

**SACHEM CENTRAL SCHOOL DISTRICT**  
**51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779**  
**REGULAR MEETING AGENDA**

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November 18, 2015

7:30 PM

Board of Education Room

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*The Board of Education welcomes all who are attending this meeting.*

**I. OPENING OF MEETING**

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**
  
5. **Approval of Minutes**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following minutes”:

October 7, 2015 - Work Session Meeting  
October 14, 2015 - Special Meeting  
October 21, 2015 - Regular Meeting  
October 28, 2015 - Special Meeting

**II. RECOGNITIONS**

1. Accomplished Music Students

**III. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)**

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

**IV. PRESENTATIONS**

1. Attendance Office - Out of District Investigations
2. Anti-Bullying

**BUSINESS ITEMS**

- A. **Bid Award**

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP’s are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP’s. Actual usage will be on an “as needed” basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<u>RFP/Bid Number &amp; Title</u>	<u>Action Required</u>
a. B 15-206 Diplomas, Diploma Covers & Seals	Approve
b. B 15-212 Chair Rental – June 2016 Graduations	Approve
c. B 15-558 Drainage Grates, Covers & Curb Inlets	Approve
d. B 15-515A Snow Sander Parts	Reject

**PERSONNEL ITEMS**

**V. CONSENT AGENDA FOR PERSONNEL ITEMS 5.A.1. THROUGH 5.C.6.**

**A. Teachers**

**5.A.1. Salary Changes for Teaching Personnel**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Moratti, Faye	Chippewa	8/31/15	8-6	8-7	2,698.00
Symancyk, Nicole	Sagamore	8/31/15	13-7	13-8	2,697.00

**5.A.2. Approval of Substitute Teachers**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

- Name
- Boccafola, Patricia
- Harte, Ciara
- Lawney, Erin
- Layton, Susan
- McBride, Debra
- Spurrell, Deborah

### 5.A.3. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Agnello, Carissa	11/5/15
Barbaro, Corinne	11/5/15
Boltwood, Robert	11/5/15
Canning, Olivia	11/3/15
Carrano, Kristina	11/5/15
Chartrand, Jacqueline	11/5/15
Cherry, James	11/5/15
Chiarenza, Morgan	10/29/15
Donovan, Amanda	11/5/15
Elshazly, Julianne	11/5/15
Essig, Kimberly	11/5/15
Hall, Elizabeth	11/5/15
Hallaran, Marina	11/9/15
Kaiser, Nancy	11/5/15
Kovalevich, Samantha	11/5/15
Martin, Kathryn	11/5/15
McGuire, John	11/5/15
Murnane, Regina	11/7/15
O’Leary, Kellie	11/5/15
Sadusky, Emily	11/5/15
Schmidt, Kara	11/5/15
Scofield, Cassandra	11/5/15
Serra, Nicolette	11/5/15
Sinclair, Michael	11/5/15
Tellerman, Stacey	11/5/15
Turner, Christine	11/5/15
Ulrich, Brad	11/5/15
Umbria, Robert	11/5/15
Walsh, Vincent	11/5/15
Wood, Cailey	11/5/15
Wooster, Laurie	11/5/15
Wylie, Jane	11/5/15
Zambrano, Milagros	11/5/15

### B. Teacher Assistants

#### 5.B.1. Resignation of Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teacher assistants as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Russo, Justin	Special Education Teaching Assistant	Lynwood	11/6/15
Sowa, Stefanie	Special Education Teaching Assistant	Tecumseh	11/12/15

**5.B.2. Appointment of Leave Replacement Teaching Assistants**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Poretsky-Mueller,	Special Education	Waverly	1-3	11/9/15-6/30/16
Renee	Teacher Assistant			
Ratzsch, William	Special Education Teacher Assistant	Waverly	1-3	11/13/15-6/30/16

**C. Support Staff**

**5.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Hernandez-Duran, Maribel	3 Hr. FSW/Tecumseh	11/25/15
Ogiejko, Judy	Special Ed Aide / Chippewa	11/8/15
Skoblicki, William	Custodian/North	11/28/15

