

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
WORK SESSION AGENDA

February 3, 2016

7:00 PM

Board of Education Room

The Board of Education welcomes all who are attending this meeting.

I. OPENING OF MEETING

1. **Roll Call**
2. **Call to Order**
3. **Salute to the Flag**
4. **Moment of Silence**

II. EXECUTIVE SESSION

III. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)

Upon the recommendation of the Superintendent of Schools, the Board of Education welcomes visitors who wish to address the Board on matters relating to this agenda.

If you wish to speak, please fill out a card (located on the table in the rear of the room) and turn in to the table in the front of the room adjacent to the Board of Education. The President of the Board will call speakers to the floor.

IV. PRESENTATIONS

1. Envirothon
2. Prom Safety

BUSINESS ITEMS

V. CONSENT AGENDA FOR BUSINESS ITEMS 5.1. THROUGH 5.2.

5.1. Bid Award

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a. B 15-48A Motorola Two-Way Radios	Approve

5.2. Treasurer's Report

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the monthly Cash Reconciliation Report as of November 30, 2015 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of November 30, 2015 as submitted by the District Treasurer, Diane Kollmer.”

Treasurer’s Report

Revenues

Expenditures

Balance Sheets (as of November 30, 2015)

PERSONNEL ITEMS

VI. CONSENT AGENDA FOR PERSONNEL ITEMS 6.A.1. THROUGH 6.B.6.

A. Teachers

6.A.1. Resignation of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
O'Hara, Mary	School Media Specialist	Sagamore	Personal	2/5/16
McElroy, Jaclyn	School Media Specialist	Wenonah	Personal	2/11/16

6.A.2. Rescission of Leave Replacement Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the rescission of leave replacement teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Rodgers, Eileen	Family & Consumer Science	Sequoya	Personal	1/25/16

6.A.3. Termination of Leave Replacement Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination of leave replacement teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Leonardi, Laura	Guidance	Sagamore	2/1/16

6.A.4. Leaves of Absence of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Rovere, Tasha	English	North	Child Care Leave	2/1/16-6/30/16

6.A.5. Leave Replacements Appointments of Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Harris, Jennifer	Family & Consumer Science	Sequoya/East	1-1	2/3/16-6/30/16

6.A.6. Salary Changes for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the salary changes for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Bell, Ashley	North	1/11/16	1-1	1-4	4,192.89
Hanley, Christopher	Samoset	2/1/16	17-8	17-9	2,698.00
Stumpf, Nicole	Tecumseh	8/31/15	12-7	12-8	2,698.00
Walters, Adam	East	2/1/16	9-5	9-6	2,698.00

6.A.7. Ten Year Increment for Teaching Personnel

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the ten year increments for teaching personnel as follows”:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
McGinley, Mary	Tecumseh	3/4/16	\$105
MacDonald, Jennifer	Sequoia	3/7/16	\$105

6.A.8. Approval of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute teacher list as follows”:

<u>Name</u>
Kincaid, Erika
Weilbacher, Christopher
Zone, Michael

6.A.9. Termination/Resignation of Substitute Teachers

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
DiGangi, John	1/26/16
Tagliente, Thomas	1/14/16

B. Support Staff

6.B.1. Resignation of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Bentley, Deborah	3 Hr. FSW/North	1/24/16
Bentivegna, Theresa	3 Hr. FSW/Tamarac	1/24/16
Davie, Audrey	Classroom Aide/Grundy	2/2/16
Golisz, Dorota	3 Hr. FSW/Gatelot	1/24/16
Lindenmeier, Patricia	Special Ed Aide/ Merrimac	1/25/16
Sherry, Onjanette	3 Hr. FSW/Samoset	1/24/16
Sinnott, Myrissa	3 Hr. FSW/Sagamore	1/24/16

6.B.2. Retirement of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
Lleras, Diane	Sr. Account Clerk/Food Service	3/31/16 18 yrs., 4 mos.

6.B.3. Leave of Absence of Support Services Personnel (All Civil Service Classifications)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the leave of absence of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Lipani, Susan	Special Ed Aide/Samoset	Personal	2/29/16-8/29/16

6.B.4. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Aides</u>	
Anderson, Lauren	1/19/16
Corcoran, Victoria	1/19/16
<u>Custodians</u>	
Nash, Kenneth	1/22/16

6.B.5. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Anderson, Lauren	Special Ed Aide/ Waverly	\$11.68/hr.	1/20/16	None
Bentley, Deborah	4 Hr. FSW/North	\$17.33/hr.	1/25/16	None
Bentivegna,	4 Hr. FSW/Sagamore	\$17.33/hr.	1/25/16	None

