

SACHEM CENTRAL SCHOOL DISTRICT
Holbrook, New York

Samoset Middle School
Board Room

August 17, 2011
7:30 P.M.

Regular Meeting of the Board of Education

The Board of Education welcomes all who are attending this meeting.

A. OPENING OF MEETING

1. **Call to Order** Robert Scavo, President will preside.
A quorum is expected.
2. **Salute to the Flag**
3. **Moment of Silence** **MARY NICOSIA**
4. **Approval of Minutes**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following minutes”:

July 6, 2011	Reorganization/Regular
July 13, 2011	Special
July 27, 2011	Work Session

B. VISITORS

1. **Visitors** - (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.”

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

C. BUSINESS ITEMS

Consent Agenda for Business Items C.1 through C.2.b.

1. Treasurer’s Report

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Reports as of 5/31/11 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of 5/31/11 as submitted by the District Treasurer, Diane Kollmer.”

Treasurer’s Report
 Revenues
 Expenditures
 Balance Sheets (as of 5/31/11)

2. Bid Awards

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid in accordance with section 103 of the General Municipal Laws. Bids have been evaluated by the staff and recommendations for action are ready to be made.

The bid awards presented for action are:

- a. Commodity Foods/Direct Diversion RFP 65 - *approve*
- b. Snacks Choose Sensibly RFP 99 - *approve*

D. PERSONNEL ITEMS

Consent Agenda for Personnel Items D.1.a through D.4.b

1.a. Resignation of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Walker, Taylor	Physical Education	Sachem North	Personal	08/31/11

1.b. Retirement of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Bartman, Susan	Reading	Tamarac/Cayuga	07/01/12

1.c. Leaves of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Goldstein, Megan	Kindergarten	Cayuga	Personal	09/01/11-6/30/12
Horn, Karen	Foreign Language	North	Child Care Leave	10/15/11-6/30/12
Ko, Elizabeth	Physical Education	Tamarac	Child Care Leave	09/01/11-6/30/12

1.d. Probationary Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of probationary teachers as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Belmonte, Suzanne*	Speech	Seneca	2-4	9/1/11-9/1/12
Franzese, Dawn	School Media Specialist	Sachem East	3-4	9/1/11-9/1/14
Maccarone, Kristen	Physical Education	Sachem North	1-1	9/1/11-9/1/14
Santoriello, Christina*	Social Studies	Samoset	1-2	9/1/11-9/1/13
Serra, Desiree*	Special Education	Samoset	3-4	9/1/11**
Stalzer, Anna*	Special Education	Sagamore	1-4	9/1/11-9/1/12
Sole, Brooke*	Science	Sachem North	1-1	9/1/11-9/1/13
Vinberg, Kelly*	Mathematics	Seneca	1-2	9/1/11-9/1/13

*Excessed teacher rehired as probationary teacher

**Previously tenured

1.e. Leave Replacement Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Anthony, Jennifer	Physical Education	Hiawatha	1-1	09/01/11-6/30/12
Cully, Sean	Physical Education	District Wide	1-4	09/01/11-6/30/12
Demmer-Horan, Gelean*	Speech	TBD	1-4	09/01/11-6/30/12
Duncan, Justine	Psychologist	Tamarac	1-4	09/01/11-6/30/12
Fleri, Megan	Physical Education	Sagamore	1-1	09/01/11-6/30/12
Henriquez, Ana	Music	Nokomis	1-4	09/01/11-6/30/12
Santoro, Michelle*	English	Sachem East	5-7	09/01/11-6/30/12
Vega, Denise	Foreign Language	Sachem North	1-1	09/01/11-6/30/12

*Excessed teacher rehired as leave replacement teacher.

(Pages 2-8 ~ PERSONNEL ITEMS)**1.f. Return From a Leave of Absence of Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the return from a leave of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Chmela, Dawn	Elementary	Grundy	Return from Child Care Leave	9/1/11
Hansen, Kelly	English	North	Return from Child Care Leave	9/1/11

1.g. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Bachy, Stephen T.	Sagamore	9/1/11	3-2	3-4	4,679.00
Hollmann, Amy	Cayuga	9/1/11	6-6	6-7	2,338.00
Hudson, Kara	Nokomis	9/1/11	2-3	2-4	2,340.00
Pickford, Karen	Sequoia	9/1/11	3-2	3-4	4,679.00
Talento, Regina	Sagamore	9/1/11	5-6	5-7	2,341.00

