

**BOARD OF EDUCATION
SACHEM CENTRAL SCHOOL DISTRICT
WORK SESSION MEETING OF DECEMBER 5, 2012**

APPROVED AS WRITTEN – 1/16/13 – OFFICIAL COPY

MEMBERS PRESENT: Robert Scavo, President
Sal Tripi, Vice President
Teri Ahearn
Douglas Duncan, Jr.
Anthony Falco
Michael J. Isernia, Esq.
Dorothy Roberts (Arrived 7:36pm)
Michael J. Timo
Kristie Botti, Student Member
Francesca Barilla, Student Member

MEMBERS ABSENT: Christine Lampitelli

ALSO PRESENT: James J. Nolan, Superintendent of Schools
Gail Grenzig, Asst. Superintendent for Personnel
Jill Karp, Asst. Superintendent for Curriculum and Instruction – Elementary
Paul Manzo, Asst. Superintendent for Curriculum and Instruction – Secondary
Bruce H. Singer, Associate Superintendent for Business
Carol Adelberg, District Clerk
Chris Clayton, Esq.

CALL TO ORDER: The work session meeting held at Samoset Middle School was called to order by President Scavo at 7:30pm.

PLEDGE OF ALLEGIANCE: Mr. Scavo opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

COMMENTS FROM VISITORS: None..

BUSINESS ITEMS

Bid Awards

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (7-0) to approve the bid awards as follows:

The bid awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 12-302G Diplomas-Diploma Covers-Diploma Seals	Approve
b.	B 12-304G Graduation Seals	Approve

PERSONNEL ITEMS

Consent Agenda: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (7-0) to approve a consent agenda for all the personnel items.

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Leaves of Absence of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (7-0) to approve the leaves of absence of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Carew, Amanda	Special Education	Waverly	Child Care Leave	12/5/12-1/27/13
Grossi, Johanna	Kindergarten	Cayuga	Child Care Leave	12/5/12-6/30/13
Kay, Deena	GATE	Cayuga	Child Care Leave	1/16/13-6/30/13
Matuza, Deborah	English	East	Child Care Leave	12/5/12-1/27/13
Silva, Nicole	Social Work	Grundy	Child Care Leave	12/5/12-1/27/13

Salary Changes for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (7-0) to approve the salary changes for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Carey, Siobhan	Sagamore	8/30/12	4-2	4-4	4,773.00
Marino, Christine	Seneca	8/30/12	4-6	4-7	2,385.00
Marlowe, Monica	Sachem North	8/30/12	4-7	4-8	2,388.00
Santoriello, Christina	Samoset	8/30/12	2-4	2-5	2,386.00
Schaentzler, Richard	Sachem North	8/30/12	8-8	8-9	2,625.00
Stephens, Craig	Sachem East	8/30/12	5-5	5-6	2,385.00
Wrightson, Jacquelyn	Sachem North	8/30/12	2-6	2-7	2,385.00

Ten Year Increment for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (7-0) to approve the ten year increments for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Baker, Bridget	Cayuga	10/1/12	\$255
Doberman, Meryl	Samoset Annex	10/1/12	\$255
Oliver, Rochelle	Sequoia	10/1/12	\$255
Capuano, Melissa	Samoset	10/4/12	\$255
Melito, Jennifer	Samoset	10/4/12	\$255
Sigillo, Tara	Hiawatha	10/8/12	\$255
Hagerman, Kristin	Tamarac	10/16/12	\$240
Lawler, Melissa	Lynwood	10/17/12	\$240
Cosenzo, Jessica	Wenonah	10/22/12	\$240
Kaparos, Karen	Wenonah	10/24/12	\$240
Troise, Tricia	Tecumseh	10/25/12	\$240

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Collins, Kevin	Sequoia	10/29/12	\$240
Furey, Debra	Chippewa	11/5/12	\$225
Rogers, Christine	Hiawatha	11/16/12	\$210
Devine, Kathleen	Waverly	12/1/12	\$195
Murphy, Kimberly	North	12/10/12	\$195
Degen Bryann	Grundy	12/11/12	\$195
Mongiello, Thomas	North	12/11/12	\$195
Satterfield, Christal	Lynwood	12/14/12	\$195
Roell, Carolyn	North	12/18/12	\$180

Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (7-0) to approve the substitute teacher list as follows:

Name

Abbene, Pamela
Bender, Victoria
Boltwood, Robert
Buevas-Kritas, Laurie
Delloso, Mark John
Felton, Danielle
Gurney, Jamie Lynn
Heller, Laura
Iredell, Todd
Lorandini, Maria Elena
Marando, Melissa
Olsen, Michael
Pastore, Joseph (HT)
Schmidt, Kara
Sembach, Courtney
Starr, Loriann
Stumme, Peter
Toner, Jocelyn
Westhoff-Smejck, Elizabeth

Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (7-0) to approve the termination/resignation of substitute teachers as follows:

<u>Name</u>	<u>Date</u>
Dorsi, Keri	11/1/12
Hecker, Kathleen	11/1/12
Sciacca, Cheryl	11/1/12

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Tomiselli, Angela	11/1/12
Voutsinas, Katerina	12/1/12

Resignation of Teaching Assistants/Interpreters

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (7-0) to approve the resignation of teacher assistants/interpreters as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Tobin, Nicole	Special Education Teaching Assistant	Grundy	11/21/12

Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (7-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Antonacci, Christine	Hall Monitor/Sagamore	10/26/12
Cook, Linda	Hall Monitor/North	11/20/12
Hartmann, Edward	Campus Security/North	06/30/12
Marsteller, Denise	Office Aide/Chippewa	11/20/12
O'Halleran, Debra	Hall Monitor/East	10/26/12

Retirement of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (7-0) to approve the retirement of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
DiLeo, John	Head Custodian/Nokomis	02/09/13 15 yrs., 10 mos.
DeLauro, Linda	Campus Security/District Wide	12/22/12 14 yrs., 3 mos.
Lilja, David	Head Custodian /Hiawatha	01/31/2013 31 yrs
Lippis, Peter	Groundskeeper I/Facilities	12/31/12 38 yrs, 2 mos.

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Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (7-0) to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Ends</u>
<u>Clerk Typist</u>	
Colson, Doris	11/21/12
<u>Food Service Worker</u>	
Molinari, Dawn Lynn	11/30/12
<u>Nurse</u>	
Nicosia, Catherine	11/20/12

Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (7-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Colson, Doris	Office Aide/Tecumseh	\$8.90/hr.	11/26/12	None
Cook, Linda	Special Ed. Aide/Tecumseh	\$11.35/hr.	11/21/12	None
Gargiulo, Eileen*	Hall Monitor/Sagamore	\$8.90/hr.	12/05/12	None
Marsteller, Denise	Special Ed. Aide/Chippewa	\$11.35/hr.	11/21/12	None
Nicosia, Catherine	Registered Nurse/ Hiawatha	\$43,228	11/21/12	26 weeks 11/21/12 - 05/22/13
Robischung-Walsh, Tracey	Hall Monitor/North	\$8.90/hr.	12/05/12	None

*Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (7-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows:

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<u>Name</u>	<u>Service Begins</u>
<u>Aide</u>	
Lopez, Jill*	11/21/12
Zieman, Teresa	12/05/12

* Conditional appointment in accordance with recent modification to the Project SAVE legislation, effective August 10, 2001.

Resolution to Appoint Emergency Conditional Appointments

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (7-0) to re-appoint those individuals as listed in enclosure who have been previously appointed on an emergency conditional basis in accordance with chapter 147 of the Laws of 2001.

ACTION ITEMS:

Mini Contracts:

Consent Agenda

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (7-0) to approve a consent agenda for mini contracts a – c.

a. Approval of Special Education Services Agreement-Patchogue-Medford School District

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Patchogue-Medford School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Sachem Central School District, but reside in the Patchogue-Medford School District. Sachem CSD shall be entitled to bill Patchogue-Medford SD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2011 through June 30, 2012. This agreement has been reviewed and approved by the school district's attorney.

b. Approval of Focused Fitness, L.L.C.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Focused Fitness, L.L.C. to furnish the necessary personnel, equipment, material, and/or services to perform the work regarding the Carol M. White Physical Education Program Grant from the Department of Education. This agreement shall become effective on October 1, 2012 and will expire on September 30, 2013. The Focused Fitness Budget includes the following:

