u>Name</u>	<u>School</u>	Date of	From	<u>To</u>	<u>Salary</u>
		Change	<u>Step</u>	<u>Step</u>	Difference
Funk, Brian	Sachem East	9/1/10	4-6	4-7	2,315.00
Knobler, Jessica	Sagamore	9/1/10	2-2	2-4	4,634.00
Llobell, Barbara	Sachem East	9/1/10	20-8	20-9	2,549.00
O'Doherty, Marie	Gatelot	9/1/10	6-8	6-9	2,316.00
Schaub, Daniel	Sequoya	9/1/10	3-2	3-3	2,317.00

Tenure Appointments for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to approve the tenure appointments for teaching personnel as follows:

<u>Name</u>	Tenure Area	<u>School</u>	Effective Date	Increment
Caruana, Elizabeth	Psychologist	OSS	11/8/10	\$254.20
Mies, Alison	Psychologist	Gatelot	1/22/11	\$173.84

Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to approve the substitute teacher list as follows:

Brooks, Jodi McCallum, Brian Corso, Bridget O'Connell, Kathleen Lazzaro, Peter (HT)

Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to approve the termination/resignation of substitute teachers as follows:

Name	Date
Bellante, Christine	11/22/10

Resignation of Teaching Assistants/Interpreters

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to approve the resignation of teacher assistants/interpreters as follows:

<u>Name</u>	Grade/Subject	<u>School</u>	Dates
Sullivan,	Special Education	Tamarac	11/24/10
Kathleen	Teaching Assistant		

Tenure Appointments of Teaching Assistants/Interpreters

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to approve the tenure appointments of teacher assistants/interpreters as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	Dates
Capodieci, Adam	Special Education	Sequoya	1/27/11
	Teaching Assistant		
Micheletti, Peggy	Special Education	Sachem North	1/25/11
Ann	Teaching Assistant		
Starken, Christina	Special Education	Tecumseh	1/03/11
	Teaching Assistant		

Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	Position & Assignment	Service Ends
Sampayo, Damaris L.	Office Aide/Merrimac	11/30/10
Simmons, Audrey	Special Ed. Aide/Wenonah	11/24/10

Return from a Leave of Absence of Support Services Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to approve the return from a leave of absence of support services personnel as follows:

<u>Name</u>	Position & Assignment	Reason	Dates
Fier, Fern	Classroom Aide/Wenonah	Personal	11/22/10

<u>Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)</u>

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows:

<u>Name</u>	<u>Service Ends</u>
Aide	
Quattrock, Linda	11/23/10

<u>Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)</u>

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to approve the substitute support services personnel (exempt, labor, and non-competitive) as follows:

<u>Name</u>	<u>Service Begins</u>
<u>Clerk Typist</u>	
Quattrock, Linda	11/24/10
Schanel, Brigitte*	11/24/10

*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

Child Care Program Appointments

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to approve the child care program appointments as follows:

<u>Name</u>	Position	Rate of Pay	Start Date
Martinez, Mary Ellen	Asst. Group Leader	\$11.28	11/29/10-06/30/11

ACTION ITEMS:

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Licata, and carried unanimously (8-0) to approve mini contracts a – j.

Mini Contracts

a. Approval of Agreement Between Sachem Central School District and Accuweather, Inc.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Licata, and carried unanimously (8-0) to approve an agreement between the Sachem Central School District and AccuWeather, Inc. to provide a snow warning service to the district for the 2010-11 school year. The cost of this service is \$2,052.00.

b. <u>Approval of Agreement Between Sachem Central School District and Custom Tours,</u> <u>Inc.</u>

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Licata, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Custom Tours, Inc. to provide transportation services and tour tickets to 7th grade Sagamore Middle School students for a trip to Historic Philadelphia, Independence Hall on May 12, 2011 and returning the same day. The cost of this trip will be paid for by the students. This contract has been reviewed and approved by the school district's attorney.

c. <u>Approval of Agreement Between Sachem Central School District and Islip Tutoring</u> <u>Services</u>