1.h. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Barracca, James	07/28/11
Di Puma III, Salvatore	8/06/11
DeTomasso, Gina Marie	08/11/11
Russo, Julie Ann	08/02/11

2.a. Resignation of Teaching Assistant Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teaching assistant personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Renalds, Samantha	Special Education Teaching Assistant	Sagamore	Personal	08/31/11

(Pages 2-8 ~ PERSONNEL ITEMS)**2.b. Appointment of Probationary Teaching Assistants/Interpreters**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of probationary teacher assistants/interpreters as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Paul, Jacqueline*	Special Education Teaching Assistant	TBD	2-3	9/1/11-9/1/2013

*Excessed teacher assistant rehired as probationary teacher assistant

2.c. Appointment of Leave Replacement Teaching Assistants/Interpreters

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants/interpreters as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Cascio, Melissa*	Special Education Teaching Assistant	TBD	2-3	9/1/11-6/30/12
Colasanto, Amanda*	Special Education Teaching Assistant	TBD	2-3	9/1/11-6/30/12
Fennell, Allison*	Special Education Teaching Assistant	TBD	2-3	9/1/11-6/30/12
Masters, Leanne*	Special Education Teaching Assistant	TBD	2-3	9/1/11-6/30/12
Palmieri, Kristina*	Special Education Teaching Assistant	TBD	2-3	9/1/11-6/30/12
Rubino, Camille*	Special Education Teaching Assistant	TBD	2-2	9/1/11-6/30/12

*Excessed teacher assistant rehired as leave replacement teacher assistant

3.a. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Ebmeyer, Virginia	4 Hr. FSW/Seneca	08/31/11
Ficken, Anna	4 Hr. FSW/North	08/31/11
Hart, Angela	3 Hr. FSW/East	08/31/11
Maggio, Kerri	3 Hr. FSW/North	08/31/11
Mikucki, Maureen	Clerk Typist/Tamarac	08/17/11
Parkin, Ruth	3 Hr. FSW/Tamarac	08/05/11
Pastorelli, Catherine	Hall Monitor/Tamarac	08/02/11
Seibert, Jacqueline	3 Hr. FSW/North	08/31/11

3.b. Retirement of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
Bouchard, William	Chief Custodian/Seneca	08/27/11 6yrs., 11mos.
DeFontes, Anthony	Custodian/Samoset	08/31/11 11yrs., 7mos.

3.c. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Custodian</u> Cioffi, Paul	08/18/11
<u>Food Service Worker</u> Angelis, Diane	08/31/11
Berry, Laurie	08/31/11
Salonia, Nancy Lynn	08/31/11

3.d. Probationary Appointments of Support Services Personnel (Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Mikucki, Maureen	Sr. Clerk Typist	\$54,518	08/18/11	12 weeks 08/18/11-11/10/11

3.e. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Angelis, Diane	3 Hr. FSW/ Waverly	\$ 9.79/hr.	09/01/11	90 days 09/01/11-11/29/11
Berry, Laurie	3 Hr. FSW/ Wenonah	\$ 9.79/hr.	09/01/11	90 days 09/01/11-11/29/11
DiMaggio, Kerri	4 Hr. FSW/North	\$16.59/hr.	09/01/11	None
Durinick, Dennis	Bus Driver / Transportation	\$20.14/hr.	09/01/11	90 days 09/01/11-11/29/11
Ebmeyer, Virginia	3 Hr. FSW/East	\$16.59/hr.	09/01/11	None
Ficken, Anna	6 Hr. FSW/North	\$16.59/hr.	09/01/11	90 days 09/01/11-11/29/11
Hart, Angela	4 Hr. FSW/East	\$16.59/hr.	09/01/11	None
Kelly, Patrick	Bus Driver / Transportation	\$20.14/hr.	09/01/11	90 days 09/01/11-11/29/11
Labbato, Gina	Bus Driver / Transportation	\$20.14/hr.	09/01/11	90 days 09/01/11-11/29/11
Salonia, Nancy Lynn	3 Hr. FSW/North	\$ 9.79/hr.	09/01/11	90 days 09/01/11-11/29/11
Seibert, Jacqueline	4 Hr. FSW/ Seneca	\$16.59/hr.	09/01/11	None

