

**SACHEM CENTRAL SCHOOL DISTRICT**  
**51 SCHOOL STREET, LAKE RONKONKOMA, NY 11779**  
**REGULAR MEETING AGENDA**

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November 15, 2017

7:30 PM

Board of Education Room

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*Approved on 12/20/2017 as written – Official Document*

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**I. OPENING OF MEETING**

Members Present: Anthony Falco, Board President  
Robert Scavo, Vice President  
Teri Ahearn  
William Coggin  
Mike Matlat  
Dorothy Roberts  
Laura Slattery  
Sara Wottawa  
Erin Mullery, Student Member

Members Absent: Vic Canales  
Emma Hirt, Student Member

Also Present: Kenneth E. Graham, Ed.D, Superintendent of Schools  
John O’Keefe, Asst. Supt. for Business & Operations  
Anthony Mauro, Ed. D., Asst. Superintendent for Student Support & Administration  
Erin Hynes, Asst. Superintendent for Curriculum and Instruction  
Kristin Capel-Eden, Asst. Superintendent for Personnel  
Allison Florio, District Clerk  
Chris Clayton, Esq. Ingerman Smith

**CALL TO ORDER** Meeting held at Samoset MS, was called to order by President Falco at 7:30pm.

**SALUTE TO THE FLAG**

**MOMENT OF SILENT MEDITATION**

**SUPERINTENDENT’S REPORT**

- A special thank you to the art teacher’s districtwide for sharing artwork to decorate the walls of the Board of Education room.
- Please visit our website, [www.sachem.edu](http://www.sachem.edu), for up to date information on district events and to sign up for our e-newsletter.
- We encourage you to follow us on social media for the latest news and updates.
- Our district is in full Thanks and Giving season! There are food drives, collections, etc...happening throughout the district. We encourage everyone to take part and enjoy a Happy Thanksgiving!

**Approval of Minutes**

**1.6.1. Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Scavo, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the following minutes”:

October 4, 2017 Regular Meeting  
 October 18, 2017 Regular Meeting

**II. VISITORS - (EACH VISITOR WILL BE LIMITED TO 3 MINUTES)**

The Board heard comments and concerns from members of the audience.

**III. PRESENTATIONS**

Disproportionality Update

**BUSINESS ITEMS**

**IV. CONSENT AGENDA FOR ITEMS 4.A.1. THROUGH 4.B.2.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (8-0), to approve the consent agenda for business items 4.A.1. through 4.B.2.

**A. Bid Awards**

**4.A.1. Bid Award**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (8-0), to approve the following:

Certain supplies, materials, and equipment to be used in various school units have been advertised for bid and/or requests for proposal (RFP) in accordance with Section 103 of General Municipal Law. Bids/RFP's are utilized to establish firm prices for a variety of items/services that may be required by the District during the school year. There is no guarantee that the District will require any/all of the items requested on bids/RFP's. Actual usage will be on an "as needed" basis and may vary. Bids/RFPs have been evaluated by the staff and recommendations for action are ready to be made.

The bid/RFP awards presented for action are:

<u>RFP/Bid Number &amp; Title</u>	<u>Action Required</u>
a. B 17-204 Printed Materials & Specialty Envelopes	Approve

**B. Treasurer's Report**

**4.B.1. Treasurer's Report**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (8-0), to approve the monthly Cash Reconciliation Report as of August 31, 2017 for each fund as submitted by the District Treasurer, Cynthia Carvajal.

FURTHER, that the Board of Education approve the monthly Budget Status Report as of August 31, 2017 as submitted by the District Treasurer, Cynthia Carvajal."

**Treasurer's Report**

**Revenues**

**Expenditures**

**Balance Sheets (as of August 31, 2017)**

**4.B.2. Claims Audit Report - September 2017**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Mr. Matlat, and approved unanimously (8-0), to approve the Claims Audit Report as of September 30, 2017 as submitted by Cerini & Associates, LLP.”

**PERSONNEL ITEMS**

**V. CONSENT AGENDA FOR ITEMS 5.A.1. THROUGH 5.D.6.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the consent agenda for personnel items 5.A.1. through 5.D.6.

