

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
WORK SESSION AGENDA

April 2, 2014

7:30 PM

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**

II. RECOGNITIONS

1. Spelling Bee Winners - Denise Kleinman, Laura Amato
2. All County Musicians - Justin Comito

III. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

IV. PRESENTATIONS

Cosmetology Program - Michelle Savickas

BUSINESS ITEMS

1. Bid Award

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 13-51C REBID Pumps & Electric Motors - Repair Services and Parts/ Equipment Purchase	Approve
b.	B 14-8 Family & Consumer Science - Kitchen Wares	Approve
c.	B 14-12 Family & Consumer Science - Sewing Supplies	Approve
d.	B 14-301 Automotive Filters	Approve
e.	B 14-302 International OEM School Bus Parts	Approve
f.	B 14-303 Ford OEM Parts	Approve
g.	B 14-304 General Motors/Chevrolet OEM Parts	Approve
h.	B 14-305 Motor Oil, Lubricants & Fluids	Approve
i.	B 14-306 Automotive Batteries	Approve
j.	B 14-307 Automobile & Truck After-Market Replacement Parts	Approve
k.	B 14-310 Automotive Springs & Spring Parts	Approve
k.	B 14-311 Am Tran Bus Parts	Approve
l.	B 14-313 Purchase of Automotive & Bus Paint	No Award
m.	B 14-314 Painting of District-Owned Vehicles	Approve
n.	B 14-315 Webasto Scholastic Heaters - Parts, Accessories, Service & Repair	Approve
o.	B 14-316 Small Vehicle Transmission Service	Approve
p.	B 14-317 Diesel Engine/Allison Transmission Parts & Service	Approve
q.	B 14-318 Furnish & Install Automotive Glass	Approve
r.	B 14-320 NYS Inspection Services & Related Repairs	Approve
s.	B 14-321 Repair of District-Owned Vehicles	Approve
t.	B 14-322 Hydraulic Hose Fabrication	Approve
u.	B 14-324 Machine Shop Service - District Vehicles	No Award
v.	B 14-503 Utility Mark-Out Services	Approve
w.	B 14-504 Elevator Maintenance, Annual Inspection, Service & Repair	Approve
x.	B 14-507 Fire Extinguisher Inspection, Service, maintenance & Testing	Approve
y.	B 14-510 HVAC Parts, Equipment & Supplies	No award
z.	B 14-522 CO2 Supply & Deliver	Reject
aa.	B 14-525 Welding Supplies	Approve
bb.	B 14-526 Welding Gases	Approve
cc.	B 14-539 Fencing Supplies	Approve
dd.	B 14-550 Landscape Materials & Supplies	Approve
ee.	B 14-553 Replacement Glass, Screening & Glazier's Tools & Supplies	Approve
ff.	B 14-571 Small Engine Parts - Grounds Equipment	Approve

gg.	R 10-3 Internal Auditing Service - Renewal	Approve
hh.	R 12-7 External/Independent Auditor - Renewal	Approve

PERSONNEL ITEMS

V. CONSENT AGENDA FOR PERSONNEL ITEMS 5.A.1. THROUGH 5.C.6.

A. Teachers

5.A.1. Retirement of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Pileggi, Larry	English	N/A	3/26/14

5.A.2. Leaves of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Levy, Nichole	Social Studies	North	Child Care Leave	4/5/14-6/30/14

5.A.3. Probationary Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of probationary teachers as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Cannetti, Kristen	Business .8	Sachem North	6-9	4/3/14*

*Excessed teacher previously tenured

5.A.4. Leave Replacements Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Pickford, Karen*	Math	Sequoia	6-6	3/24/14-6/30/14

*Excessed Teacher

5.A.5. Ten Year Increment for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Bongiorno, Jill	Sequoia	3/10/14	\$105
Tricarico, Danielle	Waverly	3/13/14	\$105
Marotti, Jessica	Tecumseh	3/19/14	\$90
Hinteman, Corinne	Tecumseh	3/20/14	\$90

5.A.6. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

<u>Name</u>
Bradley, Mary Kate

5.A.7. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Cavanaugh, Crystal	3/25/14
Kurziel, Jason	3/25/14
Lalonde, MaryLynn	3/24/14
Pierrepont, Jeannette	3/18/14