3.f. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Food Service Worker</u>	
Arpino, Nicole*	09/01/11
Avellino, Michele*	09/01/11
Bancroft-Edell, Lila*	09/01/11
Caropola, Justine*	09/01/11
Lavan, Tara*	09/01/11
Matus, Malinda*	09/12/11
Mohr, Diane*	09/01/11
Salaminia, Nicolette*	09/01/11
Tersignia, Valerie*	09/01/11
Yanni, Sandra*	09/01/11

*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

4.a. Resignation of Child Care Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of child care personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Date</u>
Benes, Barbara	Recreation Aide	06/23/11
Brett, Virginia	Recreation Aide	06/23/11

4.b. Child Care Program Appointments

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the child care program appointments as follows”:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Start Date</u>
DiLorenzo, Camille	Recreation Aide	\$9.82/hr	08/22/11
Gronachan, Tricia	Recreation Aide	\$9.82/hr	08/22/11
Moccia, Michelle	Recreation Aide	\$9.82/hr	08/22/11

E. ACTION ITEMS**1. Mini Contracts*****Consent Agenda for Action Items E.1.a. through E.1.o.*****1.a. Approval of Agreement Between the Sachem Central School District and Island Photography – Sachem North Graduation**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Island Photography and Sachem Central School District for the Sachem High School North Graduation Ceremony in June 2012. There is no cost to the school district for this service.”

1.b. **Approval of Agreement Between the Sachem Central School District and the Fresh Air Fund-Sharpe Reservation**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and the Fresh Air Fund-Sharpe Reservation. The Sachem High School North Football Team will be attending the camp from August 21, 2011 through August 26, 2011. The cost of this trip is paid for the students by fundraisers and the Sachem High School North Touchdown Club. Due to the timing of the camp, we needed to sign and submit the application form to the Fresh Air organization prior to the Board of Education meeting. This agreement has been reviewed and approved by the school district’s attorney.”

1.c. **Approval of Agreement Between the Sachem Central School District and MSG Varsity Network**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement with MSG Varsity Network. MSG Varsity has two community-oriented goals. One goal is to enhance school life by creating valuable educational experiences for students and their schools. The second goal is to highlight the daily triumphs and achievements of community high schools through family friendly programming. They will create diverse, inclusive programming that reflects many aspects of high school life with television and online coverage. MSG Varsity shall provide for each school year during the Participation Period, a grant of \$2,000 payable in October. The term of this agreement is from July 1, 2011 through June 30, 2012. This agreement has been reviewed and approved by the school district’s attorney.”

1.d. **Approval of Agreement Between the Sachem Central School District and Utility Check, Ltd.**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Utility Check, Ltd., for the purpose of reviewing and auditing the gas and electric utility service bills and recovering refunds and/or credits from the carrier(s). The fees for these services shall be fifty percent (50%) of the amount recovered in the form of refunds and/or credits up to but not exceeding \$10,000. If the amount recovered exceeds \$10,000, compensation shall be forty percent (40%) of the amount recovered. This agreement shall be in effect for a period of one (1) year from the date of its execution and shall renew thereafter for an additional one (1) year period unless terminated earlier. This contract has been reviewed and approved by the school district’s attorney.”

1.e. **Approval of Agreement Between the Sachem Central School District and Dr. Robert Perret**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Dr. Robert Perret to provide neuropsychological evaluation services at a rate of \$1,850.00 per evaluation including written report. This agreement shall be in effect from July 1, 2011 to June 30, 2012. This contract has been reviewed and approved by the school district’s attorney.”

1.f. **Approval of Agreement Between the Sachem Central School District and The Summit School**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and The Summit School to provide instruction, related services and/or a facility to students during the school year. The school district will pay the tuition rate set by the State Education Department. This agreement shall be from July 1, 2011 to June 30, 2012. This contract has been reviewed and approved by the school district’s attorney.”

1.g. **Approval of Agreement Between the Sachem Central School District and the Sachem Youth Advisory Group (SYAG)**

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

WHEREAS, New York State Education Law Section 403-a authorizes a board of education to lease real property that is not currently needed for school district purposes;

WHEREAS, the Sachem Youth Advisory Group (“SYAG”), in furtherance of its mission and sponsored activities, desires to lease the “Red House” on the southeast portion of the premises located at the Sachem Central School District’s Seneca Middle School at 1500 Broadway Avenue, Holbrook, New York in accordance with the terms of the Lease Agreement attached hereto;

