

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
REGULAR MEETING AGENDA

April 22, 2015

7:30 PM

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**

5. **Approval of Minutes**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following minutes”:

March 4, 2015 - Work Session Meeting
March 18, 2015 - Regular Meeting

II. RECOGNITIONS

1. All County Music Students
2. Arrowettes - North and East
3. Jakob Restrepo - NYS Wrestling Champion

III. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

BUSINESS ITEMS

A. Bid Award - Part 1

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during

the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 15-402 Physical Education Supplies	Approve

IV. CONSENT AGENDA FOR BUSINESS ITEMS 4.1. THROUGH 4.2.

4.1. Bid Award - Part 2

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

	<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a.	B 15-401 First Aid Supplies	Approve
b.	B 15-23 Field Marking & Traffic Paint, Equipment & Parts	Approve
c.	B 15-318 Furnish & Install Automotive Glass	Approve
d.	B 15-17 Technology Classroom Supplies -Lumber	Approve
e.	B 15-566 Playground & Fitness Trail Systems - Parts & Supplies	Approve
f.	B 15-553 Replacement Glass, Screening & Glazier’s Tools & Supplies	Approve
g.	B 15-571 Small Engine Parts - Grounds Equipment	Approve
h.	B 15-510 HVAC Parts, Equipment & Supplies	Approve
i.	B 15-16 Specialized Technology Classroom Supplies	Approve

4.2. Treasurer's Report

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of January 31, 2015 and February 28, 2015 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of January 31, 2015 and February 28, 2015 as submitted by the District

Treasurer, Diane Kollmer.”

Treasurer’s Report

Revenues

Expenditures

Balance Sheets (as of January 31, 2015 and February 28, 2015)

PERSONNEL ITEMS

V. CONSENT AGENDA FOR PERSONNEL ITEMS 5.A.1. THROUGH 5.C.6.

A. Teachers

5.A.1. Retirement of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
D'Abramo, Francis	Special Education	East	7/1/15
Doherty, Margaret	Science	East	7/1/15
Fox, Alan	Psychologist	Hiawatha	7/1/15
Harper, Candida	ESL	North	7/1/15
Jacobsen, George	Social Studies	East	7/1/15
Messina, Dominick	Technology	East	7/1/15
Pacella, Veronica	Special Education	Wenonah	7/1/15
Pannizzo, Victoria	Special Education	Hiawatha	7/1/15
Ryan, Nancy	Reading	Samoset	7/1/15
Ryan, Susan	Elementary	Chippewa	7/1/15
Santoli, Maryanne	Special Education	OSS	7/1/15
Traina-Delph, Michele	ESL	Nokomis	7/1/15
Yngstrom, Margaret	Elementary	Nokomis	7/1/15

5.A.2. Termination of Leave Replacement Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of leave replacement teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Leonardi, Laura	Guidance	North	4/21/15

5.A.3. Part-Time Teacher Appointments

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the part-time teacher appointments as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Kuehne, Jillian .7 *	Special Education	Waverly/Grundy	1-1	4/13/15-6/30/15

*Previously a .5

5.A.4. Ten Year Increment for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Blumberg, Aimee	North	5/15/15	\$60.00
Melough, Angela	Seneca	5/19/15	\$45.00

5.A.5. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

- Name
- Collins, Kelly
- Leonardi, Laura
- Lopez, Maria
- Walsh, Vincent
- Zimmermann, Jeffrey

5.A.6. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Romano, Christina	3/30/15

B. Teacher Assistants

5.B.1. Appointment of Leave Replacement Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Russo, Justin	Special Education Teaching Assistant	Lynwood	1-3	4/23/15-6/30/15

5.B.2. Leave of Absence of Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave of absence of teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Kearney, Amanda	Special Education	Lynwood	Child Care Leave	5/21/15-6/30/15

C. Support Staff

5.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Miller, Edward	Assistant Plant Facilities Administrator/ Facilities	4/24/15

5.C.2. Leave of Absence of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave of absence of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Sullivan, Nancy	Special Ed Aide/ East	Personal	4/14/15 - 5/1/15

5.C.3. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u> <u>Aide</u>	<u>Service Ends</u>
Argento, Anne	4/23/15
<u>Clerical</u>	
Basuino, Christina	4/23/15
<u>Nurse</u>	
Frare, Crystal	4/23/15

5.C.4. Probationary Appointments of Support Services Personnel (Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Miller, Edward	Director of Facilities III/ Facilities	\$134,275	4/25/15	12 weeks 4/25/15-7/18/15

5.C.5. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Holmes, Carolyn	Hall Monitor/ Nokomis	\$9.08/hr.	4/27/15	None
Pena, Michele	Office Aide/ Nokomis/Chippewa	\$9.08/hr.	4/15/15	None
Tammaro, Samantha	Recreation Aide/ Child Care	\$10.28/hr.	4/15/15	None

