

**BOARD OF EDUCATION
SACHEM CENTRAL SCHOOL DISTRICT
WORK SESSION MEETING OF MARCH 6, 2013**

APPROVED AS WRITTEN – 4/17/13 - OFFICIAL COPY

MEMBERS PRESENT: Robert Scavo, President
Sal Tripi, Vice President
Teri Ahearn
Anthony Falco
Christine Lampitelli
Dorothy Roberts
Michael J. Timo
Kristie Botti, Student Member
Francesca Barilla, Student Member

MEMBERS ABSENT: Douglas Duncan, Jr.
Michael J. Isernia, Esq

ALSO PRESENT: James J. Nolan, Superintendent of Schools
Gail Grenzig, Asst. Superintendent for Personnel
Jill Karp, Asst. Superintendent for Curriculum and Instruction – Elementary
Paul Manzo, Asst. Superintendent for Curriculum and Instruction – Secondary
Bruce H. Singer, Associate Superintendent for Business
Carol Adelberg, District Clerk
Chris Clayton, Esq.

CALL TO ORDER: The work session meeting held at Samoset Middle School was called to order by President Scavo at 7:32pm.

PLEDGE OF ALLEGIANCE: Mr. Scavo opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

RECOGNITIONS:

1. Spelling Bee Winner – Joseph Dachinger
2. Cherie Lehmann – wrote and recorded a song regarding the Sandy Hook tragedy - Gatelot

COMMENTS FROM

VISITORS: The Board heard comments and concerns from members of the audience.

BUSINESS ITEMS:

Bid Award Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the bid awards as presented:

The bid/RFP awards presented for action are:

a.	B 13-112 Swimming Pool chemicals & Supplies	Approve
b.	B 12-408W Weight Lifting Benches – PEP Grant	Approve

PERSONNEL ITEMS:

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Consent Agenda: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (7-0) to approve a consent agenda for all the personnel items. A **Motion** was made by Ms. Roberts, seconded by Mr. Tripi, and carried unanimously (7-0) to reconsider the prior action and remove Retirement of Administrative Personnel from the consent agenda. A **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the consent agenda with the exception of the Retirement of Administrative Personnel. A **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried (5-0-2) with Ms. Lampitelli and Ms. Roberts abstaining.

Leave Replacements Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the leave replacement appointments of teaching personnel as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Murphy, Ryan	Mathematics	Sachem North	1-1	2/28/13-6/30/13

Tenure Appointments for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the tenure appointments for teaching personnel as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Effective Date</u>	<u>Increment</u>
Mastandrea, Meghan	ESL	Gatelot	4/9/13	\$88.56
Urbancik, Jason	Mathematics	Sequoia	4/6/13	\$90.20

Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the substitute teacher list as follows:

Name

Gross, Jeannene
Kinsey, Sara
Scholl, Marissa
Walsh, Geri (HT)

Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the termination/resignation of substitute teachers as follows:

Name

Renalds, Samantha

Date

2/22/13

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Retirement of Administrative Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried (5-0-2), with Ms. Lampitelli and Ms. Roberts abstaining, to approve the retirement of administrative personnel as follows:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Singer, Bruce	Associate Superintendent for Business	District Office/Samoset Annex	7/1/13

Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Caldwell, Sondra	Hall Monitor/Tecumseh	03/05/13

Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Harney, Scott	Campus Security/District Wide	\$18.35/hr	02/27/13	None
Mayr, Paul	Campus Security/District Wide	\$18.35/hr	03/06/13	None
Petry, Wayne	Campus Security/District Wide	\$18.35/hr	03/06/13	None

Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u> <u>Aide</u>	<u>Service Begins</u>
Caldwell, Sondra	03/06/13

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ACTION ITEMS:

Mini Contracts:

Consent Agenda

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve a consent agenda for mini contracts a – f.

a. **Health and Welfare Service Agreement, Riverhead CSD**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Riverhead Center School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$667.80 per student. The term of this agreement shall be from July 1, 2012 through June 30, 2013. This agreement has been reviewed and approved the school district's attorney.

b. **Health and Welfare Service Agreement, Uniondale UFSD**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Uniondale Union Free School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$600.56 per student. The term of this agreement shall be from September 1, 2012 through June 30, 2013. This agreement has been reviewed and approved the school district's attorney.