WHEREAS, the Board of Education has confirmed that the same portion of the premises located at the Seneca Middle School is not currently needed for District purposes and that the lease between the School District and SYAG is in the best interests of the School District;

NOW THEREFORE BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education of the Sachem Central School District hereby authorizes the lease of the “Red House” located on the southeast portion of the School District’s Seneca Middle School to the Sachem Youth Advisory Group;

BE IT FURTHER RESOLVED that, the Board of Education hereby approves the Lease Agreement between the School District and SYAG, which has been reviewed and approved by District counsel, for the lease of the Red House for a term of five (5) years effective August 17, 2011, in the amount of \$750.00 per month or \$9,000.00 annually in accordance with the terms of the Lease Agreement attached hereto; and

BE IT FURTHER RESOLVED that the Board of Education of the Sachem Central School District authorizes the Board President to execute the written Lease Agreement on behalf of the Board of Education.

1.h. **Approval of Agreement Between the Sachem Central School District and Maryhaven**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Maryhaven to provide adequate instruction, related services and/or a facility to the students placed at Maryhaven. The tuition rates shall be set by the State Education Department. This contract shall be in effect from July 1, 2011 to June 30, 2012. This contract has been reviewed and approved by the school district’s attorney.”

1.i. **Approval of Agreement Between the Sachem Central School District and Harmony Heights**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Harmony Heights to provide for the education of handicapped children in special classes. Sachem School District shall pay Harmony Heights the applicable tuition rate set by the State Education Department, based on the child’s program. This agreement shall be in effect from July 1, 2011 to June 30, 2012. This contract has been reviewed and approved by the school district’s attorney.”

1.j. **Approval of Agreement Between the Sachem Central School District and New Hyde Park Garden City Park UFSD**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and New Hyde Park-Garden City Park Union Free School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for these services is \$750.65 per eligible pupil. The term of this agreement shall be from July 1, 2010 through June 30, 2011. This agreement has been reviewed and approved by the school district’s attorney.”

1.k. **Approval of Agreement Between the Sachem Central School District and Eastport South Manor CSD**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Eastport South Manor Central School District to provide special education and related services to students with disabilities, when such students attend schools in the Eastport South Manor Central School District. Eastport South Manor CSD shall be entitled to bill Sachem CSD in accordance with Part 174 of the Regulations of the Commissioner of Education. The term of this agreement shall be from July 1, 2011 through June 30, 2012. This agreement has been reviewed and approved by the school district’s attorney.”

1.l. **Approval of Agreement Between the Sachem Central School District and Middle Country CSD 2010-11**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Middle Country Central School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Middle Country CSD, but reside in the Sachem Central School District. Middle Country CSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2010 through June 30, 2011. This agreement has been reviewed and approved by the school district’s attorney.”

1.m **Approval of Agreement Between the Sachem Central School District and Middle Country CSD**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Middle Country CSD to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Middle Country CSD, but reside in the Sachem Central School District. Middle Country CSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2011 through June 30, 2012. This agreement has been reviewed and approved by the school district’s attorney.”

1.n **Approval of Agreement Between the Sachem Central School District and Middle Country CSD**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Middle Country CSD to provide instruction to students with disabilities, when such students attend private schools in the Sachem Central School District. The tuition rate shall be determined in accordance with the formula set forth in Part 174 of the Regulations of the Commissioner of Education. The estimated tuition rate pursuant to the Commissioner’s formula is currently \$4,755.20 per student per month for grade K-6 and \$5,139.10 for grade 7-12. This rate is subject to change by the State Education Department in accordance with Part 174 of the Regulations of the Commissioner of Education. In the event that the tuition rate is changed for the term of this Agreement, the amount of tuition shall be increased or decreased to reflect the adjusted tuition rate for the relevant period of each student’s attendance. The term of this agreement shall be from July 1, 2011 through June 30, 2012. This agreement has been reviewed and approved by the school district’s attorney.”

1.o **Approval of Agreement Between the Sachem Central School District and FranklinCovey**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between FranklinCovey Client Sales, Inc. and Sachem Central School District to provide a workshop, ‘The Leader in Me: 7 Habits’ on Staff Development Day, September 1, 2011. The cost for the training consultant: \$3,100.00 plus estimated travel and expenses: to be determined.”