**5.C.2. Leave of Absence of Support Services Personnel (All Civil Service Classifications)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave of absence of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Reason</u>	<u>Dates</u>
Canino, Michele	4 Hr. FSW/Seneca	Personal	10/23/15-4/23/16

**5.C.3. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service End</u>
<u>Custodian</u> Hoek, John	8/20/15

<u>Clerical</u> Weiss, Maureen	11/2/15
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<u>Food Service Worker</u> Mayer, Sandra	10/30/15
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**5.C.4. Probationary Appointments of Support Services Personnel (Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Wright, Donna	Provisional School Communications Aide/Seneca	\$18.14/hr.	11/18/15	None**

\*\*As per Civil Service Law there is no probationary period for a provisional appointment

**5.C.5. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Bellino, Lisa	Hall Monitor / East	\$9.17/hr.	11/12/15	None

**5.C.6. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Custodian</u> Mac Murray Jr., Alan	11/4/15
<u>Food Service Worker</u> Snyder, Dana	11/4/15

**VI. ACTION ITEMS****1. Mini Contracts Consent Agenda for Action Items 6.1.1. through 6.1.6.****6.1.1. Approval of Special Education Services Agreement with South Huntington UFSD 2015-16**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and South Huntington Union Free School District to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the South Huntington Union Free School District, but reside in the Sachem Central School District. South Huntington UFSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2015 through June 30, 2016. This agreement has been reviewed and approved by the school district’s attorney.”

**6.1.2. Approval of Agreement with Long Island Developmental Consulting 2015-16**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Long Island Developmental Consulting to provide Applied Behavior Analysis services to designated special education students pursuant to the Individualized Education Program(s) (“IEP”) developed for the student(s) by the CSE. The following services, consisting of, but not limited to the following shall be provided:

- Consultation Services
- Home Program Services
- Supervision of Home Staff
- Parent Training

The school district shall pay the rates detailed in the attached Schedule “A”. This agreement shall be in effect for the period July 1, 2015 to June 30, 2016. This contract has been reviewed and approved by the school district’s attorney.”

**6.1.3. Approval of Agreement with Long Island Gay and Lesbian Youth (LIGALY) 2015**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Long Island Gay and Lesbian Youth (LIGALY) to provide one (1) on-site staff development workshop on November 18, 2015 from 3:30-5:00 p.m. which shall consist of “Creating Safer Schools for LGBT Young People” for various staff members. The fee for these services will

be paid through a Federal Grant. This agreement shall be in effect for the period of November 18, 2015. This contract has been reviewed and approved by the school district's attorney."

**6.1.4. Approval of Agreement with Frontline Technologies, Inc. 2015-16**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Sachem Central School District and Frontline Technologies, Inc. for the purchase of a subscription for 24/7 access to Frontline's computer system, called "Aesop", for teachers requiring a substitute. The estimated annual fee is \$24,606.30 for the 2015-16 school year. This contract has been reviewed and approved by the school district's attorney."

**6.1.5. Approval of Agreement with AFLAC**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution:"

**BE IT RESOLVED**, that the Board of Education authorizes the School District to continue to offer the AFLAC critical illness plan, and to newly offer the AFLAC short term disability and accident coverage plans, to those employees currently eligible for AFLAC; and

**BE IT FURTHER RESOLVED**, the Board of Education authorizes the School District to enter into an agreement with AFLAC to offer the critical illness, short term disability and accident coverage plans to eligible employees, at no cost to the School District and subject to preparation of a written agreement approved by counsel; and

**BE IT FURTHER RESOLVED:** that the Board of Education authorizes the Board President to execute such agreement with AFLAC on behalf of the Board of Education; and

**BE IT FURTHER RESOLVED**, that any offering of the AFLAC critical illness, short term disability and accident coverage plans shall be made in accordance with any applicable laws on collective bargaining; and

**BE IT FURTHER RESOLVED**, that the Board of Education authorizes the Superintendent to execute any Memorandums of Agreement necessary to effectuate the offering of the AFLAC critical illness, short term disability and accident coverage plans to the aforementioned employees.

