

**BOARD OF EDUCATION  
SACHEM CENTRAL SCHOOL DISTRICT  
WORK SESSION MEETING OF JULY 17, 2013**

APPROVED AS WRITTEN – 8/28/13 –OFFICIAL COPY

**MEMBERS PRESENT:** Robert Scavo, President  
Sal Tripi, Vice President  
Anthony Falco  
Michael J. Isernia, Esq.  
Dorothy Roberts (Arrived 7:34pm)  
Michael J. Timo  
Katie Doherty, Student Member  
Caila Hendrickson, Student Member

**MEMBERS ABSENT:** Teri Ahearn  
Douglas Duncan, Jr.  
Christine Lampitelli

**ALSO PRESENT:** James J. Nolan, Superintendent of Schools  
Gail Grenzig, Assistant Superintendent for Personnel  
Paul E. Manzo, Deputy Superintendent  
Joseph Madsen, Esq.  
Carol Adelberg, District Clerk

**CALL TO ORDER:** The work session meeting held at Samoset Middle School was called to order by President Scavo at 7:30pm.

**PLEDGE OF ALLEGIANCE:** Mr. Scavo opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

**COMMENTS FROM VISITORS:** The Board heard comments and concerns from members of the audience.

**BUSINESS ITEMS:**

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (5-0) to approve a consent agenda for all the business items.

**Treasurer's Report**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (5-0) to approve the monthly Cash Reconciliation Report as of May 31, 2013 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of May 31, 2013 as submitted by the District Treasurer, Diane Kollmer.”

Treasurer's Report  
Revenues  
Expenditures  
Balance Sheets (as of May 31, 2013)

Bid Awards: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (5-0) to approve the following bid awards.

The bid/RFP awards presented for action are:

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	<u>RFP/Bid Number &amp; Title</u>	<u>Action Required</u>
a.	B 13-93A Compressors & compressor Parts for School Cafeteria Equipment	Approve
b.	B 13-80C Office Machine repair	Approve
c.	B 13-18 Technology Classroom Supplies - Hardware & Small Tools	Approve
d.	B 13-20 Technology Classroom Supplies - Drafting & Printing	Approve
e.	B 13-429C REBID Annual Inspection, Preventative Maintenance, Repair & Certification Training for Project Adventure Courses	Reject
f.	B 13-28P Imprinted Envelopes & Business Cards	Approve

**PERSONNEL ITEMS**

Consent Agenda            Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (5-0) to approve a consent agenda for the personnel items.

**Leaves of Absence of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (5-0) to approve the leaves of absence of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Levesque, Gwendolyn	Elementary	Waverly	Child Care Leave	8/29/13-6/30/14

**Return from a Leave of Absence of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (5-0) to approve the return from a leave of absence of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Hart, Danielle	Special Education	North	Return from Child Care Leave	8/29/13

**Salary Changes for Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (5-0) to approve the salary changes for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Ambrosino, Lorraine	Samoset Annex	8/29/13	10-8	10-9	2,664.00
Baker, Patricia	Merrimac	8/29/13	13-4	13-5	2,664.00
Borsari, Christine	Nokomis	8/29/13	12-6	12-7	2,664.00
Carew, Amanda	Waverly	8/29/13	8-6	8-7	2,665.00

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Crisci, John	Sachem East	8/29/13	6-7	6-8	2,425.00
Fallon, Brooke	Sequoia	8/29/13	6-4	6-5	2,421.00
Fulcher, Kristina	Waverly	8/29/13	3-4	3-5	2,423.00
McGuire, Gina	Cayuga	8/29/13	10-7	10-8	2,664.00
Messina, Maria	Sequoia	8/29/13	15-7	15-8	2,665.00
Muratore, Anthony	Grundy	8/29/13	8-7	8-8	2,664.00
Torregrosa, Philip	Nokomis	8/29/13	3-4	3-5	2,423.00

**Resignation of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (5-0) to approve the resignation of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Klein, Jamie	Elementary	Wenonah	Personal	06/30/13

**Resignation of Teaching Assistants/Interpreters**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (5-0) to approve the resignation of teacher assistants/interpreters as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Pesce, Heather	Special Education	Waverly	6/30/13

**Resignation of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (5-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Leonard, Michael	Custodial Worker I/Sequoia	07/09/13

**Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (5-0) to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Ends</u>
<b><u>Custodian</u></b> Dereli, John	07/09/13

**Probationary Appointments of Support Services Personnel (Competitive)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded

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by Mr. Isernia, and carried unanimously (5-0) to approve the probationary appointments of support services personnel (competitive) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Dereli, John	Head Custodian/ Tecumseh	\$57,517	07/10/13	26 weeks 07/10/13- 01/08/14
Leonard, Michael	Head Custodian/ Nokomis	\$57,491	07/10/13	26 weeks 07/10/13- 01/08/14

**Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (5-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Miranda, Jaime	Custodian/ Gatelot	\$51,286	07/22/13	None
Martschenko, Nicholas	Custodian/ Waverly	\$51,286	07/31/13	None

**ACTION ITEMS:**

Mini Contracts:  
Consent Agenda

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (5-0) to approve a consent agenda for mini contracts a –f:

**a. Approval of Agreement with Bayada Home Health Care**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (5-0) to approve the agreement between Sachem Central School District and Bayada Home Health Care to provide skilled nursing services on an as-needed and as-requested basis. The cost is \$50.00 per hour for R.N. services. This agreement shall be in effect for the period April 29, 2013 to June 30, 2014. This contract has been reviewed and approved by the school district’s attorney.

