

**BOARD OF EDUCATION
SACHEM CENTRAL SCHOOL DISTRICT
REGULAR MEETING OF MAY 4, 2016**

APPROVED AS WRITTEN – 6/15/16 - OFFICIAL COPY

MEMBERS PRESENT: Anthony Falco, President
Teri Ahearn
Vic Canales
Bill Coggin
Dorothy Roberts
Robert Scavo
Laura Slattery (Arrived 8:08pm)
Sal Tripi
Shannon Christiano, Student Member
Alex Rosati, Student Member

MEMBERS ABSENT: Michael J. Timo, Vice President

ALSO PRESENT: James Nolan, Superintendent of Schools
Kristin Capel-Eden, Assistant Superintendent for Personnel
Paul Manzo, Deputy Superintendent
Jessica Schmettan, Asst. Supt. for Curriculum and Instruction – Elementary
Bruce Singer, Associate Superintendent
Ed McCarthy, Esq.
Carol Adelberg, District Clerk

CALL TO ORDER: The regular meeting held at Samoset Middle School was called to order at 7:32pm by President Falco.

PLEDGE OF ALLEGIANCE: Mr. Falco opened the meeting with the Pledge of Allegiance and a Moment of Silent Meditation.

MINUTES: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Scavo, and carried unanimously (7-0) to approve the following minutes:

April 2, 2016 - Special Meeting
April 13, 2016 - Work Session
April 19, 2016 - Special Meeting
April 20, 2016 - Regular Meeting

RECOGNITIONS:

1. Envirothon Students
2. Accomplished Art Students

PRESENTATIONS:

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- 1. Public Hearing on the Proposed 2016-17 Budget – Mr. Singer highlighted the proposed 2016-17 budget.

COMMENTS FROM VISITORS:

None.

BUSINESS ITEMS:

Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve a consent agenda for the business items.

Treasurer's Report

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the monthly Cash Reconciliation Report as of February 29, 2016 for each fund as submitted by the District Treasurer, Diane Kollmer.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of February 29, 2016 as submitted by the District Treasurer, Diane Kollmer.

- Treasurer's Report
- Revenues
- Expenditures
- Balance Sheets (as of February 29, 2016)

Bid Awards

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Ms. Ahearn, and carried unanimously (7-0) to approve the following bid awards:

The bid/RFP awards presented for action are:

<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a. B 16-23 Field Marking/Traffic Paint & Related Equipment and Supplies	Approve
b. R 16-17 Third Party Administrator – Dental Self-Insured Program	Approve
c. B 16-528 Liquid Chlorine – Supply & Deliver	Approve
d. B 16-560 Asphalt Pavement – Installation and Repair	Approve
e. B 16-569 Rental of Contractor Equipment	Approve
f. B 16-565 Cesspool/Drywell/Storm Drain Cleaning & Related Services	Reject
g. B 15-129 REBID Food Service Equipment – Walk-in Freezer	Approve

PERSONNEL ITEMS

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Consent Agenda Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (7-0) to approve a consent agenda for all the personnel items.

Retirement of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (7-0) to approve the retirement of teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Beyer, Linda	Special Education	Samoset	7/1/16
Calatayud, Elaine	LOTE	East	7/1/16
Kramer, Debra	School Media Specialist	North	7/1/16
Miller, Diane	Health	North	7/1/16
Rossi, Claudia	Special Education	North	7/1/16

Termination of Leave Replacement Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (7-0) to approve the termination of leave replacement teaching personnel as follows:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Dates</u>
Harris, Jennifer	F&CS	Sequoia	5/4/16

Leave Replacements Appointments of Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (7-0) to approve the leave replacement appointments of teaching personnel as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Harte, Ciara	School Media Specialist	Sagamore	1-1	5/2/16-6/30/16
McGrath, Mallory	Special Education	Wenonah	1-4	5/3/16-6/30/16

Ten Year Increment for Teaching Personnel

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (7-0) to approve the ten year increments for teaching personnel as follows:

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Amount</u>
Van Riper, Crystal	Sequoia	6/3/16	\$15.00

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Approval of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (7-0) to approve the substitute teacher list as follows:

Name

Fiermonte, Jason
Giacobbe, Dena
Schlesier, Courtney

Termination/Resignation of Substitute Teachers

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (7-0) to approve the termination/resignation of substitute teachers as follows:

