

**BOARD OF EDUCATION
SACHEM CENTRAL SCHOOL DISTRICT
WORK SESSION MEETING OF APRIL 3, 2013**

APPROVED AS WRITTEN – 6/5/13 – OFFICIAL COPY

MEMBERS PRESENT: Robert Scavo, President
Sal Tripi, Vice President
Teri Ahearn
Douglas Duncan, Jr.
Anthony Falco
Michael J. Isernia, Esq
Dorothy Roberts
Michael J. Timo
Kristie Botti, Student Member
Francesca Barilla, Student Member

MEMBERS ABSENT: Christine Lampitelli

ALSO PRESENT: James J. Nolan, Superintendent of Schools
Gail Grenzig, Asst. Superintendent for Personnel
Jill Karp, Asst. Superintendent for Curriculum and Instruction – Elementary
Paul Manzo, Asst. Superintendent for Curriculum and Instruction – Secondary
Bruce H. Singer, Associate Superintendent for Business
Carol Adelberg, District Clerk
Chris Clayton, Esq.

CALL TO ORDER: The work session meeting held at Samoset Middle School was called to order by President Scavo at 7:32pm.

PLEDGE OF ALLEGIANCE: Mr. Scavo opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

COMMENTS FROM VISITORS: The Board heard comments and concerns from members of the audience.

BUSINESS ITEMS:

Bid Award Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the bid awards as presented:

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 13-6 Specialty Science Supplies	Approve
b.	B 12-402P Physical Education Supplies-PEP Grant	Approve
c.	B 13-4C District-Wide Preventative Maintenance/Annual Inspection/Service/Repair-Elevators	Approve
d.	B 13-25 Welding Supplies	Approve
e.	B 13-25A Welding Gases	Approve

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f.	B 13-161 Cosmetology Classroom Supplies	Approve
g.	B 13-162 Specialty Hair, Skin & Nail Products for Cosmetology Class	Approve
h.	B 13-8 Family & Consumer Science-Kitchen Wares	Approve
i.	B 13-501T Vehicle Filters-Cars, Trucks, Buses & Tractors	Approve
j.	B 13-503T Motor Oil, Lubricants and Fluids	Approve
k.	B 13-516T Automotive Batteries-Buses, Cars, Trucks, Golf Carts	Approve

PERSONNEL ITEMS:

Consent Agenda: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve a consent agenda for all the personnel items.

Leaves of Absence of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the leaves of absence of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Chalson, Heather	Art	Hiawatha	Child Care Leave	3/22/13-6/30/13

Probationary Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the appointment of probationary teachers as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Hoose, Lisa	Special Education	Sachem North	2-4	4/4/13-9/1/14

Salary Changes for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the salary changes for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Archer, Michelle	Gatelot	2/1/13	4-4	4-5	1,192.50
Liuzzi, Nicole	Grundy	2/1/13	12-8	12-9	1,312.50
Osman, Lisa	Gatelot	2/1/13	5-4	5-5	1,194.00

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Ubancik, Jason Sequoia 2/1/13 3-2 3-4 2,386.50

Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the substitute teacher list as follows:

Name

Cardo, Julia
Dawson, Jaelyn
Kennedy, Caitlin Ann
Monkowitz Saltzman, Rhonda (HT)
Zaiff, Brooke

Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the termination/resignation of substitute teachers as follows:

<u>Name</u>	<u>Date</u>
Barbaretti, Michelle	3/22/13
Coward, Christopher	3/15/13
Iasso, Joanne	3/20/13
Lesser, Randi	3/18/13
Mancini, Jenna	3/18/13
O'Reilly, Meagan	3/18/13
Patrovic, Mary	3/18/13
Schnorr, Stacey	3/21/13

Termination of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the termination of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Palmer, Richard H.	MM III/Facilities	04/04/13

Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Ends</u>
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Clerk Typist

DiMartino, Camille

04/04/13

Food Service Worker

Valentine, Melissa

03/15/13

ACTION ITEMS:

