

**BOARD OF EDUCATION
SACHEM CENTRAL SCHOOL DISTRICT
REGULAR MEETING OF DECEMBER 21, 2011**

APPROVED AS WRITTEN – 1/18/12 – OFFICIAL COPY

MEMBERS PRESENT: Robert Scavo, President
Sal Tripi, Vice President
Teri Ahearn
Douglas Duncan, Jr. (Arrived at 8:23pm)
Anthony Falco
Michael J. Isernia, Esq.
Christine Lampitelli
Dorothy Roberts
Michael J. Timo
Meagan Doherty, Student Member
Danielle Gresalfi, Student Member

MEMBERS ABSENT: None.

ALSO PRESENT: James J. Nolan, Superintendent of Schools
Gail Grenzig, Asst. Superintendent for Personnel
Jill Karp, Asst. Superintendent for Curriculum & Instruction – Elementary
Paul E. Manzo, Asst. Superintendent for Curriculum & Instruction - Secondary
Bruce H. Singer, Associate Superintendent for Business
Carol Adelberg, District Clerk
Chris Clayton, Esq.

CALL TO ORDER: The regular meeting held at Samoset Middle School was called to order by President Scavo at 7:30pm.

PLEDGE OF ALLEGIANCE: Mr. Scavo opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (8-0) to approve the following minutes:

November 2, 2011 – Work Session
November 16, 2011 – Regular

PRESENTATION: There was a performance by the North/East Choir.

RECOGNITIONS:

1. Grundy Students – Covey Presentation
2. East Field Hockey – Class A Champs
3. Rachel Paul (East) – Nike XC National Championship
4. Coach Mark Wojciechowski – “Coach of the Week”

Mr. Duncan arrived at 8:23pm.

5. Sachem North Life Savers: Jessica Campo, Kevin Budke, Peter Cafiso, and Gary Beutel
6. Sachem North’s Dirty Dozen Food Drive
7. The President’s Volunteer Service Award

PRESENTATION: Math Curriculum Council Update – Members of the Math Curriculum Council updated the Board on Math CCSS Professional Development. On December 14, 2011, Dr. Diane Briars provided professional development for the math teachers K-12 regarding the interpretation and implementation of the Common Core State Standards for mathematics.

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COMMENTS FROM

VISITORS: None.

BUSINESS ITEMS

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve a consent agenda for the business items.

Treasurer’s Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the monthly Cash Reconciliation Report as of 9/30/11 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of 9/30/11 as submitted by the District Treasurer, Diane Kollmer.

- Treasurer’s Report (including Reconciliation of Collateral)
 - Revenues
 - Expenditures
 - Balance Sheets (as of 9/30/11)
- Report on Extra-Classroom Activity
- Account Reconciliation of Cash Balances (as of 9/30/11)
- Collateral Testing as of September 30, 2011

Bid Awards

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the bid awards as follows:

The bid awards presented for action are:

- a. Lamps and Ballasts for Energy Efficient Fixtures - *reject*
- b. Artificial Turf Field Grooming & Maintenance Services - *approve*

PERSONNEL ITEMS

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve a consent agenda for the personnel items.

Termination of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the termination of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Noeldechen, Debra*	Elementary	Gatlot	12/3/11

*Deceased

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Leaves of Absence of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the leaves of absence of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Antonetti, Christina	Special Education	East	Child Care Leave	12/05/11-6/30/12
Gearns, Erin	Social Studies	East	Child Care Leave	12/20/11-6/30/12
Karpowicz, Pamela	Elementary	Tecumseh	Child Care Leave	12/14/11-1/29/12
Spencer, Angie	Foreign Language	East	Child Care Leave	01/30/12-6/30/12

Return From a Leave of Absence of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the return from a leave of absence of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Groe, Suzanne	Foreign Language	North	Return from Child Care Leave	1/30/12
Karpowicz, Pamela	Elementary	Tecumseh	Return from Child Care Leave	1/30/12
Kunz, April	Science	East	Return from Child Care Leave	1/30/12
Levy, Nichole	Social Studies	North	Return from Child Care Leave	1/30/12
Malafrente, Michelle	Music	East	Return from Child Care Leave	1/30/12
Merz, Tracy	Elementary	Chippewa	Return from Child Care Leave	1/30/12

Ten Year Increment for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the ten year increments for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Harvey, Brian	Seneca	1/2/12	\$180
Kroczyński, Robert	Sachem East	1/2/12	\$180
Scolaro, Stephanie	Lynwood	1/4/12	\$180
Ackerly-Dahn, April	Sequoia	1/16/12	\$165

Approval of Substitute Teachers

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Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the substitute teacher list as follows:

Name

Nicosia, Carol
Peterson, Rachel

Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the termination/resignation of substitute teachers as follows:

