

# SACHEM CENTRAL SCHOOL DISTRICT

Samoset Middle School  
Board Room

April 4, 2012  
7:30 PM

## Board of Education Budget and Work Session

The Board of Education welcomes all who are attending this meeting.

### AGENDA

#### A. OPENING OF MEETING

1. Call to Order
2. Salute to the Flag
3. Moment of Silent Meditation

Robert Scavo, President  
will preside. A quorum is expected.

#### B. RECOGNITIONS

1. North Varsity Arrowettes
2. North Varsity Cheerleaders

#### C. PRESENTATIONS

1. North Student Covey Lighthouse Team

#### D. VISITORS

1. Visitors (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education welcome visitors who wish to address the Board on matters relating to this agenda.”

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

**E. BUSINESS ITEMS****1. Bid Awards**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid in accordance with section 103 of the General Municipal Laws. Bids have been evaluated by the staff and recommendations for action are ready to be made.

The bid awards presented for action are:

- a. Third Party Administrator – Dental Program ~ *approve*
- b. Third Party Administrator – Worker’s Compensation Self-Insured Program ~ *approve*
- c. Actuarial Review & Valuation ~ *approve*
- d. Credit Card Program – PayForIt ~ *approve*
- e. Telecommunication: Internet & Fiber WAN Maintenance ~ *approve*
- f. Assistive Technology – Amigo Hearing Products ~ *approve*
- g. Computerized Forms ~ *reject*
- h. Univent/HVAC Filters ~ *approve*
- i. Field Marking/Traffic Paint, Equipment & Parts ~ *approve*
- j. Refuse Removal ~ *approve*
- k. Hazardous Material Abatement ~ *reject*
- l. Pumps & Electric Motors – Repair Services, Parts Purchase ~ *approve*
- m. District-Wide Preventative Maintenance/Annual Inspection/Service/ Repair – Elevators ~ *approve*
- n. Excel Aid – Replacement of Transportation Roof ~ *approve*

**2. Bid Awards**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid in accordance with section 103 of the General Municipal Laws. Bids have been evaluated by the staff and recommendations for action are ready to be made.

The bid awards presented for action are:

- a. Utility Mark-Out Services ~ *approve*

**F. PERSONNEL ITEMS***Consent Agenda for Personnel Items F.1.a through F.4.b***1.a. Salary Changes for Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Degenhardt, Debra	Merrimac	9/1/11	11-6	11-7	2,574.00
Fredette, Bethany	Merrimac	2/1/12	5-6	5-7	1,170.50

**1.b. Approval of Substitute Teachers**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

Chiossone, Christina  
 Dasaro, Jonathon  
 Davis, Lindsay  
 Dell’Accio, Andrea  
 Falci, Meaghan  
 Mallilo, Alexandra  
 McClernon, Timothy  
 O’Shaughnessy, Brian  
 Prior, Lisa  
 Salvato, Christopher

**1.c. Termination/Resignation of Substitute Teachers**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Barba, Michael	03/21/12
Ferraro, Lindsey	03/27/12
Hull, Lauren	04/12/12
McGuire, Erin	04/04/12

**2.a. Termination of Leave Replacement Teaching Assistants/Interpreters**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of leave replacement teacher assistants/interpreters as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Cordi, Annamaria	Special Education Teaching Assistant	Tecumseh	3/7/12

**2.b. Appointment of Leave Replacement Teaching Assistants/Interpreters**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants/interpreters as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
DeMaio, Nicole	Special Education Teaching Assistant	Chippewa	3-3	3/26/12-6/30/12

**3.a. Resignation of Support Services Personnel (All Civil Service Classifications)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Berrie, Laurie	3 Hr. FSW/Waverly	04/15/12
Gerasimovich, Susan	3 Hr. FSW/Seneca	04/01/12
Wilson, Lorraine	Hall Monitor/Samoset	03/22/12

**3.b. Retirement of Support Services Personnel (All Civil Service Classifications)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Retirement Date</u>
Ascue, Mario	Custodian/Tecumseh	03/01/12 13 yrs., 2 mos.