**A. Teachers**

**5.A.1. Leaves of Absence of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the leaves of absence of teaching personnel as follows”:

<u>Name</u>	<u>Grade/Subject</u>	<u>School</u>	<u>Reason</u>	<u>Dates</u>
Bongiorno, Jill	Social Studies	Sagamore	Child Care Leave	12/6/17-6/30/18
Hoffman, Brooke	Science	North	Child Care Leave	11/15/17-1/28/18
Meadows, Ana	Foreign Language	East	Child Care Leave	12/6/17-1/28/18

**5.A.2. Leave Replacements Appointments of Teaching Personnel**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the leave replacement appointments of teaching personnel as follows”:

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Albanese, Amanda	Speech	Seneca	1-4	11/8/17-6/30/18
Papakonstantis, Konstantino	Social Studies	Sagamore	1-4	11/16/17-6/30/18

**5.A.3. Approval of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the substitute teacher list as follows”:

<u>Name</u>
Baum, Jill

Doherty, Kristen  
 Gambino, Maura  
 Gonzalez, Brielle  
 Pedra, Diana  
 Pierro, Jenna

**5.A.4. Termination/Resignation of Substitute Teachers**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the termination/resignation of substitute teachers as follows”:

<u>Name</u>	<u>Date</u>
Khan, Nabila	11/7/17
Vaccaro, Bryan	11/7/17
Wohlafka, May	11/6/17

**5.A.5. Approval of Extracurricular Clubs/Activities for the 2017-2018 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the following extracurricular clubs/activities for the 2017-2018 school year”:

<b>Employee Name</b>	<b>Building</b>	<b>Activity</b>	<b>Amount</b>
Jeffery Lederman	North	Drama Producer	\$1,541.70
<b>INTERIM</b>			
Ed Manly	North	National Honor Society	\$3,426.00
Annette Broderick	North	Drama Assistant Director	\$3,083.40
<b>RESCIND</b>			
Victoria Cangelosi	North	Drama Assistant Director/ National Honor Society	\$3,083.40 \$3,426.00

**5.A.6. Approval of Coaching Assignments**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the following coaching assignments for the 2017-18 school year”:

<b>HOME SCHOOL</b>	<b>FIRST</b>	<b>LAST</b>	<b>LOC</b>	<b>SPORT</b>	<b>SALARY</b>
<b>WINTER</b>					
OOD	Kenneth	Ruddick	North	Girls Winter Track Varsity Asst.	5,541.00*
<b>LATE WINTER</b>					
OOD	Nick	Gallina	North	Boys Basketball	Volunteer
OOD	James	Goodson	East	Cheerleading	Volunteer
OOD	Carlos	Restrepo	East	Wrestling	Volunteer

\*Contractual Stipend Only

**5.A.7. Approval of Resolution of Drivers Education Coordinator**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the following resolution:

The Superintendent of schools recommends the appointment of Frank DeVenuto for the position of Drivers Education Coordinator from the time period of February 5, 2018 to June 8, 2018 at a compensation not to exceed \$100.00 per enrolled student.

This appointment is conditioned upon the approval of the Drivers Education program by the New York State Department of Education.

**5.A.8. Appointment of Department Chairpersons for the 2017-18 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the revision of the appointment of the following Department Chairperson for the 2017-18 school year as follows":

Sagamore	Meghan Rossi	2/1/18-6/30/18
North	Christine Baratta	11/6/17-12/4/17

**B. Teacher Assistants**

**5.B.1. Appointment of Leave Replacement Teaching Assistants**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the appointment of leave replacement teacher assistants as follows":

<u>Name</u>	<u>Tenure Area</u>	<u>School</u>	<u>Step</u>	<u>Dates</u>
Flahavan, Robert	Special Education	Sachem East High	1-3	11/6/17-6/30/18
	Teacher Assistant	School		
Wilkinson, Katy	Special Education	Sagamore MS	1-3	11/13/17-6/30/18

**C. Administrators**

**5.C.1. Appointment of Alternate Building DAC Coordinators - 2017-2018**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (8-0), to appoint the following building-level Alternate Dignity Act Coordinators for the 2017-18 school year:

Cayuga Elementary School	Gina Trepiccione
Chippewa Elementary School	Robin Walsh
Grundy Elementary School	Donna Chorzepa
Hiawatha Elementary School	Lori Onesto
Lynwood Elementary School	Catherine Rafferty
Merrimac Elementary School	Bethany Fridette
Nokomis Elementary School	Karen Grieco
Tamarac Elementary School	Deborah Valenzuela