Mini Contracts:

Consent Agenda

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve a consent agenda for mini contracts a – f.

a. Approval of Service Plan with Phonak

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the service plan between Sachem Central School District and Phonak for the repair and maintenance of equipment used by our hearing-impaired students. The comprehensive service plan covers all Phonak equipment less than 5 years of age and includes loss coverage for eligible units. The cost is \$1,620.00 for seventeen (17) units for the period of July 1, 2013 to June 30, 2014.

b. Approval of Extended Warranty with Oticon

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve extended warranty coverage with Oticon for the repair and loss and damage of units used by our hearing-impaired students. The cost for this extended coverage is \$2,459.00 for the period of July 1, 2013 to June 30, 2014.

c. Approval of Facilities License Agreement

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the Facilities License Agreement between Sachem Central School District and Sienna College for the use of facilities owned by Sienna College. The term of license shall commence on Thursday, March 14, 2013 from 4:00 p.m. to 5:30 p.m. at a total cost of \$150.00. Due to the timing we are asking for approval after the date of the event. This agreement is being reviewed by the school district's attorney.

d. Approval of Agreement with Hilton Garden Inn-Hershey

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and the Hilton Garden Inn-Hershey. This is for an overnight stay on May 31, 2013 for approximately one hundred (100) students at Samoset Middle School attending a music competition. The cost is approximately \$225 per person and is paid entirely by the students.

e. Approval of Health and Welfare Service Agreement with Sayville UFSD

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the agreement between Sachem Central School District and Sayville Union Free School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$920.60 per student. The term of this agreement is from July 1, 2012 through June 30, 2013. This agreement has been reviewed and

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approved by the school district's attorney.

f. Approval of Agreement with McClave Engineering, P.C.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the agreement between McClave Engineering, P.C. and Sachem Central School District to provide all architectural and engineering services, including but not limited to structural, mechanical and electrical engineering services required to complete the renovation of Chippewa Elementary School Kindergarten. McClave Engineering, P.C. shall designate Patrick D. McClave, P.E. as the Project Engineer in charge of the Project. The Engineer's compensation for the services outlined in Articles 2 through 7 of the agreement shall be \$1,931.84. The term of the agreement shall be for the period April 1, 2012 and shall continue until completion of the work by the Contractors engaged and completion of the services outlined in Article 7. This agreement has been reviewed and approved by the school district's attorney.

Approval of Nurse's Rate for Summer Enrichment Camp

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the nurse's rate for the 2013 Summer Enrichment Camp. The rate is \$47.45/hour.

Approval of Proposed 2013-14 School Calendar

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the proposed 2013-14 School Calendar as presented.

Approval of Coaching Assignments for Spring 2013

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve the following coaching assignments for the Spring of 2013:

Girls Lacrosse

East Volunteer - Ashley Babst (East student teacher)

East Junior Varsity - Erin Kollar (OOD)

Appointment of 2013 Summer School Supervisors

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to appoint the individuals listed below as supervisors in the summer program as indicated:

Special Education Summer School

Brown, Melissa - Assistant Supervisor

Summer Enrichment Program

Plantamura, Jason - Lead Teacher

Rattinger, Jill - Lead Teacher

Approval of Translators/Interpreters for the 2012-13 School Year

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Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the appointment of the following Translators/Interpreters for the 2012-13 school year:

Walsh, Geri
Ustunluk, Dilek

Deduct Change Order No. 2, Xtraire, Inc.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to approve a deduct Change Order No. 2 for Xtraire, Inc. for Lynwood Avenue Elementary School. The original contract amount of \$250,000.00 was previously changed to \$245,000.00. This new contract amount will be decreased by \$124,000.00. The contract amount shall be amended as follows:

- Replacement of the kitchen exhaust hood is being removed from the scope of work. The District has elected to change their kitchen equipment under the existing exhaust hood with equipment that will not produce grease laden smoke and therefore, be classified as a Type 2 Hood, which is not required to have a fire suppression system. Deduct: \$116,500.00
- An allowance, in the amount of \$7,500.00 was included in the contract documents, for unforeseen conditions. The allowance is being returned in its entirety. Deduct: \$ 7,500.00

The new contract amount including this Change Order will be \$121,000.00. The total amount to be paid is \$6,000.00.