5.C.6. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u> <u>Clerical</u>	<u>Service Begins</u>
Kelley, Kaitlin	4/15/15

VI. ACTION ITEMS

1. Mini Contracts Consent Agenda for Action Items 6.1.1. through 6.1.8.

6.1.1. Approval of Agreement with Maryhaven Center of Hope 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Maryhaven Center of Hope to provide adequate instruction, related services and/or a facility to the students during the school year. The tuition rate shall be set by the State Education Department. This contract shall be in effect from July 1, 2015 to June 30, 2016. This contract has been reviewed and approved by the school district’s attorney.”

6.1.2. Approval of Agreement with Da Vinci Education & Research LLC 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Da Vinci Education & Research LLC to provide independent reading evaluations, as requested, in accordance with the State Education regulations. The cost is \$2,000.00 for the independent reading evaluation plus written report and participation in CSE meetings. The term of this agreement is July 1, 2015 to June 30, 2016. This contract has been reviewed and approved by the school district’s attorney.”

6.1.3. Approval of Agreement with Little Flower UFSD 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Little Flower Union Free School District to provide a special education program and/or services to the students covered by the agreement. The tuition rate for each child shall be set by the State Education Department. The term of this agreement shall be in effect for the period of July 1, 2015 to June 30, 2016. This contract has been reviewed and approved by the school district’s attorney.”

6.1.4. Approval of Agreement with Milestones in Home Care, Inc. 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Milestones in Home Care, Inc. to provide skilled nursing services on an as-needed and as-requested basis. The rates are as follows:

<u>Service</u>	<u>Rate</u>
Registered Nurse (RN)	\$52.00 per hour
Licensed Practical Nurse (LPN)	\$47.00 per hour

This agreement shall be in effect from July 1, 2015 through June 30, 2016. This contract has been reviewed and approved by the school district's attorney."

6.1.5. Approval of Agreement with Cleary School for the Deaf 2015-16

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Cleary School for the Deaf to provide adequate instruction, related services and/or a facility to students during the school year. Sachem School District shall pay for each child the per pupil charge (PPC) set by the Commissioner of the New York State Education Department. The term of this agreement shall be from September 1, 2015 to June 30, 2016. This contract has been reviewed and approved by the school district's attorney."

6.1.6. Approval of Agreement with MKSA, LLC 2015-16

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and MKSA, LLC to provide consultation services based on student IEPs, home program services, supervision of home staff and parent training services. The rates are detailed in Appendix "A" of the Agreement. The term of this agreement shall be in effect for the period July 1, 2015 to June 30, 2016. This agreement has been reviewed and approved by the school district's attorney."

6.1.7. Approval of Agreement with Nancy Brewer 2015-16

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Nancy Brewer to be a speaker at Financial Aid Information Night on a date to be mutually agreed upon. The rate for this service is \$300.00. This agreement shall be in effect for July 1, 2015 to June 30, 2016. This contract has been reviewed and approved by the school district's attorney."

6.1.8. Approval of Health and Welfare Service Agreement with South Huntington UFSD 2014-15

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and South Huntington Union Free School District to provide health and welfare services for children residing in Sachem Central School District and attending non-public schools in the South Huntington Union Free School District. South Huntington UFSD shall be entitled to bill Sachem CSD \$742.34 per student. The term of this agreement shall be from July 1, 2014 through June 30, 2015."

6.2. BOE Resolution to Approve the ES BOCES Administrative Budget

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the Administrative Budget for Eastern Suffolk BOCES for 2015-16."

6.3. Election of Members of the ES BOCES Board

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the casting of ballots for any or all five (5) of the following candidates:

- Stephen Dewey (Eastport-South Manor CSD)
- Stephen Gessner (Shelter Island UFSD)
- Theodore Imbasciani (Connetquot CSD)
- Joseph LoSchiavo (Patchogue-Medford UFSD)
- Jeffrey Smith (Mattituck-Cutchogue UFSD)

6.4. Approval of Purchase of Pen & Pencil Set Not to Exceed \$35 for the Two Ex-Officio Members who Served on the Board of Education in 2014-15

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the purchase of a pen and case not to exceed \$35 for the two ex-officio members who served on the Board of Education in the 2014-15 school year."

