

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
WORK SESSION AGENDA

December 2, 2015

7:30 PM

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**

II. RECOGNITIONS

Merrimac Elementary School - ALS Ride for Life
Sachem Nurses

III. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

BUSINESS ITEMS

A. Bid Award

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a. Graduation Programs	Approve
b. Uniforms for Sachem Staff	Approve

PERSONNEL ITEMS

IV. CONSENT AGENDA FOR PERSONNEL ITEMS 4.A.1. THROUGH 4.D.6.

A. Teachers

4.A.1. Resignation of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Greening, Linda	Elementary	Tamarac	Personal	12/11/15

4.A.2. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Siper, Wendy	Sagamore	8/31/15	20-7	20-8	2698.00

4.A.3. Ten Year Increment for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Bellafatto, Michelle	Seneca	1/1/16	\$165.00
Stellato, Marie	Wenonah	1/1/16	\$165.00
Rossi, Tara	Nokomis	1/6/16	\$165.00
Schneider, Trisha	Tamarac	1/7/16	\$165.00

4.A.4. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

Name

Belevski, Gleb
 Bianchi, Elizabeth
 Brooks, Lorrie
 Hoey, Christopher
 Pellegrino, Dominic
 Riley, Louis
 Sessa, Lisa
 Squatrito, Jessica
 Stewart, Michelle
 Trupia, Jeannine
 Urea, Richard
 Yoon Young, Alice

4.A.5. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Gil, Sean	11/20/15
Holden, Christopher	11/5/15
McBride, Debra	11/19/15
Sequino, Nicole	11/23/15

B. Teacher Assistants

4.B.1. Appointment of Leave Replacement Teaching Assistants

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of leave replacement teacher assistants as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Egan, Kristen	Special Education Teaching Assistant	Gatelot	1-3	12/4/15-6/30/16
Schneller, Jillian	ENL/Teaching Assistant	East	1-3	11/30/15-6/30/16

C. Administrators

4.C.1. Retirement of Administrative Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of administrative personnel as follows”:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Date</u>
Nolan, James	Superintendent	D.O./Samoset Annex	7/1/16
Singer, Bruce	Associate Superintendent	D.O./Samoset Annex	7/1/16

D. Support Staff

4.D.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Berkowitz, Jennifer	Group Leader/Child Care	11/13/15
Forman, Barbara	4 Hr. FSW/Sagamore	12/2/15

4.D.2. Retirement of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
Cassidy, Kathleen	School Lunch Manager/Food Service	4/30/16 5 yrs., 6 mos.
Meyer, Faith	Special Ed Aide/North	11/28/15 17 yrs., 10 mos.

4.D.3. Termination of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Samuelson, Joann	Recreation Aide/Asst. Group Leader/ Group Leader/Child Care	12/3/15

4.D.4. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Food Service Worker</u> Kaiser, Adriana	11/21/15

4.D.5. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Pankus, Virginia	Recreation Aide/Child Care	\$10.38/hr.	11/18/15	None
Wright, Tina	Recreation Aide/Child Care	\$10.38/hr.	11/18/15	None

4.D.6. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u> <u>Custodian</u>	<u>Service Begins</u>
Anderson, Christopher	11/30/15
Barra, Michael	11/30/15
Nash, Kenneth	11/18/15

V. ACTION ITEMS

5.1. Approval of Agreement with Town of Brookhaven - Salt, Sand and General Repairs 2016

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education, Anthony Falco, to execute the renewal of the agreement between the Sachem School District and the Town of Brookhaven for salt, sand, and general repairs as needed.”

5.2. Approval of Addendum to New York Therapy Placement Services Agreement 2015-16

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves an addendum to the 2015-16 agreement between Sachem Central School District and New York Therapy Placement Services, Inc. for the following services:

Assistive Technology Evaluation	\$1,100.00 per evaluation
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Assistive Technology Training/Consult in school Indiv. session	\$ 40.00 per 15 minutes
Assistive Technology Training/Consult home\$ Indiv. session	60.00 per 15 minutes

This addendum has been reviewed and approved by the school district’s attorney.”