Deduct Change Order No. 1, More Construction & Consulting, Inc.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve a Change Order No. 1, More Construction & Consulting, Inc. for Sachem High School North, emergency roof repair. The original contract amount of \$98,500.00 will be decreased by \$8,072.93. An allowance was included in the contract documents. An unused allowance in the amount of \$8,072.93 is being returned. The new contract amount including this Change Order will be \$90,427.07.

Deduct Change Order No. 1, Xtraire, Inc.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (8-0) to approve a deduct Change Order No. 1 for Xtraire, Inc. for Gatelet Avenue Elementary School. The contract amount of \$250,000.00 will be decreased by \$5,000.00. An allowance, in the amount of \$5,000.00, was included in the contract documents, for unforeseen conditions. The allowance is being returned in its entirety. The new contract amount including this Change Order will be \$245,000.00.

Approval of Rescission of Side Letter of Agreement between UPSEU/SSSU and the Sachem Central School District

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the rescission of the Side Letter of Agreement between UPSEU/SSSU and the Sachem Central School District previously approved at the February 14, 2013 Board of Education meeting.

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Approval of Revised Side Letter of Agreement between UPSEU/SSSU and the Sachem Central School District

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (8-0) to approve the revised Side Letter of Agreement between UPSEU/SSSU and the Sachem Central School District regarding work on February 18, 2013 and related compensation.

Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (8-0) to accept the recommendation of the Committee on Special Education for the following meetings:

3/21/13, 3/22/13, 4/1/13, 4/2/13, and 4/3/13.

MONTHLY REPORTS:

Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates :
3/21/13, 4/1/13, 4/2/13, and 4/3/13.

Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee
4. Community Education Budget Advisory Committee

Updates to the Board

PRESENTATION/DISCUSSIONS:

2013-14 School Budget Discussion – Associate Superintendent Bruce Singer highlighted his “Notes to Various 2013-14 Budget Options for April 3, 2013 Board Meeting.” A question and answer period followed. There was unanimous consensus of the Board to accept Pension Smoothing Teachers’ Retirement in order to save \$2,784,605 in this year’s budget. However, the District is not locked into Pension Smoothing. The District can opt-out if desired. The Board will discuss in executive session specific personnel matters which may save the District additional monies in an effort to possibly restore kindergarten aides and the GATE program to the proposed budget. There was a unanimous consensus of the Board to have our attorney conduct a title search and appraisal of 245 Union Avenue at a cost not to exceed \$5,000. An official resolution will be voted upon at the next meeting.

The Board requested follow up on the following:

1. Breakdown of unemployment costs.
2. Details of who will perform the work of the 6 custodians and 2 groundspeople listed in the budget report as being eliminated.
3. Budget report on the options should the budget fail to be approved by the voters.

ADDITIONAL BOARD

MEETING: The Board scheduled a Special Board of Education meeting for Wednesday, April 10, 2013 at 7:30pm at Samoset for the purpose of discussing the budget.

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COMMENTS FROM

VISITORS: The Board heard comments and concerns from members of the audience.

FUTURE AGENDA

ITEMS: Vandalism during after-school hours at Lynwood
PARCC Program.

NEXT

MEETING:

The next regular meeting of the Board of Education will be held on Wednesday, **April 17, 2013** at 7:30 PM in the auditorium at Samoset Middle School.

EXECUTIVE SESSION:

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Roberts, and carried unanimously (8-0) to convene into Executive Session at 9:23pm to discuss a specific personnel issues.

ADJOURN: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Duncan, seconded by Ms. Ahearn, and carried unanimously (8-0) to adjourn at 11:15pm.

Respectfully submitted,

Carol Adelberg
District Clerk