- Program Curriculum Development
- Data Collection for Quantitative and Qualitative Evaluation
- K-12 Staff Development
- Curriculum Training Staff Development
- Fab 5 Afterschool Program Training
- Fab 5 Early Learners Fitness (ELF) Program Training

Compensation for services shall be based on the budget in Attachment A of the agreement as outlined in the

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awarded grant budget request. This agreement has been reviewed and approved by the school district's attorney.

c Approval of Special Education Provider for Section 611 and Section 619 Grants

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (7-0) to approve the agreement for receipt of IDEA Flow-Through Funding between Sachem Central School District and The Opportunity Pre-School as a special education provider for the 611 and 619 grants. The costs associated are in accordance with the IDEA section 611 and section 619 federal funds consistent with federal and state statutes. The term of this agreement shall be September 1, 2012 through June 30, 2013 for a ten (10) month program or July 1, 2012 through June 30, 2013 for a twelve (12) month program. This contract has been reviewed and approved by the school district's attorney.

Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (7-0) to accept the recommendation of the Committee on Special Education for the following meetings:

11/15/12	11/16/12	11/19/12	11/20/12	11/21/12	11/26/12
11/27/12	11/28/12	11/29/12	11/30/12	12/3/12	12/4/12
12/5/12					

Robert B. Lutz, MD MPH

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Robert B. Lutz, MD MPH to provide on-site qualitative evaluations depending on year of PEP grant to include:

- Focus groups with teachers and students
- Completion of SOFIT protocols of PE classrooms
- In-depth interviews with school administrators
- Document review
- The consultant will receive data from Professional Development provider that will allow for adaptation of the above-mentioned research protocols
- The consultant will analyze data and create reports as required including annual extended report and summary report to be used to develop trainings
- The consultant will participate in project planning especially with regard to evaluation activities with grant coordinators and manager and Professional Development provider
- The consultant will communicate frequently as required to perform evaluation activities in a timely and effective manner
- The consultant will coordinate closely with the quantitative evaluator on research development and analysis of findings

The cost for these services is \$10,000 to be paid from the Carol M. White PEP grant. This agreement shall be in effect for one year from the date of signing. This contract has been reviewed and approved by the school district's attorney.

Appointment of Alternate Evening High School Staff

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi seconded by Mr. Isernia, and carried unanimously (7-0) to approve the appointment of the following Alternate Evening

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High School staff for the 2012-13 school year:

Scholz, Joseph

Ms. Roberts arrived at 7:36pm

Agreement Between Sachem Central School District and Robert Neufeld - Interim Elementary Principal

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo and was seconded by Mr. Isernia to approve the agreement between the Sachem Central School District and Robert Neufeld to act as the Interim Elementary Principal at Lynwood Elementary School effective 11/26/12 at the daily rate of \$625.

Vote on the **Motion**:

Yes: Mr. Scavo, Mr. Tripi, Ms. Ahearn, Mr. Falco, Mr. Isernia, Ms. Roberts, Mr. Timo

No: Mr. Duncan

Motion carried (7-1)

Approval of Global Compliance Network, Inc.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the purchase of an unlimited tutorials package from Global Compliance Network, Inc. which provides online Human Resources, OSHA and Professional Development for a complete twelve (12) months. The cost of this unlimited tutorials package is \$1,400 and will be paid through the General Fund (Non-Instructional Personnel Office).

Approval of Music Theatre International

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the agreement between the Sachem Central School District and Music Theatre International to provide show kits, pay a royalty fee and non-refundable materials fee for the production of The Musical Adventures of Flat Stanley Jr. at Cayuga Elementary School. The cost is \$635.00 which will be paid for by the Cayuga Drama Club.

Approval of Mileage Reimbursement Rate

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the standard mileage reimbursement rate of 56.5 cents per mile for business miles driven effective January 1, 2013 as determined by the IRS.

Approval of Winter Athletic Teams - Overnight Trip

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the following winter athletic team overnight trip:

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- Sachem North and East Girls Varsity Winter Track & Field teams would like to attend the 2012 Rhode Island Classic Invitational in Providence, Rhode Island on December 28-29, 2012.