5.3. Approval of Budget Transfers \$50,000 or Greater

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves one budget transfer of \$50,000 or greater.”

- One transfer for \$90,655.00 is to correct contractual salary for the 2015-2016 school year, effective July 1, 2015 for the Director of Facilities and Custodial Supervisor.

5.4. Approval of Excess Major Medical Renewal Rates

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Excess Major Medical renewal rates from J.J. Stanis and Company, Inc. The current rates will continue as follows:

Current Rates	Renewal Rates	
Single Coverage	\$6.25	\$6.25
Family Coverage	\$15.00	\$15.00

There is no cost increase. This is fully paid by employees. There is no district contribution. The renewal is scheduled to take place effective January 1, 2016.”

5.5. Donation - Spectrum of Dreams

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts with gratitude, a donation of five youth stabilizing Aqua Joggers and five adult stabilizing Aqua Joggers for Sachem’s Special Education Extended School Year program from Mr. Tim Szlosek, President of Spectrum of Dreams. The value of this donation is approximately \$350.00.”

5.6. Approval of Renewal with Global Compliance Network, Inc.

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the renewal of the software package of unlimited tutorials from Global Compliance Network, Inc. which provides online Human Resources, OSHA and Professional Development tutorials and any new tutorials developed during the license period for a complete

12 months (January 1, 2016 to December 31, 2016). The cost of this unlimited tutorials package is \$1,400 and will be paid through the General Fund.”

5.7. Approval of ADA Capital Project District-Wide ADA Curb Cuts and Transfer of Funds

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a Capital fund transfer as follows”:

<u>Capital Project</u>	<u>From</u>	<u>To</u>
2011-12 capital improvement	\$ 6,345	
North science rooms	<u>\$53,168</u>	
Total:	\$59,513	
District-wide ADA curb cuts		Total: \$59,513

5.8. Approval of Extra Curricular Clubs/Activities for 2015-2016 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following extracurricular clubs for the 2015-2016 school year”:

<i>School</i>	<i>Club</i>	<i>Advisor</i>
Chippewa	Chippewa Leaders Club	<i>Rescind</i> - Katherine Shivers <i>Add</i> - Elizabeth Crowley

5.9. Approval of Payment to FIRST (For Inspiration and Recognition of Science and Technology)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the payment of \$5,000 to FIRST (For Inspiration and Recognition of Science and Technology) for an entrance fee for the 2016 SBPLI Long Island Regional Competition being held on March 30-April 2, 2016 for the Sachem Robotics team. This will be paid through the Career Training Program.”

5.10. Denial of Late Transportation Request for Private and Parochial Schools

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education denies the request for late transportation to the Upper Room Christian School in Dix Hills for one student at an approximate cost of \$12,210.00 for the remainder of the 2015-2016 school year.”

5.11. Approval of Stipulation of Agreement - Non-Instructional Employee

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve a Stipulation of Agreement dated December 2, 2015 between the Sachem Central School District and a non-instructional staff member, whose identity has been made known to the Board in Executive Session, regarding a personnel matter":

5.12. Rescission of Alternate Evening High School Staff for the 2015-16 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education rescind the appointment of the following Alternate Evening High School staff for the 2015-16 school year":

Jason Mauro Special Education

5.13. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings":

11/19, 11/20, 11/23, 11/24, 11/30, 12/1, 12/2

VI. MONTHLY REPORTS**6.1. Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

11/19, 11/23, 12/1

6.2. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee

6.3. 2015-16 Updates to the Board

Budget Advisory Committee
Field Trips
Substance Abuse Meetings

VII. CLOSING

A. Visitors (Each visitor will be limited to 3 minutes)

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next meeting of the Board of Education will be held on December 16, 2015 at 7:30 PM in the auditorium at Samoset Middle School to discuss school closings.

VIII. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

IX. Adjourn