

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
WORK SESSION AGENDA

December 4, 2013

7:30 PM

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

- A. **Roll Call**
- B. **Call to Order**
- C. **Salute to the Flag**
- D. **Moment of Silence**

II. RECOGNITIONS

III. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

IV. PRESENTATIONS

1. AP Physics Curriculum Update – R. Gearns, W. Holl
2. Graduation Program Changes - Sue Tuttle
3. New - New York State CTE Program - Mary Faller

BUSINESS ITEMS

A. Bid Award

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 13-304G Graduation Programs	Approve
b.	B 13-55C Rebid Tree Trimming and Removal Services	Approve
c.	B 13-51C REBID Pumps & Electric Motors - Repair Services and Parts/ Equipment Purchase	Approve

PERSONNEL ITEMS

V. CONSENT AGENDA FOR PERSONNEL ITEMS 5.A.1. THROUGH 5.C.5.

A. Teachers

5.A.1. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

Name

Benson, Kristin
 Desz, Jessica
 Kaiser, Ashley
 Murphy, Eileen
 Perotti, Michele
 Ratto, Sarah
 Rooney, Kaitlin
 Wood, Cailey

5.A.2. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

Name

Date

Agostino, Joseph	11/19/13
Alam, Ilia	11/22/13
Amendola, Rachel	11/18/13
Bothwell, Brittney	11/19/13
Cardo, Julia	11/19/13
Channer, Jennifer	11/19/13
Flowers, Christina	11/19/13
Funes, Lauren	11/19/13
Gucwa, Paul	11/19/13
Hokanson, Elizabeth	11/19/13
Kerremans, Rachel	11/19/13

Lamont, Kimberly	11/19/13
Lazzaro, Peter	11/25/13
Marchese, Ashley	11/19/13
Martin, Lisa	11/19/13
Mascolo, Robert	11/18/13
Morales, Liana	11/18/13
Morse, Fiona	11/19/13
O’Connor, Jaclyn	11/19/13
Ortiz, Ashlee	11/21/13
Panarello, Joseph	11/19/13
Sorrese-Said, Caralyn	11/19/13
Sosa, Elise	11/19/13
Sullivan, Samantha	11/19/13
Thompson, Courtney	11/19/13
Wolf, Anthony	11/19/13

B. Teacher Assistants

5.B.1. Probationary Appointments of Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of probationary teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Carr, Leslie	Special Education Teaching Assistant	Sachem North	2-3	12/5/13-6/30/16
Cosgrove, Maegan	Special Education Teaching Assistant	Sachem North	4-3	12/5/13-6/30/15
Danchalski, Melissa	Special Education Teaching Assistant	Lynwood	1-3	12/5/13-6/30/16
Haskins, Teal	Special Education Teaching Assistant	Sachem East	2-3	12/5/13-6/30/15
Helmke, Danielle	Special Education Teaching Assistant	Sachem East	1-3	12/5/13-4/17/16
Kelly, Wanda	Special Education Teaching Assistant	Hiawatha	4-1	12/5/13-6/30/15
Koval, Ashley	Special Education Teaching Assistant	Sachem East	3-3	12/5/13-6/30/15
Lodico, Melissa	Special Education Teaching Assistant	Samoset	2-3	12/5/13-6/30/15
Maddy, Tracey	Special Education Teaching Assistant	Gatlot	1-3	12/5/13-9/2/16
Moscattello, Diana	Special Education Teaching Assistant	Sachem East	3-3	12/5/13-6/30/15
Trautman, Rebecca	Special Education Teaching Assistant	Sequoya	3-3	12/5/13-6/30/15
Wilbur, Cara	Special Education Teaching Assistant	Tecumseh	4-3	12/5/13-6/30/14

5.B.2. Appointment of Leave Replacement Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Coope, Jacqueline	Special Education Teacher Assistant	Nokomis	1-3	12/3/13-6/30/14
Reed, Carrie	Special Education Teacher Assistant	Sequoia	1-3	12/4/13-6/30/14

C. Support Staff

5.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
McKeveny, Christina	Office Aide/Sagamore	12/9/13

5.C.2. Return from a Leave of Absence of Support Services Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the return from a leave of absence of support services personnel as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Cooper, Susan	Special Ed Aide / Hiawatha	Personal	11/18/13

5.C.3. Rescission of Appointment (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education rescind the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Rekowicz, Debra	Recreation Aide	\$10.07/hr.	9/25/13	None

5.C.4. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Clerical</u>	
Bender, Mary	11/20/13
Bonura, Denise	12/05/13

5.C.5. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Athletic Trainer</u>	
Lewis, Adam	12/5/13
<u>Food Service Worker</u>	
Bourgade, Kyri	12/2/13

VI. ACTION ITEMS

1. Mini Contracts Consent Agenda for Action Items 6.1.1. through 6.1.4.

6.1.1. Approval of Special Education Services Agreement with Patchogue-Medford SD

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Patchogue-Medford School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Patchogue-Medford Union Free School District, but reside in the Sachem Central School District. Patchogue-Medford SD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2013 through June 30, 2014. This agreement has been reviewed and approved by the school district’s attorney.”

6.1.2. Approval of Agreement with School Aid Specialists Management Services

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement with School Aid Specialists Management Services to provide the following services:

- Ensure that the District receives the maximum amount of Medicaid funding to which it is entitled
- Ensure that the District is in compliance with all rules and regulations governing the claiming of Medicaid funding, including, but not limited to, provider licensure, prescription completeness, and/or session notes
- Provide the District with monthly reports including but not limited to billing amounts, student eligibility and/or other relevant data
- Provide Medicaid billing services
- Provide training to District staff as requested by the District in connection with claims and compliance issues

The fee for these services is fifteen (15) percent for Medicaid funding received by the District as a result of the provision of services, to a maximum of \$50,000. This agreement shall be in effect for the period January 1, 2014 to December 31, 2014. This contract has been reviewed and approved by the school district’s attorney.”

