

SACHEM CENTRAL SCHOOL DISTRICT
51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779
REGULAR MEETING AGENDA

April 19, 2017

7:30 PM

Board of Education Room

Approved on 5/24/2017 as written – Official Document

I. OPENING OF MEETING

Members Present: Anthony Falco, Board President
Robert Scavo, Vice President
Vic Canales
Dorothy Roberts
Laura Slattery
Sara Wottawa
Jillian Lamia, Student Member

Members Absent: Ryan Stahl, Student Member

Also Present: Kenneth E. Graham, Ed.D, Superintendent of Schools
John O’Keefe, Asst. Supt. for Business & Operations
Kristen Capel-Eden, Asst. Supt. for Personnel
Steven Cohen, Ph.D., Interim Asst. Superintendent for Curriculum and Instruction
Anthony Mauro, Ed. D., Asst. Superintendent for Student Support & Administration
Chris Clayton, Esq. Ingerman Smith
Allison Florio, District Clerk
Ron Sacks, School Business Administrator

Call to Order Meeting held at Samoset MS, was called to order by President Falco at 7:00pm.

Salute to the Flag

Moment of Silence

A **MOTION** was made by Ms. Roberts, and seconded by Ms. Slattery, and approved unanimously (6-0), to go into Executive Session for the purpose of discussing the employment of a specific individual.

Ms. Ahearn, Mr. Coggin and Mr. Matlat joined Executive Session while in progress.

A **MOTION** was made at 7:32pm by Mr. Coggin, and seconded by Mr. Scavo, and approved unanimously (9-0), to close Executive Session and open the **Public Hearing** of the Smart Schools Investment Plan.

Dr. Graham and Mr. Renda presented the Smart Schools Investment Plan and fielded questions from the Board of Education.

A **MOTION** was made at 7:50pm by Mr. Matlat, and seconded by Ms. Roberts, and approved unanimously (9-0), to close the **Public Hearing**.

A **MOTION** was made at 7:51pm by Ms. Slattery, and seconded by Mr. Coggin, and approved unanimously (9-0), to open public session for the regular meeting.

SUPERINTENDENT’S REPORT – BUDGET PRESENTATION

Dr. Graham and Mr. O’Keefe presented the final budget information to the Board of Education and the visitors, as well as answered questions from the Board.

Approval of Minutes

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (9-0), to approve the following minutes:

March 8, 2017	Work Session
March 22, 2017	Regular Meeting

II. RECOGNITIONS

Presentation of Certificates for SCMEA Division III Band, Orchestra, Chorus and Jazz students.

III. VISITORS

None.

BUSINESS ITEMS

V. BUSINESS ITEM 5.A.1.

A. Bid Awards

5.A.1. Bid Award

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, and seconded by Mr. Scavo, and approved unanimously (9-0), to approve the following:

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<u>RFP/Bid Number & Title</u>	<u>Action Required</u>
a. B 17-311 School Bus Parts and Service	Approve
b. B 17-538 Refuse Removal	Approve
c. B 15-155 Beverage & Snack Vending Services – Exclusive Vending Rights	Approve

PERSONNEL ITEMS

VI. CONSENT AGENDA FOR PERSONNEL ITEMS 6.A.1. THROUGH 6.C.4.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the consent agenda for personnel items 6.A.1. through 6.C.4.

A. Teachers

6.A.1. Approval of Chaperones for the 2017 Senior Trip

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following personnel as chaperones for the 2017 Senior Class Trip. The employees will be compensated a stipend as per the SCTA Collective Bargaining Agreement":

Eileen Murphy
Taylor Ahrem
Virginia Mignano

6.A.2. Approval of AP and Regents Test Review Staff

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the following staff for the AP and Regents test review for the 2016-17 school year":

Raymond Pickersgill
Kathryn Daquino
Alex Grimm
Jennifer Ogozalek
Nichole Levy
Maegan Loehr
Ryan Murphy
Wendy Parente

