

SACHEM CENTRAL SCHOOL DISTRICT

**Samoset Middle School
Board Room**

**December 7, 2011
7:30 PM**

Board of Education Work Session

The Board of Education welcomes all who are attending this meeting.

AGENDA

A. OPENING OF MEETING

1. Call to Order Robert Scavo, President
will preside. A quorum is expected.
2. Salute to the Flag
3. Moment of Silent Meditation **DEBRA NOELDECHEN**

B. PRESENTATION

1. Covey & Common Core - Steve Siciliano and Staff

C. VISITORS

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.”

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

D. BUSINESS ITEMS

1. **Bid Awards**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid in accordance with section 103 of the General Municipal Laws. Bids have been evaluated by the staff and recommendations for action are ready to be made.

The bid awards presented for action are:

- a.* Sound Systems for Press Boxes at Sachem East & North High Schools~**approve**
- b.* Rental and Operation of Sound System for Annual Musicals and June High School Graduations~**approve**
- c.* Rebid Parts for Maintenance Vehicles~**approve**
- d.* Disposal Sale~**approve**
- e.* LI Food Service Co-Op – Direct Diversion Bid – award increase~**approve**

E. PERSONNEL ITEMS***CONSENT AGENDA FOR PERSONNEL ITEMS E.1.a. THROUGH E.3.a.*****1.a. Leaves of Absence of Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Groe, Suzanne	Foreign Language	North	Child Care Leave	12/5/11-1/29/12
Moore, Deborah	Special Education	Sequoia	Child Care Leave	12/8/11-6/30/12

1.b. Leave Replacement Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Ciancarelli, Judy-Lynne	Special Education	Sequoia	1-4	12/8/11-6/30/12

1.c. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
D’Souza, Rebecca	Merrimac	9/1/11	10-6	10-7	2,573.00
Gustavsen, Grant	Sequoia	9/1/11	5-4	5-5	2,342.00
Wilson, Heather	Wenonah	9/1/11	5-2	5-4	4,678.00

1.d. Ten Year Increment for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
MacMillan, Trina	Lynwood	12/8/11	\$180
Madrid-Figueroa, Juana	Sachem East	12/9/11	\$180
Kiesel, Tara	Sachem North	12/14/11	\$180

1.e. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

Bellois, Colleen	Berardi, Michelle	DeLauro, Laurie Ann
Frey, Andrew	Funes, Lauren	Fusco, Leanne
Liguori, Kaitlin	Richard, Leland	Vaughan, Erika
Verity, Mark		

1.f. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

Name	Date	Name	Date
Alexander, Jaclyn	11/15/11	Meyer, Donna	11/15/11
Baxter, Lauren	11/15/11	Novick, Dametra	11/15/11
Bordt, Lisa	11/15/11	Rakita, Lauren	11/15/11
Braun, Donna	11/15/11	Reid, Matthew	11/15/11
Brilliant, Aimee	11/15/11	Salvator, Stephanie	11/15/11
Celebre, Diana	11/23/11	Sardina, David	11/15/11
Cornicelli, Gina	11/15/11	Scheno, Jessica	11/15/11
Cusano, Christine	11/15/11	Sloan, Keri	11/15/11
D’Agostino, Christopher	11/08/11	Smith, Nicole	11/15/11
Ekberg, Kristin	11/15/11	Spivak, Adrienne	11/15/11
Gilpin, Robert	11/17/11	Stein, Carolyn	11/07/11
Gouldsbury, April	11/15/11	Stein, Risa	11/15/11
Guzowski, Cheryl	11/15/11	Strada, Maria	11/15/11
Hirsch, Charlotte	11/15/11	Trube, Jennifer	11/15/11
Iacobelli, Julie	11/15/11	Tucker, Jessica	11/15/11
Lohmann, Paige	11/15/11	Verga, Jessica	11/15/11
Lum, Miriam	11/15/11	Voegele, Stephanie	11/15/11
Maier, Jr., Eugene	11/15/11	Ward, William	11/15/11
McGuire, Carrie Ann	11/15/11	Zaccaro, Kristen	11/15/11

2.a. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Palumbo, Lorraine	Hall Monitor/Tamarac	11/18/11
McClure, Christine	Individual Nurse	12/07/11
Timpa, Paula	Special Ed Aide/North	11/21/11
Zimmardi, Donna	Hall Monitor/Wenonah	11/10/11