B. Teacher Assistants

5.B.1. Retirement of Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Cafarelli, Valerie	Special Education Teaching Assistant	Sachem East	7/1/14
Nuccio, Christine	Special Education Teaching Assistant	Grundy	7/1/14

5.B.2. Appointment of Leave Replacement Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
DeMaio, Nicole	Teaching Assistant-Elementary	Chippewa	3-3	4/4/14-6/30/14
Hall, Elizabeth	Special Education Teaching Assistant	Cayuga	1-3	4/2/14-6/30/14

C. Support Staff

5.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Schilling, Lynn	3 Hr. FSW/ North	3/21/14

5.C.2. Retirement of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
Zabbara, Irene	Sr. Clerk Typist/Personnel/D.O. Samoset Annex	05/31/14 23 yrs., 10 mos.

5.C.3. Return from a Leave of Absence of Support Services Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the return from a leave of absence of support services personnel as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Birsner, Donna	Special Ed Aide / Tecumseh	Personal	3/17/14

5.C.4. Probationary Appointments of Support Services Personnel (Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Dermody, Patricia	Clerk Typist/Lynwood	\$48,253	3/28/14	None
Stapleton, Laura	Acct. Clerk Typist/Payroll	\$50,442	4/14/14	26 weeks 4/14/14- 10/13/14

5.C.5. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Natale, Bridget	Special Ed Aide/ Gatelot	\$11.68/hr.	3/26/14	None

5.C.6. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Clerk Typist</u> Dunbar, Karen	4/28/14

VI. ACTION ITEMS

1. Mini Contracts Consent Agenda for Action Items 6.1.1 through 6.1.19

6.1.1. Approval of Reviewed Costs, Inc. DBA Industrial U.I. Services 2014-15

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools the Board of Education approves the agreement between Sachem Central School District and Reviewed Costs, Inc., d/b/a Industrial U.I. Services to provide unemployment insurance cost control services. This agreement shall be in effect July 1, 2014 through June 30, 2015. The fee for this service is \$7,800.00 in four (4) equal installments of \$1,950.00 to be paid

quarterly. This agreement has been reviewed and approved by the school district's attorney."

6.1.2. Approval of Agreement with Da Vinci Education & Research LLC 2014-15

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Da Vinci Education & Research LLC to provide independent reading evaluations plus written reports and participation in CSE meetings. The cost for these services is \$2,000.00. The term of this agreement is July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's attorney."

6.1.3. Approval of Agreement with Knuth Research Inc. 2014-15

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Knuth Research Inc. to evaluate Sachem's physical education program. The consultant shall provide the following services:

- The consultant will conduct extensive data analysis of pedometer and activity logs, Shuttle run data, and fruits and vegetables consumption reports used especially to determine progress with respect to the GPRA performance indicators.
- The consultant will conduct sample pulls from rosters for the GPRA data for each dated collection window.
- The consultant will conduct an analyses of a full range of fitness data including BMI, Shuttle Run, Sit and Reach, Sit Ups, Push Ups, and other measures based on the site's selected fitness standards.
- The consultant will conduct student survey analyses which assess change over time in student perceptions of physical education and fitness, levels of activity, and personal fitness habits.
- The consultant will conduct teacher survey analyses which provide data about extent of project implementation.
- The consultant will provide workshop feedback analyses to continually make improvements to training and technical support.
- The consultant will provide on-going trend analysis to help sites see how the district is progressing with respect to their activity and fitness goals.
- The consultant will integrate findings from the qualitative evaluation into quantitative reports.
- The consultant will coordinate and insert data results and explanations into the annual and updated reports due to the United States Education Department.

The cost for these services is \$13,600 to be paid from the Carol M. White PEP grant. This agreement shall be in effect from October 1, 2014 through September 30, 2015. This contract has been reviewed and approved by the school district's attorney."

6.1.4. Approval of Agreement with Mill Neck Manor School for the Deaf 2014-15

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Mill Neck Manor School for the Deaf to provide adequate instruction, related services and/or a facility to students during the school year. Sachem School District shall pay for each child the per pupil charge (PPC) set by the Commissioner of the New York State Education Department. The term of this agreement shall be from July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district’s attorney.”

6.1.5. Approval of Agreement with Astor Learning Center 2014-15

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Astor Learning Center to provide adequate instruction, related services and/or a facility to students enrolled at the facility during the school year. Sachem School District shall pay Astor Learning Center the tuition rate set by the State Education Department. This agreement shall be in effect from July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district’s attorney.”