<u>Name</u>	<u>Date</u>
Ambrosini, Dominick	12/01/11
Esposito, Kristen	12/09/11
Fraccalvieri, Melissa	11/15/11
Hartill, Kelly	12/01/11
Lamia, Nancy	11/15/11
Macchio, Lauren	12/01/11
Van Eron, James	12/05/11

Retirement of Teaching Assistants/Interpreters

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the retirement of teacher assistants/interpreters as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Dockweiler, William	Special Education/ Teaching Assistant	Sachem North	12/21/11

Tenure Appointments of Teaching Assistants/Interpreters

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the tenure appointments of teacher assistants/interpreters as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Rodriguez, Nereida	Special Education Teaching Assistant	Sequoia	1/6/12

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Return from a Leave of Absence of Teaching Assistants/Interpreters

R Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the return from a leave of absence of teacher assistants/interpreters as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Pennecke, Richard	Special Education Teaching Assistant	Seneca	Return from Personal Leave	1/3/12

Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Gonzalez, Justine	Special Ed. Aide/Wenonah	08/31/11
Russell, Diane	Clerk Typist/Seneca	01/03/12

Termination of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the termination of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Lehmann, Jennifer	Special Ed. Aide/Waverly	12/22/11

Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor, and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the resignation/termination of substitute support services personnel (exempt, labor, and non-competitive) as follows:

<u>Name</u>	<u>Service Ends</u>
<u>Aide</u>	
Petitpain, Dale	12/22/11
<u>Clerk Typist</u>	
Gerber, Virginia	12/22/11
McCormick, Carol	12/22/11
Merkle, Jessica	12/22/11
Sheppard, Louise	12/22/11
<u>Custodian</u>	
Wilson, Robert	11/19/11

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Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to the appointment of support services personnel (exempt, labor, and non-competitive) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Gonzalez, Justine	Classroom Aide/Wenonah	\$11.03/hr	09/01/11	None
Gonzalez, Maria	Bus Driver/ Transportation	\$20.44/hr	01/03/12	90 days: 01/03/12-04/01/12

Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the substitute support services personnel (exempt, labor, and non-competitive) as follows:

<u>Name</u>	<u>Service Begins</u>
<u>Custodian</u> Crespo, Marcos J.*	12/12/11
<u>Nurse</u> Sanchez, Nicole	12/14/11
Sanzone, Tina	01/03/12

*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

Resignation of Child Care Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the resignation of child care personnel as follows:

<u>Name</u>	<u>Position</u>	<u>Date</u>
Greenberg, Brittany	Group Leader	12/05/11

Child Care Program Appointments

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the child care program appointments as follows:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Start Date</u>
Eichenholtz, Nicole	Asst. Group Leader	\$11.45	12/14/11
Rhodes, Joyce	Recreation Aide	\$9.97	12/22/11

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ACTION ITEMS

Consent Agenda: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi , seconded by Mr. Timo, and carried unanimously (9-0) to approve mini contracts a and b.

Mini Contracts

a. Approval of Agreement Between the Sachem Central School District and West Islip Union Free School District

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (9-0) to approve the agreement between Sachem Central School District and West Islip Union Free School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$672.79 per student. The term of this agreement shall be from July 1, 2011 through June 30, 2012. This agreement has been reviewed and approved by the school district’s attorney.

b. Approval of Agreement Between the Sachem Central School District and Special Education Providers For Section 611 And Section 619 Grants

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (9-0) to approve the agreements for receipt of IDEA Flow-Through Funding between Sachem Central School District and Developmental Disabilities Institute and The Devereux Foundation as special education providers for the 611 and 619 grants. The costs associated are in accordance with the IDEA section 611 and section 619 federal funds consistent with federal and state statutes. The term of these agreements shall be September 1, 2011 through June 30, 2012 for a ten (10) month program or July 1, 2011 through June 30, 2012 for a twelve (12) month program. These contracts have been reviewed and approved by the school district’s attorney.

Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Ahearn, and carried unanimously (9-0) to accept the recommendations of the Committee on Special Education for the following meetings:

12/08/11	12/09/11	12/12/11	12/13/11	12/14/11
12/15/11	12/16/11	12/19/11	12/20/11	12/21/11

Acceptance of Revised Policy #6700 – Purchasing Policy – 1st Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (9-0) to accept as a 1st reading revised Policy #6700, Purchasing Policy as presented.

Acceptance of Revised Policy #6760 – Payment Procedures – 1st Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi , seconded by Mr. Isernia, and carried unanimously (9-0) to accept as a 1streading revised Policy #6760, Payment Procedures as presented.

