

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
WORK SESSION AGENDA

November 5, 2014

7:30 PM

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**

II. RECOGNITIONS

1. Sachem North and Sachem East National Merit Commended Students and Semifinalists

III. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

BUSINESS ITEMS

A. Bid Award

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 14-516 Lawn Sprinkler System Parts	Approve
b.	B 14-415 District-Wide Repair of Running Tracks	Approve

c.	B 14-206 Diplomas, Diploma Covers & Seals	Approve
d.	B 14-205 Graduation Programs	Approve
e.	B 14-212 Chair Rental - 2015 June Graduations	Approve

PERSONNEL ITEMS

IV. CONSENT AGENDA FOR PERSONNEL ITEMS 4.A.1. THROUGH 4.C.5.

A. Teachers

4.A.1. Leaves of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Grossi, Johanna	Kindergarten	Cayuga	Child Care Leave	10/10/14-6/30/15*
Peters, Angela	Elementary	Merrimac	Child Care Leave	12/04/14-6/30/15

*Revised Child Care Leave dates

4.A.2. Leave Replacements Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Kristine Hanley	Chemistry	Sachem North	1-4	11/3/14-6/30/15

4.A.3. Ten Year Increment for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Roggemann, Nicole	Grundy	11/3/14	\$225
Ruhs, Kristin	Cayuga	11/3/14	\$225
Parise, Nicole	North	11/4/14	\$225
Ambrosino, Lorraine	Sequoya	11/10/14	\$225
Doering Alicia	Lynwood	11/20/14	\$210

4.A.4. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

Name

Bowe, Kenneth
 Bregartner, Peter
 Burrow, Stephanie
 Carrano, Kristina
 Chartrand, Jacqueline
 Crisci, Michael
 Fritz, Lauren
 Galli, Randall
 Gregory, Nicholas
 Keegan, Thomas
 Macaluso, Nicole
 McCaffery, Ryan
 Nigro, Joanna
 Ortiz, Sarah
 Rossi, Katrina
 Schrader, Emma
 Scofield, Cassandra
 Shultz, Meghan
 Sinclair, Michael
 Wallner, Megan
 Yeung, Wa Chung

4.A.5. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

Name

Date

Curcio, Alexis	10/30/14
Edwards, Brian	10/30/14
Haskin, Meghan	10/21/14
Henao, Todd	10/17/14
Johnson, Kathryn	10/22/14
Leyser, Janine	10/30/14
Marquez, Jacqueline	10/22/14
Merkle, Ashley	10/22/14
Moosbrugger, Rebecca	10/23/14
O’Malley, Carollan	10/22/14
Paider, Brian	10/22/14
Schmidt, Kara	10/30/14
Stumme, Peter	10/30/14

B. Teacher Assistants

4.B.1. Resignation of Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Reed, Carrie	Special Education Teaching Assistant	Sequoia	10/31/14

4.B.2. Appointment of Leave Replacement Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Efron, Milissa	Special Education Teaching Assistant	Waverly	1-3	11/6/14-6/30/15
Lennon, Carrie	Special Education Teaching Assistant	Waverly	4-3	11/6/14-6/30/15

C. Support Staff

4.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Acerra-Taich, Elizabeth	Recreation Aide/Child Care	10/24/14
Bischof, Andrea	Acct. C/T/Payroll	11/5/14
DePaul, Carol	Classroom Aide/ Grundy	10/21/14
Hudson, Marcel	Hall Monitor/Cayuga	1/1/15

4.C.2. Leave of Absence of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave of absence of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Cooper, Susan	Special Ed Aide/Cayuga	Personal	10/14/2014 -4/14/15

4.C.3. Probationary Appointments of Support Services Personnel (Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Bischof, Andrea	Sr. Acct. C/T/Payroll	\$59,303	11/6/14	12 weeks 11/6/14-1/29/15

4.C.4. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Cerqueira, Cathi	Hall Monitor/ Samoset	\$9.08/hr.	10/29/14	None
DeCresenzo, Nicole	Office Aide/ Tamarac/Waverly	\$9.08/hr.	10/29/14	None
Friel, Erin	Recreation Aide/Child Care	\$10.28/hr.	10/29/14	None
Guarino, Alison	Recreation Aide/Child Care	\$10.28/hr.	10/22/14	None
Turnquist, Rachel	Recreation Aide/Child Care	\$10.28/hr.	11/5/14	None

4.C.5. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u> <u>Aide</u>	<u>Service Begins</u>
Flynn, Melissa	10/22/14
Pane, Carmen Marie	10/29/14
Papamichael, Vivian	11/5/14
Sommers, Allison	10/22/14

V. ACTION ITEMS**1. Mini Contracts Consent Agenda for Action Items 5.1.1. through 5.1.5.****5.1.1. Approval of Special Education Services Agreement with Bay Shore UFSD 2014-15**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Bay Shore Union Free School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Bay Shore Union Free School District. Bay Shore UFSD shall be entitled to bill Sachem CSD for the services provided in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2014 through June 30, 2015. This agreement has been reviewed and approved by the school district’s attorney.”