Waverly Elementary School	Ellen T. Campbell
Wenonah Elementary School	Thomas J. Lipani
Sagamore Middle School	John Galligan
Samoset Middle School	Thomas Desmond
Samoset Middle School	Carissa Hagan
Seneca Middle School	William Holl
Sachem High School East	John Cariddi
Sachem High School North	Brian Kolar

**D. Support Staff**

**5.D.1. Resignation of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the resignation of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Service Ends</u>
Begum, Mst	Recreation Aide/Child Care	11/16/17
Candela, Luke	Recreation Aide/Child Care	11/16/17
Olsen, Colleen	Hall Monitor/ Tamarac	11/3/17
Pagano, Linda	Recreation Aide/Child Care	11/16/17
Pavon, Alyse	Recreation Aide/Child Care	11/16/17
Rocco, Lisa	Recreation Aide/Child Care	11/16/17
Traina, Sandra	Classroom Aide/Hiwatha	11/15/17

**5.D.2. Retirement of Support Services Personnel (All Civil Service Classifications)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the retirement of support services personnel (all Civil Service classifications) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Retirement Date</u>
Gerardi, Lori	Sr. Clerk Typist/East	11/30/17 19 yrs., 3 mos.
Vogel, Cheryl	Special Ed Aide/ North	12/31/17 10 yrs., 10 mos.

**5.D.3. Resignation/Termination of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the resignation/termination of substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Ends</u>
<b><u>Custodian</u></b>	
Bongiorno, Anthony	11/10/17
<b><u>Food Service Worker</u></b>	
Buttner, Lynda	10/25/17

**5.D.4. Probationary Appointments of Support Services Personnel (Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the probationary appointments of support services personnel (competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Gildersleeve, Theresa	Cont. Acct. Clerk Typist /D.O.Samoset/Annex/ Payroll	\$53,317	11/30/17	26 weeks 11/30/17-5/31/18
Mattera, Sueanne	Cont. Clerk Typist/ Instructional Technology	\$47,864	11/20/17	26 weeks 11/20/17-5/21/18
Traina, Sandra	Cont. Clerk Typist/ Hiawatha	\$47,864	11/16/17	26 weeks 11/16/17-5/17/18

**5.D.5. Appointment of Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the probationary appointment of support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Position &amp; Assignment</u>	<u>Base Salary</u>	<u>Service Begins</u>	<u>Probationary Appointment</u>
Bozzella, Linda	Hall Monitor/ Tamarac	\$10.00/hr.	11/16/17	None
Dobson, Sherice	Bus Driver/ Transportation	\$22.10/hr.	11/16/17	90 days 11/16/17-2/13/17

**5.D.6. Appointment of Substitute Support Services Personnel (Exempt, Labor and Non-Competitive)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Wottawa, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the substitute support services personnel (exempt, labor and non-competitive) as follows”:

<u>Name</u>	<u>Service Begins</u>
<b><u>Custodian</u></b>	
Casali, Patrick	11/16/17
Demichele, Joseph	11/16/17
<b><u>Individual Nurse</u></b>	
Giordano, Elizabeth	11/16/17
<b><u>Nurse</u></b>	
Giordano, Elizabeth	11/16/17

**VI. ACTION ITEMS**

**1. CONSENT AGENDA FOR ITEMS 6.1.1. THROUGH 6.1.13.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and

seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the consent agenda for action items 6.1.1. through 6.1.13.

**6.1.1. Approval of Agreement with Music Theatre International - Sachem High School East**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the agreement between Music Theater International and Sachem Central School District for a royalty fee, rental fee, security fee and additional materials for the production of Sweeney Todd at Sachem High School East. The total cost of these fees is \$3,225.00, of which \$3,000 will be paid by the District Office for Music and Art and the balance of \$225.00 to be paid by the Sachem East Drama Club.”

**6.1.2. Approval of Cullen & Danowski, LLP as Internal Auditors to Review Operations of the Payroll Department and Financial System Access**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve Cullen & Danowski, LLP, Internal Auditors, to perform a review of the operations of the Payroll Department and Financial System Access. The estimated fee for these services will not exceed \$20,000.”