Name

Date

Bowe, Kenneth	4/15/16
Boyce, Mandy	4/15/16
Campis, Victoria	4/15/16
Ceravino, Charissa	4/15/16
Clark, Stephanie	4/15/16
Clifford, Megan	4/15/16
Evans, Lizabeth	4/15/16
Girgus, Patricia	4/15/16
Halliday-Diez, Samantha	4/15/16
Hilty, Samantha	4/15/16
Jacobellis, Amanda	4/15/16
Jacobs, Deborah	4/15/16
Jarry, Robert	4/15/16
Kaupke, Heather	4/15/16
Mannino, Felicia	4/15/16
McLoughlin, Michael	4/15/16
Melville, Marisa	4/15/16
Methven, Heather	4/15/16
Pannizzo, Brittany	4/15/16
Perino, Laurie	4/15/16
Ptacek, Joseph	4/15/16
Sinkler, Josephine	4/15/16
Sleezer, Linda	4/15/16
Stacy, Erin	4/15/16
Surdi, Olivia	4/15/16
Trupia, Jeannine	4/15/16
Velazquez, Angela	4/15/16
Vignona, Valerie	4/15/16
Walker, Denise	4/15/16
Wilson, Lisa	4/15/16
Young, Alice	4/15/16

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Zone, Michael

4/15/16

Appointment of Leave Replacement Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahern, seconded by Mr. Scavo, and carried unanimously (7-0) to approve the appointment of leave replacement teacher assistants as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Destler, Irene	Special Education Teaching Assistant	North	1-1	5/5/16-6/30/16

Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (7-0) to approve the resignation of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Destler, Irene	Special Ed Aide/North	5/5/16
Ferguson, Donna	Special Ed Aide/ Wenonah	6/24/16

Retirement of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (7-0) to approve the retirement of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Retirement Date</u>
Adelberg, Carol	District Clerk/D.O. Samoset Annex	6/30/16 19yrs., 10mos.

Leave of Absence of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (7-0) to approve the leave of absence of support services personnel (all Civil Service classifications) as follows:

<u>Name</u>	<u>Position & Assignment</u>	<u>Reason</u>	<u>Dates</u>
Sciarrotta, Antoinette	Special Ed Aide/Wenonah	Personal	4/19/16 to 10/19/16

Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Scavo, and carried unanimously (7-0) to approve the substitute support services personnel (exempt, labor and non-competitive) as follows:

<u>Name</u>	<u>Service Begins</u>
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Custodian

Bernstein, Aaron

4/21/16

ACTION ITEMS

Mini Contracts

Consent Agenda

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Tripi, and carried unanimously (7-0) to approve a consent agenda for mini contracts a-i.

a. Approval of Health and Welfare Service Agreement with South Huntington UFSD 2015-16

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and South Huntington Union Free School District to provide health and welfare services for children residing in Sachem Central School District and attending non-public schools in the South Huntington Union Free School District. South Huntington UFSD shall be entitled to bill Sachem CSD \$790.86 per student. The term of this agreement shall be from July 1, 2015 through June 30, 2016.

b. Approval of Agreement with Dr. Donna Geffner 2016-17

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Dr. Donna Geffner to provide central auditory processing evaluation services during the school year. The rate is \$1,700 per evaluation (including written report), plus approved travel expenses. This agreement shall be in effect for the period July 1, 2016 to June 30, 2017. This contract has been reviewed and approved by the school district's attorney.

c. Approval of Agreement with Camp Kennybrook 2016

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Camp Kennybrook for the use of the following facilities for the football program from August 21, 2016 through August 26, 2016:

- Bunks to house the students and staff and fifteen meals
- Athletic Fields
- Meeting area for practice during inclement weather and evenings
- Use of the pool at designated times

The cost of this trip will be paid for by fundraisers and the Sachem High School East Touchdown Club. This contract has been reviewed and approved by the school district's attorney.

d. Approval of Agreement with Nancy Brewer 2016

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Coggin, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the agreement between Sachem Central School District and Nancy Brewer to be a speaker at Financial Aid Information Night on October 18, 2016. The rate for this service is \$300.00. This agreement shall be in effect for October 1, 2016 to October 31, 2016. This contract has been reviewed and approved by the school district's attorney.

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- Full responsibility which includes ongoing monthly monitoring services and tracking of employee's hours, continuous notification to the District of its responsibility to remain compliant, training and reporting.
- Services in addition to the foregoing upon receiving prior written request from the District.

This agreement shall be in effect for the period July 1, 2015 through December 31, 2015. This agreement has been reviewed and approved by the school district's attorney.

Policy 6240 Revised – Investments - First Reading

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously (7-0) to accept as a first reading Revised Policy 6240 - Investments.