2. **Recommendations from the Committee on Special Education**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendations of the Committee on Special Education for the following meetings”:

7/08/11	7/10/11	7/11/11	7/13/11	7/22/11	7/27/11
7/28/11	8/05/11	8/10/11	8/12/11	8/16/11	

3. **Approval of Field Trip for the 2011-12 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following field trip for the 2011-12 school year”:

	<u>Date</u>	<u>Location</u>
Sachem North Varsity Football Team	August 21-26, 2011	Summer Football Camp Fresh Air Fund- Sharpe Reservation

4. **Approval of Donation – Sachem East Touchdown Club – Trophy Case**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, the donation of \$2,000 from the Sachem East Touchdown Club to the Sachem East Student Government for a trophy case. The donation will be used toward the purchase of materials (wood, aluminum, glass, etc.) needed for the students in our woodworking program to build a trophy case. The trophy case will be located adjacent to the gymnasium at Sachem High School East.”

5. **Approval of Donation – Weiss Family – Purchase of Books**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, the donation of \$1,000.00 from Mr. and Mrs. Weiss, Sachem residents, in memory of their daughter, Stacie, to be used for the purpose of purchasing books for the Waverly library.”

6. **Rescission of Appointment of Co-Curricular Extra Classroom Treasurer**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools the Board of Education rescind the appointment of the following Co-curricular Extra Classroom Treasurer for the 2011-12 school year”:

Waverly	Eric Berman
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7. **Appointment of Co-Curricular Extra Classroom Treasurer**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools the Board of Education appoint the following Co-curricular Extra Classroom Treasurer to provide proper financial management of such extra-classroom activity funds for the 2011-12 school year”:

Tamarac	Susan Donohue
Waverly	Susan Greene

8. **Appointment of Marching Band Personnel for the 2011-12 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Marching Band Personnel for the 2011-12 school year as follows”:

<u>Position</u>	<u>Name</u>
Marching Band Instructor	Bennett, Eugene

9. Approval of Budget Transfers Greater Than \$50,000

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves three budget transfers of \$50,000 or greater:”

- One transfer for \$145,776.34 is to transfer funds to pay the annual eSchool fee that was budgeted under equipment repair instead of software.
- One transfer for \$70,000.00 is to allocate funds from the project holding code to Construction Management fees for McClave Engineering for the East Lower Roof Replacement Project. The Board of Education approved the contracts May 4, 2011.
- One transfer for \$436,516.00 is to balance the 2010-11 budget for ST-3 reporting.

10. Approval of Authorized Check Signer-Alternate

RECOMMENDED ACTION: “Resolved, that the District Treasurer be authorized to sign all checks or drafts for all salaries of teachers, and for all officers or other employees of this school district and for payment of bills, expenses, obligations, and liabilities, and also such contracts, documents, papers, agreements, writings, and other instruments in writing as are authorized by the Board of Education or required by law to be executed, and in the absence or inability of the District Treasurer to sign such checks or drafts and such contracts, documents, papers, agreement, writings, and other instruments requiring her signature.

BE IT RESOLVED, that Cynthia Carvajal, Managerial Confidential, shall perform the check signing responsibilities in the absence of the District Treasurer (Presently Diane Kollmer), District Clerk (Presently Carol Adelberg), and the Administrator for Federal Funds (presently Stephanie MacIntosh) for the school year ending June 30, 2012, addressed in Section 2:108 school law. The above designees will be allowed to sign on the districts account payable and payroll checks in circumstances where the district treasurer is unavailable to perform the duty of check signing.”

11. Approval of Change Order No. 2 - New York Insulation, Inc. – WC Dunham Administration Building

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a Change Order No. 2, New York Insulation, Inc. for the WC Dunham Administration Building located at 245 Union Avenue, Holbrook. The original contract amount of \$170,560.00 will be increased by \$64,000.00 due to the removal of approximately 4,100 sq. ft. of asbestos containing material ceiling tile and wipe down of ceiling grid in accordance with the NYC DOL, EPA and OSHA. New ceiling tile and grid modification will be done by the District. The new contract amount including this Change Order will be \$234,560.00.”

12. Approval of Purchase for Charms Music Office Assistant

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the purchase of a one year subscription for Charms Music Office Assistant Software for the Music Department K-12. The cost of the subscription is \$4,950.00 for multiple software solutions including tracking of curricular and extra curricular rosters, instrument assignment, uniform assignment, instrument inventory, sheet music inventory, instrument and sheet music sharing, repairs, progress reports, NYSSMA assessments, fundraising and other tasks specific to the music program.”