6.1.6. Approval of Agreement with Maryhaven Center of Hope 2014-15

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Maryhaven Center of Hope to provide adequate instruction, related services and/or a facility to the students during the school year. The tuition rate shall be set by the State Education Department. This contract shall be in effect from July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district’s attorney.”

6.1.7. Approval of Addendum to Affidavit and Release Wright Risk Management Company, LLC 2013-14

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the addendum to the Affidavit and Release between Sachem Central School District and Wright Risk Management Company, LLC authorizing Wright Risk to act on behalf of Sachem CSD for the purposes of opening up one or more bank accounts at Capital One, N.A. for the sole purpose to provide third party administrator services for Sachem’s workers’ compensation program for the 2013-14 school year. This addendum has been reviewed and approved by the school district’s attorney.”

6.1.8. Approval of Consent and Assignment of Agreement with Wright Risk Management Company, LLC 2013-14

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the consent and assignment of agreement between Sachem Central School District, Fitzharris Agency, Inc., and Wright Risk Management Company, LLC for Sachem’s workers’ compensation program for the 2013-14 school year. The Third Party Administrator Agreement and any amendments are hereby assigned to Wright Risk Management Company, LLC. This agreement has been reviewed and approved by the school district’s attorney.”

6.1.9. Approval of Agreement with Pathfinder Village 2014-15

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Pathfinder Village to provide adequate instruction, related services and/or a facility to students receiving services. The tuition rate will be set by the State Education Department. The term of this agreement shall be from July 1, 2014 to June 30, 2015. This agreement has been reviewed and approved by the school district’s attorney.”

6.1.10. Approval of Agreement with Harmony Heights 2014-15

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Harmony Heights to provide adequate instruction, related services and/or a facility to students enrolled at the facility during the school year. Sachem School District shall pay Harmony Heights the applicable tuition rate set by the State Education Department, based on the child’s program. This agreement shall be in effect from July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district’s attorney.”

6.1.11. Approval of Agreement with The Devereux Foundation 2014-15

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and The Devereux Foundation to provide adequate instruction, related services and/or a facility to students attending the program. Sachem School District shall pay The Devereux Foundation the tuition rate set by the State Education Department. This agreement shall be in effect from July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district’s attorney.”

6.1.12. Approval of Agreement with Dr. Frantz N. Moise, M.D. 2014-15

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Dr. Frantz N. Moise, M.D. to provide psychiatric evaluations. The cost is \$800.00 per evaluation, including a written report, plus approved travel expenses. This agreement shall be in effect for the period July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district’s attorney.”

6.1.13. Approval of Agreement with Sunshine Alternative Education Center, Inc. 2014-15

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Sunshine Alternative Education Center, Inc. to provide the following services:

- Individualized and small group learning
- Social skills/life skills training
- Instructional activities
- Drug and alcohol prevention
- Violence prevention
- Community service projects
- Group and family counseling
- Parenting skills program and support

The cost is \$500.00 per week for each enrolled student. The term of this agreement shall be from July 1, 2014 to June 30, 2015. This agreement has been reviewed and approved by the school district’s attorney.”

6.1.14. Approval of Health and Welfare Service Agreement with Center Moriches UFSD 2013-14

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Center Moriches UFSD to provide health and welfare services to students who reside in Sachem Central School District. The rate for this service is \$816.00 per student. The term of this agreement shall be from September 1, 2013 through June 30, 2014. This agreement has been reviewed and approved by the school district’s attorney.”

6.1.15. Approval of Agreement with Little Flower UFSD 2014-15

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Little Flower Union Free School

District to provide a special education program and/or services to the students covered by the agreement. The tuition rate for each child shall be set by the State Education Department. The term of this agreement shall be in effect for the period of July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's attorney."

6.1.16. Approval of Agreement with Serene Home Nursing Agency 2014-15

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Serene Home Nursing Agency to provide skilled nursing services on an as-needed and as-requested basis. Following is the cost for services:

Licensed Practical Nurse:
\$192.82 per day (six hours)
\$128.55 per four hours
Plus \$50.00 per hour 2 hours per day for transportation

Registered Nurse:
\$241.02 per day (six hours)
\$160.68 per four hours
Plus \$50.00 per hour 2 hours per day for transportation

A full school day is six (6) hours. A half school day is four (4) hours. This agreement shall be in effect for the period July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's attorney."

