

**BOARD OF EDUCATION
SACHEM CENTRAL SCHOOL DISTRICT
WORK SESSION MEETING OF JANUARY 6, 2016**

APPROVED AS WRITTEN- 2/24/16 -OFFICIAL COPY

MEMBERS PRESENT: Anthony Falco, President
Vic Canales
William Coggin
Dorothy Roberts
Robert Scavo
Sal Tripi
Shannon Christiano, Student Member
Alex Rosati, Student Member

MEMBERS ABSENT: Michael J. Timo, Vice President
Teri Ahearn
Laura Slattery

ALSO PRESENT: James J. Nolan, Superintendent of Schools
Kristin Capel-Eden, Asst. Superintendent for Personnel
Paul Manzo, Deputy Superintendent
Jessica Schmettan, Assistant Superintendent for Elementary
Bruce Singer, Associate Superintendent for Business
Carol Adelberg, District Clerk
Chris Clayton, Esq.

CALL TO ORDER: The work session meeting held at Samoset Middle School was called to order by President Falco at 7:30pm.

PLEDGE OF ALLEGIANCE: Mr. Falco opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

MINUTES Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Canales, and carried unanimously (6-0) to approve the following minutes:

November 4, 2015 - Work Session
November 9, 2015 - Special Meeting
November 18, 2015 - Regular Meeting

COMMENTS FROM VISITORS: The Board heard comments and concerns from members of the audience.

PRESENTATION:

1. Virtual Enterprise Course – Mr. Sullivan and several students explained the program.

BUSINESS ITEMS:

Treasurer's Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously (6-0) to approve the monthly Cash Reconciliation Report as of

BOARD OF EDUCATION – WORK SESSION MEETING – JANUARY 6, 2016

September 30, 2015 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of September 30, 2015 as submitted by the District Treasurer, Diane Kollmer.

Treasurer's Report
Revenues
Expenditures
Balance Sheets (as of September 30, 2015)

PERSONNEL ITEMS

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve a consent agenda for all the personnel items.

Leave Replacements Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the leave replacement appointments of teaching personnel as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Wyckoff, Tina	Elementary	Tamarac	1-4	12/9/15

Salary Changes for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the salary changes for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Brunse, Bree	Wenonah	8/31/15	15-5	15-6	2,697.00
Fleri, Megan	Sagamore	8/31/15	5-4	5-5	2,453.00
Mastrogiacomo, Michael	North	8/31/15	10-6	10-7	2,698.00

Ten Year Increment for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the ten year increments for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Baker, Faith	Cayuga	2/5/16	\$135
Salerno, Robert	Seneca	2/19/16	\$120

Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the substitute teacher list as follows:

BOARD OF EDUCATION – WORK SESSION MEETING – JANUARY 6, 2016

Name

Calatayud, Angela
Ceravino, Charissa
Falabella, Michele
Jacobs, Deborah
Masciale, Jessica
Nettleton, Debra
Perino, Laurie
Ryan, Susan
Tirelli, Taylor
Vignona, Valerie
Volpe, Shanna

Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the termination/resignation of substitute teachers as follows:

<u>Name</u>	<u>Date</u>
Jensen, Emily	12/15/15
McNaughton, Kayla	12/2/15
Pellegrino, Dominic	12/10/15
Squatrito, Jessica	12/8/15

Resignation of Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the resignation of teacher assistants as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
McCarron, Laura	Special Education Teaching Assistant	Grundy	12/3/15

Termination of Leave Replacement Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the termination of leave replacement teacher assistants as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Wyckoff, Tina	Special Education Teaching Assistant	Tamarac	12/8/15

Appointment of Leave Replacement Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the appointment of leave replacement teacher assistants as follows:

BOARD OF EDUCATION – WORK SESSION MEETING – JANUARY 6, 2016

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
David, Guinevere	Special Education Teacher Assistant	Waverly	1-3	12/7/15-6/30/16
Miller, Julianne	Special Education Teacher Assistant	Samoset	1-3	12/1/15-6/30/16

Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
DiPietro, Sandra	Hall Monitor/ Sequoya	12/23/15
Franco, Stephen	Campus Security/District Wide	1/7/16
Walsh, Meghan	Recreation Aide/Child Care	1/18/16

Retirement of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the retirement of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
Mikucki, Maureen	Sr. Clerk Typist/Tamarac	1/4/16 16 years

Rescission of Leave of Absence of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the rescission of leave of absence of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Scofield, Kristin	3 Hr. FSW/Nokomis	Personal	5/11/15

Leave of Absence of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the leave of absence of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Dean, Dawn	Classroom Aide/ Grundy	Personal	12/16/15 -6/16/16

Return from a Leave of Absence of Support Services Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the return from a leave of absence of support services personnel as follows:

BOARD OF EDUCATION – WORK SESSION MEETING – JANUARY 6, 2016

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Canino, Michelle	4 Hr. FSW/Seneca	Personal	1/4/16

Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Ends</u>
<u>Aides</u> Longobardi, Elizabeth	1/7/16

<u>Clerical</u>	<u>Service Ends</u>
Grazia, Louise	1/7/16
Pazienza, Christine	1/7/16
Reed, Jaynee	1/7/16

<u>Custodian</u>	<u>Service Ends</u>
Bove, Beth	12/17/15
Daw, Christopher	12/17/15
DeVito, Christopher	12/17/15
Fratarelli, Guillermina	12/17/15
Skippon, Kristopher	12/17/15

Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Berkowitz, Jennifer	Group Leader/ Child Care	\$17.41/hr.	12/16/15	None
Pagano, Linda	Recreation Aide/ Child Care	\$10.38/hr.	12/16/15	None
Rossi-Soricelli, Lori	Recreation Aide/ Child Care	\$10.38/hr.	1/6/16	None

