

**SACHEM CENTRAL SCHOOL DISTRICT**  
**51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779**  
**WORK SESSION AGENDA**

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November 6, 2013

7:30 PM

Board of Education Room

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*The Board of Education welcomes all who are attending this meeting.*

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**I. OPENING OF MEETING**

- A. **Roll Call**
- B. **Call to Order**
- C. **Salute to the Flag**
- D. **Moment of Silence**

**II. RECOGNITIONS**

**III. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)**

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

**IV. PRESENTATIONS**

**PERSONNEL ITEMS**

**V. CONSENT AGENDA FOR PERSONNEL ITEMS 5.A.1. THROUGH 5.D.2.**

A. **Teachers**

**5.A.1. Leaves of Absence of Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Stanley, Jacqueline	Science	East	Child Care Leave	12/4/13-1/31/14

**5.A.2. Probationary Appointments of Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of probationary teachers as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Hinkaty, Jonathan*	English	Sachem East	6-6	11/4/13

\*Excessed teacher. Previously tenured.

**5.A.3. Salary Changes for Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Dantonio, Jennifer	Chippewa	8/29/13	5-5	5-6	2,421.00
Jaklitsch, David	Sequoia	8/29/13	12-5	12-6	2,664.00

**5.A.4. Approval of Substitute Teachers**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

- Name
- Banigan, Donna
- Barclay, Joseph
- Boltwood, Robert
- Gianatasio, Jocelyn
- LaClair, Janel
- Lewton, Amanda
- Macri, Megan
- Palmieri, Jaclyn
- Philpot, Michelle (HT)
- Rivard, Tracey
- Rosario, Cathleen
- Taube, Lisa

**5.A.5. Termination/Resignation of Substitute Teachers**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Becker, Michelle	10/28/13
Bender, Victoria	10/28/13
Bernatzky, Julianne	10/29/13
Cadet, Rachel	10/28/13
Cairo, Mary	10/28/13
DiBernardo, Tara	10/18/13
Erlitz, Chad	10/28/13
Francey, Deanna	10/28/13
Gurney, Jamie Lynn	10/28/13
Mellor, Kristi	10/25/13
O'Brien, Monica	10/28/13
Persaud, Radha	10/28/13
Pymm, Elizabeth	10/28/13
Rappazzo, Alexandria	10/22/13
Rodgers, Nicole	10/28/13
Strong, Lauren	9/10/13
Stroud, Mallory	10/28/13

**B. Teacher Assistants**

**5.B.1. Appointment of Leave Replacement Teaching Assistants**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
McGrath, Mallory	Special Education Teaching Assistant	Wenonah	1-3	10/30/13-6/30/14

**5.B.2. Resignation of Teaching Assistants**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Hinkaty, Jonathan	Special Education Teaching Assistant	Sequoya	11/1/13
McGuire, Deborah	Special Education Teaching Assistant	Chippewa	10/30/13

## C. Support Staff

### 5.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Gesang, Joan	Hall Monitor/ Seneca	10/16/13
Morales, Rosanne	3 Hr. FSW/Cayuga	10/22/13
Newman, Paul	Campus Security/District Wide	11/7/13
Schott, William	Campus Security/District Wide	11/7/13

### 5.C.2. Termination of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Coffran, Andrew	Custodian/Wenonah	11/7/13

### 5.C.3. Leave of Absence of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave of absence of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Reason</u>	<u>Dates</u>
Birsner, Donna	Special Ed Aide / Tecumseh	Personal	10/31/13

### 5.C.4. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<b><u>Food Service Worker</u></b> Mihlstin-Ullger, Staci	10/24/13

**5.C.5. Probationary Appointments of Support Services Personnel (Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Greenberg, Kenneth	Head Custodian/North	\$58,671	11/4/13	26 weeks 11/4/13-5/5/14

**5.C.6. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Cassese, Gina	Hall Monitor / Sequoya	\$8.90/hr.	11/1/13	None
Ciccotto, Laura	Hall Monitor/ Seneca	\$8.90/hr.	10/30/13	None
Donodeo, Rosemarie	Special Ed Aide/Chippewa	\$11.68/hr.	11/7/13	None
Farinas, Rose	Special Ed Aide/Sagamore	\$12.41/hr.	11/7/13	None
Gabelman, Diane	Special Ed Aide/ Merrimac	\$11.68/hr.	10/30/13	None
Nash, Kenneth	Custodian/Tamarac	\$51,286	10/29/13	None