B. Teacher Assistants

6.B.1. Leave of Absence of Teaching Assistants

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the leave of absence of teacher assistants as follows":

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Rodrigues, Casey	Special Education	North	Child Care Leave	3/25/17-6/30/17

C. Support Staff

6.C.1. Resignation of Support Services Personnel (All Civil Service Classifications)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the resignation of support services personnel (all Civil Service classifications) as follows":

<u>Name</u>	<u>Position & Assignment</u>	<u>Service Ends</u>
Cannone, Joseph	Campus Security/East	4/8/17
Corwin, Mary	Bus Driver/Transportation	4/17/17
Fitzpatrick, Maureen	School Communication Aide / Lynwood/Wenonah	4/28/17

6.C.2. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<u>Aide</u> Gatje, Sheri	3/23/17

6.C.3. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position & Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Wittreich, John	Custodian/Lynwood	\$53,945	4/24/17	None

6.C.4. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Slattery, and approved unanimously (9-0), to approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<u>Aide</u> Alvarez-Syrop, Dagmar	4/20/17
McGuire, Brenna	4/20/17

VII.ACTION ITEMS

1. Adoption of 2017-18 Budget

7.1.1. Adoption of 2017-2018 Budget

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Scavo, and approved unanimously (9-0), to approve the following resolution to adopt the 2017-2018 budget of \$314,191,536 and said budget to be presented to the registered voters on May 16, 2017. This equates to a tax levy increase which is 3.47% above the prior year (2016-2017) tax levy:

RESOLVED, that the budget for the Sachem Central School District in the amount of \$314,191,536 shall be approved, a tax levied therefore upon the taxable property of said School

District. Adoption of this budget requires a tax levy increase of \$5,936,231 and, therefore, does not exceed the New York State tax levy limit including exemption, and must be approved by greater than 50% of the qualified voters present and voting.

If in the event the May 16, 2017 budget vote is defeated by the community, the Board of Education may opt for a re-vote on June 20, 2017. The same budget or a revised budget may be submitted for a re-vote. If there is no re-vote, the Board of Education must approve the contingency budget in the amount of \$308,255,305.”

7.1.2. Adoption of Smart Schools Investment Plan

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the following:

WHEREAS, the Board of Education of the Sachem Central School District held a Public Hearing on April 19, 2017, and received public comment regarding the District’s proposed Smart Schools Bond Act Preliminary Investment Plan; and

WHEREAS, the Board of Education has reviewed the final Smart Schools Investment Plan (“SSIP”) and determined that approval of the final SSIP is in the best interest of the District.

BE IT RESOLVED, that the final Smart Schools Investment Plan is hereby approved; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes submission of the final SSIP to the New York State Education Department.

2. Mini Contracts Consent Agenda for Action Items 7.2.1 through 7.2.7.

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the consent agenda for mini contracts action items 7.2.1. through 7.2.7.

7.2.1. Resolution to Approve the Eastern Suffolk BOCES 2017-18 Annual Administrative Budget

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the Eastern Suffolk BOCES 2017-18 Administrative Budget.”

7.2.2. Approval of Agreement with St. Joseph School 2016-17

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and St. Joseph School to provide lunch service to the students at St. Joseph School. St. Joseph School will pay the School District \$3.75 per individual meal provided and \$0.25 per individual milk provided daily. This agreement shall be in effect for the period September 12, 2016 through June 30, 2017. This agreement has been reviewed and approved by the school district’s attorney.”

7.2.3. Donation - Samoset Middle School PTA

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (9-0), to accept with gratitude, donations from the Samoset Middle School PTA in the amount of \$28,135.11. These donations are for the BOCES Performing Arts Code A2111-30-4971.”

7.2.4. Donation - Cadette Girl Scout Troop 582

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (9-0), to acknowledge, with gratitude, a donation from Cadette Girl Scout Troop 582 of their time and materials for improvement to the atrium at Samoset Middle School. The approximate value of this donation is \$1,500.00.”