6.1.3. Approval of Special Education Services Agreement with Patchogue-Medford SD 2012-13

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Patchogue-Medford School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Patchogue-Medford Union Free School District, but reside in the Sachem Central School District. Patchogue-Medford SD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2012 through June 30, 2013. This agreement has been reviewed and approved by the school district’s attorney.”

6.1.4. Approval of Agreement with the Town of Brookhaven for Salt, Sand and General Repairs 2014

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education, Robert Scavo, to execute the renewal of the agreement between the Sachem School District and the Town of Brookhaven for salt, sand, and general repairs as needed.”

6.2. Approval of Amendment to the Agreement with Developmental Disabilities Institute

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the amendment to the agreement between Sachem Central School District and Developmental Disabilities Institute to provide Home and Community Services. The rates for these services are set forth in Appendix A of the amendment. This amendment has been reviewed and approved by the school district’s attorney.”

6.3. Approval of Agreement with Elite Sounds, Inc. for Sachem HS North Pro Bono Events

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Elite Sounds, Inc. and Sachem Central School District for disc jockey entertainment services for the following events:

Sachem North Fall Pep rally (all day event)
Sachem North Spring March Madness Tournament (all day event)
Sachem North Varsity Sporting Events (Homecoming, Field Hockey Senior Night, etc.)
Sachem North Varsity Club Annual Spring Barbecue

Elite Sounds, Inc. agrees to provide services for these events at no cost to the District. The term of this agreement is from September 1, 2013 to June 30, 2014. This agreement has been reviewed and approved by the school district’s attorney.”

6.4. Approval of Agreement with Elite Sounds, Inc. for Sachem HS North Junior Banquet

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Elite Sounds, Inc. and Sachem Central School District for disc jockey entertainment services for the Sachem High School North Junior Banquet on March 7, 2014. The cost for these services is \$1,300.00 and is paid for by the students. The term of this agreement is from March 1, 2014 to March 31, 2014. This agreement has been reviewed and approved by the school district’s attorney.”

6.5. Approval of Agreement with Elite Sounds, Inc. for the Sachem HS North Senior Banquet

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Elite Sounds, Inc. and Sachem Central School District for disc jockey entertainment services for the Sachem High School North Senior Banquet on November 4, 2013. The cost for these services is \$1,395.00 and is paid for by fundraising and the students. The term of this agreement is from November 1,

2013 to November 30, 2013. Due to the timing of the receipt of this agreement, we are asking approval after the event has occurred. This agreement has been reviewed and approved by the school district's attorney."

6.6. Approval of Agreement with Elite Sounds, Inc. for Sachem High School North Senior Prom

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Elite Sounds, Inc. and Sachem Central School District for disc jockey entertainment services for the Sachem High School North Senior Prom in June 2014. The cost for these services is \$2,495.00 to be paid for by the students. The term of this agreement is June 1, 2014 to June 30, 2014. This agreement has been reviewed and approved by the school district's attorney."

6.7. Approval of Coaching Assignments for the 2013-14 School Year

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following coaching assignments for the 2013-14 school year":

Winter

Wrestling

North Varsity Volunteer - Lance Banfi (OOD)

Cheerleading

Sagamore Cheerleading Coach - Corrine Lursen (OOD)

6.8. Donation - Lake Grove Lions Club

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, the donation of gift cards totaling \$1,500.00 from the Lake Grove Lions Club. Gift cards totaling \$300.00 will be sent to Sachem High School North, Samoset Middle School, Gatelot, Cayuga and Wenonah Elementary Schools to be distributed to families in need as determined by school nurses and social workers."

6.9. Donation - Chili's

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, donated funds from Chili's Restaurant. Chili's sponsors "Give Back" events and partners with schools in our District throughout the school year to raise funds. These funds can be used for field trips, Covey initiatives, etc."

6.10. Approval of Excess Major Medical Renewal Rates with J.J. Stanis and Company, Inc.

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Excess Major Medical renewal rates from J.J. Stanis and Company, Inc. The current rates will continue as follows:

	Current Rates	Renewal Rates
Single Coverage	\$6.25	\$6.25
Family Coverage	\$15.00	\$15.00

There is no cost increase. This is fully paid by employees. There is no district contribution. The renewal is scheduled to take place effective January 1, 2014.”

6.11. Approval of Extension of Agreement with Keany Associates, Inc.

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the addition of approximately three (3) more meetings at a rate of \$625 per meeting for Michael Keany, Keany Associates, Inc. in order to complete the Facilities Study Report.”

6.12. Appointment of 2014 Summer School Supervisors

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education appoint the individuals listed below as Lead Teachers in the summer program as indicated:"

Summer Enrichment Program

Landro, Melissa - Lead Teacher
Matthews, Jenna - Lead Teacher

6.13. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings”:

11/21, 11/22, 11/25, 11/26, 12/2, 12/3, 12/4

VII. MONTHLY REPORTS**7.A. Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

11/21, 12/3

B. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee
4. Facilities Study Committee

C. 2013-14 Updates to the Board**VIII. PRESENTATION/DISCUSSIONS**

1. Kelly Development Group - "The Arboretum" - Michael Kelly
2. Serota Properties - Islip Pines - Judy White

IX. CLOSING**A. Visitors (Each visitor will be limited to 3 minutes)**

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next Regular meeting of the Board of Education will be held on December 18, 2013 at 7:30 PM in the Board Room at Samoset Middle School.

X. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

XI. ADJOURN