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Licata, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Islip Tutoring Service, Inc. as an independent contractor of academic tutoring in accordance with New York Education Law. The cost for Home Teaching (all levels including Special Education, NCLB, ESL, and GED instruction) is \$40.00 per hour. This agreement shall be from July 1, 2010 through June 30, 2011. This contract has been reviewed and approved by the school district's attorney.

d. <u>Approval of Agreement Between Sachem Central School District and Hilton Garden</u> <u>Inn-Hershey</u>

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Licata, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and the Hilton Garden Inn-Hershey. This is for an overnight stay on June 3, 2011 for approximately ninety (90) students at Samoset Middle School attending a music competition. The cost per student is approximately \$225 which was raised through different fundraising events and some students will pay for themselves. This contract has been reviewed and approved by the school district's attorney.

e. <u>Approval of Agreement Between Sachem Central School District and MENC Music</u> <u>Education</u>

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Licata, and carried unanimously (8-0) to approve the contract between Sachem Central School District and MENC All-Eastern Honors Ensembles for students selected for the 2011 MENC Ensemble. All fees will be paid by the Office of Music and Fine Arts.

f. <u>Approval of Agreement Between Sachem Central School District and Wingate by</u> <u>Wyndham Hotel – East String Ensemble</u>

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Licata, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Wingate by Wyndham Hotel for the Sachem East String Ensemble. Date of arrival is May 13, 2011 and date of departure is May 15, 2011. All costs will be paid for by the students. This contract has been reviewed and approved by the school district's attorney.

g. <u>Approval of Agreement Between Sachem Central School District and Spirit Cruises –</u> <u>East String Ensemble</u>

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Licata, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Spirit Cruises for a dinner cruise for the Sachem East String Ensemble on May 13, 2011. All costs will be paid for by the students. This contract has been reviewed and approved by the school district's attorney.

.h. <u>Approval of Agreement Between Sachem Central School District and Music Theatre</u> <u>International (MTI) -Sagamore</u>

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Licata, and carried unanimously (8-0) to approve the agreement between the Sachem Central School District and Music Theatre International (MTI) for royalty and materials fees for the production of Disney's Aladdin Junior at Sagamore Middle School. The cost is approximately \$875.50 to be paid for by the Office of Music and the Fine Arts.

i. <u>Approval of Agreement Between Sachem Central School District and Music Theatre</u> <u>International (MTI) – Samoset (Revised)</u>

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Licata, and carried unanimously (8-0) to approve the agreement between the Sachem Central School District and Music Theatre International (MTI) for royalty and materials fees for the production of Little Shop of Horrors at Samoset Middle School on March 25, 2011 and March 26, 2011. The revised cost is approximately \$1,750.00 to be paid for by the Office of Music and the Fine Arts.

j. <u>Approval of Agreement Between Sachem Central School District and Music Theatre</u> <u>International (MTI) – Sachem East</u>

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Licata and carried unanimously (8-0) to approve the agreement between the Sachem Central School District and Music Theatre International (MTI) for royalty and materials fees for the production of The Drowsy Chaperone or The Pajama Game at Sachem High School East on March 10, 2011 - March 12, 2011. The cost to be paid for by the Office of Music and Fine Arts is approximately \$4,195.00 for The Drowsy Chaperone and \$,4,050.00 for The Pajama Game. It will be determined at a later date which production will be performed at Sachem High School East.

Budget Advisory Committee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. Timo, and carried (7-0-1), with Mr. Isernia abstaining, to accept the resignation of Michael Isernia as a Budget Advisory Committee Member and appoint Michael Isernia as a Board Member Liaison for the Budget Advisory Committee.

Board of Education Member's Attendance at a Workshop

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Tripi, and carried (7-0-1), with Mr. Isernia abstaining, to approve the attendance by Michael J. Isernia at the NYSSBA's Fiscal Oversight Workshop on December 4, 2010 at the Islandia Marriott at a cost of \$185.