7.2.5. Election of Members to ESBOCES Board

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the casting of ballots for five (5) of the following candidates for member of the Eastern Suffolk BOCES Board:

Walter Denzler (Three Village CSD)
Susan Lipman (West Islip UFSD)
Anne Mackesey (Sag Harbor UFSD)
William Miller (Longwood CSD)
Catherine Romano (Islip UFSD)

7.2.6. Amendment to the Agreement with Bayada Home Health Care 2016-17

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the amendment to the agreement between Sachem Central School District and Bayada Home Health Care to include the following paragraph:

Service Provider shall provide the District with an R.N. to accompany one student on a school-related overnight trip.

The payment schedule shall be amended to include a payment fee of \$500.00 per day for a personal R.N. All other terms and conditions remain the same. This amendment has been reviewed and approved by the school district’s attorney.”

7.2.7. Approval of Agreement with Spirit of Dance Awards

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (9-0), to approve the agreement between Sachem Central School District and Spirit of Dance Awards to lease the auditorium at Sachem High School East on April 29, 2017 from 6:00 a.m. to 11:59 p.m. The tenant agrees to pay, without set off or demand, rent in the amount of \$11,000. This agreement has been reviewed and approved by the school district’s attorney.”

3. Recommendations from the Committee on Special Education**7.3.1. Recommendations from the Committee on Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (9-0), to accept the recommendation of the Committee on Special Education for the following meetings”:

4/6, 4/7, 4/17, 4/18, 4/19

VIII. MONTHLY REPORTS**A. Determinations from the Committee on Preschool Special Education****8.A.1. Determinations from the Committee on Preschool Special Education**

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

4/6, 4/7, 4/17, 4/18, 4/19

2016-17 Board Goals*Goal #1 - Provide Safe and Secure Schools*

The Board is dedicated to maintaining a safe, secure and orderly environment where anti-bullying and character education programs will be utilized K-12 to promote positive peer relationships, and successful student learning environments.

Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills

The Board is committed to implementing a curriculum which incorporates critical thinking, collaboration, creativity and civic responsibility. The curriculum is supported by a K-12 Curriculum Council of educators and administrators. Graduates will be college ready and be prepared for 21st century careers.

Goal #3 - Improve Parent, Community and Staff Communication

Continue to enhance communication through a variety of print media and technology resources in an effort to be environmentally responsible.

Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District

Continue to focus on balancing the needs of students with taxpayer sensitivity.

Goal #5 - Technology Integration

Curriculum will require students to exhibit a range of functional and critical thinking skills related to information media and technology.

Goal #6 - Committed to Providing the Staff With the Necessary Tools and Support to Provide the Students With the Highest Quality Education

Creating an environment conducive to personal and career growth. Encouraging employees to reach their full potential and positively impact the Sachem students. Encouraging and empowering employees to think outside of the box, make recommendations for improvement in order to help students reach new levels of success. Encouraging participation in district activities/events aimed at improved employee and student moral and increased community involvement. Making Sachem a great place to work, live and learn.

Goal #7 - We Are Sachem

The Board is dedicated to promoting one Sachem family and collaboration amongst our 15 schools. This will support consistent academic programs and activities.

CLOSING**Visitors (Each visitor will be limited to 3 minutes)**

The Board heard comments and concerns from members of the audience.

Next Meeting

The next Work Session of the Board of Education will be held on May 3, 2017 at 7:30 PM in the Board Room at Samoset Middle School.

EXECUTIVE SESSION

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Ms. Slattery, and approved unanimously (9-0) to convene into Executive Session at 8:24pm to discuss the employment of particular individuals, collective negotiations, the discipline of a student and the transportation of a student.

ADJOURN

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Roberts, and seconded by Ms. Slattery, and approved unanimously (9-0) to adjourn Executive Session at 10:00pm.

Respectfully Submitted,

Allison Florio

District Clerk