**3.c. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<b><u>Clerk Typist</u></b>	
Gemellaro, Valerie	04/04/12
<b><u>Custodian</u></b>	
Depasquale, Ronald	04/04/12
<b><u>Food Service Worker</u></b>	
Bancroft-Edell, La	04/01/12
Caropola, Justine	04/01/12
Mohr, Diane	04/01/12

**3.d. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Bancroft-Edell, La	3 Hr. FSW/ Tamarac	\$9.94/hr	04/02/12	90 days 04/02/12-06/30/12
Berry, Laurie	4 Hr. FSW/East	\$9.94/hr	04/01/12	None
Caropola, Justine	3 Hr. FSW/ Samoset	\$9.94/hr	04/02/12	90 days 04/02/12-06/30/12
Gerasimovish, Susan	4 Hr. FSW/Seneca	\$16.84/hr	04/02/12	None
Mohr, Diane	3 Hr. FSW/ Waverly	\$9.94/hr	04/02/12	90 days 04/02/12-06/30/12

**3.e. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor, and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Clerk Typist</u>	
Capraro, Marisol*	03/28/12
Healy, Claudia*	03/28/12
<u>Custodian</u>	
Heitmuller, Harold J *	03/28/12

\*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

**4.a. Resignation of Child Care Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of child care personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Date</u>
Danowski, Lisa	Recreation Aide	03/09/12
Wilson, Lorraine	Recreation Aide	03/21/12

**4.b. Child Care Program Appointments**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the child care program appointments as follows”:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Start Date</u>
Messina, Lisa	Recreation Aide	\$9.97/hr.	03/29/12
Ryan, Lisa	Recreation Aide	\$9.97/hr.	03/29/12

**G. ACTION ITEMS**

*CONSENT AGENDA FOR ACTION ITEMS G.1.a. THROUGH G.1.e.*

**1. Mini-Contracts****1.a. Approval of Renewal Agreement Between the Sachem Central School and Harmony Heights**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Harmony Heights to provide adequate instruction, related services and/or a facility to students enrolled at the facility during the school year. Sachem School District shall pay Harmony Heights the applicable tuition rate set by the State Education Department, based on the child’s program. This agreement shall be in effect from July 1, 2012 to June 30, 2013. This contract has been reviewed and approved by the school district’s attorney.”

**1.b. Approval of Agreement Between the Sachem Central School District and Little Flower Union Free School District**

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Little Flower Union Free School District to provide adequate instruction, related services and/or a facility to the students. The tuition rate for each child shall be set by the State Education Department. The term of this agreement shall be in effect for the period of July 1, 2012 to June 30, 2013. This contract has been reviewed and approved by the school district’s attorney.”

**1.c. Approval of Agreement Between the Sachem Central School District and Maryhaven Center of Hope**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Maryhaven Center of Hope to provide adequate instruction, related services and/or a facility to the students. The tuition rate shall be set by the State Education Department. This contract shall be in effect from July 1, 2012 to June 30, 2013. This contract has been reviewed and approved by the school district’s attorney.”

**1.d. Approval of Agreement Between the Sachem Central School District and The Devereux Foundation**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and The Devereux Foundation to provide adequate instruction, related services and/or a facility to students attending the program. Sachem School District shall pay The Devereux Foundation the tuition rate set by the State Education Department. This agreement shall be in effect from July 1, 2012 to June 30, 2013. This contract has been reviewed and approved by the school district’s attorney.”

**1.e. Approval of Agreement Between the Sachem Central School District and NYSARC, Inc. Suffolk Chapter**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and New York State Association for Retarded Children a/k/a NYSARC, Inc. Suffolk Chapter to provide adequate instruction, related services and/or a facility to students enrolled at the facility during the school year. Sachem School District shall pay NYSARC, Inc., Suffolk Chapter the tuition rate set by the State Education Department. This agreement shall be in effect from July 1, 2012 to June 30, 2013. This contract has been reviewed and approved by the school district’s attorney.”

**2. Recommendations from the Committee on Special Education**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendations of the Committee on Special Education for the following meetings”:

3/22/12	3/23/12	3/26/12	3/27/12	3/28/12
3/29/12	3/30/12	4/02/12	4/03/12	4/04/12

**3. Approval of Payment – Daniel Lewis**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the payment of \$5,000 for Daniel Lewis, for set and lighting design for two plays for the 2011-12 school year.”

**4. Approval of Service Plan – Phonak LLC**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the service plan between Schem Central School District and Phonak LLC for the repair and maintenance of equipment used by our hearing-impaired students. The comprehensive service plan covers all Phonak equipment less than 5 years of age and includes loss coverage for eligible units. The cost is \$1,833.75 for twenty (20) units for the 2012-2013 school year.”

**5. Approval of Donation – Mrs. Ross - Lynwood Avenue School**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a monetary donation of \$200 to Lynwood Avenue Elementary School, from Mrs. Ross, a Lynwood parent and chairperson of the 2012 Conquer the Hills 5K. 2012 Conquer the Hills 5K is a 2nd Annual run that launches from Lynwood Avenue Elementary School. A percentage of net proceeds is donated to participating elementary schools that have volunteer representation at the event. Funds are to be utilized for programs and events that focus on a student’s leadership and nutritional development as well as their overall wellness. This year Lynwood will receive \$200 for their volunteer participation.”