13. Approval of Purchase of Optio Software

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the purchase of Optio software to configure the Pentamation Human Resource system to email direct deposit vouchers to employees. The following needs to be purchased:

- Optio software licenses \$7,000.00
- Optio annual maintenance \$1,935.00
- Custom form modifications \$3,000.00
 - Print the logo
 - Print non-conditional signatures
 - Print MICR line on checks
- Installation and setup \$1,000.00

The total cost is \$12,935.00. Sungard Pentamation is a sole source provider for Optio. There are currently 2,200 employees who utilize direct deposit. The elimination of printing and distributing direct deposit vouchers will not only reduce our printing costs but will also reduce the number of labor hours required to print, fold, seal, and count and distribute the vouchers to the employees.”

14. Creation of Substitute Athletic Trainer

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following personnel for the position of substitute Athletic Trainer at an hourly rate of \$33.00 and a weekly rate of \$1600.00 for supervision at the Sachem North Football Camp to be held in Fishkill, N.Y.”:

Anthony Mara

15. Resolution to Reappoint Emergency Conditional Appointments

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education re-appoint those individuals as listed in Enclosure D who have been previously appointed on an emergency conditional basis in accordance with chapter 147 of the Laws of 2001.”

F. MONTHLY REPORTS

1. Damage & Loss Summary

The summary reflects damage and loss for the year ending June 2011 and July 2011.

2. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for

7/07/11	7/12/11	7/13/11	7/14/11	8/02/11
8/04/11	8/09/11	8/11/11	8/16/11	

are on file in the office of the District Clerk.

3. Board of Education Sub Committees

- Sachem Legislative Committee
- Sachem Citizens' Advisory Audit Committee
- Sachem Budget Advisory Committee
- Community Education Budget Advisory Committee

4. 2010-11 Board of Education Goals

Goal #1 – Provide Safe and Secure Schools

- The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 – Enhance Student Achievement, Quality of Instruction and Leadership Skills

- The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 – Improve Parent, Community and Staff Communication

- Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 – Improve Fiscal Responsibility and Accountability throughout the District

- Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 – Technology Integration

- Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 – We Are Sachem

- The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

G. PRESENTATIONS

- Assessment Results
- APPR – S. Siciliano and D. Kleinman
- Information Systems Update – M. DeMeo
- Instructional Technology Update – J. Renda

H. DISCUSSIONS

1. 2011-12 Goals
2. Elementary Enrollment
3. Clubs/Co-Curricular
4. Business Office Update – TANs/Bonds

I. CLOSING

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance.”

2. **Board of Education Discussion of Future Agenda Items**

RECOMMENDED ACTION: “that, any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.”

3. **Next Meeting**

The Board of Education will hold a work session on Wednesday, **September 7, 2011** in the Board Room at Samoset Middle School.

The next regular meeting of the Board of Education will be held on Wednesday, **September 21, 2011** at 7:30 PM in the Board Room at Samoset Middle School.

- J. EXECUTIVE SESSION** – The Board of Education will adjourn to executive session to discuss negotiations and personnel matters.

- K. OPEN SESSION**: The Board of Education will reconvene to Open Session.

L. RESOLUTION:

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution”:

BE IT RESOLVED, that the Board of Education approves a Stipulation of Settlement between the Sachem Central School District and a staff member, whose identity has been made known to the Board in Executive Session, regarding a confidential personnel matter; and be it further

RESOLVED, that the Board of Education hereby authorizes the Superintendent and Board President to execute the documents necessary to effectuate this agreement; and be it further

RESOLVED, that pursuant to the terms of that agreement, the Board of Education hereby accepts the irrevocable letter of resignation of the staff member named in the agreement as set forth in the agreement.

M. PERSONNEL ITEMS:**5.a. Resignation of Administrative Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of administrative personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Kawas, Dominique	Elementary Principal	Grundy Elementary	09/07/11

5.b Leaves of Absence of Administrative Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave of absence of administrative personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Trombetta, Patricia	Assistant Principal	Sagamore MS	To Elem Principal	8/18/11-6/30/12

5.c **Appointment of Acting Administrative Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of acting administrative personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Trombetta, Patricia	Elementary Principal	Grundy Elementary	8/18/11-9/7/11

5.d. **Probationary Appointment of Administrative Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of administrative personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Trombetta, Patricia	Elementary Principal	Grundy Elementary	9/8/11-9/7/14

N. **ADJOURN**

JJN:baw