

**BOARD OF EDUCATION
SACHEM CENTRAL SCHOOL DISTRICT
WORK SESSION MEETING OF FEBRUARY 3, 2016**

APPROVED AS WRITTEN – 3/16/16 -OFFICIAL COPY

MEMBERS PRESENT: Anthony Falco, President
Teri Ahearn
Vic Canales
William Coggin
Dorothy Roberts
Robert Scavo
Laura Slattery
Sal Tripi
Alex Rosati, Student Member

MEMBERS ABSENT: Michael J. Timo, Vice President
Shannon Christiano, Student Member

ALSO PRESENT: James J. Nolan, Superintendent of Schools
Paul Manzo, Deputy Superintendent
Jessica Schmettan, Assistant Superintendent for Elementary
Bruce Singer, Associate Superintendent for Business
Carol Adelberg, District Clerk
Ed McCarthy, Esq.

CALL TO ORDER: The work session meeting held at Samoset Middle School was called to order by President Falco at 7pm.

PLEDGE OF ALLEGIANCE: Mr. Falco opened the meeting with the Pledge of Allegiance and a moment of silent meditation.

EXECUTIVE SESSION: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Coggin, and carried unanimously (8-0) to convene into Executive Session at 7:01pm to discuss a specific personnel matter.

OPEN SESSION: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Coggin, and carried unanimously (8-0) to reconvene into Open Session at 7:40pm.

COMMENTS FROM VISITORS: The Board heard comments and concerns from members of the audience.

PRESENTATIONS:

1. Environthon
2. Prom Safety

BUSINESS ITEMS:
Consent Agenda: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve a consent agenda for all the business items.

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Bid Award

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following bid award:

The bid/RFP awards presented for action are:

<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a. B 15-48A Motorola Two-Way Radios	Approve

Treasurer's Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the monthly Cash Reconciliation Report as of November 30, 2015 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of November 30, 2015 as submitted by the District Treasurer, Diane Kollmer.

- Treasurer’s Report
- Revenues
- Expenditures
- Balance Sheets (as of November 30, 2015)

PERSONNEL ITEMS

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve a consent agenda for all the personnel items.

Resignation of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the resignation of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
O'Hara, Mary	School Media Specialist	Sagamore	Personal	2/5/16
McElroy, Jaclyn	School Media Specialist	Wenonah	Personal	2/11/16

Rescission of Leave Replacement Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the rescission of leave replacement teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
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Rodgers, Eileen Family & Sequoya Personal 1/25/16
 Consumer Science

Termination of Leave Replacement Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the termination of leave replacement teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Leonardi, Laura	Guidance	Sagamore	2/1/16

Leaves of Absence of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the leaves of absence of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Rovere, Tasha	English	North	Child Care Leave	2/1/16-6/30/16

Leave Replacements Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the leave replacement appointments of teaching personnel as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Harris, Jennifer	Family & Consumer Science	Sequoya/East	1-1	2/3/16-6/30/16

Salary Changes for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the salary changes for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date of Change</u>	<u>From Step</u>	<u>To Step</u>	<u>Salary Difference</u>
Bell, Ashley	North	1/11/16	1-1	1-4	4,192.89
Hanley, Christopher	Samoset	2/1/16	17-8	17-9	2,698.00
Stumpf, Nicole	Tecumseh	8/31/15	12-7	12-8	2,698.00
Walters, Adam	East	2/1/16	9-5	9-6	2,698.00

Ten Year Increment for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin,

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seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the ten year increments for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
McGinley, Mary	Tecumseh	3/4/16	\$105
MacDonald, Jennifer	Sequoia	3/7/16	\$105

Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the substitute teacher list as follows:

<u>Name</u>
Kincaid, Erika
Weilbacher, Christopher
Zone, Michael

Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the termination/resignation of substitute teachers as follows:

<u>Name</u>	<u>Date</u>
DiGangi, John	1/26/16
Tagliente, Thomas	1/14/16

Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Bentley, Deborah	3 Hr. FSW/North	1/24/16
Bentivegna, Theresa	3 Hr. FSW/Tamarac	1/24/16
Davie, Audrey	Classroom Aide/Grundy	2/2/16
Golisz, Dorota	3 Hr. FSW/Gatlot	1/24/16
Lindenmeier, Patricia	Special Ed Aide/ Merrimac	1/25/16
Sherry, Onjanette	3 Hr. FSW/Samoset	1/24/16
Sinnott, Myrissa	3 Hr. FSW/Sagamore	1/24/16

Retirement of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the retirement of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
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Lleras, Diane Sr. Account Clerk/Food Service 3/31/16 18 yrs., 4 mos.