c. **Approval of Agreement with Sunshine Alternative Education Center, Inc.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Sunshine Alternative Education Center, Inc. to provide services in the area of substance abuse and violence prevention, social skills building and instructional activities. The cost is \$500.00 per week for each enrolled student. The term of this agreement shall be from January 1, 2013 to June 30, 2013. The agreement has been reviewed and approved by the school district's attorney.

d. **Approval of Agreement with Elite Sounds, Inc.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the agreement between Elite Sounds, Inc. and Sachem Central School District for disc jockey entertainment services for the Sachem High School North Junior Banquet on March 1, 2013 at a cost of \$1,300.00 to be paid by the students. Due to the timing of the receipt of this agreement, approval is being requested after the date of the event. The term of this agreement is September 1, 2012 to June 30, 2013. This agreement has been reviewed and approved by the school district's attorney.

e. **Approval of Agreement with Elite Sounds, Inc.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the agreement between Elite Sounds, Inc. and Sachem Central School District for disc jockey entertainment services for the Sachem High School North Senior Prom on June 20, 2013 at a cost of \$2,495.00 to be paid by the students. The term of this agreement is September 1, 2012 to June 30, 2013. This agreement has been reviewed and approved by the school district's attorney.

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f. Health and Welfare Services Agreement, Patchogue-Medford UFSD

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Patchogue-Medford Union Free School District to provide health and welfare services to children residing in Sachem Central School District. The rate for this service is \$747.14 per eligible student. The term of this agreement shall be from September 1, 2012 through June 30, 2013. This agreement has been reviewed and approved by the school district's attorney.

Notice of Annual Budget Vote & Election of Trustees

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (7-0) to give notice that the Sachem Central School District, Towns of Brookhaven, Smithtown, and Islip, Suffolk County, New York, that the vote on the school district budget and the election of members of the Board of Education, will be held on May 21, 2013, between the hours of 6 am and 9 pm. Voting will take place at Sachem's twelve elementary schools:

Election District # 1 Lake Grove, NY	Wenonah Elementary School
Election District #2 Lake Grove, NY	Cayuga Elementary School
Election District #3 Lake Ronkonkoma, NY	Gatelot Elementary School
Election District #4 Lake Ronkonkoma, NY	Hiawatha Elementary School
Election District #5 Holbrook, NY	Nokomis Elementary School
Election District #6 Holtsville, NY	Chippewa Elementary School
Election District #7 Holtsville, NY	Waverly Elementary School
Election District #8 Farmingville, NY	Lynwood Elementary School
Election District #9 Farmingville, NY	Tecumseh Elementary School
Election District #10 Holtsville, NY	Tamarac Elementary School

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Election District #11
Holbrook, NY

Merrimac Elementary School

Election District #12
Holbrook, NY

Grundy Elementary School

Rental of Voting Machines for Annual Budget Vote and Election of Trustees

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the rental of thirteen (13) voting machines from the Suffolk County Board of Elections for use on May 21, 2013.

Notice of Public Hearing - (Information Item)

The formal Public Hearing on the Annual Budget Proposal will be held on Wednesday, May 8, 2013 at Samoset Middle School at 7:30pm.

Open Voter Registration - (Information Item)

The Board of Education takes this opportunity to remind residents that the district maintains open voter registration. On any school or business day, district residents may register to vote at any district school and also at the Administrative Offices at Samoset Middle School. There will be two special voter registration days. They are Wednesday, May 8 from 7:30pm to 9pm in the Board Room at Samoset Middle School and Saturday, May 11 from 9am to 1pm at the Office of the District Clerk. No registrations may be taken in the seven day period preceding the election. The last day to register to vote is May 14, 2013 at 3pm. Questions regarding voter registration should be directed to the District Clerk at 471-1331.

Absentee Ballots - (Information Item)

A Sachem resident who is qualified to vote but unable to participate directly in the annual vote on May 21, 2013, at the Sachem polling places, for the reasons set forth in Section 2018A of the Education Law, may wish to utilize an absentee ballot. To arrange for absentee ballot use, if the ballot is to be mailed to the voter, an individual must submit a written application to the District Clerk on a form to be provided by the District Clerk, at least seven (7) days before the election on May 21, 2013. If the absentee voter is to personally pick up the absentee ballot, such application must be received by the District Clerk at least one day before the election. Absentee ballots must be received in the Office of the District Clerk by 5pm on the day of the vote, May 21, 2013. A list of all persons to whom absentee ballots shall have been issued will be available in the Office of the District Clerk.