**6.1.3. Approval of Renewal of Global Compliance Network, Inc. 2018**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the renewal of the software package of unlimited tutorials from Global Compliance Network, Inc. which provides online Human Resources, OSHA and Professional Development tutorials and any new tutorials developed during the license period for a complete 12 months (January 1, 2018 to December 31, 2018). The cost of this unlimited tutorials package is \$1,400 and will be paid through the General Fund. There is no cost increase from 2017.”

**6.1.4. Approval of Agreement with Hope House, Inc. 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the agreement between Sachem Central School District and Hope House, Inc. to provide academic tutoring services in accordance with the State Education regulations, using only teachers certified by the New York State Education Department. The rate for this service is \$52.00 per hour for two (2) hours of tutoring per day, totaling \$104.00 per day. This agreement shall be in effect for the period July 1, 2017 to June 30, 2018. This contract has been reviewed and approved by the school district’s attorney.”

**6.1.5. Approval of Agreement with New York Therapy Placement Services, Inc. 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the agreement between Sachem Central School District and New York Therapy Placement Services, Inc. to provide the services of occupational therapy, speech/language therapy, physical therapy, counseling, and behavioral services to meet the needs of children with handicapping conditions. The rates are as follows:

- For occupational therapy services in accordance with the rates set forth in Appendix A;
- For speech therapy services in accordance with the rates set forth in Appendix B;
- For physical therapy services in accordance with the rates set forth in Appendix C;
- For behavioral services in accordance with the rates set forth in Appendix D; and



- For counseling services in accordance with the rates set forth in Appendix E.

This agreement shall be in effect for the period July 1, 2017 to June 30, 2018. This contract has been reviewed and approved by the school district’s attorney.”

**6.1.6. Approval of Agreement with Brookville Center for Children's Services, Inc. 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the agreement between Sachem Central School District and Brookville Center for Children’s Services, Inc. to provide adequate instruction, related services and/or a facility to students during the school year. The cost for each child is the tuition rate set by the State Education Department. The term of this agreement shall be from July 1, 2017 to June 30, 2018. This contract has been reviewed and approved by the school district’s attorney.”

**6.1.7. Approval of Agreement with Ascent: School for Individuals with Autism 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the agreement between Sachem Central School District and Ascent: A School for Individuals with Autism for the 2017-18 school year to provide the following ABA services:

<u>SERVICE</u>	<u>BILLING RATE</u>
Behavior Intervention Specialist	\$180.00 per hour
In-Home Parent Training	\$140.00 per hour
In Home ABA Supervisor	\$140.00 per hour
School District Classroom Consultation	\$125.00 per hour
In Home ABA Instruction	\$100.00 per hour

This agreement has been reviewed and approved by the school district’s attorney.”

**6.1.8. Approval of Transportation Contracts with Eastern Suffolk BOCES 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the following transportation contracts with Eastern Suffolk BOCES for the 2017-2018 school year”:

<u>Program</u>	<u>Total Anticipated Annual Cost</u>
Regional Transportation Program	\$505,000
Non-Public Transportation Program	\$118,000

The period of service is September 1, 2017 through June 30, 2018.

**6.1.9. Approval of Special Education Services Agreement with Three Village Central School District 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the agreement between Sachem Central School District and Three Village Central School District for the instruction of students with disabilities, when such students attend schools in Three Village Central School District but reside in Sachem Central School District. For the services to be rendered, Sachem CSD will pay the rates for four (4) students as outlined on the attached spreadsheets in the agreement totaling \$429,165.86. The term of this agreement shall be from September 1, 2017 through June 30, 2018.”

**6.1.10. Approval of Special Education Settlement Agreement (Classified Student #1)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the following resolution”:

BE IT RESOLVED, that the Board of Education hereby approves a Settlement Agreement and Release in connection with a Contemplated Due Process Complaint regarding a disabled student, a copy of which has been provided to and reviewed by the members of the Board of Education.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.

**6.1.11. Approval of Special Education Settlement Agreement (Classified Student #2)**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the following resolution”:

BE IT RESOLVED, that the Board of Education hereby approves a Settlement Agreement and Release in connection with a Contemplated Due Process Complaint regarding a disabled student, a copy of which has been provided to and reviewed by the members of the Board of Education.

BE IT FURTHER RESOLVED, that the President of the Board of Education is authorized to execute said agreement on behalf of the Board.