6.1.17. Approval of Agreement with St. Anne Institute 2014-15

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and St. Anne Institute to provide adequate instruction, related services and/or a facility to students enrolled at the facility during the school year. Sachem School District shall pay St. Anne Institute, for each child, the tuition rate set by the State Education Department. This agreement shall be in effect from July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's attorney."

6.1.18. Approval of Agreement with Westbrook Preparatory School 2014-15

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Westbrook Preparatory School to provide adequate instruction, related services and/or a facility to students enrolled at the facility during the school year. The tuition rate shall be set by the State Education Department, based on the child's program. This contract shall be from

July 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district's attorney."

6.1.19. Approval of Agreement with Madonna Heights 2014-15

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Madonna Heights to provide adequate instruction, related services and/or a facility to students during the school year. The tuition rate will be set by the State Education Department. The term of this agreement shall be from July 1, 2014 to June 30, 2015. This agreement has been reviewed and approved by the school district's attorney."

6.2. Donation - Grundy Avenue PTA

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation from the Grundy Avenue PTA of one Smart Board and one projector to Grundy Avenue Elementary School to be used by the teachers and students of Grundy Avenue. The value of this donation is approximately \$4,198.00."

6.3. Approval of Cullen & Danowski, LLP to Perform Testing of the Extraclassroom Activity Fund

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Cullen & Danowski, LLP, Internal Auditors, to assist the district in controlling and accounting for Extraclassroom activities for the period April 1, 2014 through June 30, 2015. They will perform the following procedures:

- Provide up to three days assistance to District staff to develop improved procedures and documentation related to extraclassroom activities and to implement the corrective actions as a result of their prior agreed upon procedure agreement.
- Periodically review supporting documentation related to cash receipts by the various schools and clubs. Ten transactions per month will be selected for review.
- Periodically review the account balances for the schools and investigate unusual transactions.
- Periodically request the accounting ledger from individual clubs to determine if the ledger is maintained on a timely basis and reconciles to the records of the central treasurer.

The estimated fee will not exceed \$20,000."

6.4. Approval of Eastern Suffolk BOCES Cooperative Bidding Resolution

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution:”

**RESOLUTION (A)
JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM**

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the *SACHEM CENTRAL SCHOOL DISTRICT*, an educational/municipal corporation (hereinafter the “Participant”) is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

6.5. Approval of Budget Transfers \$50,000 or Greater

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves one budget transfer of \$50,000 or greater:"

- One transfer for \$335,000.00 is to record food items received from government. A monthly entry is done. The revenue side was included in the budget, but the expense side was omitted.

6.6. Approval of Translators/Interpreters for the 2013-14 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following Translators/Interpreters for the 2013-14 school year:"

Fonseca, Raquel

6.7. Approval of Coaching Assignments for the Spring 2013-14 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following coaching assignments for the Spring 2013-14 School Year":

Spring

Girls Gymnastics

Sagamore/Sequoia - Corinne Morici (OOD)

Sagamore/Sequoia - Kimberly Gordon (OOD)

Girls Lacrosse

East Junior Varsity - Emily Pepe (OOD)

Seneca Assistant - Judy Dominski (East)

6.8. Appointment of Academic Intervention Service Teachers (AIS)

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel as teachers for the AIS Program for the 2013-14 school year":

Donato, Victoria
Kalachik, Dana
Pisano, Michael

6.9. Approval of Field Trip for the 2013-14 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following field trip for the 2013-14 school year":

Group	Date(s)	Location
Sachem Cosmetology Students	May 31-June 2, 2014	Premier Orlando International Beauty Event, Orlando, FL

6.10. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings":

3/20, 3/21, 3/24, 3/25, 3/26, 3/27, 3/28, 3/31, 4/1, 4/2

VII. MONTHLY REPORTS**7.1. Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

3/20, 3/21, 3/24, 3/25, 3/26, 3/27, 3/28, 3/31, 4/1, 4/2

7.2. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee

7.3. 2013-14 Updates to the Board**VIII. PRESENTATION/DISCUSSIONS****IX. CLOSING****A. Visitors (Each visitor will be limited to 3 minutes)**

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next Special meeting of the Board of Education will be held on Wednesday, April 9, 2014 at 7:30 PM in the Board Room at Samoset Middle School to discuss the school budget for 2014-15.

X. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

XI. ADJOURN