Acceptance of Revised Policy #6900 – Disposal of District Property – 1st Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (9-0) to accept as a 1st reading revised Policy #6900, Disposal of District Property as presented.

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Adoption of Revised Policy #5210 – Student Organizations – 2nd Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (9-0) to adopt as a 2nd reading revised Policy #5210, Student Organizations as presented.

Adoption of Revised Policy #6800 – Payroll Procedures – 2nd Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (9-0) to adopt as a 2nd reading revised Policy #6800 Payroll Procedures.

Approval of Field Trips for the 2011-12 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the following field trips for the 2011-12 school year:

	<u>Date</u>	<u>Location</u>
Sachem North /East Varsity Winter Track Team	December 27-28, 2011	Rhode Island Classic Invitational Providence, Rhode Island
Sachem North Lacrosse Varsity Team	March 15-18, 2012	Westminster High School Westminster Maryland

Appointment of Individual Nurses for the 2011-12 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve the appointment of the following individual nurses for the 2011-12 school year:

Sanchez, Nicole Sanzone, Tina

Approval of Purchase of EPES Web Accounting Software

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (9-0) to approve the purchase of EPES Web Accounting Software for the Extra Classroom Activity Fund accounts. The cost of the software is \$1,602 for the remainder of this school year and \$2,502 for every year after that. This will allow all schools to use identical software which was recommended by the auditors.

Approval of Change Order No. 1 – Watral Brothers, Inc. – Lynwood School

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Ms. Lampitelli, and carried unanimously (9-0) to approve a Change Order No. 1, Watral Brothers, Inc. for Lynwood Avenue Elementary School. The original contract amount of \$60,095.00 will be increased by \$1,490.64. As required by the Suffolk County Department of Health Services, the contractor is required to replace nine (9) standard manhole frames and covers with lockable manhole frames and covers. The new contract amount including this Change Order will be \$61,585.64.

Approval of Proposed 2012 Special Education Summer School Calendar

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Ms. Ahearn, and carried unanimously (9-0) to approve the proposed 2012 special education summer school calendar as presented.

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Appointment of Alternate Evening High School Staff for the 2011-12 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (9-0) to approve the appointment of the Alternate Evening High School staff for the 2011-12 school year as follows:

Padolecchia, Frank	Substitute Teacher
Pandolf, Thomas	Substitute Teacher
Weston, Jon	Substitute Teacher

Approval of Translators/Interpreters for the 2011-12 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Timo, and carried unanimously (9-0) to approve the appointment of the following Translators/Interpreters for the 2011-12 school year:

Lattari, Gina

Approval of Managerial Payroll Supervisor

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (9-0) to approve the following: The President of the Board of Education be and hereby is authorized to execute an individual contract with Jennifer Ayala as managerial.

Resolution to Reappoint Emergency Conditional Appointments

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (9-0) to re-appoint those individuals as listed in Enclosure E who have been previously appointed on an emergency conditional basis in accordance with chapter 147 of the Laws of 2001.

MONTHLY REPORTS:

1. Damage & Loss Summary

The summary reflects damage and loss for the year ending November 2011.

2. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for

12/12/11	12/14/11	12/21/11
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3. Board of Education Sub Committees

- Sachem Legislative Committee
- Sachem Citizens' Advisory Audit Committee
- Sachem Budget Advisory Committee
- Community Education Budget Advisory Committee

4. 2011-12 Updates to Board

5. 2011-12 Board of Education Goals

Goal #1 – Provide Safe and Secure Schools

- The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 – Enhance Student Achievement, Quality of Instruction and Leadership Skills

- The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators

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and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 – Improve Parent, Community and Staff Communication

- Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 – Improve Fiscal Responsibility and Accountability throughout the District

- Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 – Technology Integration

- Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 – Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education

- Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the sachem students. .
- Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success.
- Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement.
- Making Sachem a great place to work, live and learn.

Goal #7 – We Are Sachem

- The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

COMMENTS FROM

VISITORS: None.

State Assessments Grades 3-8

Change in Dates Superintendent Nolan announced that the State Education Department has announced another change in dates for the administration of the Grades 3-8 ELA assessments.

FUTURE AGENDA

ITEMS: None.

UPCOMING

MEETINGS:

The Board of Education will hold a work session on **Wednesday, January 4, 2012** in the Board Room at Samoset Middle School.

The next regular meeting of the Board of Education will be held on **Wednesday, January 18, 2012** at 7:30 PM in the Board Room at Samoset Middle School.

EXECUTIVE

SESSION: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Roberts, and carried unanimously (9-0) to convene into Executive Session at 9:02pm to discuss personnel matters.

ADJOURN Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo , seconded by Mr. Tripi, and carried unanimously (9-0) to adjourn at 10:28pm.

Respectfully submitted,

Carol Adelberg
District Clerk