**6. Approval of Staff Member Attendance at Intel International Science and Engineering Fair**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve Schem North Science teacher John O’Neill to accompany student Ruchi Shah to the Intel International Science and Engineering Fair in Pittsburgh, PA., May 13-18, 2012.”

**7. Approval of Field Trips for 2011-12 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following field trips for the 2011-12 school year”:

***North/East***

Senior Trip	April 20-22, 2012	Washington, D.C.
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***North***

Intel ISEF Student	May 13-18, 2012	Pittsburgh, PA
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**8. Approval of Coaching Assignments for 2011-12 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following coaching assignments for the 2011-12 school year”:

**SPRING****Baseball**

East Varsity Assistant – Michael Prisco (Out of District)

Sequoia Volunteer – Michael Forman (Substitute)

Samoset Volunteer – Christopher Rickert (Out of District)

**Girls Middle School Gymnastics**

Seneca/Samoset – Rescind Kimberly Gordon (Out of District) – will be reassigned to

Sagamore/Sequoia – Gary Petitto (Out of District)

Seneca/Samoset – Kimberly Towers (Substitute)

Sagamore/Sequoia – Kimberly Gordon (Out of District) – previously approved for the Seneca/Samoset position

**Boys Lacrosse**

Sagamore - Stephen Bachy (Sagamore)

Sagamore Asst. – Andrew DiNapoli (Sagamore)

Sequoia Asst. – Jason Urbancik (Sequoia)

North Volunteer – Bryan Petillo (Out of District)

**Girls High School Lacrosse**

East Junior Varsity Asst. – Thomas Erb (Waverly)

**Middle School Girls Lacrosse**

Seneca Asst. – Amanda Thomson (previously Katz) (East)

**Middle School Swimming**

Sagamore/Sequoia – Rescind Erin Caputo (East)

Sagamore/Sequoia – Kathleen Bodkin (Sub)

**Girls Track**

North Volunteer – Cailey Wood (Out of District)

North Volunteer – Tim McClernon (Out of District)

**9. Appointment of Alternate Evening High School Staff for the 2011-12 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the Alternate Evening High School staff for the 2011-12 school year as follows”:

James Virga - Science

## **10. Status of Non-Public Schools**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation and grant recognition of the educational program as described below.”

MAIMONIDES DAY SCHOOL, 821 Hawkins Avenue, Lake Grove, NY - Maimonides Day School will offer instruction in grades pre-school through sixth grade in September 2012. It is recommended that the Board of Education continue to grant recognition to the pre-school through sixth grade program and provide the services that are required under the laws that accompany such recognition.

ST. JOSEPH’S SCHOOL, 25 Church Street, Ronkonkoma, NY - St. Joseph’s School will continue to offer instruction in grades pre-school through eighth in September 2012. It is recommended that the Board of Education continue to grant recognition to this program and provide the services that are required under the laws that accompany such recognition.

OUR LADY OF GOOD SUCCESS ACADEMY, 900 Horseblock Road, Farmingville, NY - Our Lady of Good Success Academy will offer instruction in grades Kindergarten through sixth in September 2012. It is recommended that the Board of Education 1 grant recognition to this program and provide the services that are required under the laws that accompany such recognition.

## **11. Resolution to Reappoint Emergency Conditional Appointments**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education re-appoint those individuals as listed in Enclosure D who have been previously appointed on an emergency conditional basis in accordance with chapter 147 of the Laws of 2001.”

## **H. MONTHLY REPORTS**

### **1. Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for

3/22/12	3/23/12	3/26/12	3/27/12	3/29/12
3/30/12	4/02/12	4/03/12	4/04/12	

are on file in the office of the District Clerk.

## **I. DISCUSSIONS/PRESENTATIONS**

1. 2012-13 Budget
2. AIS – Jessica Schmettan

J. **CLOSING**

1. **Visitors** (Each visitor will be limited to 3 minutes)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education hear from members of the audience who wish to present any matters of importance.”

2. **Board of Education Discussion of Future Agenda Items**

RECOMMENDED ACTION: “that any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.”

3. **Next Meeting**

The next regular Board of Education meeting will be held on Wednesday, **April 18** in the Board Room at Samoset Middle School at 7:30 PM.

- K. **EXECUTIVE SESSION** – The Board will adjourn to Executive Session to discuss personnel matters.

- L. **OPEN SESSION** – The Board will reconvene to open session.

M. **ACTION ITEM**

**Resolution**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution”:

**BE IT RESOLVED** that Garrett W. Swenson, Jr., Esq. is hereby appointed as special investigative counsel and compliance officer at the rate of \$225.00 per hour to investigate and to report to the Board of Education in regard to allegations of discrimination made by an employee of the Sachem Central School District.

- K. **EXECUTIVE SESSION** – The Board will assemble into Executive Session to discuss negotiations and personnel matters.

L. **ADJOURN**

JJN:baw