Approval of Applied Behavioral Analysis (ABA) Specialists

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Licata, and carried unanimously (8-0) to approve the following personnel be approved as Specialists for the home ABA Program:

Montalbano, Barbara

Approval of Translators/Interpreters for the 2010-11 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. Timo and carried unanimously (8-0) to approve the appointment of the following Translators/Interpreters for the 2010-11 school year:

Saeed, Humayun

Approval of Safe Driving Presentation by Christopher Memoli –Sachem East

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Licata, and carried unanimously (8-0) to approve a Safe Driving Presentation on March 25, 2011 at Sachem High School East by Christopher Memoli, a former Sachem student. The presentation will be 45 minutes in length and occur periods 1-8. The cost of \$400.00 will be paid from the Student Government account.

Approval of Budget Transfers Greater Than \$50,000

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Duncan, and carried unanimously (8-0) to approve four budget transfers of \$50,000 or greater:

- One transfer for \$143,904.00 is for salary changes for teaching personnel approved at the 7/12/10 Board of Education meeting.
- One transfer for \$1,134,726.00 is for the following reasons:
 - There was an increase in enrollment in the BOCES Special Education Occupational Education program. Last year there were 29 students and this year there are 36 students.
 - There was an increase in enrollment in the BOCES Regular Occupational Educational program. Last year there were 133 students and this year there are 169 students.
 - Due to an increase in BOCES enrollments, the BOCES transportation budget requires an increase. Last year there were 31 students transported and this year there are 45.
 - There is an increase in alternative special education placements in lieu of BOCES placements excluding the BOCES Special Occupational Education program and Regular Occupational Education program.
- One transfer for \$1,506,820.73 is to balance codes within the Reconfiguration Capital Projects codes.
- One transfer for \$2,253,814.68 is to balance salary codes for teacher reassignments. The personnel report used to budget was dated January 19, 2010 and was based on 2009-2010 assignments. Now that 2010-2011 assignments are finalized adjustments need to be made to budget codes.

Approval of Employer Contribution Stabilization Program

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. Tripi, and carried unanimously (8-0) to agree to participate in the Employer Contribution Stabilization Program, Chapter 57, Laws of 2010.

Approval of Management Advisory Group Special Services, Inc. Consultant Services

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Licata, seconded by Mr. Duncan, and carried unanimously (8-0) to approve Management Advisory Group Special Services, Inc. as a consultant to confer with District personnel and file all school age public and private STAC forms, complete the AVLs for all special education students, cost out new entrants periodically through the school year, make onsite visits periodically and work with Sachem School District to obtain approvals for private high cost and residential students. The annual cost of these services is \$24,000.

Board of Education Rescission of 2010-11 Extracurricular Clubs and Activities

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. LaCarrubba, seconded by Mr. Duncan and carried unanimously (8-0) to rescind the following 2010-11 Extracurricular Clubs/Activities:

<u>School</u>	CLUB	Advisor
Samoset	Legacy Club	Michael Saccullo

Board of Education Approval of 2010-11 Extracurricular Clubs and Activities

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Duncan, and carried unanimously (8-0) to approve the following 2010-11 Extracurricular Clubs/Activities:

<u>School</u>	Club	ADVISOR
Music	Choreographer – North	Michael Burke

Board of Education Approval of Coaching Assignments for 2010-11 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Mr. LaCarrubba, and carried unanimously (8-0) to approve the following 2010-11 Coaching Assignments:

BOYS BASKETBALL East Varsity East JV	John Finta Rob Chierichella	East Samoset
BOYS MIDDLE SCHOOL BASKETBALL Seneca 7 Sequoya 8	Kevin Riley Shaun Harney	Seneca Sequoya
<u>EARLY WINTER – GIRLS MS</u> <u>VOLLEYBALL</u> Samoset 8	Kristen Krepela	Samoset