**b. Approval of Agreement with Dr. Frantz N. Moise, M.D.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (5-0) to approve the agreement between Sachem Central School District and Dr. Frantz N. Moise, M.D. to provide psychiatric evaluations. The cost is \$800.00 per evaluation, including a written report, plus approved travel expenses. This agreement shall be in effect for the period July 1, 2013 to June 30, 2014. This contract has been reviewed and approved by the school district’s attorney.

**c. Approval of Agreement with Epson America, Inc.**

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (5-0) to approve the no credit card consolidated exchange agreement between Sachem Central School District and Epson America, Inc. to have the option of waiving the credit card requirement when requesting a service exchange unit for the return of projectors. There is

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no cost for this service.

### d. Approval of Agreement with John A. Grillo, Architect, P.C.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (5-0) to approve the agreement with John A. Grillo, Architect, P.C. for the 2013-2014 Capital Improvement Program. The architect shall provide all architectural and engineering services, including but not limited to structural, mechanical and electrical engineering services. John A. Grillo, Architect, P.C. shall designate John M. Grillo as the Project Architect in charge of the Project. He shall provide the following:

- Pre-design services
- Visit the District's facilities and meet with central office administrators
- Consult with the New York State Education Department, Office of Facilities Planning
- Research federal and state statutes, rules and regulations
- Prepare an analysis of the preliminary estimate of the cost for labor and materials necessary to perform the proposed projects
- Schematic design and design development services
- Prepare for approval construction documents consisting of Drawings and Specifications
- Assist in obtaining bids for the work contemplated by the project
- Provide administration of the contract for construction and post construction services
- Provide professional services that reflect the standard of professional care that is customary for architects in Suffolk County

The Architect's compensation for specified services outlined in the agreement shall be 6% of the actual "Construction Cost." The term of agreement shall be for the period July 1, 2013 and shall continue until completion of the work by the Contractors engaged. This agreement has been reviewed and approved by the school district's attorney.

### e. Approval of Agreement with Little Angels Center, Inc.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (5-0) to approve the agreement between Sachem Central School District and Little Angels Center, Inc. to provide related services during the school year for those children covered by the terms of this agreement.

Speech Therapy will be provided as follows:

Individual Session	\$38.00 per 30 minute session (in Sachem facility)
	\$40.00 per 30 minute session (office, home, community setting)
Group Session: (2-5 students)	\$59.00 per 30 minute session
Evaluations	\$125.00 each
PROMPT therapy session	\$50.00 per individual

Physical Therapy/Occupational Therapy/Vision Therapy/Counseling will be provided as follows:

Individual Session	\$38.00 per 30 minute session (in Sachem facility)
	\$40.00 per 30 minute session (office, home, community setting)
Group Session: (2-5 students)	\$59.00 per 30 minute session
Evaluations	\$150.00 each
Special Instruction	\$65.00 per hour
ABA/Parent Training/Consulting	\$85.00 per hour

This agreement shall be in effect for the period July 1, 2013 to June 30, 2014. This agreement has been reviewed and approved by the school district's attorney.

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### f. Approval of Agreement with Mountain Lake Academy

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (5-0) to approve the agreement between Sachem Central School District and Mountain Lake Academy to provide adequate instruction, related services and/or a facility to students. The cost for each child is the tuition rate set by the State Education Department. The term of this agreement shall be from July 1, 2013 to June 30, 2014. This contract has been reviewed and approved by the school district's attorney.

Ms. Roberts arrived at 7:34pm.

### Appointment of Race to the Top (RTTT) Specialists Positions

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (6-0) to approve the following personnel to be approved as specialists for the RTTT Program for 2013-2014 school year:

Marie O'Doherty  
Danielle Moran

### Appointment of Positions for 2013-2014 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (6-0) to approve the appointment of the following positions for the 2013-2014 school year as follows:

#### Department Chairpersons

Michelle Kislinski                      Social Studies - Sagamore

#### Elementary Principals' Aide for ELA, Math & Science

Danielle Moran	Science
Marie O'Doherty	ELA
Nancy Edzards	Math .5
Regen Whiffen	Math .5

#### Elementary Principals' Aide

TBD	Cayuga
Robin Walsh	Chippewa
Jan Chmela	Gatelot
Melissa Peiliker	Grundy
Kendra Lach	Hiawatha
Christal Satterfield	Lynwood
Dana Reino	Merrimac
Joseph Papagni	Nokomis
Linda Greening	Tamarac
Jeanette Pederson	Tecumseh
TBD	Waverly
Veronica Pacella	Wenonah