2.b. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Aide</u>	
Edini, Lynn	12/07/11
Lattari, Gina	11/22/11
Weiss, Maureen	11/22/11
<u>Custodian</u>	
Demeo, Dario	12/08/11
Paider, Matthew	12/07/11
<u>Food Service Worker</u>	
McMahon, Lori	11/30/11
<u>Nurse</u>	
McClure, Christine	12/07/11

2.c. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Fraccalvieri, Catherine*	Hall Monitor/ Wenonah	\$8.81/hr	11/28/11	None
Lattari, Gina	Special Ed. Aide/Tecumseh	\$11.03/hr	11/23/11	None
Paider, Matthew	Custodian/ Tamarac	\$48,723	12/08/11	90days 12/08/11-03/06/12
Weiss, Maureen	Special Ed. Aide/ Hiawatha	\$11.03/hr	11/23/11	None
Whalley, Martha*	Hall Monitor/ Tamarac	\$8.81/hr	12/07/11	None

*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

2.d. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Aide</u> Cavallaro, Toni*	11/30/11
<u>Clerical</u> Cosmo, Christine*	12/08/11
<u>Nurse</u> Semler, Angela	12/08/11

*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

3.a. Child Care Program Appointments

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the child care program appointments as follows”:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Start Date</u>
Attanasio, Nicholas	Asst. Group Leader	\$11.45	12/07/11
Kizenik, Diane	Asst. Group Leader	\$11.45	11/28/11

F. ACTION ITEMS

CONSENT AGENDA FOR ACTION ITEMS F.1.a. THROUGH F.1.k.

1. Mini-Contracts

1.a. Approval of Agreement Between the Sachem Central School District and Accessible Learning Technology Alternatives

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Accessible Learning Technology Alternatives to provide an independent educational evaluation. The rate for this service is \$750.00. The term of this agreement is July 1, 2010 to June 30, 2011. This contract has been reviewed and approved by the school district’s attorney.”

1.b. Approval of Agreement Between the Sachem Central School District and Westbrook Preparatory School

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Westbrook Preparatory School to provide for the education of handicapped children in special classes. The tuition rate shall be set by the State Education Department, based on the child’s program. This contract shall be from July 1, 2011 to June 30, 2012. This contract has been reviewed and approved by the school district’s attorney.”

1.c. Approval of Agreement Between the Sachem Central School and Developmental Disabilities Institute

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Developmental Disabilities Institute to provide adequate instruction, related services and/or a facility to students at the tuition rate set by the State Education Department. Psychological evaluations shall be paid at a cost of \$500 per evaluation. The term of this agreement shall be from July 1, 2011 to June 30, 2012. This contract has been reviewed and approved by the school district’s attorney.”

1.d. Approval of Agreement Between the Sachem Central School District and eSchoolData

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and eSchoolData to provide Sachem CSD with Engineering Support Services related to the SQL Server. The cost to provide coverage from November 1, 2011 to June 30, 2012 is \$2,060.00.”

1.e. Approval of Agreement Between the Sachem Central School District and Music Theatre International – Samoset Middle School

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between the Sachem Central School District and Music Theatre International to provide show kits, pay a royalty fee, non-refundable materials fee and showkit shipping for the production of Fiddler on the Roof Jr. at Samoset Middle School. The cost is \$590.00 to be paid for by the District Office for Music and Art.”

1.f. Approval of Agreement Between the Sachem Central School District and R&H Theatricals – Sachem High School East

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the License Agreement between the Sachem Central School District and R & H Theatricals to provide show kits, pay a royalty fee and non-refundable materials fee for the production of CATS at Sachem High School East for performances beginning March 22, 2012 and closing March 24, 2012. The cost is \$4,293.50 to be paid for by the District Office for Music and Art.”

1.g. Approval of Agreement Between the Sachem Central School District and West Islip Union Free School District

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and West Islip Union Free School District to provide special education services to parentally placed students with disabilities, when such students attend private schools in the West Islip UFSD but reside in the Sachem Central School District. The cost for these services is in accordance with Education Law Section 3602-c and the Regulations of the Commissioner of Education, Part 177. The term of this agreement shall be from July 1, 2011 through June 30, 2012. This agreement has been reviewed and approved by the school district’s attorney.”