**5.C.7. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<b><u>Aide</u></b>	
Erdman, Aaron	11/7/13
Esposito, Maryrose	10/23/13
Natale, Bridget	11/12/13
Pergolizzi, Christine	10/30/13
Ranieri, Janet	11/7/13
Russo, Norma	10/30/13

**D. Child Care**

**5.D.1. Resignation of Child Care Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of child care personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Date</u>
Donodeo, Rosemarie	Assistant Group Leader/Group Leader	11/6/13

**5.D.2. Child Care Program Appointments**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the child care appointments as follows”:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Service Begins</u>
D'Orazio, Gina	Assistant Group Leader/Leader	\$11.56/\$16.90/hr.	10/30/13

**VI. ACTION ITEMS**

**1. Mini Contracts Consent Agenda for Action Items 6.1.1. through 6.1.8.**

**6.1.1. Approval of Software Service Maintenance Agreement and Master Agreement with C.C. Productions, Inc.**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and C.C. Productions, Inc. for the following:

- Renewal of the PayForIt.Net credit card annual agreement for the 2013-14 school year, at the cost of \$35,000 per year, plus \$.10 per transaction.
- Annual software service maintenance agreement at the cost of \$9,376. All fees will be paid by the Food Service program. This agreement has been reviewed and approved by the school district’s attorney.”

**6.1.2. Approval of License and Operating Agreement with SCOPE Education Services**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the License and Operating agreement between Sachem Central School District and SCOPE Education Services for the PreSchool Program at Chippewa, Nokomis and

Tecumseh Elementary Schools. SCOPE Education Services shall be permitted to use these locations for the provision of its Four-Year Old PreSchool Program from Monday through Friday. The cost of service is to be paid by the participants to SCOPE. The term of this agreement shall be from September 1, 2013 to June 30, 2014. This agreement has been reviewed and approved by the school district's attorney."

**6.1.3. Approval of Agreement with SCOPE Education Services, Universal Pre-Kindergarten Program**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and SCOPE Education Services for two hundred fifty two (252) four-year-old children to participate in a pre-kindergarten program which will be housed at the Gatelot Avenue, Hiawatha, Lynwood Avenue, Merrimac, Nokomis, and Wenonah Elementary Schools. The funds for the pre-kindergarten placement are appropriated by grant through the State of New York. The grant amount is \$599,400.00. The term of this agreement shall be from September 1, 2013 to June 30, 2014. This agreement has been reviewed and approved by the school district's attorney."

**6.1.4. Approval of Agreement with Dr. Edward Petrosky**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Dr. Edward Petrosky to provide neuropsychological evaluations, emotional functioning assessment, psychological evaluations, educational achievement evaluations (reading, writing, math). The rate is \$3,250 per complete neuropsychological evaluation, including testing, evaluation, teleconference participation at CSE and written report. The term of this agreement is from September 1, 2013 to June 30, 2014. This contract has been reviewed and approved by the school district's attorney."

**6.1.5. Approval of Agreement with United Cerebral Palsy of Greater Suffolk, Inc.**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and United Cerebral Palsy of Greater Suffolk, Inc. to provide adequate instruction, related services and a facility to children with disabilities. The cost for each child is the tuition rate set by the State Education Department. In the event evaluations are requested, Sachem School District shall pay in accordance with Appendix A of the agreement. This agreement shall be from July 1, 2013 through June 30, 2014. This contract has been reviewed and approved by the school district's attorney."

**6.1.6. Approval of Special Education Services Agreement with Bay Shore UFSD**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Bay Shore Union Free School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Bay Shore Union Free School District. Bay Shore UFSD shall be entitled to bill Sachem CSD for the services provided in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2013 through June 30, 2014. This agreement has been reviewed and approved by the school district’s attorney.”

**6.1.7. Approval of Vizzle Purchase Agreement**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the purchase agreement for Vizzle, an online software program for students with special needs. It contains thousands of ready-made and adaptable activities/assessments across all levels of complexity, subjects, and disciplines (including speech and language, social skills, social stories, pre-vocational skills, daily living skills, etc.). It is for students who have difficulty learning from group instruction, verbal instruction, and who cannot work independently on pencil and paper tasks or classroom activities. The cost is \$899.00 and will be paid through the 611 grant. This purchase agreement has been reviewed and approved by the school district’s attorney.”