Theresa				
Corcoran, Victoria	Special Ed Aide/Grundy	\$11.68/hr.	1/20/16	None
Golisz, Dorota	4 Hr. FSW/Gatlot	\$11.37/hr.	1/25/16	None
Martschenko, Nicholas	Custodian/Wenonah	\$54,032	2/10/16	None
Padormo, Lisa	Hall Monitor/Sequoia	\$9.17/hr.	1/27/16	None
Sherry, Onjanette	4 Hr. FSW/Samoset	\$17.33/hr.	1/25/16	None
Sinnott, Myrissa	4 Hr. FSW/Sagamore	\$17.33/hr.	1/25/16	None

6.B.6. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u> <u>Custodian</u>	<u>Service Begins</u>
Lascala, Matthew	1/27/16
<u>Food Service Worker</u>	
Carlo, Krista	1/27/16
Centrone, Lauren	1/27/16
Falciani, Jacqueline	1/27/16

VII. ACTION ITEMS

1. Mini Contracts Consent Agenda for Action Items 7.1.1. through 7.1.4.

7.1.1. Approval of Health and Welfare Service Agreements 2015-2016

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreements between Sachem Central School District and Babylon Union Free School District, Brentwood School District, Central Islip School District, Connetquot Central School District, Eastport/South Manor CSD, Hauppauge School District, Longwood Central School District, Middle Country Central School District, Mount Sinai School District, Patchogue-Medford School District, Rocky Point Union Free School District, Sayville Union Free School District, Southampton Union Free School District, South Country Central School District, Three Village Central School District and William Floyd School District to provide health and welfare services to non resident students who attend a nonpublic school located within the Sachem Central School District. The cost is \$994.00 per student for the period of September 1, 2015 through June 30, 2016. These agreements have been reviewed and approved by the school district’s attorney.”

7.1.2. Approval of Agreement with Gerber Tours 2016

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the rider to the agreement between Sachem Central School District and Gerber Tours for a two day Boston tour for Sachem High School North students on March 14 to March 15, 2016 to be paid for by the families of the participating students. This agreement has been reviewed and approved by the school district’s attorney.”

7.1.3. Approval of Eastern Suffolk BOCES Multi-Year Service Agreement

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a forty eight (48) month term networked copier project with Eastern Suffolk BOCES for forty two (42) Xerox machines. The total cost including a BOCES 7% administrative fee shall be \$1,224,599.99 or \$25,212.49 monthly. The effective date of this project shall be upon the execution by both parties and the end date shall be October 31, 2020.

This Multi-year Service Agreement (“Service Agreement”) is entered into by and between the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter referred to as “BOCES” and the School District noted above (hereinafter referred to as the “District”).

WHEREAS, BOCES, responds to program requests and initiatives from participating school districts and the New York State Education Department (“SED”) and determines needs that would be most efficiently and cost effectively met on a regional, cooperative basis; and

WHEREAS, the District has requested the items identified in Project Proposal *Exhibit A* (“Items”) and the services identified in Project Proposal *Exhibit A* (“Services”) and BOCES elects to lease the Items and provide the Services to the District.”

7.1.4. Approval of Temporary Construction Easement

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the temporary construction easement between Sachem Central School District and Campo Brothers. This temporary construction easement is for the purpose removing the existing guiderail along Grundy Avenue, installing missing and deteriorated curbs along Grundy Avenue, removing existing ramps along frontage and provide ADA compliant ramps, install required drainage, install street trees, complete a right of way between Grundy Avenue and Coates Avenue, and the installation of curb between the parking area and the road, and to satisfy any and all other

requirements of the Town of Islip as detailed in their letter dated December 1, 2015, concerning the minor subdivision application of the Sachem Central School District. This easement has been reviewed and approved by the school district’s attorney.”

7.2. Approval of Field Trips for the 2015-16 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following field trips for the 2015-16 school year”:

Group	Date(s)	Location
Sachem North Students	March 14-15, 2016	Tour of the University of Connecticut, Northeastern University, Boston University, & the University of Massachusetts Boston, Massachusetts
Sachem Cosmetology Students	March 22, 2016	Skills USA – Champions at Work Annual Regional Conference Suffolk Community College Brentwood, NY Luncheon: Crest Hollow Country Club Woodbury, NY

7.3. Approval of Budget Transfers \$50,000 or Greater

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves one budget transfer of \$50,000 or greater:”

- One transfer for \$3,715,637.82 is to balance all instructional salary codes.