1.h. Approval of Amendment Between the Sachem Central School District to the 2011-2012 Flow-Through Funding Agreements, Revised Rates for 619 Sub-Allocation

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the amendments to the agreements for receipt of IDEA Flow-Through Funding between Sachem Central School District and AHRC-NYSARC, Inc. Suffolk Chapter, Alternatives for Children, Bilinguals, Inc., Cleary School for the Deaf, County of Suffolk, Just Kids Early Childhood Learning Center, Kids in Action of L.I., Inc., Kidz Therapy Services LLC, Lake Grove School, Leeway School, Marion K. Salomon & Associates, Inc., Maryhaven Center of Hope, Metro Therapy, Inc., Mid Island Therapy Associates LLC, Mountain Lake Academy, The New Interdisciplinary School, and New York Therapy Placement Services, Inc. as special education providers for the 611 and 619 grants. The 2011-12 Section 619 per student sub-allocation for “ASEP” for students receiving *related services only* was incorrectly stated as \$191.00 on the agreements previously approved by the Board of Education. The correct amount for this sub-allocation is \$191.67. These amendments have been reviewed and approved by the school district’s attorney.”

1.i. **Approval of Agreement Between the Sachem Central School District and Special Education Providers for Section 611 and Section 619 Grants**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement for receipt of IDEA Flow-Through Funding between Sachem Central School District and Kids in Action of L.I., Inc., as a special education provider for the 611 and 619 grants. The costs associated are in accordance with the IDEA section 611 and section 619 federal funds consistent with federal and state statutes. The term of this agreement shall be September 1, 2011 through June 30, 2012 for a ten (10) month program or July 1, 2011 through June 30, 2012 for a twelve (12) month program. This contract has been reviewed and approved by the school district’s attorney.”

1.j. **Approval of Agreement Between the Sachem Central School District and Comsewogue Union Free School District**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Comsewogue Union Free School District for providing health and welfare services to resident students who attend a nonpublic school located within the Comsewogue Union Free School District. The cost is \$663.13 per student for the period of September 7, 2011 through June 30, 2012. This agreement has been reviewed and approved by the school district’s attorney.”

1.k. **Resolution and Approval of Agreement Authorizing BOCES to Acquire and Install Computer Equipment, Related Software and Other Services**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution authorizing and approving an agreement between Sachem Central School District and The Board of Cooperative Educational Services, First Supervisory District of Suffolk County for the Acquisition and Installation of Computer Equipment, Related Software and Other Services:”

WHEREAS, the Sachem Central School District (District) and the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (BOCES), desire, pursuant to §109 and §119 of the General Municipal Law, Section 1950(4)(aa) of the Education Law and Comptroller’s Opinion #79-557, to undertake a Technology Project consisting of the acquisition and installation of hardware, software, and other services as indicated in said Technology Project, and

WHEREAS, the cost of the Administrative Equipment Project #SAC-36-111511-2011-2016 // Video Surveillance and WAN Upgrade Solutions is \$1,262,832.66 to be paid in equal installments over a five-year period.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the District as follows:

The President of the Board of Education and the Superintendent of Schools are hereby authorized, on behalf of the District, to execute and deliver the Eastern Suffolk BOCES Multi-Year Service Agreement; the execution thereof by the President of the Board of Education and Superintendent of Schools to constitute conclusive evidence of such approval.

The officers, employees and agents of the District are hereby authorized and directed for and in the name and on behalf of the District to do all acts and things required or provided for by the provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, including all acts and things necessary to ensure the payments due thereunder, and deliver all additional certificates, instruments and documents, to pay all such fees, charges and expenses and to do all such further acts and things as may be necessary or, in the opinion of the officers, employee or agent acting, desirable and proper to effect the purpose of the foregoing resolution and to cause compliance by the District with all of the terms, covenants and provisions of the Eastern Suffolk BOCES Multi-Year Service Agreement, binding upon the District.

2. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendations of the Committee on Special Education for the following meetings”:

11/17/11	11/18/11	11/21/11	11/22/11	11/23/11	11/28/11
11/29/11	11/30/11	12/01/11	12/05/11	12/06/11	12/07/11

3. Approval of Donation – Drum Equipment – Mrs. Rotante

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from Mrs. Rotante, the parent of Nicole Rotante, a 7th grade student at Seneca Middle School. Mrs. Rotante graciously donated two drum toms, a tom stand, a cowbell and stand, a suspended symbol with stand and four drum sticks. The estimated value of this donation is \$300.00.”

4. Approval of Soil Borings – Samoset Middle School - J.C. Broderick & Associates

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves J.C. Broderick & Associates, Inc. to perform two (2) soil borings at Samoset Middle School. The estimated project cost is \$2,640.00. Dependent upon the soil conditions, the architects and engineers shall develop a plan to alleviate water flooding issues on the south side of the Sachem High School North track and field.”