**6.1.12. Approval of Agreement with PaySchools 2017-18**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the agreement between Sachem Central School District and PaySchools. PaySchools provides our online payment system services and software service maintenance. The term of this agreement shall be July 1, 2017 until June 30, 2018 and will renew for additional successive one (1) year terms upon the same terms and conditions set forth herein, including pricing, upon the mutual agreement of the parties. This agreement has been reviewed and approved by the school district’s attorney.”

**6.1.13. Appointment of Sachem Legislative Committee Member**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the appointments of Krupa Lauricella and Dorothy Roberts as members to the Sachem Legislative Committee.”

**CONSENT AGENDA FOR ITEMS 6.1.14. THROUGH 6.1.15.**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Wottawa, and approved unanimously (8-0), to approve the consent agenda for action items 6.1.14 through 6.1.15.

**6.1.14. Approval of Agreement with Gerber Tours 2018**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Wottawa, and approved unanimously (8-0), to approve the agreement and rider between Sachem Central School District and Gerber Tours for the Sachem High School North and East Senior trip to Washington/Busch Gardens on April 20, 2018 to April

22, 2018 to be paid for by the students. This agreement has been reviewed and approved by the school district's attorney.”

**6.1.15. Approval of Field Trip for the 2017-18 School Year**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Wottawa, and approved unanimously (8-0), to approve the following conference:

Sachem North Model UN Club  
March 2-5, 2018  
NY Hilton Midtown, NYC & United Nations  
There will be no cost to the district.

**2. Donations**

**6.2.1. Donation - Chris Moran**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (8-0), to accept with gratitude, a donation of one (1) Yamaha portable grand piano and one (1) Recording King acoustic guitar with case, from Mr. Chris Moran, a former Sachem resident, in memory of his father, Robert E. Moran. The value of this donation is approximately \$1,000.00.”

**6.2.2. Donation - Lake Grove Lions Club**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Ahearn, and seconded by Mr. Coggin, and approved unanimously (8-0), to accept with gratitude, the donation of \$1,511.51 from the Lake Grove Lions Club.

**3. Transfers**

**6.3.1. Approval of Budget Transfers \$50,000 or Greater**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Coggin, and approved unanimously (8-0), to approve budget transfers of \$50,000 or greater:”

- Transfers totaling \$4,742,556.98 are to balance out salary budget codes.

**4. Policy Review**

**6.4.1. Policy Review - First Reading - No Action Required**

BE IT RESOLVED THAT the Board of Education approves the first reading of the following Policies:

- 6020 Fund Balance and Reserve Funds
- 6240 Investments
- 6645 Fixed Asset Accounting Policy Final
- 6670 Petty Cash
- 6745 Use of Credit Card

- 6900 Disposal of District Property
- 8505 Charging School Meals

5. **Recommendations from the Committee on Special Education**

6.5.1. **Recommendations from the Committee on Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Coggin, and seconded by Ms. Slattery, and approved unanimously (8-0), to approve the recommendation of the Committee on Special Education for the following meetings":

11/2/17, 11/3/17, 11/6/17, 11/8/17, 11/9/17, 11/13/17, and 11/14/17

**VII. MONTHLY REPORTS**

A. **Damage & Loss Summary**

7.A.1. **Damage & Loss Summary**

The summary report reflects damage and loss for the period ending September 2017.

B. **Determinations from the Committee on Preschool Special Education**

7.B.1. **Determinations from the Committee on Preschool Special Education**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (8-0), to approve the following:

The determinations from the Committee on Preschool Special Education for the following dates are on file in the office of the District Clerk:

11/8/17, 11/9/17, and 11/14/17

C. **Board of Education Sub Committees**

Sachem Legislative Committee – Ms. Platin and Mr. Nicosia addressed the Board regarding upcoming topics the Legislative Committee will be addressing, as well as Virtual Lobby Day.

Sachem Budget Advisory Committee – Mr. Falco asked the Board of determine a charge for the BAC and recommended a 2-year cycle for the committee to follow.

D. **2017-18 Updates to the Board**

A presentation on student accident insurance will be made at the 12/6 Board of Education meeting.

E. **2017-18 Board Goals**

***Goal #1 - Provide Safe and Secure Schools***

Ensure an educational environment where students are safe, supported and empowered in their learning for all school related activities as well as extra and co-curricular activities. Promote positive peer relationships, and successful student learning environments through a variety of avenues.

