

SACHEM CENTRAL SCHOOL DISTRICT

51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779

WORK SESSION AGENDA*

*This Work Session was originally scheduled for 2/5/14 but was cancelled due to inclement weather.

February 5, 2014*

7:30 P.M.

Samoset Auditorium

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**

II. RECOGNITIONS

1. Sarah Clive/Juliette Fanning – Sachem East

III. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

IV. PRESENTATIONS

BUSINESS ITEMS

1. Bid Award

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 13-31A Public Disposal Sale-Supplies-Miscellaneous Supplies, Equipment and Textbooks	Approve
b.	R 12-16 Third Party Administrator - Long Term Disability Plan	Approve

PERSONNEL ITEMS

V. CONSENT AGENDA FOR PERSONNEL ITEMS 5.A.1. THROUGH 5.C.6.

A. Teachers

5.A.1. Leave Replacements Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Faust, Bonnie	English	Sagamore	1-2	1/21/14-6/30/14
Mato, Heidi	Art	Chippewa	4-4	1/23/14-6/30/14

5.A.2. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Borsari, Christine	Nokomis	2/1/14	13-7	13-8	1,332.00
Corral, Kiersten	Sachem North	2/1/14	11-6	11-7	1,332.00
Funk, Brian	Sachem East	2/1/14	8-7	8-8	1,332.00
Hudson, Kara	Merrimac	8/29/13	4-5	4-6	2,423.00
Kistingner, Joseph	Sachem East	2/1/14	12-4	12-5	1,332.50
Klaus, Nora	Sequoya	2/1/14	20-8	21-9	2,664.50
Onorato, Laura	Grundy	2/1/14	10-8	10-9	1,332.00
Sole, Brooke	Sachem North	8/29/13	3-1	3-4	7,267.00
Wasdo, Laura	Hiawatha	2/1/14	6-4	6-5	1,210.50
Weber, Rachel	Sachem East	2/1/14	9-7	9-8	1,332.50
Williams, Jessica	Sagamore	2/1/14	6-6	6-7	1,210.00
Zane, Jennifer	Waverly	2/1/14	9-7	9-8	1,332.50

5.A.3. Ten Year Increment for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Aviles, Carol	Tecumseh	9/1/13	\$300.00
Francois, Dawn	Samoset	12/2/13	\$195.00
Springer, Aimee	Gatelot	12/2/13	\$195.00
Schuster, Christine	Samoset	12/3/13	\$195.00
Carey, Dina	Chippewa	12/5/13	\$195.00
Treubig, Kerry	Sagamore	12/9/13	\$195.00
Katz, Amanda	East	12/5/13	\$195.00
DiLorenzo, Christine	Chippewa	12/11/13	\$180.00
Haines, Christine	Lynwood	1/1/14	\$165.00
Matuza, Deborah	East	1/1/14	\$165.00
Onesto, Lori	Hiawatha	1/16/14	\$150.00
Baker, Patricia	Merrimac	1/27/14	\$150.00
Murphy, Margaret	East	2/10/14	\$135.00
Pesce, Lisa	East	2/17/14	\$110.00
Tietjen,Christina	Seneca	2/20/14	\$110.00

5.A.4. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

Name
 Aguila, Joseph
 Alfieri, AnneMarie
 Busacca, Jennifer
 Crifo, Joseph
 Cummings, Patricia
 Hirji, Rabia
 Honousek, Kathleen
 Lederer, Michael
 Maines, Michelle
 Mattsson, Nicole
 Parker, Steven
 Puzio, Kristine
 Raspler, Laurie
 Rhodes, Daniel
 Romero, Lauren
 Shea Brugger, Sara Ann
 Stallone, Amanda

5.A.5. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Bechtold, Gina	1/27/14
Doumas, Scott	1/27/14
Drasba, Michael	1/10/14
Fritch, Christopher	1/21/14
Fucaloro, Lori	1/27/14
Gilson, Donald	1/16/14
Hagan, Brian	1/17/14
Martino, Toni Ann	1/29/14
Milillo, Michael	1/27/14
Mraz, Susan	1/27/14
Panzer, Alba	1/27/14
Peter, Alisha	1/27/14
Sosa, Emilio	1/27/14
Wingler, Patrick	1/13/14

B. Teacher Assistants

5.B.1. Appointment of Leave Replacement Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Banigan, Donna	Elementary Teaching Assistant	Nokomis	1-3	2/3/14-6/30/14

C. Support Staff

5.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Biancaniello, Ryan	Campus Security/East	1/18/14
McMenemy, Vicky	Recreation Aide/ Asst. Group Leader/ Group Leader	1/16/14
Palmer/Rita	Special Ed Aide/Sagamore	2/1/14