Appointment of Chief Election Inspectors

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Timo, and carried unanimously (7-0) to hereby appoint the following qualified voters as Chief Election Inspectors for the Annual Budget Vote and Election of Trustees to be held on May 21, 2013, and

FURTHER, that they be compensated at the rate of \$10.07 per hour:

Attard, Paul	Holbrook
Christensen, Maria	Holbrook
Davis, Alice	Farmingville

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Hudson, Marcie	Holtsville
Inguanta, Steve	Holbrook
Kane, Margaret	Lake Ronkonkoma
Marcocchio, Maryellen	Ronkonkoma
Pearl, Nina	Lake Ronkonkoma
Ripollone, Bernadette	Holbrook
Schramel, Peter	Ronkonkoma
Sobol, Ann	Holtsville
Vesia, Emily	Holbrook
Wood, Laurie	Holbrook

Appointment of Assistant Clerks and Inspectors of Election

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Timo, and carried unanimously (7-0) to hereby appoint the following qualified voters as Assistant Clerks and Inspectors of Election for the Annual Budget Vote and Election of Trustees to be held on May 21, 2013; and

FURTHER, that they be compensated at the rate of \$8.90 per hour:

Alvino, Jean	Farmingville
Bauer, Wayne	Lake Ronkonkoma
Babb, Cheryl	Lake Grove
Benedetto, Genaro	Lake Ronkonkoma
Benedetto, Grace	Lake Ronkonkoma
Berliner, Theodore	Lake Grove
Biehner, Barbara	Holbrook
Burbach, Mary Anne	Holbrook
Cafiero, Edna	Ronkonkoma
Campos, Juanita	Farmingville
Catropa, Marie	Lake Ronkonkoma
Cavallaro, Carol	Holbrook
Cavallino, Joann	Holtsville
Cecere, Kathleen	Holbrook
Cecere, Marjorie	Lake Ronkonkoma
D’Agostino, Eleanor	Holbrook
Davis, Alice	Farmingville
DiSanto, Roseann	Holbrook
DellaIaconi, Kathleen	Holtsville
Farrell, Dorothy	Farmingville
Firestone, Christine	Ronkonkoma
Galbo, Genevieve	Holbrook
Grady, Arthur	Holbrook
Grady, Rosemary	Holbrook
Graeber, Florence	Holbrook
Graeber, Robert	Holbrook
Griffin, Helen	Lake Ronkonkoma
Guzman, Hector	Farmingville

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Hudak, Robin	Holbrook
Inguanta, Lois	Holbrook
Kern, Lynette	Lake Ronkonkoma
Khan, Reema	Holtsville
Koelln, Alice	Lake Ronkonkoma
Koslosky, James	Holtsville
Kowalski, Gertrude	Holbrook
Levy, Marie	Holbrook
Mallon, Marilyn	Lake Ronkonkoma
Marrone, Charles	Farmingville
Maybrown, Harvey	Lake Grove
Maybrown, Myrna	Lake Grove
Moorman, Debra	Ronkonkoma
Neves, Graca	Farmingville
Pabst, Honey	Holbrook
Pearl, Fred	Holbrook
Pennacchio, Debra	Holbrook
Perrotta, Linda	Lake Ronkonkoma
Peterson, Warren	Holbrook
Pinaud, Ernest	Lake Grove
Reardon, Teresa	Holbrook
Rucker, Alice	Holbrook
Russo, Peter	Holbrook
Ruston, Richard	Holbrook
Schramel, Janet	Lake Ronkonkoma
Schulz, Doreen	Holbrook
Spero, Rosemary	Farmingville
Teller, Ed	Holbrook
Variante, Susan	Holbrook
Whelan, JoAnn	Lake Ronkonkoma
Wiegand, Kathleen	Ronkonkoma
Zoebelein, Ruth	Holbrook

Nominating Petitions

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve give notice that petitions nominating candidates for the Office of Member of the Board of Education must be filed with the Clerk of the District not later than 5pm on Monday, April 22, 2013.

This year it is necessary for nominating petitions to be signed by 167 qualified voters of the district.

