

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
REGULAR MEETING AGENDA

January 29, 2014

7:30 P.M.

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**

1.5. **Approval of Minutes**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following minutes”:

December 4, 2013 - Work Session
December 18 - 2013 - Regular Meeting

II. RECOGNITIONS

1. North Football - L.I. Champions
2. Dave Falco – Coach of the Year

III. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

IV. PRESENTATIONS

1. 2014-15 School Budget

BUSINESS ITEMS

V. CONSENT AGENDA FOR BUSINESS ITEMS 5.1. THROUGH 5.2.

5.1. **Bid Award**

Certain supplies, materials, and equipment to be used in various school units have

been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 13-415 District-Wide Repair of Running Tracks	Approve
b.	R 13-19 Affordable Health Care Act Consultant	Approve

5.2. Treasurer's Report

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of October 31, 2013 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of October 31, 2013 as submitted by the District Treasurer, Diane Kollmer.”

Treasurer’s Report

Revenues

Expenditures

Balance Sheets (as of October 31, 2013)

PERSONNEL ITEMS

VI. CONSENT AGENDA FOR PERSONNEL ITEMS 6.A.1. THROUGH 6.C.3.

A. Teachers

6.A.1. Leave Replacements Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Chisari, Randi	Guidance	East	6-5	1/13/14-6/30/14
Kozlowsky, Christopher	Guidance	Sagamore	9-7	1/08/14-6/30/14

6.A.2. Termination of Leave Replacement Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of leave replacement teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Chisari, Randi	Guidance	Sachem East	1/17/14
Patcha, Vikranth	Science	Sachem East	02/3/14

6.A.3. Leaves of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Skillman, Christi	Special Education	Merrimac	Child Care Leave	1/7/14-6/30/14

6.A.4. Return from a Leave of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the return from a leave of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Date</u>
Stanley, Jacqueline	Science	East	Return from Child Care Leave	2/1/14

6.A.5. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Aebly, John	Sachem North	2/1/14	15-7	15-8	1,332.50
Chopay, Raymond	Sachem North	2/1/14	7-6	7-7	1,332.50
Cully, Sean	Sagamore	2/1/14	3-4	3-5	1,211.50
DeJesus, Amy	Cayuga	2/1/14	5-6	5-7	1,212.00
Dulovic, Catherine	Lynwood	2/1/14	10-8	10-9	1,332.00
Fredette, Bethany	Merrimac	8/29/13	6-7	6-8	2,425.00
McGrath, Kathleen	Sachem East	2/1/14	8-8	8-9	1,332.50
Monsen, Glen	Sachem East	2/1/14	13-7	13-8	1,332.00
Schnall, Brian	Samoset	2/1/14	4-6	4-7	1,210.50
Varca, Maria	Wenonah	2/1/14	8-5	8-6	1,332.50

6.A.6. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

Name

Flahavan, Robert
 Lalonde, Mary
 Madarasz, Matthew
 McCabe, Lyndsay
 Sullivan, Kaitlyn
 Targe, Lindsey
 Turner, Christine

6.A.7. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

Name

Date

Rogers, Jessica 1/17/14

B. Teacher Assistants

6.B.1. Appointment of Leave Replacement Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Cordi, Anna Marie	Special Education Teaching Assistant	Sachem East	4-2	1/15/14-6/30/14
Olsen, Michael	Special Education Teaching Assistant	Waverly	1-3	1/14/14-6/30/14

C. Support Staff

6.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Benes, Barbara	Recreation Aide	1/6/14

6.C.2. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Clerk Typist</u>	
Miller, Angela	1/6/14
<u>Special Ed Aide</u>	
Erdman, Aaron	1/22/14
Martinez, Leslie	1/22/14

6.C.3. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Altmann, Melissa	Hall Monitor/Samoset	\$ 8.99/hr.	1/29/14	None
Erdman, Aaron	Special Ed Aide/ Merrimac	\$11.68/hr.	1/29/14	None
Hagenburg, Colleen	Special Ed Aide/Chippewa	\$13.15/hr.	1/29/14	None
Martinez, Leslie	Special Ed Aide/ Grundy	\$11.68/hr.	1/29/14	None
McGrath, Mallory	Recreation Aide	\$10.17/hr.	1/22/14	None

VII. ACTION ITEMS

1. Mini Contracts Consent Agenda for Action Items 7.1.1. through 7.1.8.

7.1.1. Approval of Special Education Services Agreement with South Huntington UFSD 2013-14

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and South Huntington Union Free School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the South Huntington

Union Free School District, but reside in the Sachem Central School District. South Huntington UFSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2013 through June 30, 2014. This agreement has been reviewed and approved by the school district's attorney."