Leave of Absence of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the leave of absence of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Lipani, Susan	Special Ed Aide/Samoset	Personal	2/29/16-8/29/16

Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Ends</u>
<u>Aides</u>	
Anderson, Lauren	1/19/16
Corcoran, Victoria	1/19/16
<u>Custodians</u>	
Nash, Kenneth	1/22/16

Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Anderson, Lauren	Special Ed Aide/ Waverly	\$11.68/hr.	1/20/16	None
Bentley, Deborah	4 Hr. FSW/North	\$17.33/hr.	1/25/16	None
Bentivegna, Theresa	4 Hr. FSW/Sagamore	\$17.33/hr.	1/25/16	None
Corcoran, Victoria	Special Ed Aide/Grundy	\$11.68/hr.	1/20/16	None
Golisz, Dorota	4 Hr. FSW/Gatelet	\$11.37/hr.	1/25/16	None
Martschenko, Nicholas	Custodian/Wenonah	\$54,032	2/10/16	None
Padormo, Lisa	Hall Monitor/Sequoia	\$9.17/hr.	2/3/16	None
Sherry, Onjanette	4 Hr. FSW/Samoset	\$17.33/hr.	1/25/16	None
Sinnott, Myrissa	4 Hr. FSW/Sagamore	\$17.33/hr.	1/25/16	None

Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin,

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seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Begins</u>
<u>Custodian</u>	
Lascala, Matthew	1/27/16
<u>Food Service Worker</u>	
Carlo, Krista	1/27/16
Centrone, Lauren	1/27/16
Falciani, Jacqueline	1/27/16

ACTION ITEMS:

Mini Contracts

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve a consent agenda for mini-contracts a-d.

a. Approval of Health and Welfare Service Agreements 2015-2016

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the agreements between Sachem Central School District and Babylon Union Free School District, Brentwood School District, Central Islip School District, Connetquot Central School District, Eastport/South Manor CSD, Hauppauge School District, Longwood Central School District, Middle Country Central School District, Mount Sinai School District, Patchogue-Medford School District, Rocky Point Union Free School District, Sayville Union Free School District, Southampton Union Free School District, South Country Central School District, Three Village Central School District and William Floyd School District to provide health and welfare services to non-resident students who attend a nonpublic school located within the Sachem Central School District. The cost is \$994.00 per student for the period of September 1, 2015 through June 30, 2016. These agreements have been reviewed and approved by the school district’s attorney.

b. Approval of Agreement with Gerber Tours 2016

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the rider to the agreement between Sachem Central School District and Gerber Tours for a two day Boston tour for Sachem High School North students on March 14 to March 15, 2016 to be paid for by the families of the participating students. This agreement has been reviewed and approved by the school district’s attorney.

c. Approval of Eastern Suffolk BOCES Multi-Year Service Agreement

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve a forty eight (48) month term networked copier project with Eastern Suffolk BOCES for forty two (42) Xerox machines. The total cost including a BOCES 7% administrative fee shall be \$1,224,599.99 or \$25,212.49 monthly. The effective date of this project shall be upon the execution by both parties and the end date shall be October 31, 2020.

This Multi-year Service Agreement (“Service Agreement”) is entered into by and between the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter referred to as “BOCES” and the School District noted above (hereinafter referred to as the “District”).

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WHEREAS, BOCES, responds to program requests and initiatives from participating school districts and the New York State Education Department (“SED”) and determines needs that would be most efficiently and cost effectively met on a regional, cooperative basis; and

WHEREAS, the District has requested the items identified in Project Proposal *Exhibit A* (“Items”) and the services identified in Project Proposal *Exhibit A* (“Services”) and BOCES elects to lease the Items and provide the Services to the District.

d. Approval of Temporary Construction Easement

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the temporary construction easement between Sachem Central School District and Campo Brothers. This temporary construction easement is for the purpose removing the existing guiderail along Grundy Avenue, installing missing and deteriorated curbs along Grundy Avenue, removing existing ramps along frontage and provide ADA compliant ramps, install required drainage, install street trees, complete a right of way between Grundy Avenue and Coates Avenue, and the installation of curb between the parking area and the road, and to satisfy any and all other requirements of the Town of Islip as detailed in their letter dated December 1, 2015, concerning the minor subdivision application of the Sachem Central School District. This easement has been reviewed and approved by the school district’s attorney.

Approval of Field Trips for the 2015-16 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Ms. Slattery, and carried unanimously (8-0) to approve the following field trips for the 2015-16 school year:

Group	Date(s)	Location
Sachem North Students	March 14-15, 2016	Tour of the University of Connecticut, Northeastern University, Boston University, & the University of Massachusetts Boston, Massachusetts
Sachem Cosmetology Students	March 22, 2016	Skills USA – Champions at Work Annual Regional Conference Suffolk Community College Brentwood, NY Luncheon: Crest Hollow Country Club Woodbury, NY

Approval of Budget Transfers \$50,000 or Greater

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve one budget transfer of \$50,000 or greater:

- One transfer for \$3,715,637.82 is to balance all instructional salary codes.