NOTICE IS FURTHER GIVEN, that the following vacancies are to filled on the Board of Education:

TERM OF OFFICE	INCUMBENT
7/01/13 - 6/30/16	Tony Falco
7/01/13 - 6/30/16	Michael J. Timo
7/01/13 - 6/30/16	Sal Tripi

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Approval of SAT Preparation Program Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the following appointment of individuals listed below as instructors for the Scholastic Aptitude Test (SAT) Program conducted at Sachem High School East and Sachem High School North for the 2012-13 school year:

Annette Broderick	Social Studies
James Berger	English
Kathy Cangero	Mathematics
Kiersten Corral	English
John Finta	Mathematics
Jennifer Genova	Mathematics
Katherine Howard	Mathematics
Lisa McGovern	English
William Miller	Mathematics
Lawrence Patten	English

Appointment of Chairperson - Committee on Preschool Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the appointment of Chairperson for the Committee on Preschool Special Education for the 2012-13 school year as follows:

Conrad, Gina Chairperson of the CPSE

Appointment of 2013 Summer School Supervisors

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Ms. Roberts, and carried unanimously (7-0) to approve the appointment of the individuals listed below as supervisors in the summer program as indicated:

Special Education Summer School
Auletta, Trish Supervisor

Approval of Coaches

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts, seconded by Ms. Lampitelli, and carried unanimously (7-0) to amend the agenda to change the title from Approval of Coaches to Approval of athletic field trip.

Approval of Athletic Field Trip

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Lampitelli, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the following athletic trip:

- Sachem High School East Girls Lacrosse program plans on traveling from Friday, March 22, 2013 through Saturday, March 23, 2013. This will be a competitive trip to scrimmage Liverpool High School in Syracuse, N.Y., as well as attend a girl's lacrosse game at Ithaca College.

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Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Timo, and carried unanimously (7-0) to accept the recommendation of the Committee on Special Education for the following meetings:

2/28/13, 3/1/13, 3/4/13, 3/5/13 and 3/6/13

2013 Summer Enrichment Program

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the 2013 Summer Enrichment Program for grades one through eight to be housed at Gatelot Avenue Elementary School and Samoset Middle School. The full day program will begin at 8:30 a.m. and end at 3:30 p.m. This program will be self-sustaining and have no financial burden on the taxpayers or the general fund. It is recommended that the summer 2013 tuition be increased to \$235.00 per week. Also, it is recommended that the following rates for staff be approved:

Lead Teachers	\$43.00/hr.
Teachers	\$25.00/hr.
Lead Camp Counselor	\$17.50/hr.
Counselors	\$11.00/hr.

MONTHLY REPORTS:

Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates :

2/28/13, 3/1/13, 3/4/13, and 3/6/13

PRESENTATION/DISCUSSIONS:

2013-14 School Budget Discussion – Don Hoffman, Partner, CPA, from Cullen Danowski presented his review of the 2012-13 Financials and 2013-14 budget. Mr. Hoffman explained that the budget is fairly presented. A question and answer period followed.

Budget 2013-14 – Associate Superintendent Bruce Singer highlighted a chart entitled “Potential Budgetary Reductions, Tax Rate Increase Reflecting Feb. 27 Board of Education Direction.” The proposed tax rate increase after the listed reductions is 12.398%. There was a consensus of the Board to add to the list the savings if the “late” or “clubs/sports after school buses” were eliminated. It is estimated that this would save approximately \$80,000. A report was requested from the Transportation Supervisor. The Board also requested the savings associated with reducing the athletic/music awards and uniforms budget line. Budget Advisory Committee Chairperson Alan Sacher spoke about possible recommendations for increases in revenue; namely, increase the per hour fee to \$2 for all field and building usage, increase childcare 20%, and increase food service menu items. The Board requested a report on the potential revenue increase if the field/building usage was raised to \$2.00/hr for adult and outside student leagues. There was no Board support for the other two suggestions from the Budget Advisory Committee.

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COMMENTS FROM

VISITORS: The Board heard comments and concerns from members of the audience.

FUTURE AGENDA

ITEMS: None.

NEXT

MEETING:

The next regular meeting of the Board of Education will be held on Wednesday, **March 20, 2013** at 7:30 PM in the auditorium at Samoset Middle School.

EXECUTIVE

SESSION:

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts, seconded by Mr. Tripi, and carried unanimously (7-0) to convene into Executive Session at 10:34pm to discuss a specific personnel issues.

ADJOURN:

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Ms. Roberts, and carried unanimously (7-0) to adjourn at 11:05pm.

Respectfully submitted,

Carol Adelberg
District Clerk