5. Approval of DEDUCT Change Order No. 2 – Architectural Window - Gatelot

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a deduct Change Order No. 2, Architectural Window Mfg. Corp. for Gatelot Avenue Elementary School. The contract amount, prior to this Change Order, of \$2,966,550.00 will be decreased by \$3,982.00. The contract amount shall be changed as follows:

- An allowance, in the amount of \$15,000.00, was included in the contract documents for unforeseen conditions.
- \$10,818.00 was used for additional brake metal trim needed to cover exposed wood where new siding was not returned into the window opening and to replace rotted wood discovered once the existing windows were removed.

6. Approval of Revised Budget Development Calendar

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the revision of the following dates on the 2012-2013 Budget Development Calendar:”

<u>Original Date</u>	<u>Revised Date</u>
04/26/12, Thursday	04/25/12, Wednesday

Budget available upon request at District Office, all schools and Sachem Public Library as well as on the District Website (7) days before Budget hearing date of 05-02-12.

05/29/12, Tuesday	05/30/12, Wednesday
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Budget Statement and required attachments to be made available upon request at each school building.

7. Approval of 2012 Summer Enrichment Program

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2012 Summer Enrichment Program for grades one through eight to be housed at Gatelot Avenue Elementary School and Samoset Middle School. The full day program will begin at 8:30 a.m. and end at 3:30 p.m. This program will be self-sustaining and have no financial burden on the taxpayers or the general fund.”

8. Appointment of Alternate Evening High School Staff for the 2011-12 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the Alternate Evening High School staff for the 2011-12 school year as follows”:

Savino, Christopher - Art

Scholz, Joseph - Physical Education

9. Amendment of Lead Nurse Responsibilities

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the release of the Lead Nurse from her building responsibilities for the remainder of the 2011-12 school year.”

10. Appointment of Individual Nurse for the 2011-12 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following individual nurse for the 2011-12 school year”:

Semler, Angela

11. Approval of Purchase of Tutorial Packages From Global Compliance Network, Inc.

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the purchase of an unlimited tutorials package from Global Compliance Network, Inc. which provides online Human Resources, OSHA and Professional Development for a complete twelve (12) months. The cost of this unlimited tutorials package is \$1,400 and will be paid through the General Fund (Non-Instructional Personnel Office).”

12. Approval of Grant Disbursement Agreement With the NYS Dormitory Authority for EXCEL Funding

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Amended and Restated Grant Disbursement Agreement between Sachem Central School District and the Dormitory Authority of the State of New York to provide a grant to pay, in addition to or in lieu of existing state school building aid apportionments, the costs of EXCEL projects. The amount of \$5,006,867 is the maximum apportionment that may be allocated. The Dormitory Authority of the State of New York shall disburse the EXCEL Grant on a monthly basis.”

13. Approval of Donation from Scholastic Sports Marketing

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation of \$500 from Scholastic Sports Marketing in conjunction with the United States Marine Corps. The United States Marines will be attending a Wrestling Tournament at Sachem High School North on December 29, 2011 and December 30, 2011. Scholastic Sports Marketing agrees to pay, upon completion of the event and submittal of the event execution, Five Hundred Dollars (\$500). In return for the \$500, the Marines shall at a minimum receive:

- 10’ x 10’ space with a table for recruiting purposes with room for the Chin-Up Challenge (chin up bar provided by USMC)

- PA announcements during event
- USMC banners throughout the venue (banners to be provided by USMC)

This money will be used toward the Tom Sabatelle Scholarship. Due to the timing of the event, we are seeking Board of Education approval prior to attorney approval. The final contract will be approved by the school district's attorney."

14. Approval of Donation of Books – Douglas Duncan, Jr.

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, the donation of children's books to the elementary school libraries valued at approximately \$125.00 from Douglas Duncan, Jr., member, Board of Education."

15. Resolution to Reappoint Emergency Conditional Appointments

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education re-appoint those individuals as listed in Enclosure D who have been previously appointed on an emergency conditional basis in accordance with chapter 147 of the Laws of 2001."

G. MONTHLY REPORTS

1. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for
 11/18/11 11/28/11 11/30/11 12/02/11 12/05/11 12/07/11
 are on file in the office of the District Clerk.

H. DISCUSSIONS

1. Guidance Handbook

I. CLOSING

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance."

2. **Board of Education Discussion of Future Agenda Items**

RECOMMENDED ACTION: "that any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration."

3. **Next Meeting**

The next regular Board of Education meeting will be held on Wednesday, **December 21** in the Board Room at Samoset Middle School at 7:30 PM.

J. EXECUTIVE SESSION – The Board will adjourn to executive session to discuss negotiations and legal matters.

K. ADJOURN

JJN:baw