Podlaski, Jennifer	Special Ed Aide/Wenonah	1/27/14
Redding, Mark	School Communications Aide/ Hiawatha/Tecumseh Lynwood	1/22/14
Spencer, Joanne	Clerk Typist/Federal Funds	2/4/14

5.C.2. Return from a Leave of Absence of Support Services Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the return from a leave of absence of support services personnel as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Date</u>
Yakubov, Elena	3 Hr. FSW/Grundy	Personal	1/28/14

5.C.3. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u> <u>Aide</u>	<u>Service Ends</u>
Raineri, Janet	2/4/14

5.C.4. Probationary Appointments of Support Services Personnel (Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Spencer, Joanne	Sr. Clerk Typist/Federal Funds	\$56,442	2/5/14	12 weeks 2/5/14-4/30/14
Streeter, Karen	School Communications Aide/ Hiawatha/ Lynwood/Tecumseh	\$23,015.85	2/6/14	None

5.C.5. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Allgor, Kimberly	Assistant Group Leader/Group Leader	\$11.68/\$17.07/hr	1/22/14	None
Ranieri, Janet	Special Ed Aide/Sagamore	\$11.68/hr.	2/5/14	None
Paider, Matthew	Custodian/Waverly	\$52,032	2/12/14	None

5.C.6. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Food Service Worker</u> Palminteri, Suzzanne	1/29/14

VI. ACTION ITEMS

1. Mini Contracts Consent Agenda for Action Items 6.1.1. through 6.1.2.

6.1.1. Approval of Agreement with Frontline Technologies, Inc.

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Frontline Technologies, Inc. for the purchase of a subscription for 24/7 access to Frontline’s computer system, called “Aesop”, for teachers requiring a substitute. The estimated annual fee is \$21,700.50 for the 2013-14 school year. This contract has been reviewed and approved by the school district’s attorney.”

6.1.2. Approval of Agreement with Franklin Covey Client Sales, Inc. and I Am A Leader Foundation

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the services and sponsorship agreement between Franklin Covey Client Sales, Inc., I Am A Leader Foundation and Sachem Central School District for an I Am A Leader Foundation Grant for the Leader in Me. The schools selected for this grant are Grundy Avenue Elementary School, Lynwood Avenue Elementary School and Merrimac Elementary School. The cost for this agreement for the 2013-14 school year is \$5,000.00 per school for a total cost of \$15,000.00. This will be charged to a grant and staff development code. The term of this agreement is for one year only. This agreement has been reviewed and approved by the school district’s attorney.”

6.2. Appointment of Budget Advisory Committee Member

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education appoints Ron Timmerman as an active member of the Budget Advisory Committee."

6.3. Approval of 2014 Summer Enrichment Program

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2014 Summer Enrichment Program for grades one through eight to be housed at Gatelot Avenue Elementary School and Samoset Middle School. The full day program will begin at 8:30 a.m. and end at 3:30 p.m. This program will be self-sustaining and have no financial burden on the taxpayers or the general fund. It is recommended that the summer 2014 tuition remain unchanged at \$235.00 per week.

6.4. Appointment of Alternate Evening High School Staff for the 2013-14 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following as Alternate Evening High School staff for the 2013-14 school year":

Craig Stephens Science

6.5. Creation of Director of Student Services Position

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the creation of the position of Director of Student Services. This position should be aligned with a Level 3 Administrator as per the SAA Collective Bargaining Unit."

6.6. Appointment of Director of Student Services

RECOMMENDED ACTION: "that upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment with tenure of Sue Tuttle as Director of Student Services effective July 1, 2013."

6.7. Appointment of Interim Assistant Coordinator for Special Education

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the agreement between Sachem Central School District and Stephanie Lamanno to act as the Interim Assistant Coordinator for Special Education at a daily rate of \$650."

6.8. Appointment of Academic Intervention Service Teachers (AIS)

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel as teachers for the AIS Program for the 2013-14 school year":

Elementary

Nicole Schindlar

Kara Schmidt

Kerry Berger

Jessica Cosenza

Danielle Hammer

6.9. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings":

1/23, 1/24, 1/27, 1/28, 1/29, 1/30, 1/31, 2/3, 2/4, 2/5

6.10. Approval of Budget Transfers \$50,000 or Greater

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves one budget transfer of \$50,000 or greater:"

- One transfer for \$136,000.00 is to open a purchase order for Serene Nursing Agency and to cover the \$86,000.00 negative balance.

VII. MONTHLY REPORTS**7.1. Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

1/23, 1/27, 1/28, 1/29, 1/30, 2/3, 2/5

7.2. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee
4. Facilities Study Committee

7.3. 2013-14 Updates to the Board

**PLEASE PROCEED TO THE REGULAR BOARD OF EDUCATION MEETING
AGENDA OF FEBRUARY 26, 2014.**