7.1.2. Approval of Health and Welfare Service Agreement with Central Islip UFSD 2013-14

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Central Islip Union Free School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$923.14 per student. The term of this agreement shall be from September 9, 2013 through June 26, 2014. This agreement has been reviewed and approved by the school district's attorney."

7.1.3. Approval of Health and Welfare Service Agreement with West Islip UFSD 2013-14

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and West Islip Union Free School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$709.56 per student. The term of this agreement shall be from July 1, 2013 through June 30, 2014. This agreement has been reviewed and approved by the school district's attorney."

7.1.4. Approval of Health and Welfare Service Agreement with Middle Country CSD 2013-14

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Middle Country Central School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$769.42 per student. The term of this agreement shall be from July 1, 2013 through June 30, 2014. This agreement has been reviewed and approved by the school district's attorney."

7.1.5. Approval of Health and Welfare Service Agreement with Bay Shore UFSD 2013-14

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Bay Shore Union Free School District to provide health and welfare services to students who reside in the

Sachem Central School District. The rate for this service is \$689.31 per student. The term of this agreement is from September 3, 2013 through June 27, 2014.”

7.1.6. Approval of Health and Welfare Service Agreement with Riverhead CSD 2013-14

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Riverhead Central School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$720.79 per student. The term of this agreement shall be from July 1, 2013 through June 30, 2014. This agreement has been reviewed and approved by the school district’s attorney.”

7.1.7. Approval of Health and Welfare Service Agreement with Sayville UFSD 2013-14

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Sayville Union Free School District to provide health and welfare services to students who reside in the Sachem Central School District. The rate for this service is \$991.71 per student. The term of this agreement is from July 1, 2013 through June 30, 2014. This agreement has been reviewed and approved by the school district’s attorney.”

7.1.8. Approval of Agreement with Serene Home Nursing Agency

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Serene Home Nursing Agency to provide skilled nursing services on an as-needed and as-requested basis. Following is the cost for services:

Licensed Practical Nurse:
\$192.82 per day (six hours)
\$128.55 per four hours
Plus \$50.00 per hour 2 hours per day for transportation

Registered Nurse:
\$241.02 per day (six hours)
\$160.68 per four hours
Plus \$50.00 per hour 2 hours per day for transportation

A full school day is six (6) hours. A half school day is four (4) hours. This agreement shall be in effect for the period July 1, 2013 to June 30, 2014. This contract has been reviewed and approved by the school district’s attorney.”

7.2. Adoption of Policies – 2nd Reading

RECOMMENDED ACTION: Upon the recommendation of the Superintendent of Schools, the Board of Education adopt as a second reading the following policies:

4526.2 - Acceptable Use Policy
5252 - Student Activities Funds Management
6745 - Use of Credit Cards

7.3. Approval of Authorization to Sign the NYSTRS Stable Contribution Option Election Form

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes Bruce Singer, Associate Superintendent, to complete and sign the New York State Teacher Retirement System Stable Contribution Option Election Form.”

7.4. Donation - Mr. Jon Zimmerman

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation of forty (40) refurbished HP Laptops to Samoset Middle School, from Mr. Jon Zimmerman, a teacher in the Great Neck School District and a Nassau BOCES Educator of the Year Award winner. These laptops will be used by the students. The value of this donation is approximately \$4,800.00.”

7.5. Donation - Sachem High School East Softball Club

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from the Sachem High School East Softball Club of a new portable outfield fence to the program. The value of this donation is \$1,450.00 which includes the fence, poles, pilot hole tool, sockets for the poles, tape measure, shipping and handling fees.”