ACTION ITEMS:

Mini Contracts

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve a consent agenda for mini-contracts a-c.

a. Approval of Agreement with Tams-Witmark Music Library, Inc.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by

BOARD OF EDUCATION – WORK SESSION MEETING – JANUARY 6, 2016

Mr. Coggin, and carried unanimously (6-0) to approve the agreement between Sachem Central School District and Tams-Witmark Music Library, Inc. for the rentals, royalties and full orchestration for the production of Bye Bye Birdie at Sachem High School East. The total cost of \$2,140.00 will be paid by the District Office for Music and Art.

b. Approval of Special Education Services Agreement with Middle Country CSD 2015-16

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the agreement between Sachem Central School District and Middle Country CSD to provide special education services to parentally-placed students with disabilities, when such students attend private schools in the Middle Country CSD, but reside in Sachem Central School District. Middle Country CSD shall be entitled to bill Sachem CSD in accordance with Education Law Section 3602-c and the Regulations or Rules of the Commissioner of Education. The term of this agreement shall be from July 1, 2015 through June 30, 2016.

c. Approval of License Agreement with RH Theatricals

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the license agreement between Sachem Central School District and RH Theatricals to provide a production pack for the production of The Sound of Music Jr. at Seneca Middle School. The cost of \$650.00 will be paid by the District Office for Music and Art.

Approval of Resolution for District's Border Collie

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the following resolution:

WHEREAS, in the winter of 2007, the School District purchased a border collie to assist in the control of geese on the athletic fields in the School District;

WHEREAS, during the term of its service to the School District said border collie resided with Carol Adelberg, District Clerk; and

WHEREAS, as a result of the border collie's age and health, the border collie is no longer able to meet the School District's needs and has nominal monetary value;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares that the border collie is no longer usable for its intended purpose; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Associate Superintendent for Business to find suitable care for said border collie at no further expense to the School District.

Donation - Mr. John Neyman

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Coggin, and carried unanimously (6-0) to accept with gratitude, a donation of three computer monitors from Mr. John Neyman, employee of Sachem Central School District. These monitors will be used to replace damaged monitors at Sachem High School East. The approximate value of this donation is \$175.00.

Approval of Extracurricular Clubs/Activities for the 2015-16 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the following extracurricular club/activity

BOARD OF EDUCATION – WORK SESSION MEETING – JANUARY 6, 2016

revisions for the 2015-16 school year:

<u>School</u>	<u>Club/Activity</u>	<u>Advisor</u>
East	Class Advisor - 12th Grade	<i>Add:</i> Kathy Stein
	National Honor Society	<i>Add:</i> Kristen Goodwin
North	Mentor Club Senior/Freshman	<i>Add:</i> Mary Kuerner
	National History Honor Society	<i>Add:</i> Elizabeth Kachmar
	National Honor Society	<i>Add:</i> Alison Sinacore
	Senior Class Advisor	<i>Add:</i> Dana Glasser
	Sophomore Advisor	<i>Add:</i> Kim Murphy

Appointment of 2016 Summer Enrichment Lead Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Scavo, and carried unanimously (6-0) to appoint the individuals listed below as Lead Teachers for the summer program as indicated:

Carissa Hagan	Lead Teacher Secondary
Jessica Williams	Lead Teacher Elementary

Appointment of Alternate Evening High School Staff for the 2015-16 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to approve the following Alternate Evening High School staff for the 2015-16 school year:

Christopher Olsen	Substitute Teacher
-------------------	--------------------

Appointment of Positions for the 2015-16 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Tripi, and carried unanimously (6-0) to approve the appointment of the following position for the 2015-16 school year as follows:

Principal Aide Tamarac	Gina Mordente
------------------------	---------------

Approval of Stipulation of Settlement - Instructional Employee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Scavo, and carried unanimously (6-0) to approve the following resolution:

BE IT RESOLVED, that the Board of Education authorizes the Board President and the Superintendent of Schools to execute a certain agreement settling a putative Education Law §3020-a proceeding regarding a certain tenured employee named in such agreement, whose identity has also been made known to the Board of Education in Executive Session.

Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to accept the recommendation of the Committee on Special Education for the following meetings:

BOARD OF EDUCATION – WORK SESSION MEETING – JANUARY 6, 2016

12/17, 12/18, 12/21, 12/22, 12/23, 1/5, 1/6

MONTHLY REPORTS

Damage & Loss Summary

The summary report reflects damage and loss for the period ending November 2015.

Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates:
12/17/15, 1/5/16

Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee

2015-16 Updates to the Board

PRESENTATION/DISCUSSIONS

Budget Advisory Committee – Mr. Singer reviewed his memo to the Board dated 12/9/15 on the subject “Budget Advisory Committee.” The Board agreed with the areas of responsibility as outlined in the memorandum.

COMMENTS FROM

VISITORS: The Board heard comments and concerns from members of the audience.

FUTURE AGENDA

ITEMS: Upcoming budget discussion of the tax cap and replenishment of reserves.

.NEXT MEETING:

The next Regular meeting of the Sachem Board of Education will be held on Wednesday, January 20, 2016 at 7:30pm in the Board Room at Samoset Middle School. This meeting will commence with a Public Hearing for the purpose of a final hearing evaluating the impact of the proposed closing of the Tecumseh and Gatelot Elementary Schools and Sequoya Middle School on the Sachem Central School District.

EXECUTIVE

SESSION: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously (6-0) to convene into Executive Session at 9:24pm to discuss collective negotiations, sale of district property, and discipline of a specific employee.

ADJOURN: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (6-0) to adjourn at 10:25pm.

BOARD OF EDUCATION – WORK SESSION MEETING – JANUARY 6, 2016

Respectfully submitted,

Carol Adelberg
District Clerk