5.1.2. Approval of Agreement with Dr. Edward Petrosky 2014-15

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Dr. Edward Petrosky to provide neuropsychological evaluations, emotional functioning assessment, psychological evaluations and educational achievement evaluations (reading, writing, and math). The cost is \$4,000.00 per complete neuropsychological evaluation, including the following:

1. The particular areas assessed depend on the specifics of the referral. They include areas such as:
 - Attention, executive functioning, memory, language, sensorimotor skills, and intelligence.
 - Reading, writing, and math.
 - Emotional and personality functioning
2. A detailed and comprehensive report often 25+ pages in length.
3. Telephone participation up to 60 minutes in duration at one CSE meeting scheduled in advance based on the mutual availability of the CSE and the Service Provider.

This agreement shall be in effect for the period September 1, 2014 to June 30, 2015. This contract has been reviewed and approved by the school district’s attorney.”

5.1.3. Approval of Agreement with N2Y

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and N2Y to provide staff development to teachers. Darlene Brodbeck will conduct a full day of training with the Unique Learning System, on November 6, 2014 from 8 a.m. until 2:30 p.m. The cost is \$2,500.00. This agreement shall be in effect for the period November 6, 2014 to November 6, 2014. This contract has been reviewed and approved by the school district’s attorney.”

5.1.4. Approval of Agreement with Frontline Technologies Group, LLC 2014-15

RECOMMENDED ACTION: “that upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Frontline Technologies Group, LLC for the purchase of a subscription for 24/7 access to Frontline’s computer system, called “Aesop”, for teachers requiring a substitute. The estimated annual fee is \$24,753.60 for the 2014-2015 school year. This contract has been reviewed and approved by the school district’s attorney.”

5.1.5. Approval of Special Education Services Agreement with Middle Country CSD 2014-15

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Middle Country CSD to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Middle Country CSD, but reside in Sachem Central School District. Middle Country CSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2014 through June 30, 2015.”

5.2. Approval of Music Field Trip

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following Music field trip for the 2014-15 school year”:

- The Sachem Marching Band will be performing at Disneyworld in Orlando, Florida on February 26-March 1, 2015.

5.3. Approval of Budget Transfers \$50,000 or Greater

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves two budget transfers of \$50,000 or greater.”

- One transfer for \$55,424.00 is for salary changes for teaching personnel approved at the August 27, 2014 Board of Education meeting
- One transfer for \$118,718.00 is for salary changes for teaching personnel approved at the September 2014 Board of Education meetings

5.4. Approval of Extra Curricular Clubs/Activities for 2014-2015 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following extracurricular clubs for the 2014-2015 school year”:

<i>School</i>	<i>Club</i>	<i>Advisor</i>
East	Chemistry Club	Sean Holden
Sagamore	Book Club II	Cathy Rienth, Margaret Shannon
Waverly	Cheerleading Club “B”	Kristina Fulcher

5.5. Approval of LAP Schools Cayuga, Gatelot, and Lynwood 2014-2015

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Local Assistance Plan (LAP) Self Reviews and Reports from Cayuga, Gatelot, and Lynwood Avenue Elementary Schools for the 2014-2015 school year. As per Commissioner's regulations these reviews will be posted to the District website."

5.6. Donation - James Calhoun

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation of a 19” flat screen television with speakers to Sachem CSD from James Calhoun, a Sachem School District employee. The value of this donation is approximately \$100.00.”

5.7. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings”:

10/23, 10/24, 10/27, 10/28, 10/29, 10/30, 10/31, 11/3, 11/5

VI. MONTHLY REPORTS

6.1. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

10/29, 11/5

VII. BOARD OF EDUCATION SUB COMMITTEES

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee

VIII. PRESENTATION/DISCUSSIONS

1. Option #3 - Facilities Study Committee

IX. CLOSING**A. Visitors (Each visitor will be limited to 3 minutes)**

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next Regular meeting of the Board of Education will be held on November 19, 2014 at 7:30 PM in the Board Room at Samoset Middle School.

X. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

XI. ADJOURN