Sequoya 8	Amanda Thomson	East
<u>GIRLS BASKETBALL</u> East Varsity Assistant	John Glasser	North
North Varsity North JV North JV2	James Mellor Kristen Maccarone Lauren Rakita	Samoset Sequoya Gatelot
<u>BOYS BOWLING</u> East Varsity North Varsity	Mike Stanek Brian Weinstein	Out of District Sagamore
GIRLS BOWLING North Varsity	Dennis Kearney	North
BOYS WINTER TRACK North Varsity North Varsity Assistant	Joe Zarzycki John Horst	North Out of District
<u>GIRLS WINTER TRACK</u> East Varsity Assistant	Joe Coffey	East
<u>WRESTLING</u> East Varsity North Varsity North JV2	Sean O'Hara Raymond Pickersgill Joe Scholz	East North Gatelot
LATE WINTER WRESTLING MS Sagamore Sagamore Asst. – will coach start of season until 3/1/11 Sequoya Asst. – will coach 3/2/11 until	Mark Lewis Albert Bertolone Dave Cruz	East Chippewa Sagamore
end of season LATE WINTER – GIRLS MS	• • • • •	24041010
BASKETBALL Samoset 7 Sagamore 7	Keith McCaffrey Ryan Carroll	Samoset Sagamore

Approval of Change Order No.1 -Aquatic Dynamics Inc.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. LaCarrubba, and carried unanimously (8-0) to approve a deduct Change Order No. 1, Aquatic Dynamics Inc. for Sachem High School North. The original contract amount of \$247,732.00 will be decreased by \$860.00 because an allowance in the amount of \$5,000 was included in the contract documents for unforeseen conditions. \$2,500 was used to install ThoroSeal coating in the new surge tank. \$1,640 was used to replace two (2) existing True Union ball valves and two (2) flo control swing check valves. The remaining \$860 is being returned to the owner. The new contract amount including this Change Order will be \$246,872.00.

Approval of Change Order No. 1 – Fenley & Nicol Environmental – Facilities

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve a Change Order No. 1, Fenley & Nicol Environmental for Facilities. The original contract amount of \$169,950.00 will be increased by

\$1,021.11 to install a new drywell by the new fuel tank at Facilities in order to help get the rain water to pitch away from the new tank slab. The new contract amount including this Change Order will be \$170,971.11.

Resolution to Reappoint Emergency Conditional Appointments

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. LaCarrubba, and carried unanimously (8-0) to re-appoint those individuals as listed in Enclosure D who have been previously appointed on an emergency conditional basis in accordance with chapter 147 of the Laws of 2001.

PRESENTATIONS/DISCUSSIONS

- Community Education Mr. J. Cruz distributed the "Mid Year Program Brochure Community Education." The changes to the Community Education program were discussed. A website for the community education program was displayed and discussed. The Board charged the Budget Advisory Committee to review the community education program. The Board requested that administrative costs be included in all discussions of expenses for the program.
- Curriculum Council Ms. J. Depasquale provided an update to the Board on the Curriculum Council. The different areas, including "common core" that the Curriculum Council is investigating, was discussed.
- 3. Covey Institute Superintendent Nolan provided an update on the Covey Institute. "The Seven Habits of Highly Effective People" and instilling leadership capabilities were discussed.
- 4. Elementary Reading Dr. Karp distributed and reviewed a chart entitled "2009 Summer School Tracking Spreadsheet." The Board requested a follow-up report to include how the students performed on the ELA exams.
- January English Regents Mr. Manzo explained that January 25-28, 2011 has been set aside as Regents Testing Dates. However, the State has notified the District that the English Regents will be held on January 11. The Board approved scheduling January 11, 2011 as a Regents Testing Day.
- 6. Budget Forecast Mr. Singer spoke about the State deficit and possible mid-year cuts. The Board requested that Mr. Singer prepare a report detailing how the District can start saving approximately \$2 million.

COMMENTS FROM

VISITORS: None.

FUTURE AGENDA

ITEMS: 1. Recognition at a Board of Education meeting of all athletic teams who reach County Championship status and using ConnectEd to inform the community of the upcoming County Championship athletic games.

Mr. Licata commented on the excellent workshop on bullying that the PTA Council sponsored last week.

UPCOMING MEETINGS:

The next regular meeting of the Sachem Board of Education has been scheduled for Wednesday, December 15, 2010 at 7:30 PM at Samoset Middle School.

EXECUTIVE

- **SESSION:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Duncan, and carried unanimously (8-0) to convene into Executive Session at 9:03pm to discuss negotiations and personnel matters.
- **ADJOURN:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to adjourn at 10:34pm.

Respectfully submitted,

Carol Adelberg District Clerk