**Student Success Indicator Alignment** - Safety, Community Engagement, Physical and Mental Wellness, Social and Emotional Development

Actions Items

- Smart Schools Investment Plan - Security Vestibules, cameras, and visitor management systems
- Discipline work; Code of Conduct and suspension practices
- Review trainings with security staff

***Goal #2 - Enhance Student Achievement, Quality of Instruction and Leadership Skills***

Provide and implement a dynamic curriculum which incorporates critical thinking, collaboration, creativity, technology and civic responsibility while preparing students to thrive in a global community. The curriculum is supported by a K-12 district committee of educators and administrators focused on curriculum and instructional practices. All students will be provided with the opportunities to be college and career ready.

Student Success Indicator Alignment - Creativity, Innovation, Performance Assessments, Standardized Assessments

Actions

- Establish consistency in all curricula, assessments and instructional practices K-12
- Deepen student engagement and provide opportunities for rigor
- Review and align all secondary course offerings to NYSED graduation pathways
- Revise the elementary day schedule
- FLEX-Establish an exploratory World Languages and CTE program
- Provide equitable support for student needs
- Monitor and make recommendations to reduce class sizes
- Improve classroom technology
- Develop a wireless infrastructure
- Robust software and Internet resources

***Goal #3 - Improve Parent, Community and Staff Communication***

Cultivate community relationships and engagement by enhancing communication.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture

Actions

- Telling our academic story
- Clearly articulate expectations to parents and families
- Improve participation at school events
- Cultivate school/business partnerships

***Goal #4 - Improve Fiscal Responsibility and Accountability throughout the District***

Focus on balancing the needs of students with taxpayer sensitivity, while aligning district resources to the goals of the Board of Education.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Safety

Actions

- District Reserves and establish a reserve plan
- Capital improvements
- Sustainable budgeting
- Review of grants
- Review of out of district placements

***Goal #5 - Committed to Providing the Staff with the Necessary Tools and Support to Provide the Students with the Highest Quality Education***

Create an environment that establishes a foundation for the highest quality instruction and learning through recruitment, support and retention of staff. Creating opportunities and encouraging all employees to reach their full potential and positively impact the Sachem students and community through professional growth and learning opportunities.

Student Success Indicator Alignment - Creativity, School Climate and Culture, Democracy and Citizenship

Actions

- Cultivate a Professional Development (PD) consistent with the district PD plan.
- Construct district and building data teams to review student performance data.

- Implement a PD model that is mindful of instructional time.
- Conduct PD sessions that lead to future sessions facilitated by our own staff.

***Goal #6 - We Are Sachem***

Promote and strive for one Sachem family, and cultivate a sense of individual and collective pride throughout the district. Develop deep collaboration amongst our 15 schools, for both vertical and horizontal articulation, to support the highest quality programs and activities throughout the district.

Student Success Indicator Alignment - Community Engagement, School Climate and Culture, Democracy and Citizenship

Actions

- Pride in our school district
- Consistent experiences by grade level
- Vertical/Horizontal experiences
- Clear focus on student achievement and wellness

**VIII. PRESENTATION/DISCUSSIONS**

**IX. CLOSING**

**A. Visitors (Each visitor will be limited to 3 minutes)**

The Board heard comments and concerns from members of the audience.

**B. Board of Education Discussion of Future Agenda Items**

The following topics were brought up for discussion by members of the Board:

- DASA (focus on bullying)
- Drivers Education
- Guidance Counselor consistency

**C. Next Meeting**

The next Regular meeting of the Board of Education will be held on December 6, 2017 at 7:30 PM in the Board Room at Samoset Middle School.

**X. EXECUTIVE SESSION**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Ms. Slattery, and seconded by Ms. Ahearn, and approved unanimously (8-0) to convene into Executive Session at 9:06pm to discuss the employment of a particular individual, a particular student matter, and the sale or lease of real property.

**XI. ADJOURN**

Upon the recommendation of the Superintendent of Schools, a **MOTION** was made by Mr. Matlat, and seconded by Mr. Coggin, and approved unanimously (8-0) to adjourn Executive Session at 10:25pm.

Respectfully Submitted,

*Allison Florio*

District Clerk