** Please find the attached memo/itinerary containing details of the trip. There will be no cost to the district for this overnight trip.

Approval of Grant Money from MSG Varsity Network

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Isernia, and carried unanimously (8-0) to accept with gratitude the receipt of two \$1,000.00 checks from MSG Varsity Network. This money will be used to award two scholarships in the amount of \$1000.00 each to a Sachem High School North student and a Sachem High School East student. MSG Varsity Network provides television and online coverage by highlighting the daily triumphs and achievements of Sachem High School students.

Approval of Budget Transfers \$50,000 or Greater

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve two budget transfers of \$50,000 or greater:

- One transfer for \$250,000 is to cover a negative balance in Contract Transportation because the bid for transportation was lower utilizing Towne Bus than BOCES
- One transfer for \$123,856 is for salary changes for teaching personnel approved at the September 19, 2012 Board of Education meeting

Appointment of Ed Miller to Temporary Plant Facilities Administrator

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the appointment of Ed Miller to temporary Plant Facilities Administrator effective January 8, 2013 and until Mike Bergin is able to resume his normal duties.

Approval of Physician Assignment

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously to approve the following resolution:

RESOLVED, that the following physicians be appointed to serve as school medical officers of this district at the pleasure of the Board of Education during the school year 2012-13. (Educ. Law 902, 1709-21; Comm's. Reg. 136.2)

Island Urgent Medical Care, PC

465 Blue Point Road, Farmingville

Inclusive, but not limited to:

Dr. Paul Cohen

Annmarie Badagliacca, PA

Please note that Island Urgent Medical Care, PC has acquired the practice of previously Board approved Dr. Alan Studley

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Stony Brook Orthopaedic Associates 14 Technology Dr, Suite 11, E. Setauket

Inclusive, but not limited to:

James Paci, MD*

Angelo Rizzi, PA-C*

James Penna, MD*

Jennifer Castelli, PA-C*

The school physician fees for the 2012-2013 school year will be at the rate of \$10.00 per pupil examination, \$22.00 for all authorized adult examinations, \$45.00 per CSE examinations, \$12.00 per examination for employment certificates, and \$11.00 per examination for Department of Labor Work Certificates.

The physicians assigned to be in attendance at football games will receive \$175.00 per game.

The physicians assigned to be in attendance at Committee for Special Education Meetings will receive \$120.00 per session.

The physicians assigned to conduct OSHA physicals for employees involved in asbestos abatement receive \$125.00 per physical.

*No adult physicals

**Sports physicals as needed

***OSHA physicals

MONTHLY REPORTS

Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for:

11/15/12	11/16/12	11/19/12	11/20/12	11/27/12
11/28/12	11/29/12	12/5/12		

Damage and Loss Summary

The summary report reflects damage and loss for the month of October, 2012.

PRESENTATIONS/DISCUSSIONS:

Loss of Seven Instructional Days – Superintendent Nolan highlighted his memo to the Board dated 11/28/12 on the subject “Loss of Seven Instructional Days.” The Superintendent recommended opening school for instructional purposes during the February break and also on Monday, April 1. Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (8-0) to amend the School Calendar for 2012-13 consistent with the Superintendent’s recommendations. School will be open Tuesday, February 19, 2013 through Friday, February 22, 2013 and Monday, April 1, 2013. This will leave Sachem with 181 days which will meet the State requirements and still leave us with one snow day. If more than one snow day is used, then the following will take effect:

2 snow days - Open 3/25
3 snow days - Open 3/25, 3/27
4 snow days - Open 3/25, 3/27, and 3/28

**COMMENTS FROM
VISITORS:** None.

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FUTURE AGENDA

ITEMS: 1. Possible alternative revenue sources

NEXT

MEETING:

The next regular meeting of the Board of Education will be held on Wednesday, **December 19, 2012** at 7:30 PM in the Board Room at Samoset Middle School.

**EXECUTIVE
SESSION:**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (8-0) to convene into Executive Session at 8pm to discuss the investigation of certain personnel matters involving certain employees.

ADJOURN Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (8-0) to adjourn at 11:09pm.

Respectfully submitted,

Carol Adelberg
District Clerk