7.6. Approval of the Position of Academic Intervention Service (AIS) Teacher

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the position of Academic Intervention Service teacher for the program occurring before or after school at a rate of \$53.32 per hour for the 2013-14 school year commencing January 2014:"

7.7. Appointment of Academic Intervention Service Teachers (AIS)

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel as teachers for the AIS Program for the 2013-14 school year":

Elementary

Michelle Archer
 Theresa Bellucci
 Kendra Bernagozzi
 Jocelyn Brown
 Bree Bunse
 Jennifer Buono
 Lori Carley
 Laura Clifford
 Suzanne Colwell
 Gloria Crisci Monaco
 Louann Cronin
 Joan Dammers
 Jennifer DeGregory
 Beth Ann DeLuca
 Nicole DeMaio
 Kristin Duffy
 Catherine Dulovic
 Annette Fallon
 Donna Greve
 Eileen Guider
 Pamela Karpowicz
 Melissa Landro
 Michael LaRegina
 Lenore Lounsbury
 Tracey Maddy
 Kathryn Martin
 Tara Meade
 Lori Nazzaro
 Danielle Neimeth
 Maribeth Olsen
 William O'Neill
 Lori Onesto

Secondary

Danielle Alexander
 Salvatore Alfredson
 Megan Amy
 Melissa Aronow
 Sara Austin
 Brian Bartalomy
 Suzanne Belmonte
 Jeanne Berton
 Linda Beyer
 Annette Broderick
 James Byrne
 Angela Canellys
 Mary Capek
 Christopher Carruthers
 David Cruz
 Robin Dallanegra
 Christine DiGiacinto
 Kelly DiJorio
 Kathleen Dragotta
 Jenny Fahie
 Jenna Faron
 Bonnie Faust
 Danielle Gagnon
 Elizabeth Gennosa
 Christina Gieck
 Daniel Hamilton
 Cheryl Haughie
 Michelle Higbie
 Alison Hudak
 Kristina Jubinville
 Nancy Keane
 January Koferl
 Victoria Kolb

Anne Opinante	Alicia Kroczyński
Lisa Osman	Lauren Lettieri
Ellen Padilla	Caitlin Maier
Jennifer Pantano	Christopher Oakes
Elizabeth Paoella	Rochelle Oliver
Michelle Parisi	Clarisa Reardon
Jaclyn Parengkuan	Christina Santoriello
Eileen Rosenthal	Patty Scaturro
Susan Ryan	Jennifer Schroeder
Jennifer Sansivero	Christine Shaljian
Christal Satterfield	Margaret Shannon
Lauren Schuett	Kailey Stolte
Donna Sherwood	Heather Stumpf
Jane Swan	Christina Surdi
Susan Turner	Tiziano Torquato
Jennifer Whalen	Michael Trepiccione
Loretta Woods	Crystal VanRiper
Jennifer Zane	Allison Walsh
Bonnie Beyernheimer	Tara Woll
Rachel Fleming	Maria Devine
Jacqueline DeSantis-Foley	Lisa Alfiero
Robyn Grieco	Jessica Tirado
Cathyann Nangle	Christopher Cauley
Dara Goz	
Melissa Westhoff	
Jennifer Chmela	
Ashley Cole	
Kenneth Kuveke	
Cathy Juliano	
Tara Rossi	
Geraldine Glibowski	
Daria Bosco-Press	
Traci Wilson	
Angela Coffaro	
James Fiore	
Erin Lam	
China Lecarreux-Platzer	
Lauren Basta	
Krista Sabatino	

Laura Tutton

7.8. Approval of Budget Transfers \$50,000 or Greater

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves one budget transfer of \$50,000 or greater.”

- One transfer for \$240,000.00 is for cross contracted tuition to Three Village CSD for three (3) special education students for the 2013-2014 school year.

7.9. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings”:

1/9, 1/10, 1/13, 1/14, 1/15, 1/16, 1/17, 1/21, 1/22

VIII. MONTHLY REPORTS

8.1. Damage & Loss Summary

The summary report reflects damage and loss for the period ending December 2013.

8.2. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

1/9, 1/14, 1/16, 1/21

3. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens’ Advisory Audit Committee
3. Sachem Budget Advisory Committee
4. Facilities Study Committee

4. 2013-14 Updates to the Board

5. 2013-14 Board Goals

Goal #1 - Provide Safe and Secure Schools

The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills

The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 - Improve Parent, Community and Staff Communication

Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District

Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 - Technology Integration

Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 - Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education

Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the sachem students. Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success. Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement. Making Sachem a great place to work, live and learn.

Goal #7 - We Are Sachem

The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

IX. CLOSING**A. Visitors (Each visitor will be limited to 3 minutes)**

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next Work Session meeting of the Board of Education will be held on February 5, 2014 at 7:30 PM in the Auditorium at Samoset Middle School.

X. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

XI. ADJOURN