#### Deans

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Damon Gallo East  
Mark Wojciechowski North

### Lead Nurse

Natalie Zaino

### Marching Band

Robert Normandeau Color Guard Instructor

### Lead Counselors

Kara Proctor Seneca  
Dan Zilberstein Sagamore  
Lisa Carlin Samoset  
Jennifer Jargo Sequoya

### Agreement Between Sachem Central School District and Robert Neufeld- Interim Elementary Principal

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Timo, and carried unanimously (6-0) to approve the agreement between the Sachem Central School District and Robert Neufeld to act as the Interim Elementary Principal at Waverly Elementary School effective 7/1/13 through 8/8/13 at the daily rate of \$650.

### Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Isernia, and carried unanimously (6-0) to accept the recommendation of the Committee on Special Education for the following meetings:

7/16/13

### Approval of Donation - Bruce Singer/Suffolk Association of School Business Officials

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (6-0) to accept with gratitude, the donation of \$500 from Bruce Singer/Suffolk Association of School Business Officials to give \$250 to a June 2014 graduating student at Sachem High School East and \$250 to a June 2014 graduating student at Sachem High School North. Students are to be selected by each High School Principal.

### Approval of Extracurricular Clubs/Activities for the 2012-13 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (6-0) to approve the following extracurricular clubs/activities for the 2012-13 school year

<u>School</u>	<u>Activity</u>	<u>Advisor</u>
Samoset	Samoset's Got Talent	Add: Jessica Tirado Add: T.J. Nardolillo
Merrimac	Merrimac Talent Show B	Lauren Hull

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### Stipulation of Agreement – Non-Instructional Employee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Timo, seconded by Mr. Tripi, and carried unanimously (6-0) to approve a Stipulation of Agreement dated June 25, 2013, between the Sachem Central School District and a non-instructional staff member, whose identity has been made known to the Board in Executive Session, regarding a personnel matter.

### PERSONNEL ITEMS:

#### Consent Agenda

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (6-0) to approve a consent agenda for the following personnel items.

#### Rescission of Termination of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (6-0) to rescind the termination of the following support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Palmer, Richard H.	MM III/Facilities	4/4/13

#### Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (6-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Palmer, Richard H.	MM III/Facilities	05/31/13

### MONTHLY REPORTS:

The determinations from the Committee on Preschool Special Education for the following dates:  
7/8/13

Board of Education Sub Committees:

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee

2013-14 Updates to the Board

### **COMMENTS FROM**

**VISITORS:** The Board heard comments and concerns from members of the audience.

### **FUTURE AGENDA**

**ITEMS:** 1. Presentation from firm being considered to perform a reorganization study including the



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feasibility of closing school building(s); policy 7800, and the appointment of an advisory committee.

2. Securing an additional company to discuss the above at an upcoming Board meeting

### UPCOMING MEETINGS:

The next work session meeting of the Board of Education will be held on **Wednesday, August 7, 2013** at 7:30 p.m. and Samoset Middle School.

### EXECUTIVE

**SESSION:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts, seconded by Mr. Tripi, and carried unanimously (6-0) to convene into Executive Session at 7:55pm to discuss a particular personnel matter.

### OPEN

**SESSION:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts, seconded by Mr. Isernia, and carried unanimously (6-0) to reconvene into Open Session at 8:15pm.

## PERSONNEL ITEMS

### Leave of Absence of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (6-0) to approve the leave of absence of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
McElheron, Dennis	Psychologist	Seneca MS	To Asst. Coordinator/OSS	7/18/13-6/30/14

### Probationary Appointment of Administrative Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Timo, and carried unanimously (6-0) to approve the probationary appointment of administrative personnel as follows:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Dates</u>
McElheron, Dennis	Assistant to the Coordinator, Special Education	OSS	7/18/13 – 7/17/16

## OTHER ITEMS:

### Appointment of Chairperson for 2013-2014 Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Isernia, seconded by Mr. Tripi, and carried unanimously (6-0) to approve the appointment of the following individual as CSE Chairperson for the 2013-14 school year as follows:

CSE Chairperson	Dennis McElheron
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### Appointment of Chairperson for 2013-2014 Committee on Preschool Special Education

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Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Isernia, and carried unanimously (6-0) to approve the appointment of the following individual as Preschool CSE Chairperson for the 2013-14 school year as follows:

CPSE Chairperson

Dennis McElheron

### **EXECUTIVE**

**SESSION:** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts, seconded by Mr. Timo, and carried unanimously (6-0) to reconvene into Executive Session at 8:20pm to discuss a particular personnel matter.

**ADJOURN** Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Falco, seconded by Mr. Tripi, and carried unanimously (6-0) to adjourn at 9:30pm.

Respectfully submitted,

Carol Adelberg  
District Clerk