**6.1.6. Approval of Agreement with Wage Works**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution:”

**BE IT RESOLVED**, that the Board of Education authorizes the School District to continue to offer the Flexible Benefits Plan to those employees currently eligible for the Flexible Benefits Plan; and

**BE IT FURTHER RESOLVED**, the Board of Education authorizes the School District to enter into an agreement with WageWorks to administer the Flexible Benefits Plan, at a cost of \$3.50 per participant, per month, and subject to preparation of a written agreement approved by counsel; and

**BE IT FURTHER RESOLVED:** that the Board of Education authorizes the Board President to execute such agreement with WageWorks on behalf of the Board of Education; and

**BE IT FURTHER RESOLVED**, that the Board of Education authorizes the Superintendent to execute any Memorandums of Agreement or other documents necessary to effectuate the offering of the Flexible Benefits Plan to the aforementioned employees.

**6.2. ESBOCES Special Election**

RECOMMENDED ACTION: Upon the recommendation of the Superintendent of Schools, the Board of Education cast one vote to fill one (1) vacancy on the Board of Cooperative Education Services. The vacancy is for a term commencing upon election and ending on June 30, 2018. There is one candidate for the position:

Arlene Barresi (Middle Country CSD)

**6.3. Approval of Healthplex/Dentcare Renewal Rates with J. J. Stanis and Company, Inc.**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Healthplex/Dentcare renewal rates from J.J. Stanis and Company, Inc. The rates will remain the same. The current rates are \$17.74 for individual coverage and \$43.49 for family coverage. These rates are effective January 1, 2016 through December 31, 2016.”

**6.4. Citizens' Advisory Audit Committee**

RECOMMENDED ACTION: that, upon the recommendation of the Superintendent of Schools, the Board of Education removes Vic. C. Rodriguez as an active member of the Citizens’ Advisory Audit Committee.”

**6.5. Approval of Field Trips for the 2015-16 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following field trips for the 2015-16 school year”:

<b>Group</b>	<b>Date(s)</b>	<b>Location</b>
Sachem North & East Business Students	January 15, 2016	Long Island Trade Show Farmingdale State College, Roosevelt Hall 2350 Broadhollow Road Farmingdale, NY 11735
Sachem North & East Business Students	April 19, 2016	New York City Trade Show 69th Regiment Armory 68 Lexington Avenue New York, NY 10010
Sachem North & East Senior Cosmetology Students	May 4, 2016	Symbiotic Salon Systems 60 Seaview Blvd. Port Washington, NY 11050

**6.6. Approval of Extracurricular Clubs/Activities for the 2015-16 School Year**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following extracurricular clubs/activities for the 2015-16 school year”:

<u>School</u>	<u>Club/Activity</u>	<u>Advisor</u>
North	Model UN	Georgia Afxendiou
	Choreographer	<i>Rescind: Deanna Mato</i>

**6.7. Approval of Special Education Resolution**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

BE IT RESOLVED, that the president of the Board of Education is authorized to enter into an agreement resolving the due process impartial hearing request filed on behalf of a student classified with a disability.”

**6.8. Approval of Resolution to offer HIP/HMO in Compliance with ACA**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

**WHEREAS**, certain individuals employed by the School District currently are not eligible for health insurance coverage offered by the School District; and

**WHEREAS**, the Sachem Central School District recognizes that certain employees may be first eligible for health insurance under the Patient Protection and Affordable Care Act; and

**WHEREAS**, the Board of Education wishes to offer the Emblem Health HIP Prime HMO plan to certain employees first eligible for health insurance under the Patient Protection and Affordable Care Act and to other designated

employees not currently offered health insurance whom the District deems necessary ; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Education authorizes the School District to offer the Emblem Health HIP Prime HMO plan to those certain employees first eligible for health insurance under the Patient Protection and Affordable Care Act and to other designated employees not currently offered health insurance whom the District deems necessary. All such employees shall be responsible for and shall contribute 100% of the cost of the premium for the Emblem Health HIP Prime HMO; and