Change of Department Chairperson for the 2015-16 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin,

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seconded by Mr. Tripi, and carried unanimously (8-0) to approve the following Department Chairperson revision for the 2015-16 school year:

<u>School</u>	<u>Department</u>	<u>Advisor</u>
Sequoya	Social Studies	<i>Rescind:</i> Meghan Rossi <i>Add:</i> Jill Bongiorno

Approval of Extracurricular Clubs/Activities for the 2015-16 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Canales, and carried unanimously (8-0) to approve the following extracurricular club/activity revisions for the 2015-16 school year:

<u>School</u>	<u>Club/Activity</u>	<u>Advisor</u>
Sagamore	Student Government	<i>Rescind:</i> Gillian Kolodny <i>Add:</i> Sabrina Sorrentino
Sequoya	Yearbook	<i>Add:</i> Jill Bongiorno

Approval of Applied Behavioral Analysis (ABA) Specialist for the 2015-16 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the following personnel as Specialists for the 2015-16 ABA Program:

Abbondanza, Lisa

Approval of 2016 Extended School Year Program Supervisors

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the appointment of the individuals listed below as supervisors in the Extended School Year Program:

Supervisor	Trish Auletta
Assistant Supervisor	Joseph Kisting

Approval of Additional Payment to Tams-Witmark Music Library, Inc.

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Scavo, and carried unanimously (8-0) to approve an additional payment of \$670.25 to cover orchestration rental charges with Tams-Witmark Music Library for the production of Bye Bye Birdie at Sachem High School East previously approved. The additional cost will be paid by the District Office for Music and Art.

Appointment of Alternate Evening High School Staff for the 2015-16 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the appointment of the following

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Alternate Evening High School staff for the 2015-16 school year:

Nicole Richter Science

Approval of Coaching Assignments for the 2015-16 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to approve the following Winter coaching assignments for the 2015-16 school year:

WINTER
LATE WINTER MS WRESTLING
Sagamore Asst. -Chris DiIorio (Sub)

LATE WINTER MS GIRLS BASKETBALL
Samoset - Warren Meahan (East)

Approval of Stipulation of Agreement - Non-Instructional Employee

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the following resolution:

BE IT RESOLVED, that the Board herewith authorizes the Board President to execute an Agreement and Stipulation of Settlement and Release between the Board and a certain civil service employee. The Board has previously reviewed said Agreement and Stipulation of Settlement and Release in Executive Session herewith authorizes its approval.

Approval of Translators/Interpreters for the 2015-16 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (8-0) to approve the appointment of the following Translators/Interpreters for the 2015-16 school year:

Martinez, Leslie

Approval of Amendment to Agreement of Sale

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the following resolution:

BE IT RESOLVED. That the Board of Education hereby authorizes and approves an Amendment to the Contract of Sale dated September 17, 2015 for the sale of 4.05 acres of land being in Holbrook, Town of Brookhaven, County of Suffolk, State of New York, known by street address Coates Avenue, Holbrook, New York to Campo Brothers, such amendment being dated February 3, 2016.

Approval of Resolution for Payment to Branch Services

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Tripi, and carried unanimously (8-0) to approve the following resolution:

WHEREAS, the School District discovered a complaint concerning moisture at East High School; and

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WHEREAS, in response to the complaint, the School District investigated the presence of moisture in the building and discovered the need for remediation of same; and

WHEREAS, the School District has determined that the moisture at East High School threatens the health, safety and welfare of its students and staff; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education declares the repair and remediation of the moisture issue at East High School to be an emergency as a result of the aforesaid; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the costs associated with repair and remediation of the moisture at East High School (as set forth in the annexed invoice) to be an ordinary contingent expense of the Board and authorizes the payment of the annexed invoice.

Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Ms. Ahearn, and carried unanimously (8-0) to accept the recommendation of the Committee on Special Education for the following meetings:

1/21, 1/22, 1/26, 1/27, 1/28, 1/29, 2/1, 2/2, 2/3

MONTHLY REPORTS

Damage & Loss Summary

The summary report reflects damage and loss for the period ending December 2015.

Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates:

1/21, 1/26, 1/27, 1/28, 2/2, 2/3

Board of Education Sub Committees

1. Sachem Legislative Committee – Ms. Platin and Mr. Nicosia spoke about the upcoming Legislative Breakfast. The next Legislative Committee meeting has been scheduled for February 11, 2016.
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee

2015-16 Updates to the Board

COMMENTS FROM

VISITORS: None.

FUTURE AGENDA

- ITEMS:**
1. Hosting an educational forum at Sachem
 2. Preliminary budget discussion at the next Board meeting
 3. Cost analysis of restoring permanent substitutes
 4. Three to five year projection of the budget.

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.NEXT MEETING:

The next Regular meeting of the Sachem Board of Education will be held on Wednesday, February 24, 2016 at 7:30pm in the Board Room at Samoset Middle School.

EXECUTIVE

SESSION: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Roberts, and carried unanimously (8-0) to convene into Executive Session at 8:36pm to discuss on-going specific personnel items.

ADJOURN: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Coggin, and carried unanimously (8-0) to adjourn at 10:35pm.

Respectfully submitted,

Carol Adelberg
District Clerk