Appointment of Department Chairpersons for the 2016-17 School Year

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Tripi, seconded by Mr. Scavo, and carried unanimously (7-0) to approve the appointment of the Department Chairpersons for the 2016-17 school year as follows:

Art Loretta Corbisiero

Business Thomas Sullivan

English

North Joseph Zarzycki

East Greg Wrightson

Sagamore Jennifer Schroeder

Seneca Heather Stumpf

Samoset Isaac Ramaswamy

Foreign Language

North/Sam/Sen Suzanne Groe

East/Sag Lisa Pesce

Health Lori Hewlett

F & C S Mary Faller

Music Justin Comito
Marjorie Ayasse

Mathematics

North Wendy Parente

East Joanne Albino

Sagamore Patricia Scaturro

Seneca Melissa Aronow

Samoset Alicia Kroczyński

Physical Education

North David Falco

East Scott Hughes

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Science

North	Joanne Holl
East	Colleen Plantier
Sagamore	Laura Marek
Seneca	Susan Marrone
Samoset	Jill Firmbach

Social Studies

North	Thomas Cestaro
East	Anthony Varajao
Sagamore	Jill Bongiorno
Seneca	Pamela Bowman
Samoset	Eugene Higgins

Special Education

North	Veronica Damm
East	Jennifer Gould
Sagamore	Richard Gerkens
Seneca	Angela Thiele
Samoset	Linda Beyer

<u>Technology</u>	Keith Connelly
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Guidance/Lead Counselor

North	Sue Hance
East	Kristin Dunseith
Sagamore	Dan Zilberstein
Samoset	Lisa Carlen
Seneca	Kara Proctor

Committee for Special Education

Barbara Raptis
Mary-Alice Foti
Steven Hartman
Benjamin Franquiz
Gelean Demmers-Horan
Gina Conrad

Lead Nurse

Kathleen McCabe

Donation - Ms. Audrey Bocchini

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Canales, seconded by Mr. Scavo, and carried unanimously (7-0) to accept with gratitude, a donation from Ms. Audrey Bocchini, a local artist and Sachem alumni, of art supplies to the Sachem High School East Art Department for the students. The items being donated are oil paint and solvents, acrylic paint, canvasses, paper, wooden art figurine, charcoal and blending rubs. The value of this donation is approximately \$150.00.

Approval of Budget Transfers \$50,000 or Greater

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Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Mr. Tripi, and carried unanimously (7-0) to approve two budget transfers of \$50,000 or greater:

- One transfer for \$56,300.00 is to pay an invoice from Islip UFSD for foster tuition for the 2014-2015 school year. Foster tuition is an unanticipated expense.
- One transfer for \$74,656.64 is to support the District's Wide Area Network.

Approval of Renewal with Transfinder 2016-17

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (7-0) to approve the renewal with Transfinder, a bus routing and scheduling system, for annual technical support and upgrade for Routefinder *pro* License at a renewal cost of \$3,950.00, and Infofinder *le* License at a renewal cost of \$2,400.00, for the 2016-17 school year.

Recommendations from the Committee on Special Education

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Mr. Scavo, seconded by Ms. Ahearn, and carried unanimously (7-0) to accept the recommendation of the Committee on Special Education for the following meetings:

4/21, 4/22, 5/2, 5/3, 5/4

MONTHLY REPORTS

Damage & Loss Summary

The summary report reflects damage and loss for the period ending March 2016.

Determinations from the Committee on Preschool Special Education

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

4/21, 4/22, 5/2, 5/3, 5/4

Board of Education Sub Committees

1. Sachem Legislative Committee
2. Sachem Citizens' Advisory Audit Committee
3. Sachem Budget Advisory Committee

2015-16 Updates to the Board

2015-16 Board Goals

Goal #1 - Provide Safe and Secure Schools

The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character

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education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills

The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 - Improve Parent, Community and Staff Communication

Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District

Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 - Technology Integration

Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 - Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education

Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the sachem students. Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success. Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement. Making Sachem a great place to work, live and learn.

Goal #7 - We Are Sachem

The Board is dedicated to promoting one Sachem family and collaboration amongst our 18 schools. This will support consistent academic programs and activities.

COMMENTS FROM

VISITORS: None.

Ms. Slattery arrived at 8:08pm.

FUTURE AGENDA

ITEMS:

1. Security line in the budget
2. Distance learning
3. Breathalyzer policy

NEXT MEETING:

The Annual District Meeting will be held on Tuesday, May 17, 2016, between the hours of 6 am and 9 pm at the 12 elementary schools.

The next Work Session meeting of the Board of Education will be held on June 1, 2016 at 7:30 PM in the Board Room at Samoset Middle School.

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EXECUTIVE SESSION

Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Ahearn, seconded by Mr. Tripi, and carried unanimously (8-0) to convene into Executive Session at 8:10pm to discuss several personnel requests.

ADJOURN: Upon the recommendation of the Superintendent of Schools, a **Motion** was made by Ms. Roberts, seconded by Ms. Slattery, and carried unanimously (8-0) to adjourn at 9:50pm

Respectfully submitted,

Carol Adelberg
District Clerk