**6.1.8. Approval of Agreement with The Long Island Home d/b/a South Oaks Hospital**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and The Long Island Home d/b/a South Oaks Hospital to provide transitional services to children during the school year. The consultant shall provide Level II Assessments/Vocational Evaluations and Level III Assessments/Vocational Evaluations. All services shall be provided in strict compliance with the student’s IEP. The consultant will not provide any core academic instruction. The cost for these services is as follows:

<u>Service</u>	<u>Rate</u>
Level II Assessments/Vocational Evaluations	\$475.00 each
Level III Assessments (minimum of 8 hrs.)	\$ 65.00 per hour

The term of this agreement shall be from September 3, 2013 to June 30, 2014. This agreement has been reviewed and approved by the school district’s attorney.”



**6.2. Appointment of Alternate Evening High School Staff for the 2013-14 School Year**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the Alternate Evening High School staff for the 2013-14 school year as follows":

John Aebly                      Physical Education

**6.3. Elementary Curricular Clubs and Activities**

Recommended Action: "Upon the recommendation of the Superintendent of Schools, the Board of Education approves the following extra curricular clubs/activities for the 2013-2014 school year":

Hiawatha	Spirit Club-Volunteer Club	Lori Onesto
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**6.4. Approval of Cullen & Danowski, LLP to Audit the Extraclassroom Activity Fund**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Cullen & Danowski, LLP, Internal Auditors, to perform a detailed internal control testing of the extraclassroom activity fund for four of the secondary schools (two high schools and two middle schools) and four elementary schools for the period July 1, 2012 through October 30, 2013. The estimated fee will not exceed \$17,000."

**6.5. Approval of Payment to Cindy Pentheros**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves payment to Cindy Pentheros (PONY driver) of her hourly overtime rate for Saturday, October 26, 2013 and Sunday, October 27, 2013 for driving the equipment truck for the Marching Band to and from Syracuse, New York. Additionally, she will be paid a \$250 stipend for the overnight stay. The payment will be reimbursed to the District by a donation from the parents of the Marching Band students."

**6.6. Creation of Call-In Recreation Aide Position**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the creation of the position of Call-In Recreation Aide at a salary of \$8.90/hr.":

**6.7. Appointment of Individual Nurses for the 2013-14 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of the following Individual Nurses for the 2013-14 school year:”

Semler, Angela

**6.8. Approval of District Wide Lifeguards**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel as District Wide Lifeguards for the 2013-14 school year as follows”:

Aebly, John  
 Fleri, Megan  
 Maccarone, Kristen  
 Nocco, Victoria

**6.9. Approval of Extracurricular Club/Activity for the 2013-14 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following extracurricular club/activity for the 2013-14 school year”:

<i><b>School</b></i>	<i><b>Activity</b></i>	<i><b>Advisor</b></i>
<b>North</b>	Model United National Club	Georgia Afxendiou
	Science National Honor Society	Desiree McKinney
<b>Music</b>	Drama Director	Jennifer Quereau
	Drama Assistant Director, Seneca	Alison Hudak

**6.10. Approval of Donation from Nestlé**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, the donation of \$5,000 from Nestlé to the Office of Health, Physical Education and Athletics to be used for the Thomas J. Sabatelle Scholarships for deserving senior athletes.”

**6.11. Approval of Budget Transfers \$50,000 or Greater**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves one budget transfer of \$50,000 or greater.”

- One transfer for \$71,442.00 is for salary changes for teaching personnel approved at the September 25, 2013 Board of Education meeting.

**6.12. Appointment of Interim Elementary Principal**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the agreement between Sachem Central School District and John Manalili to act as the Interim Elementary Principal at Grundy Avenue Elementary School at a daily rate of \$625 not to exceed 48 days"

**6.13. Recommendations from the Committee on Special Education**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings":

10/24, 10/25, 10/28, 10/29, 10/30, 10/31, 11/4, 11/6

**VII. MONTHLY REPORTS**

**7.A. Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

10/24, 10/28, 11/6

**B. Board of Education Sub Committees**

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee
4. Facilities Study Committee

**C. 2013-14 Updates to the Board**

1. G.E.A. – Bruce Singer
2. Data Privacy – Paul Manzo
3. Meeting with Commissioner King

**VIII. PRESENTATION/DISCUSSIONS**

**IX. CLOSING****A. Visitors (Each visitor will be limited to 3 minutes)**

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

**B. Board of Education Discussion of Future Agenda Items**

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

**C. Next Meeting**

The next Regular meeting of the Board of Education will be held on November 20, 2013 at 7:30 PM in the Board Room at Samoset Middle School.

**X. EXECUTIVE SESSION**

The Board of Education may choose to adjourn to executive session to discuss District matters.

**XI. ADJOURN**