7.4. Change of Department Chairperson for the 2015-16 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following Department Chairperson revision for the 2015-16 school year”:

<u>School</u>	<u>Department</u>	<u>Advisor</u>
Sequoia	Social Studies	<i>Rescind:</i> Meghan Rossi <i>Add:</i> Jill Bongiorno

7.5. Approval of Extracurricular Clubs/Activities for the 2015-16 School Year

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following extracurricular club/activity revisions for the 2015-16 school year”:

<u>School</u>	<u>Club/Activity</u>	<u>Advisor</u>
Sagamore	Student Government	<i>Rescind:</i> Gillian Kolodny <i>Add:</i> Sabrina Sorrentino
Sequoia	Yearbook	<i>Add:</i> Jill Bongiorno

7.6. Approval of Applied Behavioral Analysis (ABA) Specialist for the 2015-16 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following personnel as Specialists for the 2015-16 ABA Program":

Abbondanza, Lisa

7.7. Approval of 2016 Extended School Year Program Supervisors

RECOMMEND ACTION: "that upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the individuals listed below as supervisors in the Extended School Year Program":

Supervisor Trish Auletta
Assistant Supervisor Joseph Kistingner

7.8. Approval of Additional Payment to Tams-Witmark Music Library, Inc.

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves an additional payment of \$670.25 to cover orchestration rental charges with Tams-Witmark Music Library for the production of Bye Bye Birdie at Sachem High School East previously approved. The additional cost will be paid by the District Office for Music and Art.”

7.9. Appointment of Alternate Evening High School Staff for the 2015-16 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following Alternate Evening High School staff for the 2015-16 school year":

Nicole Richter Science

7.10. Approval of Coaching Assignments for the 2015-16 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following Winter coaching assignments for the 2015-16 school year":

WINTER**LATE WINTER MS WRESTLING**

Sagamore Asst. -Chris DiIorio (Sub)

LATE WINTER MS GIRLS BASKETBALL

Samoset - Warren Meahan (East)

7.11. Approval of Stipulation of Agreement - Non-Instructional Employee

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the following resolution:

BE IT RESOLVED, that the Board herewith authorizes the Board President to execute an Agreement and Stipulation of Settlement and Release between the Board and a certain civil service employee. The Board has previously reviewed said Agreement and Stipulation of Settlement and Release in Executive Session herewith authorizes its approval.

7.12. Approval of Translators/Interpreters for the 2015-16 School Year

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approve the appointment of the following Translators/Interpreters for the 2015-16 school year."

Martinez, Leslie

7.13. Approval of Amendment to Agreement of Sale

RECOMMENDED ACTION: "that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution":

BE IT RESOLVED. That the Board of Education hereby authorizes and approves an Amendment to the Contract of Sale dated September 17, 2015 for the sale of 4.05 acres of land being in Holbrook, Town of Brookhaven, County of Suffolk, State of New York, known by street address Coates Avenue, Holbrook, New York to Campo Brothers, such amendment being dated February 3, 2016.

7.14. Approval of Resolution for Payment to Branch Services

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following resolution”:

WHEREAS, the School District discovered a complaint concerning moisture at East High School; and

WHEREAS, in response to the complaint, the School District investigated the presence of moisture in the building and discovered the need for remediation of same; and

WHEREAS, the School District has determined that the moisture at East High School threatens the health, safety and welfare of its students and staff; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education declares the repair and remediation of the moisture issue at East High School to be an emergency as a result of the aforesaid; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the costs associated with repair and remediation of the moisture at East High School (as set forth in the annexed invoice) to be an ordinary contingent expense of the Board and authorizes the payment of the annexed invoice.

7.15. Recommendations from the Committee on Special Education

RECOMMENDED ACTION: “that, upon the recommendation of the Superintendent of Schools, the Board of Education accept the recommendation of the Committee on Special Education for the following meetings”:

1/21, 1/22, 1/26, 1/27, 1/28, 1/29, 2/1, 2/2, 2/3

VIII. MONTHLY REPORTS**8.1. Damage & Loss Summary**

The summary report reflects damage and loss for the period ending December 2015.

8.2. Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

1/21, 1/26, 1/27, 1/28, 2/2, 2/3

8.3. Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee

8.4. 2015-16 Updates to the Board**IX. CLOSING****A. Visitors (Each visitor will be limited to 3 minutes)**

Upon the recommendation of Superintendent of Schools, the Board of Education may hear from members of the audience who wish to present any matters of importance.

B. Board of Education Discussion of Future Agenda Items

Any member of the Board of Education wishing to propose a future agenda item present a motion to the Board of Education for consideration.

C. Next Meeting

The next Regular meeting of the Board of Education will be held on February 24, 2016 at 7:30 PM in the Board Room at Samoset Middle School.

X. EXECUTIVE SESSION

The Board of Education may choose to adjourn to executive session to discuss District matters.

XI. ADJOURN