

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
WORK SESSION AGENDA

March 5, 2014

7:30 PM

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**

II. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

BUSINESS ITEMS

A. Bid Award

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 13-250 New Textbooks, Library Books & Related Materials	Approve

PERSONNEL ITEMS

III. CONSENT AGENDA FOR PERSONNEL ITEMS 3.A.1. THROUGH 3.C.5.

A. Teachers

3.A.1. Termination of Leave Replacement Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of leave replacement teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Faust, Bonnie	English	Sagamore	2/24/14

3.A.2. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Carroll, Michael	Sachem North	2/1/14	12-5	12-6	1,332.00
Macchio, Allison	Sachem East	2/1/14	4-4	4-5	1,210.50

3.A.3. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

<u>Name</u>
Callaghan, Kerri

B. Teacher Assistants

3.B.1. Retirement of Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Fiore, Marguerite	Special Education Teaching Assistant	Gatelot	7/1/14

3.B.2. Appointment of Leave Replacement Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Fehringer, Tara	Teaching Assistant - Elementary	Waverly	1-3	12/13/13-6/30/14

C. Support Staff

3.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Vara, Donna	Clerk Typist/Purchasing/Payroll	3/5/14

3.C.2. Leave of Absence of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave of absence of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Cooper, Susan	Special Ed Aide/Hiwatha	Personal	2/18/14

3.C.3. Probationary Appointments of Support Services Personnel (Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Vara, Donna	Sr. Clerk Typist/Music and Arts	\$56,442	3/6/14	12 weeks 3/6/14 – 5/29/14

3.C.4 Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Guardino, Elizabeth	Registered Nurse/ Tecumseh	\$41,882	3/19/14	26 weeks 3/19/14-9/17/14

3.C.5. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u> <u>Nurse</u>	<u>Service Begins</u>
LaBelle, Denise	3/5/14

IV. ACTION ITEMS

1. Mini Contracts Consent Agenda for Action Items 4.1.1. through 4.1.4.

4.1.1. Approval of Health and Welfare Service Agreement with Patchogue-Medford UFSD 2013-14

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Patchogue-Medford Union Free School District to provide health and welfare services to children residing in Sachem Central School District. The rate for this service is \$755.36 per eligible student. The term of this agreement shall be from September 1, 2013 through June 30, 2014. This agreement has been reviewed and approved by the school district’s attorney.”

4.1.2. Approval of Health and Welfare Service Agreement with Massapequa SD 2013-14

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Massapequa School District to provide health and welfare services to students who reside in Sachem Central School District. The rate for this service is \$826.67 per student. The term of this agreement shall be from September, 2013 through June, 2014. This agreement has been reviewed and approved by the school district’s attorney.”

4.1.3. Approval of Health and Welfare Service Agreement with Syosset CSD 2013-14

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement

between Sachem Central School District and Syosset Central School District to provide health and welfare services to students who reside in Sachem Central School District. The rate for this service is \$936.74 per student. The term of this agreement shall be from July 1, 2013 through June 30, 2014. This agreement has been reviewed and approved by the school district's attorney."

4.1.4. Approval of Agreement with Camp Kennybrook

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Camp Kennybrook for the use of the following facilities for the football program from August 24, 2014 through August 29, 2014:

- Bunks to house the students and staff and fifteen meals
- Athletic Fields
- Meeting area for practice during inclement weather and evenings
- Use of the pool at designated times

The cost of this trip will be paid for by fundraisers and the Sachem High School East Touchdown Club. This contract has been reviewed and approved by the school district's attorney."

4.2. Rescission of 2014 Summer School Supervisor

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the rescission of the appointment of the individual listed below as Lead Teacher in the summer program as indicated:"

Summer Enrichment

Matthews, Jenna - Lead Teacher

4.3. Appointment of Summer School Supervisors

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education appoint the individuals listed below as Lead Teachers in the summer program as indicated:"

Summer Enrichment Program

Hagan, Carissa Lead Teacher

4.4. Approval of Payment to First

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the payment of \$4,000 to First for an entrance fee for the Buckeye Regional Robotics Competition to be held at Cleveland State University for the Sachem High School North

Robotics team. The dates of the competition are March 20, 2014 to March 22, 2014 and is to be paid through the Career Training Program.”

4.5. Approval of Donation - Dr. and Mrs. Richard Sterling

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation of four (4) toy wheelchairs, four (4) toy crutch sets and four (4) “disabled” dolls to the Sachem Extended School Year Program, from Dr. and Mrs. Richard Sterling. The total retail value of this donation is approximately \$241.55.”

4.6. Approval of Chaperoning Stipend

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the payment of a stipend of \$236.00, as per the SCTA Contract, to be paid to Kathleen Maloney, Dorothy Farrell, Diane Keuthman, Registered Nurses and Stephanie Comunale, Special Ed Aide for chaperoning the 2014 East/North Senior Trip."

4.7. Approval of Proposed 2014-15 School Calendar

RECOMMENDED ACTION: "that upon the recommendation of the Superintendent of Schools, the Board of Education approve the proposed 2014-15 School Calendar.

V. MONTHLY REPORTS

A. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee

B. 2013-14 Updates to the Board

VI. PRESENTATION/DISCUSSIONS

VII. CLOSING

A. Visitors (Each visitor will be limited to 3 minutes)

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next Special Board meeting of the Board of Education will be held on March 12, 2014 at 7:30 PM in the Board Room at Samoset Middle School to discuss the 2014-2015 School Budget.

VIII. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

IX. ADJOURN