**BE IT FURTHER RESOLVED**, that any offering of the Emblem Health HIP Prime HMO plan to certain employees first eligible for health insurance under the Patient Protection and Affordable Care Act and other designated employees not currently offered health insurance whom the District deems necessary shall be made in accordance with any applicable laws on collective bargaining; and

**BE IT FURTHER RESOLVED**, that the Board of Education authorizes the School District to execute any documents necessary to effectuate the offering of the Emblem Health HIP Prime HMO to the aforementioned employees; and

**BE IT FURTHER RESOLVED**, the Board of Education authorizes the School District to enter into an agreement with Chernoff Diamond to assist the School District with the offering of the Emblem Health HIP Prime HMO plan to eligible

employees, at no cost to the School District and subject to preparation of a written agreement approved by counsel; and

**BE IT FURTHER RESOLVED:** that the Board of Education authorizes the Board President to execute such agreement with Chernoff Diamond on behalf of the Board of Education.

**6.9. Appointment of Alternate Evening High School Staff for the 2015-16 School Year**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following for the Alternate Evening High School staff for the 2015-16 school year":

Jason Mauro                      Special Education

**6.10. Appointment of Chairperson for the 2015-16 School Year**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of Chairperson for the 2015-16 school year":

Speech Cheryl Haughie

**6.11. Approval of Coaching Assignments for the 2015-16 School Year**

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following Winter coaching assignments for the 2015-16 school year":

**WINTER**

**GIRLS BASKETBALL**

North Varsity Assistant - Melissa Danchalski (Lynwood)

**BOYS MIDDLE SCHOOL BASKETBALL**

Samoset - Warren Meahan (East)

**GIRLS WINTER TRACK**

North Varsity Assistant - Cailey Wood (Sub)

North Varsity Assistant - Danielle Lasher (North)

**BOYS WINTER TRACK**

East Varsity Assistant - Jamilee Jones (East)

**6.12. Approval of Budget Transfers \$50,000 or Greater**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves one budget transfer of \$50,000 or greater.”

- One transfer for \$2,201,600.00 is to balance the special education teacher codes to ensure staff is being paid out of the correct budget code.

**6.13. Recommendations from the Committee on Special Education**

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings”:

11/5, 11/6, 11/10, 11/12, 11/13, 11/16, 11/17, 11/18

**VII. MONTHLY REPORTS****7.1. Damage & Loss Summary**

The summary report reflects damage and loss for the period ending September 2015 and October 2015.

**7.2. Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:  
11/5, 11/9, 11/10, 11/12, 11/17, 11/18

**7.3. Board of Education Sub Committees**

1. Sachem Legislative Committee
2. Sachem Citizens’ Advisory Audit Committee
3. Sachem Budget Advisory Committee

**7.4. 2015-16 Updates to the Board****7.5. 2015-16 Board Goals***Goal #1 - Provide Safe and Secure Schools*

The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

*Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills*

The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21<sup>st</sup> century careers.

*Goal #3 - Improve Parent, Community and Staff Communication*

Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

*Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District*

Continue to focus on balancing the needs of students with taxpayer sensitivity.

*Goal #5 - Technology Integration*

Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

*Goal #6 - Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education*

Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the sachem students. Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success. Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement. Making Sachem a great place to work, live and learn.

*Goal #7 - We Are Sachem*

The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

## **VIII. CLOSING**

### **A. Visitors (Each visitor will be limited to 3 minutes)**

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

### **B. Board of Education Discussion of Future Agenda Items**

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

**C. Next Meeting**

The next Work Session meeting of the Board of Education will be held on December 2, 2015 at 7:30 PM in the Board Room at Samoset Middle School.

**IX. EXECUTIVE SESSION**

The Board of Education may choose to adjourn to executive session to discuss District matters.

**X. ADJOURN**