6.5. Approval of Rate Increase with J.J. Stanis and Company, Inc.

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves an increase, effective July 1, 2015, in the Self-Insured Dental renewal rates from J.J. Stanis and Company, Inc. The dental claims administration fee and PPO access fee, currently at the rate of \$4.00, will remain the same. Following are the rate levels:"

Non-Teachers

	Current Rate Level	Suggested Rate Level as of July 1, 2015
Employee only	\$20.35	\$21.37
Family	\$51.30	\$53.87

Teachers

	Current Rate Level	Suggested Rate Level as of July 1, 2015
Employee only	\$22.58	\$23.71
Family	\$56.95	\$59.80

6.6. Approval of Payment for Attendance at SCSSA Scholarship/Valedictorian Luncheon

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the payment of \$100.00 for the SCSSA (Suffolk County School Superintendents Association) luncheon for two guidance counselors. This is two people at a cost of \$50.00 per person for a total of \$100.00.”

6.7. Approval of Budget Transfers \$50,000 or Greater

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves one budget transfer of \$50,000 or greater:”

- One transfer for \$52,380.40 is to transfer forty percent of budgeted salary back to the General Fund from the F Fund Offset code. Sixty percent of the Asst. Coordinator salary is being paid from the 611 grant as per J. Bencze.

6.8. Appointment of Marching Band Personnel for the 2015-16 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Marching Band Personnel for the 2015-16 school year as follows":

Marching Band Director	Robert Normandeau
Marching Band Assistant Director	Thomas Carroll
Marching Band/Arrowettes	Taylor Jones
Coordinator of Marching Band	Michael Carroll, Jr.
Color Guard Instructor	Meaghan Neary

6.9. Donation - Barnes & Noble

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a check in the amount of \$591.45 from Barnes & Noble to Waverly Avenue Elementary School as a result of a fundraising activity. These funds are to be used for the purchase of books for their library.”

6.10. Adoption of 2015-2016 Budget

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution to adopt the 2015-2016 budget of \$296,073,703 and said budget to be presented to the registered voters on May 19, 2015. This equates to a tax levy increase which is 2.24% above the prior year (2014-2015) tax levy:

RESOLVED, that the budget for the Sachem Central School District in the amount of \$296,073,703 shall be approved, a tax levied therefore upon the taxable property of said School District. Adoption of this budget requires a tax levy increase of \$3,718,804 and, therefore, does not exceed the New York State tax levy limit including exemption, and must be approved by greater than 50% of the qualified voters present and voting.

If in the event the May 19, 2015 budget vote is defeated by the community, the Board of Education may opt for a re-vote on June 16, 2015. The same budget or a revised budget may be submitted for a re-vote. If there is no re-vote, the Board of Education must approve the contingency budget in the amount of \$292,354,899.”

6.11. Approval of Swim Scorers & Timers for the 2014-15 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following Swim Scorers & Timers:"

Buckley, Samantha (OOD)

6.12. Approval of Translators/Interpreters for the 2014-15 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following Translators/Interpreters for the 2014-15 school year:”

Li, Jia (Kari)
Stana, Liana

6.13. Rescission of Resignation of Support Services Personnel (All Civil Service

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education rescind the resignation of the following support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Walsh, Meghan	Recreation Aide/Child Care	6/30/14

6.14. Approval of UPSEU (Sachem Support Staff Unit) Settlement Agreement

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Settlement Agreement among the UPSEU (SSSU Unit), the Board of Education, a member of the non-instructional staff, whose identity was disclosed in executive session and the Sachem Central School District dated March 30, 2015 and authorizes the Superintendent of Schools to execute same.”

6.15. Approval of Extracurricular Clubs/Activities for the 2014-15 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following extracurricular clubs/activities for the 2014-15 school year”:

<u>School</u>	<u>Club/Activity</u>	<u>Advisor</u>
Seneca	Buddies Club	Rescind: Sara Brinn Add: Alison Hudak

6.16. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings”:

4/13, 4/14, 4/15, 4/16, 4/17, 4/20, 4/21, 4/22

VII. MONTHLY REPORTS

7.1. Damage & Loss Summary

The summary report reflects damage and loss for the period ending March 2015.

7.2. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

4/13, 4/14, 4/15, 4/16, 4/17, 4/20, 4/21, 4/22

7.3. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens’ Advisory Audit Committee
3. Sachem Budget Advisory Committee

7.4. 2014-15 Updates to the Board

7.5. 2014-15 Board Goals

Goal #1 - Provide Safe and Secure Schools

The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills

The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 - Improve Parent, Community and Staff Communication

Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District

Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 - Technology Integration

Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 - Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education

Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the sachem students. Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success. Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement. Making Sachem a great place to work, live and learn.

Goal #7 - We Are Sachem

The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

VIII. PRESENTATION/DISCUSSIONS

1. 2015-16 Budget

IX. CLOSING

A. Visitors (Each visitor will be limited to 3 minutes)

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next Regular meeting of the Board of Education will be held on May 6, 2015 at 7:30 PM in the Board Room at Samoset Middle School.

X. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

XI. ADJOURN